

**CITY OF FLORENCE  
RESOLUTION NO. 14, SERIES 2016**

**A Resolution adopting 2015-2016 Budget Appropriation Transfers**

WHEREAS, certain needs have arisen during the fiscal year that require adjustment to fiscal year 2015-16 budget appropriations.

BE IT RESOLVED that the City Council of the City of Florence, hereby approves the following transfers of appropriations for fiscal year 2015-16:

<b>General Fund</b>	<b>Original Appropriation</b>	<b>Adjustment</b>	<b>Final Appropriation</b>
Community Development	\$592,600	\$5,000	\$597,600
Municipal Court	\$319,400	\$10,600	\$330,000
City Hall	\$78,100	\$28,300	\$106,400
Capital Outlay – City Hall	\$45,000	(\$20,000)	\$25,000
Contingency	\$385,000	(\$23,900)	\$361,100

**Explanations:**

*Community Development:* Building permit and inspection revenue is estimated well above budget, resulting in increased contract expenditures to the City’s vendor that performs building inspections and permitting services.

*Municipal Court:* A retirement in the Court will result in a payout of accrued leave and benefits.

*City Hall:* A professional services contract originally budgeted as capital outlay in City Hall has been expensed to materials and services (\$25,000). Additionally, maintenance related items that could not be deferred require an additional \$3,300 to repair.

<b>Street Fund</b>	<b>Original Appropriation</b>	<b>Adjustment</b>	<b>Final Appropriation</b>
Materials and services	\$252,000	\$12,000	\$264,000
Contingency	\$1,108,770	(\$12,000)	\$1096,770

**Explanation:**

Estimated utilities (\$7,500), SOS (\$2,500), and contractual services (\$8,000) are greater than budgeted, and savings in other accounts are insufficient to offset.

<b>Room Tax Fund</b>	<b>Original Appropriation</b>	<b>Adjustment</b>	<b>Final Appropriation</b>
Materials and services	\$126,000	\$19,200	\$145,200
Transfers	\$201,200	\$6,000	\$207,200
Contingency	\$33,586	(\$25,200)	\$8,386

Room taxes revenue is estimated to be greater than budgeted, resulting in additional marketing payments to the Chamber per agreement to fund 40% of transient room tax to Chamber, additional funding to FEC, \$6,000, is suggested with balance increasing fund balance for future FEC or other City funding.

<b>Florence Events Center Fund</b>	<b>Original Appropriation</b>	<b>Adjustment</b>	<b>Final Appropriation</b>
Materials and services	\$304,800	\$105,200	\$410,000
Personnel services	\$310,200	(\$35,000)	\$275,200
Capital outlay	\$75,000	(\$10,000)	\$65,000
Contingency	\$320,177	(\$60,200)	\$259,977

**Explanation:**

Various staff positions were filled with temporary staffing (\$45,000), Show revenue is estimated to exceed budget with resulting Show expenses estimated to exceed original budget (\$37,100), concession and catering expenditures are greater than originally budgeted (\$19,000), equipment maintenance (\$5,000) is greater than budgeted. Savings in other accounts were insufficient to offset the items noted above.

<b>Water Fund</b>	<b>Original Appropriation</b>	<b>Adjustment</b>	<b>Final Appropriation</b>
Materials and services	\$387,587	\$12,413	\$400,000
Contingency	\$552,692	(\$12,413)	\$540,279

**Explanation:**

Chemicals (\$13,700) and lab testing (\$9,500) expenditures are estimated to exceed their budgeted amounts. Other materials and service expenditure savings are insufficient to offset the requested adjustment from contingency.

<b>Wastewater Fund</b>	<b>Original Appropriation</b>	<b>Adjustment</b>	<b>Final Appropriation</b>
Materials and services	\$458,500	\$87,300	\$545,800
Contingency	\$300,000	(\$87,300)	\$212,700

**Explanation:**

Contract services (\$25,000), equipment maintenance (\$28,000), plant maintenance (\$25,000), and solids disposal (\$20,000) expenditures are estimated to exceed their budgeted amounts. Other materials and service expenditure savings are insufficient to offset the requested adjustment from contingency.

<b>Airport Fund</b>	<b>Original Appropriation</b>	<b>Adjustment</b>	<b>Final Appropriation</b>
Materials and services	\$78,600	\$4,200	\$82,800
Transfers	\$4,200	(\$4,200)	\$0

**Explanation:**

Unanticipated repairs and maintenance expenses exceed savings in other material and service accounts. There is insufficient contingency in the fund to meet the estimated expenditures, therefore transfers to other funds are reduced.

<b>Public Works Administration Fund</b>	<b>Original Appropriation</b>	<b>Adjustment</b>	<b>Final Appropriation</b>
Personnel services	\$415,400	\$10,000	\$425,400
Materials and services	\$62,400	\$42,500	\$104,900
Contingency	\$114,298	(\$52,500)	\$61,798

**Explanation:**

*Personnel:* Staffing change to reorganize public works treatment facility oversight resulting increased expenditure in PW Admin.

*Materials and services:* An omission in rent for the public works facility at the airport (\$30,000 recognized in Airport Fund), and computer and copier related expenditures (\$12,500), exceed the estimated savings from other accounts.

BE IT FURTHER RESOLVED that this resolution will take effect immediately upon its passage by the City Council.

This Resolution is passed by the Council, Approved by the Mayor and Declared Adopted on the 6th day of June, 2016.

Joe Henry, Mayor

**Attest:**

Megan Messmer, Assistant to the City Manager  
Acting in Capacity of City Recorder