



*City of Florence*  
**A City in Motion**

**City of Florence  
Planning Commission  
Work Session**

Florence City Hall  
Video Conference  
250 Highway 101  
Florence, OR 97439  
541-997-8237  
[www.ci.florence.or.us](http://www.ci.florence.or.us)

Meeting materials are available at the City of Florence website calendar page at

<https://www.ci.florence.or.us/calendar>

To be notified of Planning Commission meetings via email, please visit the City's website at

<http://www.ci.florence.or.us/newsletter/subscriptions>.

**June 8, 2021**

**AGENDA**

**5:30 p.m.**

Commissioners: Phil Tarvin, Chairperson – Sandra Young, Vice-Chairperson  
Eric Hauptman, Commissioner – Brian Jagoe, Commissioner  
Andrew Miller, Commissioner – Ron Miller, Commissioner – John Murphey, Commissioner

**COVID-19 UPDATE**

Due to federal and state restrictions on public gatherings, the Florence Planning Commission meetings shall be held via videoconference. The public can listen and view the meeting through the 'GoToWebinar' platform at the following link:

<https://attendee.gotowebinar.com/register/8978551894682103056>. Meetings are also shown live on Cable Channel 191 and online at <https://www.ci.florence.or.us/citymanager/public-meetings-live>, and will be available after the meeting on the City's [Vimeo Site](#).

With 48-hour prior notice, an interpreter and/or TDY: 541-997-3437, can be provided for the hearing impaired.

**CALL TO ORDER – ROLL CALL – PLEDGE OF ALLEGIANCE**

**5:30 PM**

**CITY OF FLORENCE 2021-2023 WORK PLAN REVIEW**

Review Departmental Elements of the 2021-2023 City of Florence Work Plan, discuss next steps for Planning Commission (PC), and decide on priority projects for PC

**ADJOURN**

**PLANNING COMMISSION CALENDAR**

Date	Time	Description
June 22, 2021	5:30 PM	Regular Session
July 13, 2021	5:30 PM	Tentative

## UPDATED PUBLIC MEETINGS PROCEDURES – COVID-19

Given executive orders from Governor Brown concerning COVID-19 and social distancing requirements, the City of Florence has established temporary procedures for public meetings in order to protect our volunteers, public and staff.

### **In person attendance is not allowed at Planning Commission meetings.**

**Expressing Views to the Planning Commission:** Citizens wishing to express their views to the Planning Commission may do so in both written and verbal formats.

#### **1. Written Testimony:**

- a. Submit written comments via email to the Community Development Department at [planningdepartment@ci.florence.or.us](mailto:planningdepartment@ci.florence.or.us).
- b. Mail written comments to Florence City Hall  
Attn: Planning Commission, 250 Hwy 101, Florence, OR 97439
- c. Drop off written comments to the City of Florence drop box located at Florence City Hall (250 Hwy 101) to the right of the main entrance.

**\*\* Note:** Written comments must be received at least 2 hours prior to the meeting (June 8, 2021 at 3:30 p.m.) to be distributed to the Planning Commission, posted to the City of Florence website, and made part of the record.

- #### **2. Verbal Testimony:**
- Citizens wishing to express their views to Planning Commission may participate in the meeting via GotoWebinar platform at the following link: <https://attendee.gotowebinar.com/register/8978551894682103056>. To do so, please complete a speaker's card online at <https://www.ci.florence.or.us/bc-pc/request-address-planning-commission-speakers-card> at least 1 hour prior to the meeting (April 13, 2021). City staff will then contact the speaker to let them know the process to participate in the meeting. Call the Community Development Department at 541-997-8237 at least 24 hours prior to the hearing if you would prefer to arrange participation over the phone.

- a. Public Comments on items not on the agenda: General public comments (on items not on the Planning Commission agenda) will be allowed at each Planning Commission meeting during the public comment agenda item. Comments will be limited to three (3) minutes per person, with a maximum of 15 minutes for all items. In practicality, this means no more than five individuals will be allowed to comment verbally. There is no limit on written public comments.
- b. Public Hearing Testimony: Testimony on public hearing items will be allowed when a public hearing is held. Verbal comments will be allowed on public hearing items after staff has given their report and have allowed time for initial Commission questions.
- c. Public Comments on Action Items: Public Comments will be allowed on each action item on the Planning Commission agenda. Verbal comments will be allowed on action items after staff has given their report and have allowed time for initial Commission questions. Comments will be limited to three (3) minutes per person, with a maximum of 15 minutes for all comments on each action item. In practicality, this means no more than five (5) individuals will be allowed to comment verbally. There is no limit on written public comments.

**For more information on the City of Florence's Temporary Public Meeting Policies, visit the City of Florence website at <https://www.ci.florence.or.us/em/public-meeting-during-covid-19>.**