



## City of Florence Public Arts Committee Regular Session

Florence City Hall  
250 Hwy 101, Florence OR 97439  
541-997-3437  
[www.ci.florence.or.us](http://www.ci.florence.or.us)

- Meeting materials including information on each agenda item are published at least 24 hours prior to the meeting and can be found of the City of Florence website at [www.ci.florence.or.us](http://www.ci.florence.or.us).
- Items distributed during the meeting, meeting minutes, and a link to the meeting audio are posted to the City's website at [www.ci.florence.or.us](http://www.ci.florence.or.us) as soon as practicable after the meeting.
- To be notified of Public Arts Committee meetings via email, please visit the City's website at <https://www.ci.florence.or.us/newsletter/subscriptions>.

June 26, 2023

## AGENDA

5:30 p.m.

### Members:

Maggie Bagon, Chairperson	Serena Appel, Vice Chair	Peggy Meyer	Christine Santiago
Dianna Allison	Christina Ory	Marney Reed	Alan Huck
Jo Beaudreau, Councilor Ex-Officio		Chantelle Meyer, Staff Ex-Officio	

**The Public Arts Committee meeting will be held in person at Florence City Hall in the Council Chambers.**

Members of the public can listen and view the meeting through the 'GoToWebinar' platform at the following link:  
<https://attendee.gotowebinar.com/register/962419452414608736>

Citizens wishing to express their views may submit comments in writing or verbally. For more information, please see the end of this agenda or visit the City of Florence website at: <https://www.ci.florence.or.us/bc-pac/public-arts-committee-speakers-card>. With 48-hour prior notice, an interpreter and/or TTY: 541-997-3437, can be provided for the hearing impaired. The meeting is wheelchair accessible.

### 1. CALL TO ORDER — ROLL CALL

5:30 p.m.

### 2. PUBLIC COMMENTS — Items not on the agenda

This is an opportunity for members of the audience to bring to the committee's attention any item not otherwise listed on the agenda. Comments will be limited to three (3) minutes per person, with a maximum time of 15 minutes for all items. See Page 2 of this agenda for more information.

### 3. NEW MEMBER INTRODUCTIONS & WELCOME

Current Committee Members will state their name and relevant information and welcome four new members, who will get the chance to introduce themselves.

### 4. CITY COUNCIL NORMS PRESENTATION — Florence Mayor Rob Ward

Mayor Rob Ward will present the Florence City Council's Norms Document and talk about why the Council adopted it earlier in 2023.

### 5. CITY OF FLORENCE COMMITTEE ETHICS PRESENTATION — City Recorder Lindsey White

City Recorder Lindsey White will present on City Committee Ethics.

### 6. STAFF REPORT —

- 2023 Community Block Party Volunteer Sign Ups
- Next Meeting Dates & Times

### 7. CHAIR'S REPORT — Maggie Bagon

- Shore Pines at Munsel Creek Call for Art

## TENTATIVE MEETING CALENDAR

PAC Meetings are held on the 4<sup>th</sup> Monday of the Month. Meetings are held in-person with the option to view or attend virtually.

Date	Time	Description
July 24, 2023	5:30 p.m.	PAC Meeting
August 28, 2023	5:30 p.m.	PAC Meeting
September 18, 2023	5:30 p.m.	PAC Meeting

**The Public Arts Committee meeting will be held in-person with the option to attend virtually via GoToWebinar.**

<https://attendee.gotowebinar.com/register/962419452414608736>

**Expressing Views to the Committee:** Citizens wishing to express their views to the PAC may do so in both written and verbal formats.

1. **Written Testimony:** Citizens wishing to express their views to the Committee are encouraged to submit written testimony in one of the following ways:
  - a. Submit written comments via email to Chantelle Meyer, Economic Development & Communications Analyst, at [chantelle.meyer@ci.florence.or.us](mailto:chantelle.meyer@ci.florence.or.us);
  - b. Mail written comments to Florence City Hall, Attn: Public Arts Committee, 250 Hwy 101, Florence, OR 97439
  - c. Drop off written comments at Florence City Hall (250 Hwy 101) during regular office hours (Monday through Friday 8 a.m. – 4 p.m.) or at the City of Florence drop box located at Florence City Hall to the right of the main entrance.

**Note:** Written comments received at least 2 hours prior to the meeting (June 26, 2023, at 3:30 p.m.) will be distributed to the Committee, posted to the City of Florence website, and made part of the record.

2. **Verbal Testimony:** Citizens wishing to express their views to the Committee may participate in the meeting in-person or via GoToWebinar. To do so, please complete a speaker's card online at <https://www.ci.florence.or.us/bc-pac/public-arts-committee-speakers-card> at least 1 hour prior to the meeting (June 26, 2023, at 4:30 p.m.). City staff will then contact the speaker to let them know the process to participate in the meeting.
  - a. Public Comments on items not on the agenda: General public comments (on items not on the agenda) will be allowed at each Committee meeting during the public comment agenda item. Comments will be limited to three (3) minutes per person, with a maximum of 15 minutes for all items. In practicality, this means no more than five individuals will be allowed to comment verbally. There is no limit on written public comments.
  - b. Public Comments on Action Items: Public Comments will be allowed on each action item on the Committee agenda. Verbal comments will be allowed on action items after staff has given their report and have allowed time for initial Committee questions. Comments will be limited to three (3) minutes per person, with a maximum of 15 minutes for all comments on each action item. In practicality, this means no more than five (5) individuals will be allowed to comment verbally. There is no limit on written public comments.

**Experience Florence**  
Where Everyday is a Celebration of the Arts

### Mission of the Florence Public Arts Committee:

To integrate art into the daily life of our community; Inspire extraordinary creative expression that will enrich public awareness; and Enhance the vitality, economy, and diversity of Florence through the arts.

# City of Florence

## Public Arts Committee Memo

June 26, 2023

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Dear Public Arts Committee members,

On Monday, June 26, 2023, we will be meeting for our regular monthly meeting at 5:30 p.m. in person at Florence City Hall. We will be meeting in the City Council Chambers, and will have several special guests.

This meeting will include introductions to all eight 2023 Public Arts Committee Members, as well as Committee Ethics Training by City Recorder Lindsey White. Accompanying this will be a presentation on the Florence City Council's Norms Document by Mayor Rob Ward.

Due to the special guests, we will not have a Continuing Education segment. We will, however, have sign ups for the City of Florence's 2023 Community Block Party on Friday, July 14, from 5 to 10 p.m. We will have rock painting once again, and the City is providing all materials.

The Staff Report will also give us a chance to go over our calendars for the rest of 2023. We will continue to meet on the fourth Monday of each month (except September, when we meet on the 18th), but as a committee we can decide if 5:30 p.m. still works or if we can shift to earlier in the day. This can also help us plan for our July meeting, when we will hold nominations and elections for Public Arts Committee Chair and Vice Chair.

PAC Chair Maggie Bagon will wrap up the meeting with her Chair Report and talk about Northwest Housing Alternatives' Call for Artists for the Shore Pines at Munsel Creek Affordable Housing Development (<https://nwhousing.org/artist-call-for-shore-pines/>).

I look forward to seeing you in person at Florence City Hall on June 26, or through our online platform GoToWebinar. If you have any questions or concerns, please reach out to City of Florence Economic Development & Communications Analyst Chantelle Meyer at [chantelle.meyer@ci.florence.or.us](mailto:chantelle.meyer@ci.florence.or.us).

Thank you, and welcome!

City of Florence Staff

# CITY OF FLORENCE

## CITY COUNCIL NORMS

### Interpersonal and Behavioral Norms:

- ◆ We assume good intentions.
- ◆ When we disagree, we will do so without being disagreeable.
- ◆ We will make space for everyone to speak.
- ◆ We will be respectful, open, and honest in our work and communications with each other.
- ◆ We will exercise humility.
- ◆ When we have concerns with a council colleague, we will address those concerns in a timely, respectful, and constructive manner.
- ◆ We will check ourselves in adherence to our norms and practice self-regulation; however the mayor may nudge us when we need nudging.
- ◆ Don't personalize policy disagreements, or take offense to what someone says as their truth .
- ◆ We will not criticize one another in public.
- ◆ We will seek to build relationships with our council colleagues outside of official duties.
- ◆ We respect each other by minimizing side conversations in our meetings.

### Procedural and Process Norms:

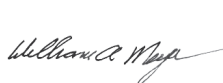
- ◆ We will wait to be recognized by the mayor before speaking.
- ◆ We will pay attention to each other; listen and don't interrupt.
- ◆ We don't undermine the decisions made by the council (for example, if you voted against a policy that passed, you will still support the effective implementation of the policy despite not supporting the policy itself).
- ◆ We will address each other using titles during council meetings.
- ◆ In public, staff will use titles when speaking to the council and council uses first names for staff.
- ◆ When past or present elected officials are at council meetings, the mayor will publicly acknowledge their attendance.
- ◆ As a rule, we will notify staff of media requests and/or appearances to avoid surprises and staff will support with messaging and coordination.
- ◆ The mayor represents the council to the media on issues of "ends" and will consult with council colleagues as appropriate and staff answer questions on the "means".
- ◆ We will share/repost/link to official city social media but will not engage in debate or dialogue with the public via social media.
- ◆ Council members may reply directly to emails/calls to acknowledge the message was received; however, they should take the appropriate time to reflect and coordinate with staff and council on an answer before responding.



Rob Ward  
Mayor



Sally Wantz  
President



Bill Meyer  
Vice-President



Jo Beaudreau  
Councilor



Robert Carp  
Councilor



**CITY OF  
FLORENCE**



# COMMUNITY BLOCK PARTY

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CITY OF  
FLORENCE

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Old Town Florence  
*Between Laurel St. & the Bridge*  
5–10 P.M.

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JULY 14,  
2023

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Music, Fun, & Games  
for the Whole Family!

Full details at

[www.ci.florence.or.us/2023blockparty](http://www.ci.florence.or.us/2023blockparty)

FEATURING:

**guys named moe**

LIVE MUSIC BEGINS AT 6 P.M.





## 2023 Planned Meeting Schedule

PAC Meetings are held on the 4<sup>th</sup> Monday of the Month. Meetings are held in person at Florence City Hall, 250 Highway 101, with the option to view or attend virtually via [ci.florence.or.us](http://ci.florence.or.us).

Date	Time	Description
April 24, 2023	5:30 p.m.	PAC Meeting
May 22, 2023	5:30 p.m.	PAC Meeting
June 26, 2023	5:30 p.m.	PAC Meeting
July 24, 2023	5:30 p.m.	PAC Meeting
August 28, 2023	5:30 p.m.	PAC Meeting
September 18, 2023	5:30 p.m.	PAC Meeting
October 23, 2023	5:30 p.m.	PAC Meeting
November 27, 2023	5:30 p.m.	PAC Meeting
No December Meeting	—	—

### Mission of the Florence Public Arts Committee:

- To integrate art into the daily life of our community
- Inspire extraordinary creative expression that will enrich public awareness
- & Enhance the vitality, economy, and diversity of Florence through the arts

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# CALL FOR ARTISTS

## Shore Pines at Munsel Creek Affordable Housing Development

APPLICATION OPENS: JUNE 12, 2023  
APPLICATION DEADLINE: JUNE 30, 2023

### 4 LOCATION OPTIONS

Panels at entrance to each building  
42 sf - \$3,000 artist budget \*  
56 sf - \$4,000 artist budget

Sculpture near site entrance  
Unspecified size - \$5,000 artist budget

Paintings/Photographs in common areas  
Unspecified size - \$1,000 total budget

\*Artist budgets are inclusive of time, materials, and install.

For more details on program and how to apply please go to  
[nwhousing.org/artist-call-for-shore-pines](https://nwhousing.org/artist-call-for-shore-pines) or email  
[ferguson@nwhousing.org](mailto:ferguson@nwhousing.org)



**Northwest  
Housing  
Alternatives**