City of Florence Veteran Preference Form
The City of Florence Human Resources Department must receive this completed form
and the required documentation by two business days after the closing date.

You may mail a paper copy, fax, or email the documents to:
City of Florence Human Resources
250 Hwy 101 Florence, OR 97439
Fax # (541) 997-6814
recruitment@ci.florence.or.us

Under Oregon law, armed forces veterans may be eligible for preference in employment or promotion. If you think you may qualify, please read the following checklist carefully. Check the box(es) for each item as applicable to your specific situation. If you need further explanation or have special circumstances, please call Human Resources at (541) 997-3437. If you need assistance obtaining a copy of your military records, contact Lane County Veteran Services (541) 682-4191, via email at veterans@co.lane.or.us.

QUALIFIED VETERAN QUESTIONS: You may claim veteran preference if you check at least one box below and provide proof of eligibility by submitting a copy of your **DD-214 or 215** (long form /**Member Copy-4**) that reflects your honorable separation status. Preference will not be applied unless you submit the appropriate documentation by two business days after the closing date.

ORS 408.225 (1)(e) – Veteran

To receive 5 points you must have served on active duty in the Armed Forces of the United States:

☐ For a period of more than 90 consecutive days beginning on or before January 31, 1955; **or**

☐ For a period of more than 178 consecutive days beginning on or after January 31, 1955; **or**

☐ For 178 days or less and have a disability rating from the US Dept. of Veteran's Affairs; **or**

☐ For at least one day in a combat zone; **or**

☐ I received a combat or campaign ribbon or an expeditionary medal for services in the Armed Forces of the United States; **or**

To qualify under any of the above, you must have been discharged or released under honorable conditions.

☐ I receive a non-service connected pension from the United States Department of Veteran Affairs.

**Please note: "active duty" does not include attendance at a school under military orders, except schooling incident to an active enlistment or a regular tour of duty, or normal military training as a reserve officer or member of an organized reserve or a National Guard unit.

QUALIFIED DISABLED VETERAN QUESTIONS: You may claim preference as a disabled veteran if you check at least one box below and provide proof of eligibility by submitting a copy of your **DD-214 or 215** (long form / **Member Copy-4**) that reflects your honorable separation status and a public employment preference letter from the Department of Veterans' Affairs (unless the information is already included in the federal DD Form 214/215). Preference will not be applied unless you submit the appropriate documentation by two business days after the closing date.

ORS 408.225 (1)(c)

☐ I am entitled to disability compensation under laws administered by the United States Department of Veterans Affairs; **or**

☐ I was discharged or released from active duty for a disability incurred or aggravated in the line of active duty; **or**

☐ I was awarded the Purple Heart for wounds received in combat.

Under Oregon law:

5 (five) points may be awarded to eligible veterans.
10 (ten) points may be awarded to eligible disabled veterans.

After reviewing the veteran preference information on the first page, do you claim veteran points?

□ Yes
□ No

If claiming veteran preference points, how many do you claim?

□ 5 (five) veteran preference points
□ 10 (ten) veteran preference points

Note: once you submit this form, supporting documentation, and the information contained therein is verified, **you will not be required to resubmit this information to the City of Florence**. Should your personal circumstances change and you claim additional points, you will be required to notify the City of Florence Human Resources and resubmit this form and additional documentation as necessary. If we do not receive the necessary information as described on this form, we will **NOT** grant you veteran points/preference you request. We will **NOT** contact you to request missing information. If you submit the request but do not apply for a job with the City of Florence, we will shred the documentation you submit. You will then need to resubmit documentation when you do apply for a job with the City of Florence.

I hereby claim veteran preference points and certify that the above information is true and correct. I understand that any false statements may be cause for my disqualification or dismissal, regardless of when discovered.

_____   _____
Print Name   Position applying for

_____   _____
Signature of Applicant   Date

_____   _____
Phone #   Email Address