

**City of Florence**  
**Public Art Committee**  
Florence Events Center  
715 Quince Street  
Florence, OR 97439  
541-997-3437  
[www.ci.florence.or.us](http://www.ci.florence.or.us)

September 17, 2018

**AGENDA**

10:00 a.m.

Members:	Harlen Springer, Chairperson	Susan Tive, Vice-Chairperson
	Jane Rincon, Member	Jo Beaudreau, Member
	Ron Hildenbrand, Member	Jennifer French, Member
	Jayne Smoley, Member	
	Joshua Greene, Council Ex-Officio Member	Kelli Weese, Staff Ex-Officio Member

With 48 hour prior notice, an interpreter and/or TDY: 541-997-3437, can be provided for the hearing impaired.  
Meeting is wheelchair accessible.

**CALL TO ORDER – ROLL CALL**

10:00 a.m.

**1. APPROVAL OF AGENDA**

**2. PUBLIC COMMENTS**

*This is an opportunity for members of the audience to bring to the Public Art Committee's attention any item not otherwise listed on the Agenda. Comments will be limited to a maximum time of 15 minutes for all items.*

**INFORMATION/ PRESENTATION ITEMS**

**3. PASSPORT FOR ARTS – Jenna Bartlett**

*Approx.  
10:05 a.m.*

**ACTION & REPORT ITEMS**

*The Public will have an opportunity to offer comments on action items after the Public Art Committee Sub-Committees have given their report.*

**4. HWY 101 & 126 MURAL RECRUITMENT PROCESS**

Consider the next steps for the recruitment process for artists' portfolio submittals and next steps for artist selection; choose new member for HWY101/126 Mural subcommittee

*Approx.  
10:10 a.m.*

**5. RARE WORK PLAN NEXT STEPS**

Verify subcommittee membership and discuss workplan update process

*Approx.  
10:45 a.m.*

**REPORT ITEMS**

**6. TRANSITION PLAN & PROJECT TEAM PROGRESS**

- |                             |                               |
|-----------------------------|-------------------------------|
| • Grant Work Plan           | • Marketing –                 |
| • Siuslaw Bridge Steps      | ◦ October Siuslaw News Update |
| • Art Exposed               | ◦ Timelapse Project           |
| • PAC Committee Recruitment | • Public Art Trail            |
| • ReVision Florence         | • Donations                   |
| • Maple St. Speakers Corner | • Mural Code Project          |

*Approx.  
11:10 a.m.*

**7. PUBLIC COMMENTS**

*This is an opportunity for members of the audience to bring to the Public Art Committee's attention any additional items. Comments will be limited to a maximum time of 15 minutes for all items.*

*Approx.  
11:40 a.m.*

**8. ACTION PLAN, NEXT MEETING DATES, AND FUTURE AGENDA TOPICS**

- October 22, 2018 – Public Art Committee Meeting
- November 19, 2018 – Public Art Committee Meeting

*Approx.  
11:50 a.m.*

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*Where Every Day is a Celebration of the Arts*

**MEMO:**

**TO:** PUBLIC ART COMMITTEE MEMBERS

**FROM:** SARAH MOEHRKE, RARE AMERICORP MEMBER

**DATE:** SEPTEMBER 14, 2018

**SUBJECT:** PUBLIC ART COMMITTEE WORK PLAN UPDATE AND TIMELINE

My name is Sarah Moehrke, and I will be serving as the RARE Americorp member with the City of Florence for the next eleven months. Fifty percent of my time will be spent working towards our Public Art Program and I am so excited to help the Committee execute your goals over the next year! I have a deep appreciation of Public Art and the work your committee has done so far for the City of Florence. My first day of service was on September 10<sup>th</sup>, and I have learned so much over the last week.

My first project will be to update the PAC's work plan, established in 2017 and set to expire at the end of 2018. We must update this work plan to be compliant with the City Council, but also to celebrate all of the hard work done in the last 18 months, and to focus the committee for the next two years. Kelli and I have decided that the most efficient way for me to start this process is to meet with each subcommittee to discuss what their goals are, what has been accomplished, and what is yet to do. I am hoping that these meetings can happen between September 18<sup>th</sup> and September 26<sup>th</sup>.

The timeline for this project is relatively simple. I will meet with each subcommittee between September 18<sup>th</sup> and 26<sup>th</sup>. Then, I will turn our conversation into a workable work plan, with Kelli's help, between the 26<sup>th</sup> and October 5<sup>th</sup>. Once I have completed this step, I will send the draft to Harlen and Susan by October 5<sup>th</sup>. Harlen and Susan will review the work plan draft by October 12<sup>th</sup>. I will make the necessary changes and send the second draft by October 17<sup>th</sup> to the whole committee so that everyone can digest the changes and come to the October 22<sup>nd</sup> committee meeting prepared to finalize and approve the updated work plan.

Attached to this memo, you will find a visual timeline for finishing the work plan update, as well as a schedule of the times I have available over the next ten days. My hope is that I can find a time for subcommittee so that we can schedule a time to meet on September 17<sup>th</sup>. You will also find a couple of questions that I hope to have answered during our initial subcommittee meetings. These questions will help me get to know you, your subcommittee's work, and what I can help with over the next eleven months.

**Attachments:**

Work Plan Update Calendar  
Subcommittee Meeting Sign-up Sheet

# WORK PLAN UPDATE CALENDER

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
SEPTMEBER 16	17	18	19	20	21	22
	<u>PAC MTG: 10 AM</u>	SUBCOMMITTEES'S MEET WITH SARAH				
23	24	25	26	27	28	29
						
30	OCTOBER 1	2	3	4	5	6
					<u>1<sup>st</sup> Draft sent to Harlen/Susan</u>	
7	8	9	10	11	12	13
					<u>1<sup>st</sup> Draft Returned to Kelli/Sarah</u>	
14	15	16	17	18	19	20
			<u>2<sup>nd</sup> Draft Sent to PAC</u>			
21	22	23	24	25	26	27
	<u>PAC MTG: 10 AM</u> Finalize and Approve 2019-2020 Work Plan					

**Tuesday, September 18<sup>th</sup>:**

12:00 PM: \_\_\_\_\_

1:00 PM: \_\_\_\_\_

2:00 PM: \_\_\_\_\_

**Wednesday, September 19<sup>th</sup>:**

1:00 PM: \_\_\_\_\_

2:00 PM: \_\_\_\_\_

3:00 PM: \_\_\_\_\_

**Thursday, September 20<sup>th</sup>:**

9:00 AM: \_\_\_\_\_

10:00 AM: \_\_\_\_\_

11:00 AM: \_\_\_\_\_

**Monday, September 24<sup>th</sup>:**

9:00 AM: \_\_\_\_\_

10:00 AM: \_\_\_\_\_

11:00 AM: \_\_\_\_\_

12:00 PM: \_\_\_\_\_

**Tuesday, September 25<sup>th</sup>:**

9:00 AM: \_\_\_\_\_

10:00 AM: \_\_\_\_\_

11:00 AM: \_\_\_\_\_

12:00 PM: \_\_\_\_\_