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**Florence Urban Renewal Agency Meeting
250 Hwy 101, Florence, Oregon
Final Action Minutes
January 25, 2017**

CALL TO ORDER - ROLL CALL

Meeting called to order at 6:00 p.m.

Directors Present: Chairperson Joshua Greene and Directors John Scott, Joe Henry, Ron Preisler, Dave Braley, Ron Caputo, Patricia Riley and Mike Webb.

Directors Absent: Director Woody Woodbury

Staff Present: City Manager Erin Reynolds, Project Manager Megan Messmer, Public Works Director Mike Miller, Planning Director Wendy Farley Campbell and City Recorder / Economic Development Coordinator Kelli Weese.

Guest Present: Chris Link, Murray, Smith & Associates

1. APPROVAL OF AGENDA

Start Time: 6:00 p.m.

Action: Approve agenda with the amendment to Agenda Item #4 to change from an action item to a report item.

Motion: Director Caputo

Vote: Unanimous – Director Woodbury was absent

2. PUBLIC COMMENT

This is an opportunity for members of the audience to bring to the Council's attention any item not otherwise listed on the Agenda. Comments will be limited to three (3) minutes per person, with a maximum time of 15 minutes for all items. Speakers may not yield their time to others.

Start Time: 6:01 p.m.

Comments: None

3. APPROVAL OF MINUTES

Consider approval of the December 1, 2016 Florence Urban Renewal Agency minutes.

Start Time: 6:02 p.m.
Action: Approve the minutes from the regular December 1, 2016 Urban Renewal Meeting.
Motion: Director Scott
Second: Director Braley
Vote: Unanimous – Director Woodbury was absent

ACTION ITEMS *(Amended during agenda approval to Report Item)*

4. REVISION FLORENCE DESIGN & ENGINEERING SERVICES UPDATE

Review and consider authorizing City Manager Erin Reynolds to sign the contract amendment for the Revision Florence design and engineering services with Murray Smitha and Associates.

Start Time: 6:03 p.m.
Discussion: The Agency discussed...

- Public engagement methods for the project
- Profile increases for the curbside of the road and the need for additional right-of-way
- Timeline for designing aesthetics of project
- Irrigation within landscaping
- Process for ODOT approval moving forward
- Freight route needs for the area
- Allowing for crosswalk safety and flashing beacon availability
- Allowing for pedestrian safety with additional lighting
- Potential easement considerations
- Right-of-way acquisition cost estimates
- Increases in budget estimates an additional \$700,000
- Review of the funds expended thus far and what was received for those funds
- Purpose of the engineering completed thus far
- Potential for additional ODOT funding
- Ensuring that the look and function of the highway is better than present conditions
- Need for updated design schematic
- Contingency timelines and philosophies for reduction in contingency estimates as additional knowledge is obtained

- Methods for documenting the difference in cost based on new grade change knowledge
 - Need for sidewalk replacement given grade changes
- Comments: Directors Braley, Caputo, Henry, Webb and Chairperson Greene

REPORTS & UPDATES

5. DOWNTOWN REVITALIZATION TEAM (DRT) UPDATE

The Downtown Revitalization team will provide an update on their activities.

Start Time: 7:04 p.m.

Discussion: The Agency discussed...

- Changes to group membership
- MainStreet program options and benefits

6. PUBLIC ART COMMITTEE (PAC) UPDATE

The Public Art Committee will provide an update on their activities.

Start Time: 7:10 p.m.

Discussion: The Agency discussed...

- Conversation with Issac Marquez from City of Eugene Public Art program
- Landscaping along Central Lincoln PUD Building considerations for potential mural

7. CITY MANAGER REPORT

- Board Appointments
- Annual Report
- Budget Timeline & Process
- House Bill 2470
- Meeting Start Time

Start Time: 7:22 p.m.

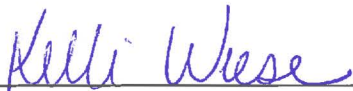
Discussion: The Agency discussed...

- Items listed on the agenda
- History of urban renewal creation
- Helping to communicate between various agencies
- Biennial Budgeting options


Action: The Florence Urban Renewal Agency approved changes to the start time of meetings to 5:30 p.m. by consensus.

Meeting adjourned at 7:39 p.m.

ATTEST:



Kelli Weese, City Recorder



Joshua Greene, Chairperson