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**Florence Urban Renewal Agency Special Meeting  
715 Quince Street, Florence, Oregon  
Final Action Minutes  
March 8, 2017**

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**CALL TO ORDER - ROLL CALL**

Meeting called to order at 10:03 a.m.

Directors Present: Chairperson Joshua Greene and Directors John Scott, Joe Henry, Ron Preisler, Dave Braley, Ron Caputo, Patricia Riley, Mike Webb and Judy Marsall

Directors Absent: None

Guest City  
Councilors Present: Councilors Lacer and Lyddon

Staff Present: City Manager Erin Reynolds, Project Manager Megan Messmer, Interim Finance Director Andy Parks and City Recorder Kelli Weese.

**1. APPROVAL OF AGENDA**

Start Time: 10:05 a.m.  
Action: Approve agenda as presented  
Motion: Director Scott  
Second: Director Braley  
Vote: Unanimous

**2. PUBLIC COMMENT**

This is an opportunity for members of the audience to bring to the Council's attention any item not otherwise listed on the Agenda. Comments will be limited to three (3) minutes per person, with a maximum time of 15 minutes for all items. Speakers may not yield their time to others.

Start Time: 10:05 a.m.  
Comments: None

## **ACTION ITEMS**

### **3. SUPPLEMENTAL BUDGET**

#### **A. PUBLIC HEARING**

Hear and consider written or oral testimony on the proposed supplemental budget and making appropriations.

Start Time: 10:05 a.m.

Public Hearing: Opened at 10:12 a.m. and hearing no comments was immediately closed.

Discussion: The Agency discussed...

- Methodology included in financial analysis including usage of parameters for no growth in district
- Clarification on scenario for potential to not obtain Lane County funding
- Confidence in potential for Lane County and Oregon Department of Transportation funding
- Potential for Florence Urban Renewal Agency borrowing should the most conservative scenario be realized
- Review of Murray Smith and Associates contract including termination clauses
- Analysis of different decision points within the project and potential for scaling
- Oregon Department of Transportation paving schedule and project timeline in relation to the City of Florence project timeline

Comments: Director Braley, Henry, Riley, Webb, Caputo and Chairperson Greene

#### **B. SUPPLEMENTAL BUDGET**

Consider approval of Urban renewal Agency Resolution No. 1, Series 2017, a resolution adopting a 2016-17 supplemental budget and making appropriations.

Action: Approve Resolution No.1, Series 2017

Motion: Director Riley

Second: Director Braley

Discussion: The Agency discussed...

- Clarification on supplemental budget and approval timeline

Comments: Director Henry  
Vote: Unanimous

#### **4. MSA CONTRACT AMENDMENT**

Consider authorizing City Manager Erin Reynolds to sign a contract amendment for ReVision Florence design and engineering services with Murray Smith and Associates.

Start Time: 10:45 a.m.

Discussion: The Agency discussed...

- Timeline for project completion
- Increasing costs of the project
- Potential debt service needs
- Continual changes in potential funding options
- Concern for tight timeline
- Concern for commitment of Florence Urban Renewal Agency resources for multiple years including additional liability of the City
- Concern for potential loss of opportunity for additional projects
- Concern for uncertainty of the additional funding from Lane County and the Oregon Department of Transportation
- Potential to fund the project on a 'pay-as-you-go' style without the additional debt requirements
- Potential to delay decision until confirmation of funding is received from the Oregon Department of Transportation and Lane County
- History of highway improvements in the Community and role of public transportation infrastructure investment in spawning economic development
- Consideration of long term community investment while opportunity exists,
- General support for the project and its role in economic development
- Potential costs of delaying project
- Need to continue with right-of-way portion of project in order to meet timeline for 60% design

- Potential to delay the design services portion of the contract while continuing with right-of-way acquisition
- Potential to cancel contract after additional information on funding by the Oregon Department of Transportation and Lane County is determined
- Concern of need for Mayoral support and how lack of it would be detrimental to the project
- Overall sentiment of each party in relation to project importance and need to continue on current timeline

Comments: All parties present

Action: Approve Contract amendment for design services through 60% at \$288,184 and right-of-way administration at \$493,090 for a total contract amendment of \$781,274.

Motion: Director Webb

Second: Director Braley

Discussion: The Agency discussed...

- Potential for amendments to the budget and scope of contract after approval of contract amendment

Comments: All parties present

Vote: All Directors voted in favor of motion with the exception of Director Henry who voted no.

## 5. UPCOMING MEETING CALENDAR

Start Time: 11:05 a.m.

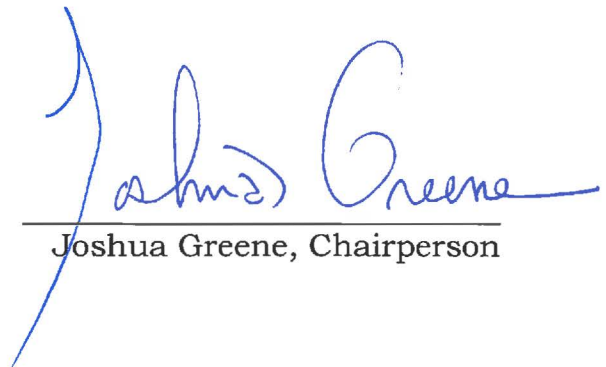
Discussion: None

Meeting adjourned at 11:05 a.m.

**ATTEST:**



Kelli Weese, City Recorder



Joshua Greene, Chairperson