
City of Florence
Planning Commission Meeting Minutes
250 Hwy 101, Florence, OR 97439
October 25, 2022

CALL TO ORDER - ROLL CALL - PLEDGE OF ALLEGIANCE

Chair Young called the meeting to order at 5:31 PM.

Commissioners Present: IN HOUSE: Chair Sandra Young, Vice-Chair Andrew Miller, Commissioner Eric Hauptman, Commissioner Ron Miller, Commissioner Phil Tarvin, Commissioner Kevin Harris, Commissioner John Murphey

Vice Chair Andrew Miller chaired meeting

Staff Present: Planning Director Wendy FarleyCampbell. Management Analyst Peighton Allen

At 5:30 PM, Vice-Chair Andrew Miller opened the meeting, Farley Campbell gave the Roll call. Pledge of Allegiance was said.

1. **APPROVAL OF THE AGENDA**

Start Time: 5:32PM

Action: Approved

Motion: Comm. Murphey

Second: Comm. Hauptman

Vote: 7-0

There was no discussion on the agenda and it was approved unanimously.

There were no minutes to approve

2. **PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA:**

No public Comments:

Vice Chair A. Miller asked Planning Director FarleyCampbell to present Agenda Item #4

3. **Resolution PC 22 17 DR 07 – Partial Design Review and Code Interpretation:** Continued from October 11, 2022 – Staff will be requesting to continue this item to November 8th.

FarleyCampbell explained that at the Planning Commission meeting held on October 11, 2022, the applicant requested to have the opportunity to submit final written argument and the meeting was set for October 25, 2022. The applicant submitted their additional argument within the deadline period, staff prepared the materials, and the postings were completed. However, due to staffing limitations, staff emailed the Commission and asked you what you thought about a continuance. The applicant, Traci Smith, was

also contacted and she concurred that it would not be a problem to continue until November 8, 2022. Staff is requesting that you continue tonight's agenda item until November 8, 2022.

Motion was made for a continuance by Comm. Hauptman, Second: Comm. Tarvin.

Motion: Comm. Hauptman
Second: Comm. Tarvin
Roll Call: Comm Hauptman: yes
Comm Harris: yes
Comm Murphey: yes
Comm R. Miller: yes
Comm Tarvin: yes
Vice Chair A. Miller: yes
Chair Sandra Young: yes
Motion Carried 7-0
Time: 5:36

Reports and Discussion Items:

Comm. John Murphey and Comm. Ron Miller announced that they will be stepping down from the Planning Commission as on January 1, 2023. Both are retiring. The Commission and Staff let them know that they will be missed.

Directors Report:

FarleyCampbell reported that on November 3rd, 2022 the Transportation Systems Plan update project will be officially launching with the public input portion. The stake holders group meeting will be 3:00 to 5:00 at the FEC and is open to the public. There will be extensive reading material available for this meeting. After the stakeholder's meeting at 5:30, there will be the TSP open house. This is a City project. All the information is on the City webpage. At the open house there will be stations setup with information available. The consultant has been doing a very regimented traffic impact study and needs information from others.

Comm. Murphey mentioned that there are quite a few intersections in town that need roundabouts.

Comm. Hauptman and Chair Young agreed.

Vice Chair A. Miller asked staff to update staff on upcoming meetings on the PC calendar.

FarleyCampbell said that she had more updates. Thursday, November 10, 2022, that there will be the Stake Holder Advisory Team meeting at 3:00-5:00. Also, on that date at 5:30, for the second open house for the Housing Implementation Plan, the consultant will be presenting the findings from the virtual open house. There were about 600 responses to the surveys. On December 5th, 2022, is the joint City Council and Planning Commission work session at 5:30. This will be to go over the proposed housing code updates.

Comm. Murphey asked staff if they would be sending reminders. FarleyCampbell said that they will be sending reminders.

Calendar:

Next scheduled meeting is on November 8th for the item that was continued here tonight, and a request for annexation and rezoning for a property located south of the RV park at the corner of Heceta Beach Road and Rhododendron Dr., it is a property that has recently been cleared, it is in the County, and we don't have anything to say about clearing in the County. On November 11, 2022, staff thinks that Dairy Queen may be ready to be heard. Fairway Estates is also scheduled for that meeting, but believe they are going to waive their 120 days and reschedule for another date down the road because they are incomplete, They submitted a letter and forced completion; you will be hearing about them 11/22 if they don't waive their 120 days.

FarleyCampbell explained the 120 State law to process applications.

December 13th is a tentative meeting date – we do not have anything scheduled at this time.

On November 7th the City Council will be hearing a request for a mural for Linda Wilcox for the laundromat building on 37th Street.

Comm. Hauptman asked if there are any updates on Cannery Station.

FarleyCampbell said that there are no updates.

Comm. Hauptman asked if they need to apply for an extension, he mentioned that their sand screening is down and that it looks like an abandoned neglected piece of property and doesn't think this is a good look for Florence.

FarleyCampbell said that staff would check into what is happening with Cannery Station.

Adjourned: 5:52 PM

ATTEST:

Sandra Young, Chair

Sharon Barker, Planning Technician