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**Florence Urban Renewal Agency Meeting
Florence City Hall
250 Hwy 101
Final Action Minutes
September 28, 2022**

CALL TO ORDER - ROLL CALL

Meeting called to order at 5:30 p.m.

Directors Present: Vice-Chairperson Mike Webb, Directors Ron Caputo, Joe Henry, Woody Woodbury, Craig Zolezzi, Dave Braley, and Ken Henderson.

Directors Absent: Chairperson Bill Meyer and Director Graham Ross.

Staff Present: City Manager Erin Reynolds, Finance Manager Lezlea Purcell, and Management Analyst Peighton Allen.

1. APPROVAL OF AGENDA

Start Time: 5:31 p.m.

Discussion: Approval of the September 28th meeting agenda as presented with correction to date on Agenda Item 3.

– Unanimous Consent–

2. PUBLIC COMMENT

This is an opportunity for members of the audience to bring to the Council's attention any item not otherwise listed on the Agenda. Comments will be limited to three (3) minutes per person, with a maximum time of 15 minutes for all items. Speakers may not yield their time to others.

Start Time: 5:31 p.m.

Comments: None

ACTION ITEMS

3. PREDEVELOPMENT SERVICES GRANT EXTENSION REQUEST - P&B HOLMAN, LLC

Consider extending the Holman Predevelopment Grant for six additional months through March 31, 2023, and allow the Executive Director the ability to extend through the end of current biennium if deemed necessary.

Start Time: 5:32 p.m.

Handouts: Staff Presentation

Discussion: The Florence Urban Renewal Agency discussed...

- Will this issue change City Code?
- Interpretation on whether this is two-story or three-story building.
- Building should be standard height.
- Clarification that building presently meets height restriction, possible loft addition creates third story.
- Does Planning Commission confer with Fire Marshall on fire suppression?
- Project will supply needed housing.
- Is this grant available to other businesses in Old Town?

Comments: Directors Braley, Caputo, Henderson, Woodbury and Henry, Vice-Chairperson Mike Webb

Discussion: Staff discussed...

- Staff not comfortable making review or opinion of City Code. Planning Commission will make that decision.
- Applicant needs additional time for Planning Commission review.
- Height meets letter of City Code.
- Building Official reviews plans and makes sure plans meet fire suppression codes.
- Grant is a pre-development grant for undeveloped or under-utilized properties.
- Grants are available for redevelopment plans.

Comments: CM Reynolds.

Action: Extending the Holman Predevelopment Grant for six additional months through March 31, 2023, and allow the Executive Director the ability to extend through the current biennium if deemed necessary.

Motion: Director Woodbury

Second: Director Henry

Vote: Motion passes 6-1

REPORTS & UPDATES

4. QUARTERLY FINANCIAL REPORT

Review the June 30, 2022, quarterly report for the Florence Urban Renewal Agency.

Start Time: 6:01 p.m.

Handouts: Staff Presentation

Discussion: The Florence Urban Renewal Agency discussed...

- Who makes payments?

Discussion: Staff discussed...

- Florence Urban Renewal Agency has a Memorandum of Understanding with the City of Florence. Urban Renewal makes the payment to the City of Florence who in turn makes the payment to Banner Bank.

Comments: CM Reynolds.

5. CITY MANAGER REPORT

Start Time: 6:04 p.m.

Discussion: The Florence Urban Renewal Agency discussed...

- City is hosting open house at the Florence Events Center for the Florence Housing Implementation Plan.
- Kick-off of Transportation Systems Plan.
- Wrapping up the final negotiations with Quince Street, LLC.
- Upcoming events at the Florence Events Center.
- Sidewalk lighting.

Meeting adjourned at 6:13 p.m.

ATTEST:


Lindsey White, City Recorder


Mike Webb, Vice-Chairperson