

**CITY OF FLORENCE
RESOLUTION NO. 3, SERIES 2017**

**A Resolution Establishing the City of Florence Housing and Economic
Opportunities Project Ad-Hoc Committee**

RECITALS:

1. The City of Florence City Council established a work plan for the City of Florence including five goals.
2. The City Council established Goal 1 to improve the Livability and Quality of Life in Florence.
3. The Housing and Economic Opportunities Project Ad-Hoc Committee is a working committee striving for completion of the Buildable Lands Inventory and Housing and Economic Opportunities Analysis project, an objective of Goal 1.

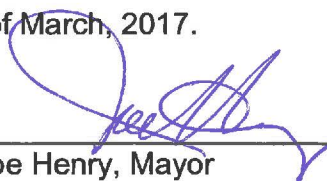
Based on these findings,

THE CITY COUNCIL OF THE CITY OF FLORENCE RESOLVES AS FOLLOWS:

1. The City of Florence approves establishment of the Housing and Economic Opportunities Project Ad-Hoc Committee as set forth in Exhibit A.
2. This Resolution takes effect immediately upon adoption.

ADOPTION:

This Resolution is passed and adopted on the 20th day of March, 2017.



Joe Henry, Mayor

Attest:



Kelli Weese, City Recorder

Resolution No. 3, Series 2017
Exhibit A

HOUSING AND ECONOMIC OPPORTUNITIES PROJECT AD-HOC COMMITTEE

- 1: Membership:** The Housing and Economic Opportunities Project Ad-Hoc Committee (HEOP) shall be composed of nine (9) to eleven (11) members to be appointed in the manner provided in Chapter 1 of Title 2 of Florence City Code.

Committee membership shall strive to represent a broad spectrum of community housing and economic development interests, including but not limited to:

Business Owner(s) / Manager(s) / Representative(s). Special consideration will be given to the potential appointment of representatives of the following businesses...

- Businesses within the housing industry including real estate, developers, contractors, appraisers, property management and others,
- Businesses who perform business and residential lending,
- businesses with a proven track record of community promotion and outreach, and / or
- businesses which employ over 50 local residents.

Citizen(s) at large. Special consideration will be given to the potential appointment of local residents representing a broad spectrum of age, ethnicity and income levels.

Representative(s) of a local or state government agency tasked with or impacted by housing and/or economic development initiatives including but not limited to the Lane Community College, Port of Siuslaw, Central Lincoln People's Utility District, Heceta Water People's Utility District, Lane County Community & Economic Development, Lane County Housing Authority, Lane Workforce Partnership, Siuslaw Library District, Department of Land Conservation and Development, Senior and Disabled Services, Confederated Tribes of the Coos Lower Umpqua and Siuslaw Indians, and Siuslaw School District 97J

Representative(s) of the Florence Area Chamber of Commerce

In addition, up to two (2) City Councilors, up to two (2) Planning Commissioners and up to two (2) City Staff members, may serve as ex-officio members without vote.

- 2: Term of Office:** The members shall be appointed for a term length commensurate with the length of time necessary to complete the duties as assigned to the committee.
- 3: Vacancies and Removals:** Appointments to fill vacancies shall be in the manner provided in Chapter 1 of Florence City Code Title 2, and shall be appointed for the remainder of the unexpired term of the member being replaced. Members serve at the pleasure of the City Council, and may be removed by the City Council, for misconduct or nonperformance of duty as indicated in Florence City Code 2-1-4. The position of any member who is absent from three (3) consecutive meetings without an excuse, as approved by the HEOP Chairperson, is presumed to be in nonperformance of duty, and the City Council shall declare the position vacant.
- 4: Presiding Members:** Upon establishment, the Committee shall elect a chair and vice-chair to serve for the duration of the project timeline. In the event of resignation, vacancy, or removal, the Committee shall designate a chair, or vice-chair, to serve for the remainder of the project timeline.
- 5: Meetings:** A majority of the members of the Committee shall constitute a quorum. The Chairperson or three (3) members may call a previously unannounced special meeting to be held not earlier than twenty four (24) hours after the notice is given as required by the Oregon Public Meeting Laws.

- 6: **Duties:** The Committee shall serve as a working committee striving for completion of the Buildable Lands Inventory and Housing and Economic Opportunities Analysis project. The Committee shall serve in an advisory capacity to the City Council and/or Staff as appropriate in matters pertaining to the project. Specific duties include...

Review work products as presented by consultants and city staff including providing recommendations on key project issues and decisions, providing guidance on scenarios and policy options and guiding stakeholder and community engagement strategies.

Serve as liaisons between the project and their represented constituencies including seeking input from other citizens and interested parties through direct engagement.

- 6: **Conflict of Interest and Bias:** During their tenure, members of the HEOP shall refrain from activities that represent a conflict of interest. A member must not undertake any action or any decision or recommendation as a committee member, the effect of which would be to the private pecuniary benefit or detriment of the person or the person's relative or any business within which the person or a relative of the person is associated. Members of the HEOP shall follow the requirements of Oregon Revised Statutes Chapter 244 relating to ethics for public officials and shall also follow the Oregon State Guidelines for Public Officials published by the Secretary of State's office.