



City of Florence
A City in Motion

**City of Florence
Planning Commission
Work Session**

Florence City Hall
Video Conference
250 Highway 101
Florence, OR 97439
541-997-8237
www.ci.florence.or.us

Meeting materials are available at the City of Florence website calendar page at <https://www.ci.florence.or.us/calendar>

To be notified of Planning Commission meetings via email, please visit the City's website at <http://www.ci.florence.or.us/newsletter/subscriptions>.

February 13, 2024

WORK SHOP AGENDA

5:30 p.m.

Commissioners: Sandra Young, Chairperson – Kevin Harris, Vice-Chairperson
Eric Hauptman, Commissioner – Laurie Green, Commissioner – Debbie Ubnoske, Commissioner
Wendy Krause, Commissioner - Renee LoPilato, Commissioner

*With 48-hour prior notice, in interpreter and/or TTY: 541-997-3437, can be provided for hearing impaired.
Meeting is wheelchair accessible.*

COVID-19 UPDATE

The Florence Planning Commission Work Shop will be held in person and virtually via GotoWebinar.

In addition, members of the public can listen and view the meeting through the 'GoToWebinar' platform at the following link <https://attendee.gotowebinar.com/register/4077465641363711326> . Meetings are also shown live on Cable Channel 191 and online at <https://www.ci.florence.or.us/citymanager/public-meetings-live> .

CALL TO ORDER – ROLL CALL – PLEDGE OF ALLEGIANCE

1. Land Use Application Checklist

Code directs completeness reviews against lists in code and to the land use application form. Staff will work with PC on the content of the application submittal checklist. The objective is to facilitate staff efficiency in evaluating and application's completeness and benefit applicants with having a clear list of submittal requirements.

2. Commercial/Industrial building architecture alternatives

Staff will present research to date related to architectural design standards for industrial buildings in the City's industrial zoning districts. This is a continued discussion from a [March 8, 2022](#) work session item.

3. Florence City Code Title 10 Chapter 6 Design Review, Section 6-4-G--Architectural color palette code interpretation and policy communication methods, such as a demonstration brochure. This is a continued discussion from a [March 28, 2023](#) work session item.

PLANNING COMMISSION CALENDAR

All meetings are held in person with a virtual option unless otherwise indicated

Date	Time	Description
February 26, 2024	5:00 PM	State of the City at FEC
February 27, 2024	5:30 PM	Regular Session
March 12, 2024	5:30 PM	Regular Session
March 26, 2024	5:30 PM	Regular Session
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UPDATED PUBLIC MEETINGS PROCEDURES

The February 13, 2024 Planning Commission Work Shop will be held in person at City Hall and virtually through the GotoWebinar platform.

Citizens wishing to express their views and provide comments may do so in one of the following ways:

Written Comments: (1) Submit written comments via email to the Community Development Department at planningdepartment@ci.florence.or.us. (2) Mail written comments to Florence City Hall, Attn: Planning Commission, 250 Hwy 101, Florence, OR 97439. (3) Drop off written comments to the City of Florence drop box located at Florence City Hall (250 Hwy 101) to the right of the main entrance. (4) Provide verbal comments at the workshop (5) Provide written comments submitted in-person at the workshop. ** **Note:** Written comments not submitted at the workshop must be received at least 2 hours prior to the meeting (February 13, 2024 at 3:30 p.m.) in order to be distributed to the Planning Commission, posted to the City of Florence website, and made part of the record.

Verbal Testimony: Citizens wishing to express their views verbally may participate in the meeting at Florence City Hall or via GoToWebinar: <https://attendee.gotowebinar.com/register/4077465641363711326> . To attend virtually, please complete a speaker's card request in person or online at <https://www.ci.florence.or.us/bc-pc/request-address-planning-commission-speakers-card> at least 1 hour prior to the meeting (February 13, 2024). If participating via GoToWebinar staff will contact the speaker to let them know the process to participate in the meeting. Call the Community Development Department at 541-997-8237 at least 24 hours prior to the hearing if you would prefer to arrange participation over the phone. A speaker's card is not necessary for the citizens that will be attending the workshop in person.

For more information on the city of Florence's Public Meeting Policies, visit the city of Florence website at <https://www.ci.florence.or.us/council/rules-procedure> .