

This document is supplemented by agenda packet materials, meeting materials distributed and electronic audio / video recordings of the meeting and may be reviewed upon request to the City Recorder.

**Florence Urban Renewal Agency Meeting
715 Quince Street, Florence, Oregon
Final Action Minutes
March 28, 2018**

CALL TO ORDER - ROLL CALL

Meeting called to order at 5:30 p.m.

Directors Present: Chairperson Joshua Greene and Directors Joe Henry, Ron Preisler, Dave Braley, Ron Caputo, Mike Webb, and Bill Meyer.

Directors Absent: Directors John Scott and Patricia Riley.

Staff Present: City Manager Erin Reynolds, Project Manager Megan Messmer, Finance Director Andy Parks and City Recorder / Economic Development Coordinator Kelli Weese.

1. APPROVAL OF AGENDA

Start Time: 5:30 p.m.
Action: Approve agenda as presented
Vote: Unanimous

2. PUBLIC COMMENT

This is an opportunity for members of the audience to bring to the Council's attention any item not otherwise listed on the Agenda. Comments will be limited to three (3) minutes per person, with a maximum time of 15 minutes for all items. Speakers may not yield their time to others.

Start Time: 5:31 p.m.
Comments: None

ACTION ITEMS

3. REVISION FLORENCE ODOT IGA AGREEMENT

Consider authorizing the City Manager to sign an amendment to the Intergovernmental Agreements within the Oregon Department of Transportation (ODOT) and the Florence Urban Renewal Agency (FURA) for ReVision Florence.

Start Time: 5:32 p.m.

Discussion: The Agency reviewed a PowerPoint presentation and discussed...

- Overview of the agreement with ODOT
- Cost of undergrounding utilities
- Placement of conduit within the right-of-way and potential extra capacity within the conduit

Action: Authorize the City Manager to finalize negotiations with ODOT on Amendment 1 to the ReVision Florence IGA with ODOT as outlined in the meeting materials.

Motion: Director Webb

Second: Directory Caputo

Vote: Unanimous – Directors Scott and Riley absent

4. REVISION FLORENCE DESIGN / ENGINEERING CONTRACT AMENDMENT

Consider authorizing the City Manager to sign contract amendment #3 with Murraysmith in the amount of \$213,030 for final design, engineering, and construction phase support services for ReVision Florence.

Start Time: 5:42 p.m.

Discussion: The Agency reviewed a PowerPoint presentation and discussed...

- Overview of changes to the contract
- Process for determining cost estimates within the contract
- Clarification on the 10% buffer and which organization would bear the cost of increases over the estimate
- Clarification on the budget estimates for utility undergrounding
- Right-of-way easement determination and general consensus in community

Action: Authorize the City Manager to sign Contract Amendment #3 with Murrysmith, to finalize design and provide construction phase support services during construction of ReVision Florence in the amount of \$213,030.

Motion: Director Webb

Second: Directory Braley

Vote: Unanimous – Directors Scott and Riley absent

REPORTS, PRESENTATIONS & UPDATES

5. FINANCIAL FORECAST AND REVISION FLORENCE FUNDING

Review and consider updates to the long range financial forecast and overall ReVision Florence project funding.

Start Time: 6:01 p.m.

Discussion: The Agency reviewed a PowerPoint presentation and discussed...

- Clarification of the Lane County Allocation
- Clarification on debt proceeds
- Current borrowing rate
- Potential future projects for the district
- Overall timeline for the Agency's plan
- Overall philosophy of new projects and their implications for FURA debt and spending
- Next project to include private investment opportunities

6. CITY MANAGER REPORT

Start Time: 6:31 p.m.

Discussion: The Agency reviewed a draft construction survival guide and discussed...

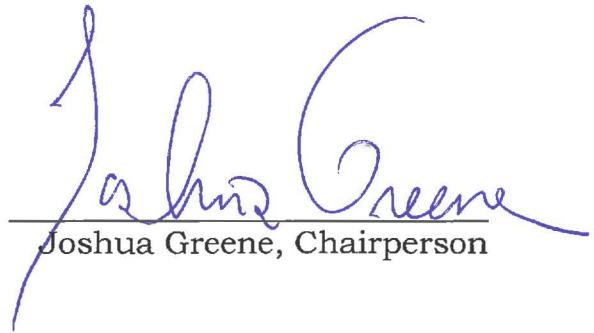
- Public Communication for the ReVision Florence project
- Public open house timeline
- Suggestions for business to improve access during the construction period
- Timeline for ODOT paving
- Overall capital project spending in the community over the past three years

Meeting adjourned at approximately 6:42 p.m.

ATTEST:

A handwritten signature in blue ink, appearing to read "Kelli Weese", written over a horizontal line.

Kelli Weese, City Recorder

A handwritten signature in blue ink, appearing to read "Joshua Greene", written over a horizontal line.

Joshua Greene, Chairperson