



Florence Police Department

Florence Justice Center

900 Greenwood St

Florence OR 97439

Ph. (541) 997-3515 Fax (541) 997-4104

From the Office of the Chief of Police

Florence Police Department

900 Greenwood Street

Florence OR 97439

(541) 997-3515

The Florence Police Department wishes to provide the best professional law enforcement available anywhere. In order to assist us in attaining this goal, we invite your input for improving law enforcement in the community.

The Citizen Report has been developed as a tool to hear your comments offering constructive criticism of the department's procedures, comments indicating dissatisfaction with the manner of performance by personnel, or information concerning commendable activities which you feel should be brought to my attention.

The information you provide will be reviewed and the appropriate action taken. If an investigation is called for, then you will be informed of the results. Your suggestions about improved procedures will be reviewed and evaluated, and if applicable, they will be implemented.

Any commendations of personnel are greatly appreciated and will result in the employee receiving the appropriate recognition. If you wish to make a personal report, you may come to our office at 900 Greenwood Street, Florence, or call 997-3515.

In submitting this form, please provide as much information as possible. Give your name, address, and phone number so that we may contact you for further information if needed. Any information you give will be kept confidential if you request.

Please feel free to express yourself on any matter which you feel should be directed to my attention. Your submission will be reviewed by the appropriate supervisor and if necessary, referred to me for action.

Remember that law enforcement is everybody's business and your police department is only as good as you, the public, view it.

Florence Police Department
Citizens Report

In the interest of better law enforcement, the Florence Police Department invites you to offer.....

- A thank you for doing a good job
- Some constructive criticism
- A few suggestions
- A concern or complaint
- A commendation or special recognition
- Some important information

Please print your name, address and phone number

Date and time the form was completed

Day, date, and time of the incident

Location of the incident

Print the name, address and phone number of any witnesses

If a person was arrested, print his/her name, address and phone number

If an Officer/Dispatcher was involved, print his/her name and badge number if known

Print the nature of the opinion, complaint, suggestion, or commendation, providing as much detail as possible.

Date: _____

Signature: _____

For Office use only

Date received: _____

Complaint relayed to: _____

Date Investigation completed: _____

Date _____