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**City of Florence
City Council Regular Session
Florence City Hall
250 Hwy 101, Florence, Oregon
Final Action Minutes
June 7, 2021**

COVID-19 UPDATE

Due to federal and state restrictions on public gatherings, the Florence City Council meetings shall be held via videoconference and shown live on Cable Channel 191 and online at <https://www.ci.florence.or.us/citymanager/public-meetings-live>.

Councilors Present: Mayor Joe Henry, Councilors Woody Woodbury, Sally Wantz, Bill Meyer and Maggie Wisniewski.
(Videoconference)

Councilors Absent: None

Staff Present: City Manager Erin Reynolds, City Recorder / Economic
(In person and Development Coordinator Kelli Weese, Planning Director
via Videoconference) Wendy FarleyCampbell, Administrative Services Director
Anne Baker, Public Works Director Mike Miller, and
Economic Development Catalyst Sarah Moehrke.

Guests Present: Florence Area Chamber of Commerce Director Bettina
(Videoconference) Hannigan, Florence Area Chamber of Commerce
Chairperson Neil Ecker, Florence Area Chamber of
Commerce Chairperson-elect Bonnie Welch.

Handout: 6.7.21 City Council Meeting Base Presentation

CALL TO ORDER - ROLL CALL - PLEDGE OF ALLEGIANCE

Meeting called to order at 5:30 p.m.

PRESENTATIONS & ANNOUNCEMENTS

- Florence Area Chamber of Commerce Annual Report

Start Time: 5:30 p.m.

Handout: Florence Area Chamber of Commerce Director Bettina Hannigan presented the Chamber's annual report.

Discussion: The City Council discussed...

- Recent media coverage criticizing the Chamber and clarification of the use requirements for Transient Room Tax (TRT). Funds come from tourism to develop tourism.
- Clarifying the Transient Room Tax funding.
- Appreciating the Chamber presentation and professionalism and dedication of Bettina Hannigan.

Comments: Mayor Henry, Councilors Wisniewski and Meyer.

1. PUBLIC COMMENTS

This is an opportunity for members of the public to bring to the Council's attention any item not otherwise listed on the agenda.

Start Time: 6:09 p.m.

Commenter 1: Mr. Michael Allen – Florence, OR

Discussion: Mr. Allen discussed...

- Correcting misleading climate change information.

PUBLIC HEARING & ACTION ITEMS

2. 20TH STREET PDESTRIAN WAY VACATION

A. PUBLIC HEARING ON ANNEXATION AND ZONE ASSIGNMENT

Hear and consider written and oral testimony regarding the request to vacate the 20th Street pedestrian right-of-way located between 1499 and 1525 20th Street as applied for by Ms. Simone Calfee.

Start Time: 6:14 p.m.

Process Reading: CR Weese read the Public Hearing Script and officiated the procedures.

Handout: Staff Presentation

Discussion: The City Council discussed...

- Concern for loss of artery to and from the school.

Comments: Councilor Wisniewski.

Public Hearing: Closed at 6:34 p.m.

B. 20th STREET PEDESTRIAN WAY VACATION REQUEST

Consider approval of **Ordinance No. 9, Series 2021**, an ordinance approving the request for the vacation of the 20th Street pedestrian way located between Lots 13 and 14 in the Sandpiper Subdivision.

Action: First Reading of Ordinance No. 9, Series 2021
Vote: Unanimous

Action: Second Reading of Ordinance No. 9, Series 2021
Motion: Mayor Henry
Second: Councilor Wisniewski
Roll Call Vote: Councilor Wisniewski, 'Aye'
Councilor Meyer, 'Aye'
Councilor Wantz, 'Aye'
Councilor Woodbury, 'Aye'
Mayor Henry, 'Aye'
Motion passes unanimously

3. STATE REVENUE SHARING

A. PUBLIC HEARING ON STATE REVENUE SHARING

Hear and consider written and oral testimony regarding the use of State Revenue Sharing funds.

Start Time: 6:37 p.m.
Process Reading: CR Weese read the Public Hearing Script and officiated the procedures.
Handout: Staff Presentation
Discussion: The City Council discussed...

- No discussion.

Public Hearing: Closed at 6:41 p.m.

B. DECLARE ELECTION TO RECEIVE SHARED REVENUES

Consider approval of **Resolution No. 17, Series 2021**, a resolution declaring the City's election to receive State Shared Revenues.

Action: Approval of Resolution No. 17, Series 2021
Motion: Councilor Woodbury
Second: Councilor Wantz

Roll Call Vote: Councilor Wisniewski, 'Aye'
Councilor Meyer, 'Aye'
Councilor Wantz, 'Aye'
Councilor Woodbury, 'Aye'
Mayor Henry, 'Aye'
Motion passes unanimously

C. CERTIFY ELIGIBILITY TO RECEIVE SHARED REVENUES

Consider approval of **Resolution No. 18, Series 2021**, a resolution certifying the City's eligibility to receive Shared Revenues.

Action: Approval of Resolution No. 18, Series 2021
Motion: Mayor Henry
Second: Councilor Wantz
Roll Call Vote: Councilor Wisniewski, 'Aye'
Councilor Meyer, 'Aye'
Councilor Wantz, 'Aye'
Councilor Woodbury, 'Aye'
Mayor Henry, 'Aye'
Motion passes unanimously

4. CITY OF FLORENCE 2021-2023 BIENNIAL BUDGET

A. PUBLIC HEARING ON 2021-2023 BIENNIAL BUDGET

Hear and consider written and oral testimony concerning the 2021-2023 Biennial Budget.

Start Time: 6:43 p.m.
Process Reading: CR Weese read the Public Hearing Script and officiated the procedures.
Handout: Staff Presentation
Discussion: The City Council discussed...

- Misinformation regarding how the City spends its funds and how the Chamber is funded.
- Appreciation of Staff for managing City resources
- Explaining appropriations and imposing and categorizing ad valorem taxes.
- Appreciation for Staff on preparation of the budget document.

Comments: Mayor Henry and Councilors Wantz and Meyer.

Public Hearing: Closed at 6:57 p.m.

B. 2021-2023 CITY OF FLORENCE BIENNIAL BUDGET ADOPTION

Consider approval of **Resolution No. 19, Series 2021**, a resolution adopting a biennial budget for the fiscal years beginning July 1, 2021 and July 1, 2022, making appropriations and imposing and categorizing ad valorem taxes.

Action: Approval Resolution No. 19, Series 2021
Motion: Mayor Henry
Second: Councilor Woodbury
Roll Call Vote: Councilor Wisniewski, 'Aye'
Councilor Meyer, 'Aye'
Councilor Wantz, 'Aye'
Councilor Woodbury, 'Aye'
Mayor Henry, 'Aye'
Motion passes unanimously

Council took a break from 7:05–7:11 p.m.

ACTION ITEMS

5. SYSTEM DEVELOPMENT CHARGE WAIVER AND DEFERRAL PROCESS

Consider approval of **Ordinance No. 10, Series 2021**, an ordinance amending Florence City Code Title 9, Chapter 1, extending the timeline for waivers and/or deferrals for the collection of certain system development charges in order to encourage development of affordable housing.

Start Time: 7:12 p.m.

Handout: Staff Presentation

Discussion: The City Council discussed...

- Clarifying types of homes that are provided an exemption.
- Increasing price of lumber will contribute to smaller homes being built.

Comments: Mayor Henry and Councilor Wisniewski.

Action: Request to modify the ordinance wording from affordable housing to work force housing and offer fee discount of 50 percent for housing 1199 square feet and under

Motion: Councilor Wisniewski

Result: Motion fails due to lack of a second

Action: First Reading of Ordinance No. 10, Series 2021
Vote: Unanimous

Action: Second Reading of Ordinance No. 10, Series 2021
Motion: Mayor Henry
Second: Councilor Wantz
Roll Call Vote: Councilor Wisniewski, 'Nay'
Councilor Meyer, 'Aye'
Councilor Wantz, 'Aye'
Councilor Woodbury, 'Aye'
Mayor Henry, 'Aye'
Motion passes 4-1

CONSENT AGENDA

6. 31st STREET CULVER REPLACEMENT

Consider accepting the proposal from Wildish Construction Company in the amount of \$98,365 for all labor, equipment and materials necessary to replace the 31st Street culvert.

7. SAFE ROUTES TO SCHOOL OAK STREET PEDESTRIAN IMPROVEMENTS

Consider accepting the proposal from Cascade Civil Corporation in the amount of \$583,996 for all labor, equipment and materials necessary for the Safe Routes to School improvement project on Oak Street between 21st and 34th Streets, including the replacement, and in a number of locations, the realignment of curb ramps, at the street intersections.

8. COVID-19 RECOVERY POLICY

Consider approval of **Resolution No. 20, Series 2021**, a resolution establishing a policy for recovery from the COVID-19 pandemic.

9. AGREEMENTS FOR RECURRING SERVICES

Consider approval of **Resolution No. 21, Series 2021**, a resolution authorizing the City Manager to execute agreements for services within the City of Florence's adopted 2021-2023 Biennial Budget, including employee benefits and transit, building inspection and social support services.

10. COVID-19 PERSONAL PROTECTIVE EQUIPMENT ADMINISTRATIVE COSTS

Consider ratifying the City Manager's decision to accept a grant from the State of Oregon Business Development Department for an amount up to \$4,000 for reimbursement of costs-incurred to distribute personal protective equipment including unreimbursed staff costs, location rental, and other applicable expenses.

11. CASCADE WEST ECONOMIC DEVELOPMENT DISTRICT CAPACITY GRANT

Consider authorizing staff to apply for a Technical Assistance and Capacity Building Grant from the Cascade West Economic Development District for an amount up to \$10,000 for technical assistance and capacity building related to the City's Economic Development and Recovery efforts.

Start Time: 7:32 p.m.

Action: Approve the consent agenda as presented
Motion: Councilor Woodbury
Second: Councilor Meyer
Roll Call Vote: Councilor Wisniewski, 'Aye'
Councilor Wantz, 'Aye'
Councilor Meyer, 'Aye'
Councilor Woodbury, 'Aye'
Mayor Henry, 'Aye'
Motion passes unanimously

REPORT & DISCUSSION ITEMS

12. QUARTERLY FINANCIAL STATEMENTS

Report on the City of Florence financials for the period ending March 31, 2021.

Start Time: 7:34 p.m.

Handout: Staff Presentation

Discussion: The City Council discussed...

- No discussion

Comments: All Councilors present

13. CITY MANAGER REPORT & DISCUSSION ITEMS

Start Time: 7:38 p.m.

Discussion: The City Council discussed...

- Covid-19 recovery.
- Upcoming City Meetings and Events.
- Updated Covid-19 vaccination rate.

Comments: All Councilors present

14. CITY COUNCIL REPORT & DISCUSSION ITEMS

Start Time: 7:44 p.m.

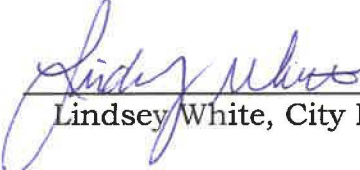
Discussion: The City Council discussed...


- Appreciation for street furniture improvements from the Port of Siuslaw.
- Appreciation for Council support of Farmer's Market.
- Reporting on League of Oregon Cities webinar on shelters and homelessness.

- Update from St. Vincent de Paul on regional housing rehabilitation program application.
 - Return of live theater performances at City Lights Cinemas.
 - Reporting on Color-a-thon fundraiser for schools.
- Comments: All Councilors present

Meeting adjourned at 7:49 p.m.

ATTEST:


Lindsey White, City Recorder


Joe Henry, Mayor