



**City of Florence**  
**Transportation Committee (TC)**  
**Regular Session**  
Florence City Hall  
250 Hwy 101, Florence, OR 97439  
541-997-3437 / [www.ci.florence.or.us](http://www.ci.florence.or.us)

- Meeting materials that include information on agenda item are published at least 24 hours prior to the meeting at <https://www.ci.florence.or.us/bc-tc> and items distributed during the meeting are posted to the City's website as soon as practicable after the meeting.
- To be notified of TC meetings via email, please visit the City's website at <http://www.ci.florence.or.us/newsletter/subscriptions>.

July 17, 2025

## AGENDA

5:00 PM

Glenna Hale — Chris Handley — Storm Kurth  
Daniel Okonski — Cheri Payne — Gary Trevisan — Dave Twombly  
Ex-Officio: Robert Carp, City Councilor — Hanna Hutcheson, Staff  
Ex-Officio: River Cities Taxi, Josh Haring — Lane Transit District, Kathleen Flynn — LCOG, Kelly Clarke

With 48-hour prior notice, an interpreter and/or TDY: 541-997-3437, can be provided for the hearing impaired.  
Please turn off or silence all cell phones and pagers prior to start of meeting.

### **The Transportation Committee meeting will be held in-person at Florence City Hall**

Members of the public can listen and view the meeting through the 'GoToWebinar' platform at the following link:

<https://attendee.gotowebinar.com/register/288514498091811162>

Citizens wishing to express their views may submit comments in writing or verbally. For more information, please see the end of this agenda or visit the City of Florence website at:

<https://www.ci.florence.or.us/bc-tc/transportation-committee-meeting-20>

### **CALL TO ORDER – ROLL CALL**

5:00 p.m.

#### **1. Approval of the Agenda**

5:05 p.m.

- 2. Public Comments – *Items not on the Agenda:*** This is an opportunity for members of the audience to bring to the committee's attention any item not otherwise listed on the agenda. Comments will be limited to three (3) minutes per person, with a maximum time of 15 minutes for all items. Please state your name for the audio record when called upon.

5:10 p.m.

### **ACTION ITEMS:**

#### **3. Election of a Chair and Vice-Chair**

5:25 p.m.

### **DISCUSSION ITEMS AND REPORTS:**

- 4. Walktober Recap and Discussion:** City Staff Member Chantelle Meyer will recap the City of Florence's 2024 Walktober activities.
- 5. Discussion of Duties:** City Staff Member Hanna Hutcheson will present on the Transportation Committee's duties as outlined in [Florence City Code Title 2 Chapter 6](#).
- 6. Lane Transit District Update:** LTD Representative Kathleen Flynn will present on the Rhody Express.
- 7. Staff Report:** City Staff Member Hanna Hutcheson will lead a discussion on the following items:
- LTD contract renewal
  - Transportation Committee Budget
  - Subcommittees

5:35 p.m.

5:50 p.m.

6:05 p.m.

6:25 p.m.

## 8. Closing Comments: Next Meeting Date & Future Agenda Topics

6:45 p.m.

### TRANSPORTATION COMMITTEE CALENDAR

Date	Time	Description
August 21, 2025	5:00 PM	Regular Meeting
September 18, 2025	5:00 PM	Regular Meeting
October 16, 2025	5:00 PM	Regular Meeting

### PUBLIC MEETINGS PROCEDURES

**The Transportation Committee meeting will be held in-person at Florence City Hall with the option to view / listen to the meeting virtually via GoToWebinar.**

**Expressing Views to the Transportation Committee:** Citizens wishing to express their views to the TC may do so in both written and verbal formats.

1. Written Testimony: Citizens wishing to express their views are encouraged to submit written testimony in one of the following ways:
  - a. Submit written comments via email to [planningdepartment@ci.florence.or.us](mailto:planningdepartment@ci.florence.or.us)
  - b. Mail written comments to Florence City Hall, Attn: TC, City of Florence, 250 Hwy 101, Florence, OR 97439
  - c. Drop off written comments to the City of Florence drop box located at Florence City Hall (250 Hwy 101) to the right of the main entrance.

**\*\* Note:** Written comments received at least 2 hours prior to the meeting will be distributed to the TC, posted to the City of Florence website, and made part of the record.
2. Verbal Testimony: Citizens wishing to express their views to the TC may participate in the meeting in person and via GoToWebinar. To do so, please complete a speaker's card online at <https://www.ci.florence.or.us/bc-tc/transportation-committee-speakers-card> at least 1 hour prior to the meeting. City staff will then contact the speaker to let them know the process to participate in the meeting.
  - a. Public Comments on items not on the agenda: General public comments (on items not on the agenda) will be allowed at each meeting during the public comment agenda item. Comments will be limited to three (3) minutes per person, with a maximum of 15 minutes for all items. In practicality, this means no more than five individuals will be allowed to comment verbally. There is no limit on written public comments.
  - b. Public Comments on Action Items: Public Comments will be allowed on each action item on the agenda. Verbal comments will be allowed on action items after staff has given their report and have allowed time for initial Committee questions. Comments will be limited to three (3) minutes per person, with a maximum of 15 minutes for all comments on each action item. In practicality, this means no more than five (5) individuals will be allowed to comment verbally. There is no limit on written public comments.