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**City of Florence
City Council Regular Session
Florence City Hall
250 Hwy 101, Florence, Oregon
Final Action Minutes
September 20, 2021**

COVID-19 UPDATE

Due to federal and state restrictions on public gatherings, the Florence City Council meetings shall be held via videoconference and shown live on Cable Channel 191 and online at <https://www.ci.florence.or.us/citymanager/public-meetings-live>.

Councilors Present: Mayor Joe Henry, Councilors Woody Woodbury,
(Videoconference) Sally Wantz, Bill Meyer and Maggie Wisniewski.

Councilors Absent: None

Staff Present: City Manager Erin Reynolds, City Recorder Lindsey White, ,
(In person and Public Works Director Mike Miller, Finance Manager Lezlea
via Videoconference) Purcell, and Administrative Services Director Anne Baker.

Guests Present: Bob Teter, Siuslaw Outreach Services
(Videoconference)

Handout: 9.20.21 City Council Meeting Base Presentation

CALL TO ORDER - ROLL CALL - PLEDGE OF ALLEGIANCE

Meeting called to order at 5:30 p.m.

PRESENTATIONS & ANNOUNCEMENTS

- Domestic Violence Awareness Month Proclamation – October 2021

Start Time: 5:30 p.m.

Action: Mayor Henry presented the Domestic Violence Awareness Month Proclamation.

1. PUBLIC COMMENTS

This is an opportunity for members of the public to bring to the Council's attention any item not otherwise listed on the agenda.

Start Time: 5:37 p.m.

Discussion: There were no public comments.

ACTION ITEMS

2. JURISDICTIONAL TRANSFER OF LANE COUNTY ROADS

Consider approval of **Resolution No. 34, Series 2021**, a resolution requesting the surrender of jurisdiction of the remaining portion of Rhododendron Drive and a portion of 4th Avenue.

Start Time: 5:37 p.m.

Handout: Staff Presentation

Discussion: The City Council discussed...

- Right-of-ways accommodating future expansion of multi-use path.
- Clarification on Falcon Street annexation connecting to 4th Avenue.
- Financial impact on Public Works Department

Comments: Councilors Wisniewski and Wantz, Mayor Henry.

Action: Approve Resolution No. 24, Series 2021

Motion: Councilor Meyer

Second: Councilor Wantz

Roll Call Vote: Councilor Wisniewski, 'Aye'

Councilor Meyer, 'Aye'

Councilor Wantz, 'Aye'

Councilor Woodbury, 'Aye'

Mayor Henry, 'Aye'

Motion passes unanimously

CONSENT AGENDA

3. PURCHASE OF POLICE GAS/ELECTRIC HYBRID INTERCEPTOR

Consider approving the purchase of a 2022 Ford Explorer Police Interceptor in the amount of \$64,993.96.

4. AUTHORIZATION TO SUBMIT A LAND WATER CONSERVATION FUND GRANT APPLICATION

Consider approval of **Resolution No. 35, Series 2021**, a resolution authorizing staff to submit a grant application to Oregon Parks and Recreation Department for improvements to Rolling Dunes Park.

5. LANGUAGE ACCESS PLAN

Consider approval of **Resolution No. 36, Series 2021**, a resolution to adopt the Limited English Proficiency (LEP) Policy and Language Access Plan (LAP) in accordance with the CDBG First-Draw Requirements.

Discussion: The City Council discussed...

- Clarification on deadline for Language Access Plan
- Requirements for grant to have Language Access Plan.

Comments: Councilors Wisniewski and Wantz.

Action: Approval of the Resolution No. 36, Series 2021

Motion: Councilor Wantz

Second: Councilor Woodbury

Roll Call Vote: Councilor Wisniewski, 'Aye'

Councilor Wantz, 'Aye'

Councilor Meyer, 'Aye'

Councilor Woodbury, 'Aye'

Mayor Henry, 'Aye'

Motion passes unanimously

6. CIRCLE K LIQUOR LICENSE

Consider recommendation of approval to the Oregon Liquor Control Commission (OLCC) for a new outlet liquor license for Circle K located at 951 Highway 101.

Start Time: 6:47 p.m.

Discussion: The City Council discussed...

- Clarification on Liquor License for Circle K

Comments: Councilor Wantz.

Action: Approval of the remaining Consent Agenda as presented

Motion: Councilor Woodbury

Second: Councilor Wantz

Roll Call Vote: Councilor Wisniewski, 'Aye'

Councilor Wantz, 'Aye'

Councilor Meyer, 'Aye'

Councilor Woodbury, 'Aye'

Mayor Henry, 'Aye'
Motion passes unanimously

REPORT & DISCUSSION ITEMS

7. QUARTERLY FINANCIAL STATEMENTS

Report on the City of Florence financials for the period ending June 30th, 2021.

Start Time: 6:07 p.m.

Discussion: The City Council discussed...

- Clarification on audit completion date.

Comments: All Councilors present

8. GENERAL REPORTS

- August Committee, Commission & Volunteer Reports

Start Time: 6:16 p.m.

Discussion: The City Council discussed...

- Clarification on audit completion date
- Defining Service Transport

Comments: All Councilors present

9. CITY MANAGER REPORT & DISCUSSION ITEMS

Start Time: 6:18 p.m.

Discussion: The City Council discussed...

- Upcoming City Meetings and Events
- Grateful for interview by Siuslaw News to share city programs that are in place for litter control.

Comments: All Councilors present

10. CITY COUNCIL REPORT & DISCUSSION ITEMS

Start Time: 6:23 p.m.

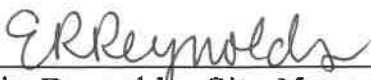
Discussion: The City Council discussed...

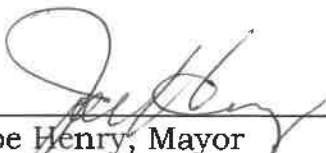
- Participating in the cooking Back-to-School program.
- Update on court scheduling
- Encouraging public comments be brought to City Council meetings
- Dedication ceremony for new facility at Miller Park and appreciation for staff for obtaining grant for improvements.

Comments: All Councilors present.

Meeting adjourned at 6:32 p.m.

ATTEST:


Erin Reynolds, City Manager


Joe Henry, Mayor