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**City of Florence  
City Council Meeting  
250 Hwy 101, Florence, Oregon  
Final Action Minutes  
October 17, 2016**

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**CALL TO ORDER - ROLL CALL - PLEDGE OF ALLEGIANCE**

Meeting called to order at 6:00 p.m.

Councilors Present: Mayor Joe Henry, Councilors Joshua Greene, George Lyddon and Susy Lacer.

Councilors Absent: Councilor Ron Preisler

Staff Present: City Manager Erin Reynolds, Public Works Director Mike Miller, Chief of Police Tom Turner, Planning Director Wendy FarleyCampbell, City Recorder / Economic Development Coordinator Kelli Weese, Project Manager Megan Messmer, Florence Events Center Director Kevin Rhodes, Assistant Planner Glen Southerland, and Interim Finance Director Andy Parks.

**ANNOUNCEMENT**

- Mayor Henry will announce appointments to the Economic Development Committee

Start Time: 6:00 p.m.

Action: Mayor Henry announced the appointments to the Economic Development Committee.

- Rick Yecny, Andy Johnson, Russ Pierson

**INTRODUCTION**

- Coleton Baker – Police Officer

Start Time: 6:01 p.m.

Action: Mr. Baker was introduced to the City Council

## **PRESENTATIONS**

- Wendy FarleyCampbell – Navy Retirement
- Coast Guard City Presentation
- CASA of Lane County – Heather Murphy

Start Time: 6:11 p.m.

Action: Ms. FarleyCampbell was congratulated on her retirement from the Navy. Mayor Henry presented the Coast Guard City application. Ms. Murphy presented information from CASA of Lane County.

### **1. APPROVAL OF AGENDA**

Start Time: 6:33 p.m.

Action: Approve agenda with the reversal of agenda items 6 and 7.

Vote: Unanimous

### **2. PUBLIC COMMENT**

This is an opportunity for members of the audience to bring to the Council's attention any item not otherwise listed on the Agenda. Comments will be limited to three (3) minutes per person, with a maximum time of 15 minutes for all items. Speakers may not yield their time to others.

Start Time: 6:38 p.m.

Commenter 1: Senior Chief Tregoning – United States Coast Guard

- Thank you to City Council and Mayor for work toward application for Coast Guard City

## **CONSENT AGENDA**

### **3. SEWER PUMP REHABILITATION PROJECT**

Consider approval of **Resolution No. 22, Series 2016**, a resolution authorizing the City Manager to enter into a single source agreement with Xylem for the purchase of Flygt N series pumps, motors and accessories to rehabilitate / upgrade the 31<sup>st</sup> Street sewer pump station.

### **4. WELL REHABILITATION PROJECT**

Consider approval of **Resolution No. 23, Series 2016**, a resolution authorizing the City Manager to enter into a single source agreement with Schneider Water Services for rehabilitation of Wells 8, 9, and 10.

Start Time: 6:40 p.m.

Action: Approve consent agenda items as shown in the meeting materials

Motion: Councilor Lyddon

Second: Councilor Greene

Vote: Unanimous, Councilor Preisler was absent

## **PUBLIC HEARING & ACTION ITEMS**

### **5. SAXON ANEXATION & ZONE ASSIGNMENT**

#### **A. APPROVAL OF ANNEXATION REQUEST**

Consider approval of **Ordinance No. 13, Series 2016**, an Ordinance approving the request for annexation of 05454 Highway 101, Map # 18-12-26-31, Tax Lots 2400 & 6300 – Map # 18-12-26-42, Tax Lots 1700, 1800, 1900, 2000, 2100 & 2300, Highway 126 Right-of-way from Vine Street to the Urban Growth Boundary, and all Siuslaw River estuary south of these properties within the Urban Growth Boundary.

*Item Includes:*

- *Overview of topic by staff*
- *Deliberation / Decision on Annexation Request (Ordinance No. 13, Series 2016)*

Start Time: 6:36 p.m.

Discussion: The City Council discussed...

- Compliments of Staff
- Positive project for the City of Florence

Comments: Councilor Greene

Action: First reading of Ordinance No. 13, Series 2016

Vote: Unanimous

Action: Second reading of Ordinance No. 13, Series 2016

Roll Call Vote: Councilor Lyddon - Aye  
Councilor Greene – Aye  
Councilor Lacer – Aye  
Mayor Henry – Aye  
Councilor Preisler - Absent  
Ordinance Passes 4-0

#### **B. PUBLIC HEARING ON ZONING ASSIGNMENT**

Hear and consider written and oral testimony regarding a zoning assignment request related to annexation of three properties as applied for by Mr. Donald Saxon.

*Item Includes:*

- *Conduct of Land Use Hearing*
- *Decision to close the public hearing subject matter*

Start Time: 7:04 p.m.

City Recorder Weese read the land use hearing script and opened the public hearing at 7:06 p.m.

Declarations: Councilor Greene indicated a past relationship with Mr. Saxon. He said he met with Mr. Saxon a few months ago when the negotiations were unresolved. Mr. Greene indicated that he felt he could make a decision on the issue in an impartial manner.

- No challenges were heard

Commenter 1: Don Saxon - Applicant

- Appreciation for staff and City

City Recorder Weese closed the public hearing at 7:09 p.m.

### **C. APPROVAL OF ZONING ASSIGNMENT**

Consider approval of **Ordinance No. 14, Series 2016**, an Ordinance approving the zoning change for the annexation of properties as applied for by Mr. Donald Saxon to the corresponding City of Florence zoning: Commercial, Estuary Management Unit: Natural Estuary, Conservation Estuary, and Shoreland Management Unit: Natural Resource Conservation Overlay.

*Item Includes:*

- *Deliberation / Decision on Zoning Assignment (Ordinance No. 14, Series 2016)*

Start Time: 7:10 p.m.

Action: First reading of Ordinance No. 14, Series 2016

Vote: Unanimous

Action: Second reading of Ordinance No. 14, Series 2016

Roll Call Vote: Councilor Lyddon - Aye  
Councilor Greene - Aye  
Councilor Lacer - Aye  
Mayor Henry - Aye  
Councilor Preisler - Absent  
Ordinance Passes 4-0

## 6. MINISTERIAL LAND USE CODE

### A. PUBLIC HEARING

Hear and consider written and oral testimony regarding the proposed code amendments to Florence City Code Title 10 including the addition of a ministerial process, restricting code to Type I – IV procedure, updates to fence code, Commercial District uses, Marijuana buffering, water dependent use applicable date, Land Use Definitions, Mainstreet district lot / yard descriptions, and Mobile Home code consolidation.

*Item Includes:*

- *Overview of Topic by Staff*
- *Conduct of Land Use Hearing*
- *Decision to close the public hearing subject matter*

Start Time: 7:12 p.m.

City Recorder Weese read the land use hearing script and opened the public hearing at 7:15 p.m.

Declarations: No declarations or challenges were heard.

Discussion: The City Council discussed...

- Compliments for Staff
- Alignment with Council Goals
- Purpose of the amendments

Comments: Councilors Lyddon, Greene and Mayor Henry

Commenters. None

City Recorder Weese opened the closed hearing at 7:27 p.m.

### B. MINISTERIAL LAND USE CODE

Consider approval of **Ordinance No. 11, Series 2016**, an Ordinance to amend Florence City Code Title 10, and Title 11 concerning the implementation of ministerial process, architectural design review and other code updates.

*Item Includes:*

- *Deliberation / Decision on Code Changes (Ordinance No. 11, Series 2016)*

Start Time: 7:27 p.m.

Action: First reading of Ordinance No. 11, Series 2016  
Vote: Unanimous

Action: Second reading of Ordinance No. 11, Series 2016  
Motion: Mayor Henry  
Second: Councilor Greene  
Roll Call Vote: Councilor Lyddon - Aye  
Councilor Greene - Aye  
Councilor Lacer - Aye  
Mayor Henry - Aye  
Councilor Preisler - Absent  
Ordinance Passes 4-0

## **REPORT ITEMS**

### **7. BOARD AND COMMITTEE REPORTS**

Report on the workings of the City's board and committees for the month of September 2016.

Start Time: 7:30 p.m.

Discussion: The City Council discussed...

- Upcoming review of Lotus property during next Florence Urban Renewal Meeting
- Work of the Florence Planning Commissions

Comments: Councilor Greene and Lacer

### **12. CITY MANAGER REPORT**

- Oregon Liquor Control Commission Bottle Bill
- PERS Valuation and Rate Report

Start Time: 7:31 p.m.

Discussion: The City Council discussed...

- Letter from Environmental Management Advisory Committee to address concerns of bottle returns within the community
- Public Employee Retirement System rates
- Update on current construction projects
- Oregon National Guard Convoy event

### 13. CITY COUNCIL REPORTS

Start Time: 7:55 p.m.


Discussion: The City Council discussed...

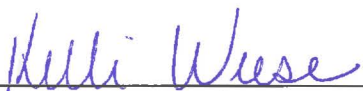
- City Councilor Activities
- New Old Town Banners
- RAIN State of the Startup event
- Chamber of Commerce wine walk
- Siuslaw Vision 2025 Project and Coordinator position
- Principles Forum on School Safety
- Local sports events and teams
- Coast Guard appreciation dinner
- Dancing with the sea lions auction

Comments: All Councilors

Meeting adjourned at 8:02 p.m.

**ATTEST:**

  
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Joe Henry, Mayor

  
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Kelli Weese, City Recorder