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**City of Florence  
Planning Commission Meeting  
250 Hwy 101, Florence, OR 97439  
August 13, 2019**

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**CALL TO ORDER - ROLL CALL - PLEDGE OF ALLEGIANCE**

Meeting called to order at 5:30 PM.

Commissioners Present: Chairperson John Murphey, Vice Chair Sandra Young, Commissioner Eric Hauptman, Commissioner Brian Jagoe, Commissioner Ron Miller, Commissioner Phil Tarvin

Commissioners Absent: Commissioner Andrew Miller

Staff Present: Planning Director Wendy FarleyCampbell, and Planning Technician Dylan Huber-Heidorn

**1. APPROVAL OF THE AGENDA**

Start Time: 5:31 PM  
Action: Approve agenda as presented.  
Motion: Vice Chairperson Young  
Second: Commissioner Ron Miller  
Vote: Unanimous

**2. PUBLIC COMMENT**

This is an opportunity for members of the audience to bring to the Commission's attention any item not otherwise listed on the Agenda. Comments will be limited to three (3) minutes per person, with a maximum time of 15 minutes for all items. Speakers may not yield their time to others.

Start Time: 5:33 PM  
Commenter 1: Brenda Gilmer  
Topic: Language and disenfranchised groups  
Comments: Ms. Gilmer commented on the importance of language in government, specifically how the overuse of "them" is a sign that a particular group is being excluded from involvement.

**3. RESOLUTION PC 19 07 CUP 02 – Hyak-Siuslaw Broadband Temporary Office**

A Conditional Use Permit application from Robbie Wright on behalf of Stonefield Investments LLC to request temporary approval to use a temporary office trailer during the construction of new office and warehouse located at 3115 Kingwood Street. The property is at Assessor’s Map 18-12-22-13, Tax Lot 00400, in the Pacific View Business Park District regulated by Florence City Code Title 10, Chapter 28.

Open: 5:37 PM  
Closed 5:51 PM  
Applicant: Robbie Wright  
Discussion: As follows

No Commissioner declared a conflict of interest, ex parte contact, or bias. There were no challenges.

PD Farley-Campbell delivered a staff presentation on the proposed temporary mobile building space, which would serve the applicant’s need for office space until a larger, permanent facility is constructed.

Commissioner Ron Miller stated that the temporary building would likely need to be served with electrical and plumbing service.

Applicant Testimony: Mr. Wright clarified that a portable toilet would be on-site and that electrical service was planned.

Action: Approval of the application and conditions of approval as presented by staff  
Motion: Commissioner Ron Miller  
Second: Commissioner Hauptman  
Vote: Unanimous

**REPORT ITEMS**

**4. PLANNING COMMISSION REPORTS & DISCUSSION ITEMS**

Start Time: 5:53 PM

Discussion: Vice Chairperson Young expressed the opinion that temporary conditional use permit applications like the one heard that night could reasonably be decided by staff rather than the Commission. Commissioner Jagoe agreed.

**5. PLANNING DIRECTOR REPORT & DISCUSSION ITEMS**

Start Time: 5:56 PM

Discussion: PD FarleyCampbell discussed construction related to the ReVision Florence project. She reminded the Commission of the upcoming work session related to the draft residential code amendments. She relayed the results of her research into code definitions for housing types from other jurisdictions. She discussed in-process applications and ongoing projects, including wetland-related hurdles affecting Cannery Station.

Comments: Commissioner Jagoe asked for an update on the new commercial building at 354 Kingwood Street. Chairperson Murphey explained that the owner was waiting to install sidewalks until the ReVision project was complete. There was discussion of accessory dwelling units being constructed around the city.

Meeting adjourned at 6:07 PM.

**ATTEST:**

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John Murphey, Chairperson

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Dylan Huber-Heidorn, Planning Technician