

**CITY OF FLORENCE  
ORDINANCE NO. 11, SERIES 2015**

**An Ordinance of the City of Florence, Oregon Repealing Florence City Code Title 2, Chapter 11 – Florence Events Center Advisory Committee, in order to decommission the committee.**

RECITALS:

1. On October 29, 2015, the Florence Events Center (FEC) Advisory Committee discussed the role of the committee and its focus.
2. During this meeting, the Committee agreed the Committee's focus has primarily been the support of events sponsored by the Friends of the Florence Events Center.
3. After such discussions, the Committee voted to recommend the Florence City Council decommission the FEC Advisory Committee in order to allow volunteers the ability to join forces with the Friends of the Florence Events Center.
4. The City of Florence desires to maximize volunteer time and reduce redundancy in community efforts by decommissioning the Florence Events Center Advisory Committee.

Based on these findings,

THE CITY OF FLORENCE ORDAINS AS FOLLOWS:

1. The Florence City Code Chapter 11 of Title 2: Florence Events Center Advisory Committee, is amended as shown in Exhibit A.
2. This Ordinance shall become effective 30 days after adoption.

ADOPTION:

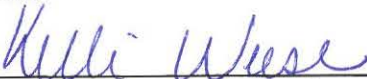
First Reading on the 16<sup>th</sup> day of November, 2015.

Second Reading on the 16<sup>th</sup> day of November, 2015

This Ordinance is passed and adopted on the 16<sup>th</sup> day of November, 2015.

AYES	4	Councilors Preisler, Lacer, Lyddon and Mayor Henry
NAYS	0	
ABSTAIN	0	
ABSENT	1	Councilor Greene

Attest:



Kelli Weese, City Recorder

  
\_\_\_\_\_  
Joe Henry, Mayor

**Exhibit A**  
**ORDINANCE NO. 11, SERIES 2015**

**[Change Directions are shown in Bold within Brackets]**

*Additions are shown in double underline and deletions are shown as strike-out.*

~~TITLE 2~~

~~CHAPTER 11~~

**FLORENCE EVENTS CENTER  
ADVISORY COMMITTEE**

**SECTION:**

- ~~2-11-1: Name and Purpose~~
- ~~2-11-1-1: Name~~
- ~~2-11-1-2: Purpose~~
- ~~2-11-2: Advisory Committee~~
- ~~2-11-2-1: Number of Committee Members~~
- ~~2-11-2-2: Responsibilities~~
- ~~2-11-2-3: Selection and Term of Office~~
- ~~2-11-2-4: Vacancies~~
- ~~2-11-2-5: Voting~~
- ~~2-11-2-6: Meetings~~
- ~~2-11-3: Committees~~
- ~~2-11-3-1: Appointment~~
- ~~2-11-3-2: Reports~~
- ~~2-11-3-3: Advisory Capacity~~
- ~~2-11-4: FEC Director and Staff~~
- ~~2-11-4-1: Appointment~~
- ~~2-11-4-2: Duties~~

**~~2-11-1: NAME AND PURPOSE~~**

~~**2-11-1-1: NAME:** The name of this City committee shall be the FEC Advisory Committee. The Advisory Committee shall have the responsibility of advising the FEC Director of community concerns in the Center's operation. The FEC Director will relay substantive or policy concerns and suggestions to the City Council via the City Manager.~~

~~**2-11-1-2: MISSION AND PURPOSE:** The mission of the FEC is to provide multi-cultural enrichment to the community; to provide a welcoming, accessible facility for residents and visitors; and to promote events and conventions for the benefit of the greater Florence area's economy. The purpose of the Committee is to assist in carrying out the mission.~~

**~~2-11-2: ADVISORY COMMITTEE~~**

~~**2-11-2-1: NUMBER OF MEMBERS:** The Advisory Committee shall consist of not fewer than seven (7) or greater than eleven (11) one of whom shall be a local high school student. In addition, one City Councilor shall serve as an ex-officio member without vote, but may be counted for the purpose of committee residency requirement~~

~~**2-11-2-2: RESPONSIBILITIES:** The Florence Events Center Advisory Committee shall, at all times, act with and through the FEC Director who will insure that all substantive or policy recommendations and/or concerns are relayed to the City Manager and to the City Council. The responsibilities of the Advisory Committee include:~~

- ~~A. Research, study and offer input to the FEC Director on specific issues, with both short and long-term implications, that relate to the utilization of the FEC.~~
- ~~B. Provide input to the FEC Director in reviewing policies and procedures, rules and regulations, and appropriate rental agreements to guide the planning and holding of successful events in the facility.~~
- ~~C. Serve as a liaison for the residents and local organizations that use the FEC, relaying suggestions, concerns, problems and ideas to the FEC Director.~~
- ~~D. Provide input to the FEC Director with ideas and recommendations to maximize the utilization of the FEC.~~
- ~~E. Provide input to the FEC Director with ideas and recommendations to the City Manager/City Council regarding FEC use and policy issues.~~
- ~~F. Generate sources of funding, work with the FEC Director to seek grants, encourage gifts of endowments and legacies.~~
- ~~G. Review Directors budget proposal and provide support and input.~~
- ~~H. Provide input to FEC Director in developing plans for meeting long term capital needs.~~

Rules or policies recommended by the Advisory Committee, in concurrence with the FEC Director, must be reviewed by the City Manager prior to submission for final approval to the City Council.

~~**2-11-2-3: SELECTION AND TERM OF OFFICE:** The Advisory Committee shall be composed of up to eleven (11) members appointed by the Mayor, after soliciting recommendations from the Council, of the City of Florence. Except for the student member, each Advisory Committee member shall serve for a term of three years. The student member shall serve a term of one year. Committee member's terms shall be staggered so that a majority of the positions will have terms ending two years after the other positions have expired. The objective being to maintain continuity of Committee members. A majority of the Advisory Committee shall have their permanent residence within the city limits of the City of Florence.~~

~~**2-11-2-4: VACANCIES:** Members of the Advisory Committee shall be removed from office or their office declared vacant in the following manner and for the following reasons:~~

- ~~A. By a vote of the majority of the full City Council.~~
- ~~B. If a member shall be absent from three (3) consecutive regular meetings of the Advisory Committee, his/her removal shall be automatic unless excused by a majority vote of the Committee and no action by the City Council shall be necessary.~~
- ~~C. If a member shall be absent from four (4) regular meetings of the Advisory Committee in any 12-month period, his/her removal shall be automatic unless excused by a majority vote of the Advisory Committee and no action of the City Council shall be necessary.~~
- ~~D. Resignation.~~
- ~~E. Vacancies on the Advisory Committee shall be filled in the same manner as originally appointed. Any appointment to fill a vacancy shall be for the unexpired portion of said term.~~

~~**2-11-2-5: VOTING:** A majority of members shall constitute a quorum. The affirmative vote of a majority of the full committee shall be required for passage of any matter before the Committee. If a quorum is not present, the members may adjourn the meeting to another day for which time the members present shall give the other members at least one day's notice. The minutes of the meetings shall reflect the "ayes" and "nays" cast on a particular measure and shall reflect the vote of each member present. A member may abstain from voting only upon a declaration that he or she has a conflict of interest, in which case said member shall take no part in the deliberations on the matter in question. Copies of the minutes shall be forwarded to the City Council.~~

~~**2-11-2-6: MEETINGS:** The regular meeting of the Advisory Committee shall be held monthly unless the Committee with the concurrence of the FEC Director decides to skip a meeting for reasons that are determined valid.~~

~~A. **Order of Business.** Business at meetings of the Advisory Committee shall be transacted in such a manner and order as may be determined by the FEC Director in cooperation with the elected Advisory Committee Chair. The Advisory Committee shall elect a chair and vice-chair from~~

among its own members, who will serve for one year and until their successors are elected and qualified. The chair shall preside at all meetings and exercise all the usual rights, duties and prerogatives of the head of any similar organization. The vice-chair shall perform the duties of the chair in the latter's absence or disability. Vacancies created by any cause shall be filled for the unexpired term by a new election.

~~B. Public Presentations. The Advisory Committee shall hear public presentations under restrictions as it deems appropriate. In general, public presentations shall be limited to five (5) minutes per subject per person.~~

~~C. Annual Meetings. The annual meeting to be held in February shall be for the purpose of the election of officers.~~

~~D. Special Meetings. Special meetings may be called by the FEC Director in cooperation with the Advisory Committee elected Chair provided that notice be given to all Advisory Committee members and the public at least twenty four (24) hours in advance of the special meeting.~~

~~**2-11-3: COMMITTEES:**~~

~~**2-11-3-1: APPOINTMENT:** The Chairperson shall appoint special sub-committees of one or more persons for such specific purposes as the functions of the Advisory Committee may require from time to time. The Committee shall be discharged upon the completion of the purpose for which it was appointed and after the final report is made to the Advisory Committee.~~

~~**2-11-3-2: REPORTS.** All sub-committees shall make a progress report at each Advisory Committee meeting.~~

~~**2-11-3-3: ADVISORY CAPACITY.** No sub-committee shall have other than advisory powers unless, by suitable action of the Advisory Committee, and with the concurrence of the FEC Director, it is granted specific power to act.~~

~~**2-11-4: FEC DIRECTOR AND STAFF:**~~

~~**2-11-4-1: APPOINTMENT:** FEC Director shall be appointed and supervised by the City Manager and serve as the department head within the organizational framework of the City of Florence. The Advisory Committee shall provide input to The City Manager prior to the appointment of the FEC Director.~~

~~**2-11-4-2: DUTIES.** The FEC Director will consider policies that may be recommended by the Advisory Committee but said recommendations will only be acted upon after approval of the City Manager and as may be required, by the City Council. The FEC Director or designee shall attend all scheduled Advisory Committee meetings and when required, shall present a Director's report. The FEC Director and the elected Chair shall set the Advisory Committee meeting agenda. The FEC Director shall also attend meetings of the Florence City Council as may be requested by the City Manager.~~