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**City of Florence  
City Council Regular Session  
Florence City Hall  
250 Hwy 101, Florence, Oregon  
Final Action Minutes  
May 17, 2021**

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**COVID-19 UPDATE**

Due to federal and state restrictions on public gatherings, the Florence City Council meetings shall be held via videoconference and shown live on Cable Channel 191 and online at <https://www.ci.florence.or.us/citymanager/public-meetings-live>.

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Councilors Present: Mayor Joe Henry, Councilors Woody Woodbury, Sally Wantz, Bill Meyer and Maggie Wisniewski.  
(Videoconference)

Councilors Absent: None

Staff Present: City Manager Erin Reynolds, City Recorder / Economic  
(In person and Development Coordinator Kelli Weese, Building Technician  
via Videoconference) Eric Rines, Senior Planner Roxanne Johnston, Planning  
Director Wendy FarleyCampbell, and Public Works Director  
Mike Miller.

Guests Present: U.S. Coast Guard and U.S. Coast Guard Auxiliary  
(Videoconference) Representatives Joseph Cohen, Jonathan Yoder and  
Deborah Cordone; Florence Area Chamber of Commerce  
Director Bettina Hannigan; Beautification for Florence Team  
Representatives Jo Beaudreau and Dan Lofy

Handout: 5.17.21 City Council Meeting Base Presentation

**CALL TO ORDER - ROLL CALL - PLEDGE OF ALLEGIANCE**

Meeting called to order at 5:30 p.m.

**PRESENTATIONS & ANNOUNCEMENTS**

- Public Works Week Proclamation – May 16-23, 2021

- Building Safety Month Proclamation – May 2021
- Safe Boating Week Proclamation – May 22-28, 2021

Start Time: 5:31 p.m.

Discussion: Mayor Henry presented the Public Works Week, Building Safety Month, and Safe Boating Week proclamations.

## 1. PUBLIC COMMENTS

This is an opportunity for members of the public to bring to the Council's attention any item not otherwise listed on the agenda.

Start Time: 5:43 p.m.

Commenter 1: Britte Kirsch

Ms. Kirsch discussed...

- An ongoing invitation to all City Council Members, City Staff and Mayor to visit the walk-in Farmer's Market on Tuesday May 18<sup>th</sup> between 3:00 – 6:00 p.m. and every Tuesday afternoon through October 12<sup>th</sup>.

## PUBLIC HEARING & ACTION ITEMS

### 2. STONEFIELD INVESTMENTS ANNEXATION & ZONE ASSIGNMENT

#### A. PUBLIC HEARING ON ANNEXATION AND ZONE ASSIGNMENT

Hear and consider written and oral testimony regarding the annexation and zone assignment of 4.53 acres of property located approximately 410 feet northeast of the intersection of Rhododendron Drive and Sebastian Street.

Start Time: 5:43 p.m.

Process Reading: CR Weese read the Land Use Script and officiated the procedures.

Declarations: The City Council declared...

- Councilor Wisniewski declared:
  - No conflicts of interest were declared.
  - No biases were declared.
- Councilor Meyer declared:
  - No conflicts of interest were declared.
  - No biases were declared.
- Councilor Wantz declared:
  - No conflicts of interest were declared.
  - No biases were declared.
- Councilor Woodbury declared:
  - No conflicts of interest were declared.
  - No biases were declared.
- Mayor Henry:

- No conflicts of interest were declared.
- No biases were declared.

Public Challenge: No challenges were presented.

Discussion: Senior Planner Roxanne Johnston presented the staff presentation.

Handout: Staff Presentation

Discussion: The City Council discussed...

- Clarification of what type of development on property.
- Clarification whether Traffic Impact study is required.
- Clarification of on required right of way width or pavement is 50 feet or 60 feet.

Comments: Councilor Wisniewski and Wantz

#### **B. STONEFIELD INVESTMENTS ANNEXATION REQUEST**

Consider approval of **Ordinance No. 5, Series 2021**, an ordinance approving the annexation of Assessor's Map 18-12-04-44 Tax Lot 03800.

Action: First Reading of Ordinance No. 5, Series 2021

Vote: Unanimous

Action: Second Reading of Ordinance No. 5, Series 2021

Motion: Mayor Henry

Second: Councilor Woodbury

Roll Call Vote: Councilor Wisniewski, 'Aye'

Councilor Meyer, 'Aye'

Councilor Wantz, 'Aye'

Councilor Woodbury, 'Aye'

Mayor Henry, 'Aye'

Motion passes: Unanimous

#### **C. STONEFIELD INVESTMENTS ZONING ASSIGNMENT**

Consider approval of **Ordinance No. 6, Series 2021**, an ordinance establishing Medium Density Residential Zoning to Assessor's Map 18-12-04-44 Tax Lot 03800 as part of the proposed annexation.

Action: First Reading of Ordinance No. 6, Series 2021  
Vote: Unanimous

Action: Second Reading of Ordinance No. 6, Series 2021  
Motion: Mayor Henry  
Second: Councilor Meyer  
Roll Call Vote: Councilor Wisniewski, 'Nay'  
Councilor Meyer, 'Aye'  
Councilor Wantz, 'Aye'  
Councilor Woodbury, 'Aye'  
Mayor Henry, 'Aye'  
Motion passes: 4 - 1

### **3. HALE ANNEXATION & ZONE ASSIGNMENT**

#### **A. PUBLIC HEARING ON ANNEXATION AND ZONE ASSIGNMENT**

Hear and consider written and oral testimony regarding the annexation and zone assignment of 7.87 acres of property located approximately 1,260 feet northeast of the intersection of Hwy 101 and Munsel Lake Road.

Start Time: 6:26 p.m.

Process Reading: CR Weese read the Land Use Script and officiated the procedures.

Declarations: The City Council declared...

- Councilor Wisniewski declared:
  - No conflicts of interest were declared.
  - No biases were declared.
- Councilor Meyer declared:
  - No conflicts of interest were declared.
  - No biases were declared.
- Councilor Wantz declared:
  - No conflicts of interest were declared.
  - No biases were declared.
- Councilor Woodbury declared:
  - No conflicts of interest were declared.
  - No biases were declared.
- Mayor Henry:
  - No conflicts of interest were declared.
  - No biases were declared.

Public Challenge: No challenges were presented.

Discussion: Planning Director Wendy FarleyCampbell presented the staff presentation.  
Handout: Staff Presentation  
Discussion: The City Council discussed...

- Clarification on planned use of property.

Comments: Councilor Wisniewski

#### **B. HALE ANNEXATION REQUEST**

Consider approval of **Ordinance No. 7, Series 2021**, an ordinance approving the annexation of Assessor's map 18-12-11-33 Tax Lots 01900 & 01800.

Action: First Reading of Ordinance No. 7, Series 2021  
Vote: Unanimous  
  
Action: Second Reading of Ordinance No. 7, Series 2021  
Motion: Mayor Henry  
Second: Councilor Wisniewski  
Roll Call Vote: Councilor Wisniewski, 'Aye'  
Councilor Meyer, 'Aye'  
Councilor Wantz, 'Aye'  
Councilor Woodbury, 'Aye'  
Mayor Henry, 'Aye'  
Motion passes: Unanimous

#### **C. HALE ZONING ASSIGNMENT**

Consider approval of **Ordinance No. 8, Series 2021**, an ordinance establishing Service Industrial Zoning as part of the proposed annexation.

Action: First Reading of Ordinance No. 8, Series 2021  
Vote: Unanimous  
  
Action: Second Reading of Ordinance No. 8, Series 2021  
Motion: Mayor Henry  
Second: Councilor Wantz  
Roll Call Vote: Councilor Wisniewski, 'Aye'  
Councilor Meyer, 'Aye'  
Councilor Wantz, 'Aye'  
Councilor Woodbury, 'Aye'  
Mayor Henry, 'Aye'  
Motion passes: Unanimous

Council took a break from 6:55–7:00 p.m.

#### **4. SOLID WASTE RATES**

##### **A. PUBLIC HEARING**

Hear and consider written and oral testimony concerning the adjustment for the rate for Florence garbage haulers.

Start Time: 7:01 p.m.  
Discussion: Planning Director Wendy FarleyCampbell presented the staff presentation.  
Handout: Staff Presentation  
Discussion: The City Council discussed...

- Clarification on automatic C.P.I. increases.
- Explanation of proposed rate increases.

Comments: Councilor Wantz and Wisniewski

##### **B. SOLID WASTE RATE ADJUSTMENT**

Consider approval of **Resolution No. 15, Series 2021**, a resolution authorizing a solid waste rate adjustment.

Action: Approve Resolution No. 15, Series 2021  
Motion: Mayor Meyer  
Second: Councilor Wantz  
Roll Call Vote: Councilor Wisniewski, 'Aye'  
Councilor Meyer, 'Aye'  
Councilor Wantz, 'Aye'  
Councilor Woodbury, 'Aye'  
Mayor Henry, 'Aye'  
Motion passes: Unanimous

#### **5. PACIFIC VIEW BUSINESS PARK LOT #38 SALE**

##### **A. PUBLIC HEARING**

Hear and consider written and oral testimony regarding the proposed sale of Lot #38 within the Pacific View Business Park.

Start Time: 7:16 p.m.  
Discussion: CR Weese presented the staff presentation.  
Handout: Staff Presentation

Discussion: The City Council discussed...

- Clarification of price per square foot.
- Clarification on zoning of property.

Comments: Mayor Henry and Councilor Wisniewski

**B. SALE OF LOT #38 WITHIN THE PACIFIC VIEW BUSINESS PARK**

Consider authorizing the sale of Lot #38 within the Pacific View Business Park in the amount of \$205,000 and authorize the City Manager to sign and execute the transaction on behalf of the City.

Action: Authorizing the sale of Lot #38 within the Pacific View Business Park in the amount of \$205,000 and authorize the City Manager to sign and execute the transaction on behalf of the City.

Motion: Councilor Woodbury

Second: Councilor Wisniewski

Roll Call Vote: Councilor Wisniewski, 'Aye'

Councilor Meyer, 'Aye'

Councilor Wantz, 'Aye'

Councilor Woodbury, 'Aye'

Mayor Henry, 'Aye'

Motion passes: Unanimous

**ACTION ITEMS**

**6. BANNERS ALONG HWY 101, HWY 126 AND IN OLD TOWN FLORENCE**

**A. PLACEMENT FO BANNERS IN RIGHT-OF-WAY**

Consider authorizing the Florence Area Chamber of Commerce to place banners within the right-of-way along Highway 101, Highway 126 and in Old Town Florence.

Start Time: 7:22 p.m.

Discussion: CR Weese presented the staff presentation.

Handout: Staff Presentation

Discussion: The City Council discussed...

- Explanation of pole owners and poles marked "null"
- Using art or photographs on banners
- Responsibility for cost of banners and payment to artists
- Clarification on who approves banners and artwork (Florence Area Chamber of Commerce or City Council)

Action: Authorize the Florence Area Chamber of Commerce to place banners within the right-of-way along Highway 101, Highway 126 and in Old Town Florence

Motion: Councilor Wantz

Second: Councilor Woodbury

Roll Call Vote: Councilor Wisniewski, 'Aye'  
Councilor Meyer, 'Aye'  
Councilor Wantz, 'Aye'  
Councilor Woodbury, 'Aye'  
Mayor Henry, 'Aye'  
Motion passes: Unanimous

#### **B. CENTRAL LINCOLN PUD AGREEMENT**

Consider authorizing the City Manager to enter into an agreement with Central Lincoln People's Utility District (PUD) for the installation and maintenance of banners on the Central Lincoln PUD Poles.

Action: Authorize the City Manager to enter into an agreement with Central Lincoln People's Utility District (PUD) for the installation and maintenance of banners on the Central Lincoln PUD Pole

Motion: Councilor Wantz

Second: Councilor Woodbury

Roll Call Vote: Councilor Wisniewski, 'Aye'  
Councilor Meyer, 'Aye'  
Councilor Wantz, 'Aye'  
Councilor Woodbury, 'Aye'  
Mayor Henry, 'Aye'  
Motion passes: Unanimous

#### **C. FLORENCE AREA CHAMBER OF COMMERCE AGREEMENT**

Consider authorizing the City Manager to enter into an agreement with the Florence Area Chamber of Commerce to perform the installation and maintenance of banners on the Central Lincoln PUD Poles.

Action: Authorize the City Manager to enter into an agreement with the Florence Area Chamber of Commerce to perform the installation and maintenance of banners on the Central Lincoln PUD poles.

Motion: Councilor Wantz

Second: Councilor Meyer

Roll Call Vote: Councilor Wisniewski, 'Aye'



Councilor Meyer, 'Aye'  
Councilor Wantz, 'Aye'  
Councilor Woodbury, 'Aye'  
Mayor Henry, 'Aye'  
Motion passes: Unanimous

## **CONSENT AGENDA**

### **7. RECREATIONAL TRAILS PROGRAM GRANT FOR SIUSLAW ESTUARY TRAIL**

Consider approval of **Resolution No. 16, Series 2021**, a resolution authorizing staff to apply for an Oregon Parks and Recreation Department Recreational Trails Program Grant for the development of the Siuslaw Estuary Trail.

### **8. CITY COMMITTEES MID-YEAR RECRUITMENT**

Review and consider the recruitment process for the 2021 City Committee Mid-Year vacancies.

Start Time: 7:55 p.m.

Action: Approve the consent agenda as presented  
Motion: Mayor Henry  
Second: Councilor Wisniewski  
Roll Call Vote: Councilor Wisniewski, 'Aye'  
Councilor Meyer, 'Aye'  
Councilor Wantz, 'Aye'  
Councilor Woodbury, 'Aye'  
Mayor Henry, 'Aye'  
Motion passes: Unanimous

## **REPORT & DISCUSSION ITEMS**

### **9. GENERAL REPORTS**

- April Committee, Commission & Volunteer Reports

Start Time: 7:57 p.m.

Discussion: The City Council discussed...

- No discussion

Comments: All Councilors present

### **10. CITY MANAGER REPORT & DISCUSSION ITEMS**

Start Time: 7:58 p.m.

Discussion: The City Council discussed...

- Appreciation to all Building and Public Works staff in recognition of Building Safety Month and Public Works Week
- Upcoming City Meetings and Events
- Current COVID-19 regulations and location of current case counts within Lane County
- Review and availability of Council Rules of Procedure and COVID-19 Public Meeting Policies

Comments: All Councilors present

## 11. CITY COUNCIL REPORT & DISCUSSION ITEMS

Start Time: 8:01 p.m.


Discussion: The City Council discussed...

- Arranging appearance of Councilors at opening of walk-in Farmer's Market
- Arranging appearance and support for the new daycare center
- Upcoming City meetings and activities of the City Council including the City Council work plan and budget,

Comments: All Councilors present

Meeting adjourned at 8:07 p.m.

**ATTEST:**

  
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Joe Henry, Mayor

  
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Lindsey White, City Recorder