



City of Florence
A City in Motion

Code of Ethics Agreement City of Florence Adopt-A-Street Program

Volunteers are an important asset to the City and make it possible for the City to deliver services to Florence residents. As a volunteer, your conduct reflects upon the City of Florence. As such, it is important that you adhere to the City's Volunteer Code of Ethics.

I, _____, as a volunteer with the City of Florence, agree to:

- Conduct myself in a professional manner; maintaining high standards of integrity and honesty.
- Treat all members of the public, employees, and other volunteers with dignity, impartiality and respect.
- Be accountable and responsible for my acts and omissions.
- Avoid any activity that might seem as a conflict of interest, such as accepting gifts or favors from individuals or businesses that might appear to be an attempt to influence a City decision.
- Respect confidential information that is available to me resulting from my volunteer work with the City, and refrain from using it for personal gain or for personal, non-City business related reasons. I will bring any violation of this confidentiality to the attention of my supervisor.
- Follow the City's Zero Tolerance Policy for wrongdoing, including, but not limited to, sexual harassment, other forms of harassment, discrimination, drug or alcohol use, theft, violence, unsafe acts, and falsification of any forms.
- Promptly raise questions and concerns regarding possible violations of City policy or local, state, or federal law with my immediate supervisor or the Department Head.
- I understand that I maybe released from my volunteer service by not adhering to the above Code of Ethics.

Volunteer Signature

Parent/Guardian if under 18 years old

Date

Date

City of Florence Adopt-A-Street Program • 250 Hwy 101 • Florence, Oregon 97439