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**City of Florence  
City Council Regular Session  
Florence City Hall  
250 Hwy 101, Florence, Oregon  
Final Action Minutes  
August 2, 2021**

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Councilors Present: Mayor Joe Henry, Councilors Woody Woodbury, Sally Wantz, Bill Meyer and Maggie Wisniewski.

Councilors Absent: None

Staff Present: City Manager Erin Reynolds, City Recorder / Economic Development Coordinator Kelli Weese, Assistant Planner Dylan Huber-Heidorn, Assistant City Manager Megan Messmer, Planning Director Wendy FarleyCampbell, and Police Commander John Pitcher.  
*(In person and via Videoconference)*

Guests Present: None  
*(Videoconference)*

Handout: 8.2.21 City Council Meeting Base Presentation

**CALL TO ORDER - ROLL CALL - PLEDGE OF ALLEGIANCE**

Meeting called to order at 5:30 p.m.

**PRESENTATIONS & ANNOUNCEMENTS**

- Employee Recognition
  - Departure of City Recorder / Economic Development Coordinator Kelli Weese

Start Time: 5:31 p.m.

Discussion: City Recorder / Economic Development Coordinator Kelli Weese was recognized for her 13 years of service at her departure from the City of Florence.

## 1. PUBLIC COMMENTS

This is an opportunity for members of the public to bring to the Council's attention any item not otherwise listed on the agenda.

Start Time: 5:38 p.m.

Commenter 1: Ms. Donna Cherryholmes – Florence, OR

Handout: Speaker's Card and Written Comments

Discussion: Ms. Cherryholmes discussed...

- Citizens Making a Difference requesting City Council to prevent further shutdowns of the businesses in the City of Florence

Start Time: 5:42 p.m.

Commenter 2: Mr. Michael Allen – Florence, OR

Handout: Speaker's Card and Written Comments

Discussion: Mr. Allen discussed...

Florence Climate Emergency Campaign and Elders Climate Action urging City Council to repudiate previous request to ignore climate change

Start Time: 5:46 p.m.

Commenter 3: Mr. Frank Smith – Florence, OR

Handout: Speaker's Card

Discussion: Mr. Smith discussed...

- Addressing City's inadequate response to acknowledging climate change
- Addressing City's inadequate response to Covid-19 pandemic

Start Time: 5:49 p.m.

Commenter 4: Ms. Ivy Medow – Florence, OR

Handout: Speaker's Card and Written Comments

Discussion: Ms. Medow discussed...

- Addressing the tree situation and the removal of trees and fighting climate change with trees
- Addressing face mask comfort
- The need for a traffic signal at Fred Meyer intersection

Start Time: 5:52 p.m.

Commenter 5: Mr. Joshua Greene – Florence, OR

Handout: Speaker's Card and Written Comments

Discussion: Mr. Greene discussed...

- Creating a climate change plan for the City of Florence

## **PUBLIC HEARING & ACTION ITEMS**

### **2. RANNOW ARCH STREET ANNEXATION & ZONE CHANGE**

#### **A. PUBLIC HEARING ON ANNEXATION & ZONE CHANGE**

Hear and consider written and oral testimony regarding the annexation and zone assignment of properties located at the southeast corner of the intersection of Arch Street and 2<sup>nd</sup> Avenue, Assessor's Map No. 18-12-04-13, Tax Lots 03103 and 03104 (located in block 26, lots 7 & 8 of the Heceta Beach subdivision) and public right-of-way including portions of Falcon Street, Arch Street and 2<sup>nd</sup> Avenue.

Start Time: 5:57 p.m.

Process Reading: CR Weese read the Public Hearing Script and officiated the procedures.

Handouts: Public Hearing Script  
Staff Presentation

Public Hearing: Opened at 6:04 p.m.

Declarations: The City Council declared...

- Councilor Wisniewski
  - No conflicts of interest were declared.
  - No biases were declared.
- Councilor Meyer
  - No conflicts of interest were declared.
  - No biases were declared.
- Councilor Wantz
  - Acquainted with applicants.
  - No conflicts of interest were declared.
  - No biases were declared.
- Councilor Woodbury
  - No conflicts of interest were declared.
  - No biases were declared.
- Mayor Henry
  - No conflicts of interest were declared.
  - No biases were declared.

Public Challenge: No Challenges were presented.

Discussion: Assistant Planner Dylan Huber-Heidorn presented the staff presentation.

Handout: Staff Presentation

Discussion: The City Council discussed...

- Clarification on any encroachments on right-of-way
  - Clarification on approving a different zoning district
  - Clarification on change of zoning impacting land use
  - With additional building in the area, requirements for Traffic Impact Analysis report
- Comments: Councilors Meyer, Woodbury, Wisniewski and Mayor Henry

Applicant: Mr. Bob Rannow

Handout: Speaker's Card

Discussion: Mr. Rannow discussed...

- Intent to build a house
- Prefers city services over county services

Opponent 1: Mr. Zack Mittge – Hutchinson Cox

Handout: Speaker's Card

Discussion: Mr. Mittge discussed...

- Reference to written comments noting their opposition and highlight of important points relating to...
  - Request to hold the record open for period of seven days
  - Lack of application for annexation for Arch Street, 2<sup>nd</sup> Street and Falcon Street
  - Lack of application for zoning change
  - Requirement that property owners will be forced to annex to the City in order to repair septic tanks which is contrary to City policy
  - Proposed zone change is not supported by required transportation study

Council took a break from 7:01 – 7:06 pm.

Discussion: Staff discussed...

- It is not the case for a proposal for annexation of right-of-way to come with initial application.
- City Council has the authority to set final boundaries of annexation.
- City Council has the authority to opt to annex right-of-way even if applicant has not made the request.
- Lane County is not party to annexation as it is not property owner of rights of way. Lane County gave their recommendation to support annexation.

- Request to hold the record open for additional 7 days does not apply as this is not the first evidentiary hearing for the proposed annexation and zone change.

Public Hearing: Closed at 7:15 p.m.

Discussion: The City Council discussed...

- In favor of annexation

Comments: Councilors Wisniewski, Wantz, Meyer

## **B. RANOW ANNEXATION REQUEST**

Consider approval of **Ordinance No. 12, Series 2021**, an ordinance approving the annexation of properties discussed above as applied for by Mr. Bob Rannow.

Action: First Reading of Ordinance No. 12, Series 2021

Vote: Unanimous

Action: Second Reading of Ordinance No. 12, Series 2021

Motion: Mayor Henry

Second: Councilor Woodbury

Roll Call Vote: Councilor Wisniewski, 'Aye'

Councilor Meyer, 'Aye'

Councilor Wantz, 'Aye'

Councilor Woodbury, 'Aye'

Mayor Henry, 'Aye'

Motion passes '5-0'

## **C. RANOW ANNEXATION REQUEST**

Consider approval of **Ordinance No. 13, Series 2021**, an ordinance establishing Medium Density Residential (MDR) zoning district for Assessor's Map No. 18-12-04-13, Tax lots 03103 and 03104, and portion of Falcon Street, and establishing Open Space zoning district for a portion of Arch Street.

Action: First Reading of Ordinance No. 13, Series 2021

Vote: Unanimous

Action: Second Reading of Ordinance No. 13, Series 2021

Motion: Mayor Henry

Second: Councilor Wantz

Roll Call Vote: Councilor Wisniewski, 'Nay'

Councilor Meyer, 'Aye'

Councilor Wantz, 'Aye'

Councilor Woodbury, 'Aye'

Mayor Henry, 'Aye'  
Motion passes '4-1'

## **ANNOUNCEMENT**

- Employee Recognition
  - Upcoming departure of Assistant Planner Dylan Huber-Heidorn

Start Time: 7:26 p.m.

Discussion: Assistant Planner Dylan Huber-Heidorn was recognized for his 3½ years of service at his departure from the City of Florence.

## **ACTION ITEMS**

### **3. TEMPORARY COVID-19 PUBLIC MEETING PROCEDURES**

Consider approval of **Resolution No. 25, Series 2021**, a resolution amending Resolution No. 18, Series 2020 to amend temporary COVID-19 public meeting procedures to allow for in person public meetings.

Start Time: 7:28 p.m.

Discussion: The City Council discussed...

- Changing deadlines for speaker's cards and written testimony

Comments: All Councilors present.

Action: Approval of Resolution No. 25, Series 2021

Motion: Councilor Meyer

Second: Councilor Wantz

Roll Call Vote: Councilor Wisniewski, 'Aye'

Councilor Wantz, 'Aye'

Councilor Woodbury, 'Aye'

Mayor Henry, 'Aye'

Motion passes 5-0

### **4. COMMITTEE & COMMISSION WORK PLANS**

Consider approval of Resolution No. 27, Series 2021, a resolution approving the City of Florence's Committee & Commission work plans.

Start Time: 7:43 p.m.

Discussion: The City Council discussed...

- Status of rental market study conducted by CEDC

- Promoting Peace Tree by EMAC
- Changing mural code and Public Art Master Plan

Comments: Councilors Wantz, Wisniewski, Mayor Henry  
 Action: Approval of Resolution No. 27, Series 2021  
 Motion: Mayor Henry  
 Second: Councilor Wisniewski  
 Roll Call Vote: Councilor Wisniewski, 'Aye'  
                   Councilor Meyer, 'Aye'  
                   Councilor Wantz, 'Aye'  
                   Councilor Woodbury, 'Aye'  
                   Mayor Henry, 'Aye'  
                   Motion passes '5-0'

## **CONSENT AGENDA**

### **5. COMMUNITY DEVELOPMENT BLOCK GRANT ACCEPTANCE**

Consider approval of **Resolution No. 26, Series 2021**, a resolution accepting the Community Development Block Grant from Business Oregon for the purpose of providing grant opportunities for rehabilitation of owner-occupied housing.

Start Time: 7:50 p.m.

Action: Approve the consent agenda as presented  
 Motion: Councilor Wantz  
 Second: Councilor Meyer  
 Roll Call Vote: Councilor Wantz, 'Aye'  
                   Councilor Woodbury, 'Aye'  
                   Councilor Wisniewski, 'Aye'  
                   Councilor Meyer, 'Aye'  
                   Mayor Henry, 'Aye'  
                   Motion passes 5-0

## **REPORT & DISCUSSION ITEMS**

### **6. CITY MANAGER REPORT & DISCUSSION ITEMS**

Start Time: 7:51 p.m.

Discussion: The City Council discussed...

- Upcoming City Meetings and Events
- Limiting public comments on City Council Special Session on August 23, 2021
- Upcoming National Night Out at Miller Park

### **7. CITY COUNCIL REPORT & DISCUSSION ITEMS**

Start Time: 7:56 p.m.

Discussion: The City Council discussed...

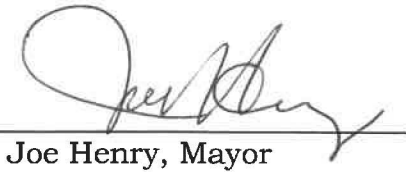
- Upcoming City meetings and activities of the City Council including reports on the City Committees

Comments: All Councilors present

Meeting adjourned at 8:00 p.m.

**ATTEST:**

  
Lindsey White, City Recorder

  
Joe Henry, Mayor