



*City of Florence*  
A City in Motion

## City of Florence Council Regular Session

Florence City Hall  
250 Hwy 101  
Florence, OR 97439  
541-997-3437  
[www.ci.florence.or.us](http://www.ci.florence.or.us)

- Meeting materials including information on each agenda item are published at least 24 hours prior to the meeting, and can be found of the City of Florence website at [www.ci.florence.or.us/council](http://www.ci.florence.or.us/council).
- Items distributed during the meeting, meeting minutes, and a link to the meeting video are posted to the City's website at [www.ci.florence.or.us/council](http://www.ci.florence.or.us/council) as soon as practicable after the meeting.
- To be notified of City Council meetings via email, please contact City Recorder Kelli Weese at [kelli.weese@ci.florence.or.us](mailto:kelli.weese@ci.florence.or.us).

August 7, 2017

## AGENDA

4:45 p.m.

Councilors:

Joe Henry, Mayor

Joshua Greene, Council President      Ron Preisler, Council Vice-President  
Susy Lacer, Councilor                      George Lyddon, Councilor

With 48 hour prior notice, an interpreter and/or TDY: 541-997-3437, can be provided for the hearing impaired.  
Meeting is wheelchair accessible.

Proceedings will be recorded for rebroadcast on Cable Channel 191 and the City of Florence Vimeo Site.

4:45 p.m.

### Executive Session per ORS 192.660(2)(d) Consult with City's Labor Negotiator

### CALL TO ORDER – ROLL CALL – PLEDGE OF ALLEGIANCE

5:30 p.m.

### PRESENTATIONS & ANNOUNCEMENTS

- Florence Coast Guard City Day Proclamation – August 16<sup>th</sup>, 2017
- Constitution Week Proclamation – September 17<sup>th</sup> – 23<sup>rd</sup>, 2017
- Employee Recognition
  - Building Technician Eric Rines - 25 years of service
  - Officer Len Larson – 15 years of service
  - Sergeant Brandon Ott – 10 years of service
  - Superintendent August Murphy – 10 years of service
  - Field Assistant Larry Jensen – 10 years of service

### 1. APPROVAL OF AGENDA

Joe Henry  
Mayor

### 2. PUBLIC COMMENTS

This is an opportunity for members of the audience to bring to the Council's attention any item not otherwise listed on the Agenda. Comments will be limited to three (3) minutes per person, with a maximum time of 15 minutes for all items. Speakers may not yield their time to others.

Joe Henry  
Mayor

### CONSENT AGENDA

### 3. APPROVAL OF MINUTES

Consider approval of the Council regular session meeting minutes of June 12, 2017 and July 10, 2017.

Kelli Weese  
City Recorder

### 4. LIQUOR LICENSE FOR CHEN'S FAMILY DISH

Consider recommendation of approval to the Oregon Liquor Control Commission for the change of ownership liquor license for the Chen's Family Dish Restaurant located at 3620 Hwy 101.

Kelli Weese  
City Recorder

### PUBLIC HEARING & ACTION ITEM

### 5. RODS & RHODIES STREET CLOSURE

Consider approval of the temporary street closure along Bay Street from Kingwood to Nopal Streets, Maple between 1<sup>st</sup> and Bay Street, and the half blocks of Laurel and Nopal Streets just north of Bay Street, for the Rods and Rhodies Car Show occurring on September 8<sup>th</sup> through 10<sup>th</sup>, 2017.

Kelli Weese  
City Recorder /  
Economic  
Development

**ACTION ITEMS**

**6. SOLID WASTE RATE ADJUSTMENT**

Consider approval of Resolution No. 16, Series 2017, a resolution adjusting solid waste rates.

Wendy  
FarleyCampbell  
*Planning Director*

**7. FLORENCE POLICE EMPLOYEE ASSOCIATION AGREEMENT**

Consider approval of the Florence Police Employee Association Collective Bargaining Agreement for July 1, 2017 – June 30, 2020.

Erin Reynolds  
*City Manager*

**REPORT ITEMS**

**8. CITY MANAGER REPORT**

Erin Reynolds  
*City Manager*

**9. CITY COUNCIL REPORTS**

- Municipal Court Judge Performance Review / Contract Update

Joe Henry  
*Mayor*

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**COUNCIL CALENDAR**

*All meetings are held at City Hall (250 Hwy 101, Florence Oregon) unless otherwise indicated*

<b>Date</b>	<b>Time</b>	<b>Description</b>
August 9, 2017	---	City Council Work Session <i>Canceled</i>
August 21, 2017	---	City Council Meeting <i>Rescheduled to August 28<sup>th</sup></i>
August 23, 2017	---	City Council Work Session <i>Canceled</i>
August 28, 2017	5:30 p.m.	City Council Meeting <i>Tentative</i>
September 4, 2017	---	Labor Day Holiday <i>City Offices Closed</i>
		City Council Meeting <i>Canceled</i>
September 6, 2017	---	City Council Work Session <i>Canceled</i>
September 18, 2017	5:30 p.m.	City Council Meeting <i>Tentative</i>
September 20, 2017	10:00 a.m.	City Council Work Session <i>Tentative</i>

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# PROCLAMATION

Office of the Mayor, City of Florence



## FLORENCE COAST GUARD CITY DAY AUGUST 16<sup>th</sup>, 2017

**WHEREAS**, the people of Florence, Oregon, share a special and unique history with the United States Coast Guard and have provided a home for the Coast Guard since 1917, when the Siuslaw River Lifeboat Station was commissioned; and

**WHEREAS**, the City of Florence is proud to be home to over 30 Active Duty Coast Guard members and their families at the USCG Station Siuslaw River. The city is also the key site for the primary recreational boating safety efforts of the US Coast Guard Auxiliary and their boat crews that conduct safety patrols on the Siuslaw River; and

**WHEREAS**, in recognition of the important role the USCG Station Siuslaw River plays in the City of Florence, the City, in conjunction with the Siuslaw River Coast Guard Station, Western Lane Emergency Operations Group, and the Oregon Coast Military Museum applied to become a Coast Guard City in October 2017; and

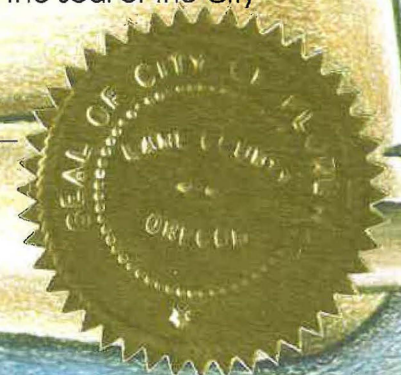
**WHEREAS**, in June 2017, the City of Florence was notified that the United States Coast Guard, in accordance with Public Law 105-383 enacted by the United States Congress, intends to proclaim Florence Oregon an official 'Coast Guard City'; and

**WHEREAS**, today we honor the community partnership that led to the Florence Coast Guard City designation.

**NOW, THEREFORE**, I, Joe Henry, Mayor of the City of Florence, do hereby proclaim August 16, 2017, as the **Florence Coast Guard City Day** in our City of Florence, Oregon, and invite all citizens to attend the Coast Guard City Celebration to be held at the Florence Events Center, August 16<sup>th</sup>, 2017 from 10:30 a.m. to 12:00 p.m.

**IN WITNESS WHEREOF**, I have hereunto set my hand and caused to be affixed the seal of the City of Florence on this 7<sup>th</sup> day of August 2017.

\_\_\_\_\_  
Joe Henry, Mayor



# PROCLAMATION

Office of the Mayor, City of Florence



## Constitution Week 2017

**WHEREAS**, September 17, 2017 marks the 230th anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention; and

**WHEREAS**, it is fitting and proper to officially recognize this magnificent document and the anniversary of its creation; and

**WHEREAS**, it is fitting and proper to officially recognize the patriotic celebrations which will commemorate the occasion; and

**WHEREAS**, public law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as Constitution Week:

**NOW, THEREFORE**, I, Joe Henry, Mayor of the City of Florence, do hereby proclaim September 17 through 23, 2017 to be "**Constitution Week**" in the City of Florence and ask our citizens to reaffirm the ideals the Framers of the Constitution had in 1787.

**IN WITNESS WHEREOF**, I have hereunto set my hand and caused to be affixed the seal of the City of Florence on this 7<sup>th</sup> day of August 2017.



\_\_\_\_\_  
Joe Henry, Mayor

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**AGENDA ITEM SUMMARY**  
**FLORENCE CITY COUNCIL**

**ITEM NO: 1**  
Meeting Date: August 7, 2017  
Department: Mayor & Council

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**ITEM TITLE:** APPROVAL OF AGENDA

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**AGENDA ITEM SUMMARY**  
**FLORENCE CITY COUNCIL**

**ITEM NO: 2**  
Meeting Date: August 7, 2017  
Department: Mayor & Council

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**ITEM TITLE:** PUBLIC COMMENTS

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**DISCUSSION/ISSUE:**

This is an opportunity for members of the audience to bring to the Council's attention any item not otherwise listed on the Agenda. Comments will be limited to three (3) minutes per person, with a maximum time of 15 minutes for all items. Speakers may not yield their time to others.

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**AGENDA ITEM SUMMARY**  
**FLORENCE CITY COUNCIL**

**ITEM NO: 3**  
Meeting Date: August 7, 2017  
Department: City Recorder

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**ITEM TITLE:** Approval of Minutes

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**DISCUSSION/ISSUE:**

Consider approval of the Council regular session meeting minutes of June 12, 2017 and July 10, 2017.

Materials distributed during City Council meetings can be found on the City of Florence's website at [www.ci.florence.or.us](http://www.ci.florence.or.us) under the calendar date for each particular meeting. In addition, all items pertaining to the meeting including the meeting agenda, materials and items distributed, as well as electronic audio/video recordings of the meeting, are referenced at the top of each set of approved minutes, and can be referenced either on the City's website or upon request of the City Recorder.

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**FISCAL IMPACT:**

Minutes incur staff time for compilation / retention and have no other fiscal impacts.

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**RELEVANCE TO ADOPTED COUNCIL GOALS:**

Goal 1: Deliver efficient and cost effective city services.

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**ALTERNATIVES:**

1. Approve the minutes as presented
2. Review and approve the minutes with modifications

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**RECOMMENDATION:**

Approve the minutes as presented

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**AIS PREPARED BY:** Kelli Weese, City Recorder

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**CITY MANAGER'S RECOMMENDATION:**  Approve  Disapprove  Other

Comments:

*ERReynolds*

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**ITEM'S ATTACHED:**

- Draft June 12, 2017 City Council meeting minutes
- Draft July 10, 2017 City Council meeting minutes

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*This document is supplemented by agenda packet materials, meeting materials distributed and electronic audio / video recordings of the meeting and may be reviewed upon request to the City Recorder.*

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**City of Florence  
City Council Meeting  
250 Hwy 101, Florence, Oregon  
Final Action Minutes  
June 12, 2017**

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**CALL TO ORDER - ROLL CALL - PLEDGE OF ALLEGIANCE**

Meeting called to order at 5:30 p.m.

Councilors Present: Mayor Joe Henry, Councilors Joshua Greene, Ron Preisler, George Lyddon and Susy Lacer.

Councilors Absent: None

Staff Present: City Manager Erin Reynolds, Public Works Director Mike Miller, Chief of Police Tom Turner, Planning Director Wendy FarleyCampbell, Project Manager Megan Messmer, Florence Events Center Director Kevin Rhodes and Finance Director Andy Parks.

**PRESENTATIONS & ANNOUNCEMENTS**

- Florence Area Chamber of Commerce Annual Report

Start Time: 5:30 p.m.

Action: Representatives from the Florence Area Chamber of Commerce presented their annual report.

**1. APPROVAL OF AGENDA**

Start Time: 5:40 p.m.

Action: Approve agenda as shown.

Vote: Unanimous



## **2. PUBLIC COMMENTS**

This is an opportunity for members of the audience to bring to the Council's attention any item not otherwise listed on the Agenda. Comments will be limited to three (3) minutes per person, with a maximum time of 15 minutes for all items. Speakers may not yield their time to others.

Start Time: 5:41 p.m.

Commenter 1: Michael Allen – Florence, Oregon

- Harbor Vista Park Host
- Creation of Friends of Harbor Vista Park
- Creation of amphitheater and its potential uses

## **CONSENT AGENDA**

### **3. APPROVAL OF MINUTES**

Consider approval of the Council regular session meeting minutes of May 1, 2017 and the Council work session minutes of May 3, 2017.

### **4. HECETA BEACH MINI-MART LIQUOR LICENSE**

Consider recommendation of approval to the Oregon Liquor Control Commission of the new outlet liquor license for Heceta Beach Mini Mart located at 4636 Heceta Beach Road.

### **5. WORKERS COMPENSATION INSURANCE TO CITY VOLUNTEERS**

Consider approval of Resolution No. 12, Series 2017, a resolution extending the City of Florence's workers compensation insurance to volunteers of the City of Florence for the policy year 2017-18.

### **6. TOURISM MARKETING & VISITOR PROMOTION SERVICES AGREEMENT**

Consider authorizing the City Manager to enter into a first renewal agreement with the Florence Area Chamber of Commerce for tourism marketing, visitor promotion, visitor center management / administration, events management and Florence tourism coordination.

Start Time: 5:43 p.m.

Action: Approve the consent agenda items as shown in the meeting materials.

Motion: Councilor Lacer

Second: Councilor Lyddon

Vote: Unanimous

## **PUBLIC HEARING AND ACTION ITEMS**

### **7. PLANNED UNIT DEVELOPMENT (PUD) CODE AMENDMENTS**

#### **A. PUBLIC HEARING ON CODE AMENDMENTS**

Hear and consider written or oral testimony on the Planned Unit Development (PUD) Code Amendments.

Start Time: 5:44 p.m.

Public Hearing: Project Manager Messmer read the land use hearing script and opened the public hearing at 5:46 p.m.

Declarations: None

Discussion: The City Council discussed...

- Percentage of open space required
- Review of prior approved PUDs
- Types of developments that would meet open space requirements
- Number of properties that would be available for PUD depending on the size they allocated
- Locations of potential properties available for PUD development
- Professional Office District zoning opportunities
- Potential opportunities for cottages and smaller homes

Comments: Councilor Greene, Preisler, Lacer and Mayor Henry

Comments: None

Public Hearing: Project Manager Messmer closed the public hearing at 6:20 p.m.

#### **B. PUD CODE AMENDMENTS ADOPTION**

Consider approval of Ordinance No. 8, Series 2017, an Ordinance amending Florence City Code Title 10, Chapter 23 in order to change the minimum PUD size from five acres to no minimum size, provide definitions for common PUD terms, standardize existing PUD policies into industry standard policy language, provide standards and identify exemptions and prohibitions.

Start Time: 6:20

Discussion: The City Council discussed...

- Discussion of limiting size to two acres
- Planning Commissions reasoning for limiting size to two acres
- Future code amendments resulting from Housing and Economic Opportunities Project
- Types of criteria within the Planned Unit Development code and differences between Qualitative and Quantitative criteria

Comments: Councilor Lacer, Greene, Lyddon, Preisler and Mayor Henry

Action: First reading of Ordinance No. 8, Series 2017  
Vote: Unanimous

Action: Second reading of Ordinance No. 8, Series 2017  
Motion: Mayor Henry  
Second: Councilor Lyddon  
Roll Call Vote: Councilor Lyddon – Aye  
Councilor Preisler - Aye  
Councilor Greene – Aye  
Councilor Lacer – Aye  
Mayor Henry – Aye  
Ordinance Passes 5-0

## **8. STATE REVENUE SHARING**

### **A. PUBLIC HEARING ON REVENUE SHARING**

Hear and consider written or oral testimony on the use of State Revenue Sharing Funds.

Start Time: 6:30 p.m.

Discussion: The City Council discussed...

- Changes for state revenue estimates
- The tax makeup of state shared revenue

Comments: Councilor Preisler and Greene

Public Hearing: Mayor Henry opened the public hearing at 6:33 p.m. and hearing no comments immediately closed the hearing.

**B. RESOLUTION TO DECLARE ELECTION TO RECEIVE SHARED REVENUES**

Consider adoption of Resolution No. 9, Series 2017, a resolution declaring the City's election to receive State Shared Revenues.

Start Time: 6:33 p.m.  
Action: Approve Resolution No. 9, Series 2017  
Motion: Councilor Lacer  
Second: Councilor Preisler  
Vote: Unanimous

**C. RESOLUTION TO CERTIFY ELIGIBILITY TO RECEIVE SHARED REVENUES**

Consider adoption of Resolution No. 10, Series 2017, a resolution certifying the City's eligibility to receive Shared Revenues.

Start Time: 6:35 p.m.  
Action: Approve Resolution No. 10, Series 2017  
Motion: Councilor Greene  
Second: Councilor Lyddon  
Vote: Unanimous

**9. CITY OF FLORENCE 2017-19 BIENNIAL BUDGET**

**A. PUBLIC HEARING ON 2017-19 CITY OF FLORENCE BIENNIAL BUDGET**

Hear and consider written or oral testimony on the 2017-19 Biennial Budget.

Start Time: 6:36 p.m.

Discussion: The City Council discussed...

- Changes to capital projects list including gravity sewer project

Comments: Councilor Preisler and Greene

Public Hearing: Mayor Henry opened the public hearing at 6:45 p.m. and hearing no comments immediately closed the hearing.

## **B. ADOPTION OF THE BUDGET**

Consider adoption of Resolution No. 11, Series 2017, a resolution adopting a biennial budget, for the fiscal years beginning July 1, 2017, making appropriations and imposing and categorizing ad valorem taxes.

Start Time: 6:46 p.m.  
Action: Approve Resolution No. 11, Series 2017  
Motion: Councilor Preisler  
Second: Councilor Lyddon  
Vote: Unanimous

## **ACTION ITEMS**

### **10. CITY OF FLORENCE FY 16-17 BUDGET TRANSFERS**

Consider approval of Resolution No. 13, Series 2017, a resolution transferring and adjusting appropriations for the fiscal year 2016-17 budget.

Start Time: 6:48 p.m.  
Discussion: The City Council discussed...

- Changes to come from contingency budget
- Overall reasons for the changes

Comments: Councilor Preisler and Greene

Action: Approve Resolution No. 13, Series 2017  
Motion: Councilor Lyddon  
Second: Councilor Lacer  
Vote: Unanimous

### **11. RIVERBEACH PARK LAND PURCHASE**

Consider the purchase of property from the Port of Siuslaw in the amount of \$27,500 in order to create a new Siuslaw River Beach park.

Start Time: 6:53 p.m.  
Discussion: The City Council discussed...

- Grant funding for project

Comments: Mayor Henry

Action: Approve the purchase of Riverbeach park land property purchase  
Motion: Councilor Greene  
Second: Councilor Preisler  
Vote: Unanimous

**12. JUSTICE CENTER ROUND ROOM**

Consider accepting the proposal from 2G Construction in the amount of \$191,000 to complete the construction of the Justice Center Round Room project.

Start Time: 6:58 p.m.  
Discussion: None

Action: Approve the proposal from 2G Construction  
Motion: Councilor Lyddon  
Second: Councilor Lacer  
Vote: Unanimous

**13. PUBLIC WORKS FACILITY FURNISHINGS**

Consider accepting the proposal from Indof Inc. in the amount of \$89,725 to purchase furnishings for the new public works facility.

Start Time: 7:00 p.m.  
Discussion: The City Council discussed...

- Fairness of the bid overall
- Potential reasons for the lack of bids

Comments: Councilor Lyddon and Greene

Action: Approve the proposal from Indof Inc.  
Motion: Councilor Lacer  
Second: Councilor Greene  
Vote: Unanimous

**14. OAK STREET ROAD IMPROVEMENTS**

Consider accepting the proposal from Sierra Santa Fe Corporation in the amount of \$75,863 to perform Chip Seal / Fog Seal and MicroCoat on Oak Street north of 35<sup>th</sup> Street.

Start Time: 7:04 p.m.  
Discussion: The City Council discussed...

- Appreciation of improving bicycle access
- Surprise over lack of bids
- Location of the project

Comments: Councilor Lacer, Lyddon and Greene

Action: Approve the proposal from Sierra Santa Fe Corporation  
Motion: Councilor Lyddon  
Second: Councilor Preisler  
Vote: Unanimous

## **REPORT ITEMS**

### **15. BOARD AND COMMITTEES REPORT**

Report on the workings of the City's Committees for the month of May 2017.

Start Time: 7:09 p.m.

Discussion: The City Council discussed...

- Appreciation of Florence Events Center for their hard work
- Public Art Committee work toward projects

Comments: Councilor Greene and Mayor Henry

### **16. QUARTERLY FINANCIAL REPORT**

Report on the City of Florence financial statements for FY 16/17.

Start Time: 7:11 p.m.

Discussion: The City Council discussed...

- Potential surprises in the report

Comments: Councilor Greene

### **17. CITY MANAGER REPORT**

Start Time: 7:13 p.m.

Discussion: The City Council discussed...

- City Council and other city upcoming meetings

### **18. CITY COUNCIL REPORTS**

Start Time: 7:16 p.m.

Discussion: The City Council discussed...

- Council activities in the community and community announcements

Meeting adjourned at 7:22 p.m.

**ATTEST:**

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Joe Henry, Mayor

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Kelli Weese, City Recorder

*This document is supplemented by agenda packet materials, meeting materials distributed and electronic audio / video recordings of the meeting and may be reviewed upon request to the City Recorder.*

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**City of Florence  
City Council Meeting  
250 Hwy 101, Florence, Oregon  
Final Action Minutes  
July 10, 2017**

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**CALL TO ORDER - ROLL CALL - PLEDGE OF ALLEGIANCE**

Meeting called to order at 5:30 p.m.

Councilors Present: Mayor Joe Henry, Councilors Joshua Greene, Ron Preisler, George Lyddon and Susy Lacer.

Councilors Absent: None

Staff Present: City Manager Erin Reynolds, Public Works Director Mike Miller, Chief of Police Tom Turner, Planning Director Wendy FarleyCampbell, City Recorder / Economic Development Coordinator Kelli Weese, Project Manager Megan Messmer, Florence Events Center Director Kevin Rhodes and Finance Director Andy Parks.

**PRESENTATIONS & ANNOUNCEMENTS**

- Citizen Lifesaving Award – Brian Lacouture
- Review of City Hall Schematic Architectural Designs
- Department Website Presentations

Start Time: 5:30 p.m.

Action: Chief Turner presented Mr. Lacouture with the Citizen Lifesaving Award, Architect Joe Slack presented schematic architectural designs for City Hall and the various department heads presented updates to the website.

**1. APPROVAL OF AGENDA**

Start Time: 6:17 p.m.

Action: Approve agenda with the removal of Agenda Item 7 concerning the Police Employee Association Agreement.

Vote: Unanimous



**2. PUBLIC COMMENTS**

This is an opportunity for members of the audience to bring to the Council’s attention any item not otherwise listed on the Agenda. Comments will be limited to three (3) minutes per person, with a maximum time of 15 minutes for all items. Speakers may not yield their time to others.

Start Time: 6:18 p.m.  
Comments: None

**CONSENT AGENDA**

**3. APPROVAL OF MINUTES**

Consider approval of the Council regular session meeting minutes of May 15, 2017 and the Council, Lane County Board of Commissioners and Florence Urban Renewal Agency Meeting Minutes of May 17, 2017.

**4. CITY VEHICLE PURCHASES**

Consider approval of the purchase of three vehicles for the City of Florence including a Ford Explorer and Ford Transit Van for the Police Department and a Ford Transit Connect for the Planning Department.

Start Time: 6:18 p.m.  
Action: Approve the consent agenda items as shown in the meeting materials.  
Motion: Councilor Lacer  
Second: Councilor Lyddon  
Vote: Unanimous

**PUBLIC HEARING AND ACTION ITEM**

**5. CITY OF FLORENCE FEE ADJUSTMENTS**

**A. PUBLIC HEARING ON FEE ADJUSTMENTS**

Hear and consider written or oral testimony on the proposed City of Florence fee adjustments.

Start Time: 6:19 p.m.  
Public Hearing: Mayor Henry opened the public hearing at 6:29 p.m. and hearing no comments immediately closed the hearing.

Discussion: The City Council discussed...  
• Total number of fees  
• Overview of planning and building fees  
Comments: Councilor Greene and Mayor Henry

## **B. CITY OF FLORENCE FEE ADJUSTMENTS**

Consider adoption of Resolution No. 14, Series 2017, a resolution setting the Fees for the City of Florence.

Start Time: 6:29 p.m.  
Action: Approve Resolution No. 14, Series 2017  
Motion: Councilor Lacer  
Second: Councilor Preisler  
Vote: Unanimous

## **ACTION ITEMS**

### **6. AGREEMENTS FOR RECURRING SERVICES**

Consider approval of Resolution No. 15, Series 2017, a resolution authorizing the City Manager to execute agreements for services within the City of Florence's adopted 17-19 biennial budget including employee benefits, transit, building inspection, finance director, IT administration and social support services.

Start Time: 6:30 p.m.  
Discussion: The City Council discussed...

- Contract services for building official and inspections
- Purchasing authority for the City Manager

Comments: Councilor Preisler and Mayor Henry

Action: Approve Resolution No. 15, Series 2017  
Motion: Councilor Lyddon  
Second: Councilor Lacer  
Vote: Unanimous

### **7. FLORENCE POLICE EMPLOYEE ASSOCIATION AGREEMENT**

Consider approval of the Florence Police Employee Association Collective Bargaining Agreement for July 1, 2017 – June 30, 2020.

Agenda Item Postponed

### **8. REVISION FLORENCE AGREEMENTS WITH ODOT AND FURA**

Consider authorizing the City Manager to sign the Intergovernmental Agreements with the Oregon Department of Transportation (ODOT) and the Florence Urban Renewal Agency (FURA) for coordination related to ReVision Florence.

Start Time: 6:38 p.m.

Discussion: The City Council discussed...

- Hard work of the Oregon Department of Transportation including region manager Frannie Brindle

Comments: Councilor Greene

Action: Authorize the City Manager to finalize negotiations, and once satisfactory terms are agreed upon with the City Attorney's concurrent, to sight the following agreements:

- Local Agency Agreement for Multimodal Transportation Enhancement Program
- Intergovernmental Agreement for Right of Way Services

Motion: Councilor Lyddon  
 Second: Councilor Lacer  
 Vote: Unanimous

**REPORT ITEMS**

**9. CITY MANAGER REPORT**

Start Time: 6:45 p.m.  
 Discussion: The City Council discussed...

- City Council and other city upcoming meetings
- Helping Hands Planning Commission decision not appealed
- Housing and Economic Opportunities Project meeting scheduled for August 1<sup>st</sup> from 2-4 pm
- July Newsletter

**10. CITY COUNCIL REPORTS**

Start Time: 6:55 p.m.  
 Discussion: The City Council discussed...

- Council activities in the community and community announcements
- Appreciation for staff's work
- Florence Events Center exemplary customer service
- Housing and Economic Opportunities Project Committee
- Rhody Express ridership at Greentrees
- Rhododendron Drive Completion Celebration August 10<sup>th</sup>
- Business After Hours August 3<sup>rd</sup>

Commenter 1: Nancy Rickard – Florence Oregon

- Appreciation for coordination between City and ODOT

Meeting adjourned at 7:01 p.m.

**ATTEST:**

\_\_\_\_\_  
Joe Henry, Mayor

\_\_\_\_\_  
Kelli Weese, City Recorder

DRAFT

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**AGENDA ITEM SUMMARY**  
**FLORENCE CITY COUNCIL**

**ITEM NO: 4**  
Meeting Date: August 7, 2017  
Department: Administration

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**ITEM TITLE:** Chen's Family Dish Liquor License

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**DISCUSSION/ISSUE:**

This is a request for a recommendation of a change of ownership liquor license approval to the Oregon Liquor Control Commission (OLCC) for Chen's Family Dish. OLCC allows the City Council the opportunity to review the liquor license before making a recommendation of approval.

The owners/management of the business have been checked and approved by the Florence Police Department for noise and/or altercations. The Planning Department has checked the place of business for zoning or code violations. Both departments have signed recommending approval.

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**FISCAL IMPACT:**

The fee for a change of ownership liquor license is \$75. This fee includes the cost of staff time to review the application and place a recommendation before the City Council.

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**RELEVANCE TO ADOPTED COUNCIL GOALS:**

Goal 1: Deliver efficient and cost effective city services.

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**ALTERNATIVES:**

1. Recommend ratification for the liquor license approval
  2. Recommend denial to OLCC for the liquor license
  3. Request staff research further and bring back additional information to a future Council meeting
- 

**RECOMMENDATION:**

Recommend ratification for the liquor license approval

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**AIS PREPARED BY:** Kelli Weese, City Recorder

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**CITY MANAGER'S  
RECOMMENDATION:**

Approve       Disapprove       Other  
Comments: *ER Reynolds*

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**ITEM'S ATTACHED:** Attachment – Liquor License Application

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# OREGON LIQUOR CONTROL COMMISSION LIQUOR LICENSE APPLICATION

Application is being made for:

<b>LICENSE TYPES</b> <input checked="" type="checkbox"/> Full On-Premises Sales (\$402.60/yr) <input checked="" type="checkbox"/> Commercial Establishment <input type="checkbox"/> Caterer <input type="checkbox"/> Passenger Carrier <input type="checkbox"/> Other Public Location <input type="checkbox"/> Private Club <input type="checkbox"/> Limited On-Premises Sales (\$202.60/yr) <input type="checkbox"/> Off-Premises Sales (\$100/yr) <input type="checkbox"/> with Fuel Pumps <input type="checkbox"/> Brewery Public House (\$252.60) <input type="checkbox"/> Winery (\$250/yr) <input type="checkbox"/> Other: _____	<b>ACTIONS</b> <input checked="" type="checkbox"/> Change Ownership <input type="checkbox"/> New Outlet <input type="checkbox"/> Greater Privilege <input type="checkbox"/> Additional Privilege <input type="checkbox"/> Other _____
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**90-DAY AUTHORITY**  
 Check here if you are applying for a change of ownership at a business that has a current liquor license, or if you are applying for an Off-Premises Sales license and are requesting a 90-Day Temporary Authority

**APPLYING AS:**  
 Limited Partnership     Corporation     Limited Liability Company     Individuals

**CITY AND COUNTY USE ONLY**

Date application received: \_\_\_\_\_

The City Council or County Commission: \_\_\_\_\_  
(name of city or county)

recommends that this license be:  
 Granted     Denied

By: \_\_\_\_\_  
(signature) (date)

Name: \_\_\_\_\_

Title: \_\_\_\_\_

**OLCC USE ONLY**

Application Rec'd by: J. D. Mother

Date: 7/18/17

90-day authority:  Yes     No

- Entity or Individuals applying for the license: [See SECTION 1 of the Guide]  
 ① A Yang INC. ③ \_\_\_\_\_  
 ② \_\_\_\_\_ ④ \_\_\_\_\_
- Trade Name (dba): Chen's Family Dish
- Business Location: 3620 Highway 101, Florence, OR 97439  
(number, street, rural route) (city) (county) (state) (ZIP code)
- Business Mailing Address: \_\_\_\_\_  
(PO box, number, street, rural route) (city) (state) (ZIP code)
- Business Numbers: 541-902-2020  
(phone) (fax)
- Is the business at this location currently licensed by OLCC?  Yes     No
- If yes to whom: Chen's Family Dish INC Type of License: Full On-Premise
- Former Business Name: Chen's Family Dish
- Will you have a manager?  Yes     No Name: Ma, Xiao Cui  
(manager must fill out an Individual History form)
- What is the local governing body where your business is located? Florence  
(name of city or county)
- Contact person for this application: DAN DAN Zhang 503-432-8839  
(name) (phone number(s))  
8733 SE Division St, Portland, OR 97266 503-200-1947 llstaxreturn@hotmail.com  
(address) (fax number) (e-mail address)  
STE 207

I understand that if my answers are not true and complete, the OLCC may deny my license application.

**Applicant(s) Signature(s) and Date:**

① Xiao Cui Ma Date 7.11.17 ③ \_\_\_\_\_ Date \_\_\_\_\_  
 ② Jinkun Luo Date 7.4.17 ④ \_\_\_\_\_ Date \_\_\_\_\_



OREGON LIQUOR CONTROL COMMISSION  
CORPORATION QUESTIONNAIRE

Please Print or Type

Corporation Name: A YANG INC Year Incorporated: 2017

Trade Name (dba): CHEN'S FAMILY DISH

Business Location Address: 3620 HIGHWAY 101

City: FLORENCE ZIP Code: 97439

List Corporate Officers:

<u>XIAO CUI MA</u> (name)	<u>PRESIDENT</u> (title)
<u>JINKUN LUO</u>	<u>VICE PRESIDENT</u>
_____	_____
_____	_____

List Board of Directors:

XIAO CUI MA & JINKUN LUO  
(name)

List Stockholders: (Note: If any stockholder is another legal entity, that entity may also need to complete another Corporation Questionnaire. See Liquor License Application Guide for more information.)

Stockholders:	Number of Shares Held:	Number of Stock Shares:
<u>XIAO CUI MA</u>	<u>600</u>	Issued: <u>1000</u>
<u>JINKUN LUO</u>	<u>400</u>	Unissued: <u>0</u>
_____	_____	Total Shares Authorized to Issue: <u>1000</u>
_____	_____	

Server Education Designee: XIAO CUI MA DOB: 06/28/1991  
(See Liquor License Application Guide for more information) SVED: 8/30/14

I understand that if my answers are not true and complete, the OLCC may deny my license application.

Officer's Signature: Jinkun Luo Vice President Date: 7/18/17  
(name) (title)



# OREGON LIQUOR CONTROL COMMISSION INDIVIDUAL HISTORY

1. Trade Name Chen's Family Dish 2. City Florence  
 3. Name Ma Xiao Cui  
 (Last) (First) (Middle)  
 4. Other names used (maiden, other) \_\_\_\_\_  
 5. \*SSN \_\_\_\_\_ 6. Place of Birth \_\_\_\_\_ 7. DOE \_\_\_\_\_ 8. Sex M  F   
 (State or Country) (mm) (dd) (yyyy)

\*SOCIAL SECURITY NUMBER DISCLOSURE: As part of your application for an initial or renewal license, Federal and State laws require you to provide your Social Security Number (SSN) to the Oregon Liquor Control Commission (OLCC) for child support enforcement purposes (42 USC § 666(a)(13) & ORS 25.785). If you are an applicant or licensee and fail to provide your SSN, the OLCC may refuse to process your application. Your SSN will be used only for child support enforcement purposes unless you sign below.

Based on our authority under ORS 471.311 and OAR 845-005-0312(6), we are requesting your voluntary consent to use your SSN for the following administrative purposes only: to match your license application to your Alcohol Server Education records (where applicable), and to ensure your identity for criminal records checks. OLCC will not deny you any rights, benefits or privileges otherwise provided by law if you do not consent to use of your SSN for these administrative purposes (5 USC § 552(a)). If you consent to these uses, please sign here:

Applicant Signature: Xiao Cui Ma

9. Driver License or State ID # \_\_\_\_\_ 10. State Oregon  
 11. Residence Address \_\_\_\_\_  
 (number and street) (city) (state) (zip code)  
 12. Mailing Address (if different) \_\_\_\_\_  
 (number and street) (city) (state) (zip code)  
 13. Contact Phone \_\_\_\_\_ 14. E-Mail address (optional) \_\_\_\_\_  
 15. Do you have a spouse or domestic partner?  Yes  No  
 If yes, list his/her full name: Luc, Jinkun

16. If yes to #15, will this person work at or be involved in the operation or management of the business?  
 Yes  No

17. List all states, other than Oregon, where you have lived during the past ten years:  
WA

18. In the past 12 years, have you been **convicted** ("convicted" includes paying a fine) in Oregon or any other state of driving a car with a suspended driver's license or driving a car with no insurance?  
 Yes  No  Unsure If yes, list the date(s), or approximate dates, and type(s) of convictions.  
 If unsure, explain. You may include the information on a separate sheet.

12/2013 over speed limit

19. In the past 12 years, have you been **convicted** ("convicted" includes paying a fine) in Oregon or any other state of a misdemeanor or a felony?  Yes  No  Unsure  
 If yes, list the date(s), or approximate dates, and type(s) of convictions. If unsure, explain. You may include the information on a separate sheet.



20. Trade Name Chen's Family Dish 21. City Florence

22. Do you have any arrests or citations that have not been resolved?  Yes  No  Unsure  
If yes or unsure, explain here or include the information on a separate sheet.

23. Have you ever been in a drug or alcohol **diversion program** in Oregon or any other state? (A diversion program is where you are required, usually by the court or another government agency, to complete certain requirements in place of being convicted of a drug or alcohol-related offense.)  Yes  No  Unsure  
If yes, list the date(s), or approximate dates. If unsure, explain. You may include the information on a separate sheet.

24. Do you, or any legal entity that you are a part of, **currently hold** or **have previously held** a liquor license in Oregon or another US state? (Note: a service permit is not a liquor license.)  Yes  No  Unsure  
If yes, list the name(s) of the business, the city (or cities) and state (or states) where located, and the date(s) of the license(s). If unsure, explain. You may include the information on a separate sheet.

25. Have you, or any legal entity that you are a part of, ever had an application for a license, permit, or certificate **denied or cancelled** by the OLCC or any other governmental agency in the US?  
 Yes  No  Unsure If yes, list the date(s), or approximate dates. If unsure, explain. You may include the information on a separate sheet.

**Questions 26 and 27 apply if you, or any legal entity that you are part of, are applying for a Full On-Premises, Limited On-Premises, Off-Premises, or Brewery-Public House license.** If you are not applying for one of those licenses, mark "N/A" on Questions 26 & 27.

26. Do you have any ownership interest in any other business that makes, wholesales, or distributes alcohol?  N/A  Yes  No  Unsure If yes, list the date(s), or approximate dates. If unsure, explain. You may include the information on a separate sheet.

27. Does, or will, a maker, wholesaler, or distributor of alcohol have any ownership interest in your business?  
 N/A  Yes  No  Unsure If yes or unsure, explain:

**Question 28 applies if you, or any legal entity that you are part of, are applying for a Brewery, Brewery-Public House, Distillery, Grower Sales Privilege, Warehouse, Wholesale Malt Beverage & Wine, or Winery license.** If you are not applying for one of those licenses, mark "N/A" on Question 28.

28. Do you, or any legal entity that you are part of, have any ownership interest in any other business that sells alcohol at retail in Oregon?  N/A  Yes  No  Unsure If yes or unsure, explain:

You must sign your own form (you can't have your attorney or a person with power of attorney sign your form).

I affirm that my answers are true and complete. I understand the OLCC will use the above information to check my records, including but not limited to, criminal history. I understand that if my answers are not true and complete, the OLCC may deny my license application.

Applicant Signature: Xiaocui Ma Date: 7.11.17



OREGON LIQUOR CONTROL COMMISSION  
**INDIVIDUAL HISTORY**

1. Trade Name Chen's Family Dish 2. City Florence  
 3. Name Luo Jinkun  
 (Last) (First) (Middle)  
 4. Other names used (maiden, other) \_\_\_\_\_  
 5. \*SSN \_\_\_\_\_ Place of Birth \_\_\_\_\_, DOB \_\_\_\_\_, Sex  M  F  
 (State or Country) (mm) (dd) (yyyy)

\*SOCIAL SECURITY NUMBER DISCLOSURE: As part of your application for an initial or renewal license, Federal and State laws require you to provide your Social Security Number (SSN) to the Oregon Liquor Control Commission (OLCC) for child support enforcement purposes (42 USC § 666(a)(13) & ORS 25.785). If you are an applicant or licensee and fail to provide your SSN, the OLCC may refuse to process your application. Your SSN will be used only for child support enforcement purposes unless you sign below.

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Applicant Signature: Jin kun Luo

9. Driver License or State ID # \_\_\_\_\_ 10. State WA  
 11. Residence Address \_\_\_\_\_  
 (number and street) (city) (state) (zip code)  
 12. Mailing Address (if different) \_\_\_\_\_  
 (number and street) (city) (state) (zip code)  
 13. Contact Phone \_\_\_\_\_ 14. E-Mail address (optional) \_\_\_\_\_

15. Do you have a spouse or domestic partner?  Yes  No  
 If yes, list his/her full name: Ma, Xiao Cui

16. If yes to #15, will this person work at or be involved in the operation or management of the business?  
 Yes  No

17. List all states, other than Oregon, where you have lived during the past ten years:  
WA

18. In the past 12 years, have you been **convicted** ("convicted" includes paying a fine) in Oregon or any other state of driving a car with a suspended driver's license or driving a car with no insurance?  
 Yes  No  Unsure If yes, list the date(s), or approximate dates, and type(s) of convictions.  
 If unsure, explain. You may include the information on a separate sheet.

19. In the past 12 years, have you been **convicted** ("convicted" includes paying a fine) in Oregon or any other state of a misdemeanor or a felony?  Yes  No  Unsure  
 If yes, list the date(s), or approximate dates, and type(s) of convictions. If unsure, explain. You may include the information on a separate sheet.

20. Trade Name Chen's Family Dish 21. City Florence

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If yes or unsure, explain here or include the information on a separate sheet.

23. Have you ever been in a drug or alcohol **diversion program** in Oregon or any other state? (A diversion program is where you are required, usually by the court or another government agency, to complete certain requirements in place of being convicted of a drug or alcohol-related offense.)  Yes  No  Unsure  
If yes, list the date(s), or approximate dates. If unsure, explain. You may include the information on a separate sheet.

24. Do you, or any legal entity that you are a part of, **currently hold** or **have previously held** a liquor license in Oregon or another US state? (Note: a service permit is not a liquor license.)  Yes  No  Unsure  
If yes, list the name(s) of the business, the city (or cities) and state (or states) where located, and the date(s) of the license(s). If unsure, explain. You may include the information on a separate sheet.

25. Have you, or any legal entity that you are a part of, ever had an application for a license, permit, or certificate **denied or cancelled** by the OLCC or any other governmental agency in the US?  
 Yes  No  Unsure If yes, list the date(s), or approximate dates. If unsure, explain. You may include the information on a separate sheet.

**Questions 26 and 27 apply if you, or any legal entity that you are part of, are applying for a Full On-Premises, Limited On-Premises, Off-Premises, or Brewery-Public House license.** If you are not applying for one of those licenses, mark "N/A" on Questions 26 & 27.

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27. Does, or will, a maker, wholesaler, or distributor of alcohol have any ownership interest in your business?  
 N/A  Yes  No  Unsure If yes or unsure, explain:

**Question 28 applies if you, or any legal entity that you are part of, are applying for a Brewery, Brewery-Public House, Distillery, Grower Sales Privilege, Warehouse, Wholesale Malt Beverage & Wine, or Winery license.** If you are not applying for one of those licenses, mark "N/A" on Question 28.

28. Do you, or any legal entity that you are part of, have any ownership interest in any other business that sells alcohol at retail in Oregon?  N/A  Yes  No  Unsure If yes or unsure, explain:

You must sign your own form (you can't have your attorney or a person with power of attorney sign your form).

I affirm that my answers are true and complete. I understand the OLCC will use the above information to check my records, including but not limited to, criminal history. I understand that if my answers are not true and complete, the OLCC may deny my license application.

Applicant Signature: Jim Kan Lwo Date: 7.11.17



# OREGON LIQUOR CONTROL COMMISSION BUSINESS INFORMATION

Please Print or Type

Applicant Name: A Yang INC Phone: 509-591-7507

Trade Name (dba): Chen's Family Dish

Business Location Address: 3620 Highway 101

City: Florence ZIP Code: 97439

## DAYS AND HOURS OF OPERATION

### Business Hours:

Sunday	<u>11am</u>	to	<u>9pm</u>
Monday	<u>11am</u>	to	<u>9pm</u>
Tuesday	<u>11am</u>	to	<u>9pm</u>
Wednesday	<u>11am</u>	to	<u>9pm</u>
Thursday	<u>11am</u>	to	<u>9pm</u>
Friday	<u>11am</u>	to	<u>9pm</u>
Saturday	<u>11am</u>	to	<u>9pm</u>

### Outdoor Area Hours:

Sunday	_____	to	_____
Monday	<del>_____</del>	to	<del>_____</del>
Tuesday	<del>_____</del>	to	<del>_____</del>
Wednesday	<del>_____</del>	to	<del>_____</del>
Thursday	<del>_____</del>	to	<del>_____</del>
Friday	<del>_____</del>	to	<del>_____</del>
Saturday	<del>_____</del>	to	<del>_____</del>

The outdoor area is used for:

- Food service Hours: \_\_\_\_\_ to \_\_\_\_\_
- Alcohol service Hours: \_\_\_\_\_ to \_\_\_\_\_
- Enclosed, how \_\_\_\_\_

The exterior area is adequately viewed and/or supervised by Service Permittees.

\_\_\_\_\_  
(Investigator's Initials)

Seasonal Variations:  Yes  No If yes, explain: \_\_\_\_\_

## ENTERTAINMENT

Check all that apply:

- |  |  |
|--|--|
| <input type="checkbox"/> Live Music        | <input type="checkbox"/> Karaoke                           |
| <input type="checkbox"/> Recorded Music    | <input type="checkbox"/> Coin-operated Games               |
| <input type="checkbox"/> DJ Music          | <input checked="" type="checkbox"/> Video Lottery Machines |
| <input type="checkbox"/> Dancing           | <input type="checkbox"/> Social Gaming                     |
| <input type="checkbox"/> Nude Entertainers | <input type="checkbox"/> Pool Tables                       |
|  | <input type="checkbox"/> Other: _____                      |

## DAYS & HOURS OF LIVE OR DJ MUSIC

Sunday	_____	to	_____
Monday	_____	to	_____
Tuesday	_____	to	_____
Wednesday	_____	to	_____
Thursday	_____	to	_____
Friday	_____	to	_____
Saturday	_____	to	_____

## SEATING COUNT

Restaurant: 93 Outdoor: \_\_\_\_\_

Lounge: \_\_\_\_\_ Other (explain): \_\_\_\_\_

Banquet: \_\_\_\_\_ Total Seating: 93

### OLCC USE ONLY

Investigator Verified Seating: \_\_\_(Y)\_\_\_(N)

Investigator Initials: \_\_\_\_\_

Date: \_\_\_\_\_

I understand if my answers are not true and complete, the OLCC may deny my license application.

Applicant Signature: Xiaocui Ma Date: 7.11.17

1-800-452-OLCC (6522)

www.oregon.gov/olcc

(rev. 12/07)

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**AGENDA ITEM SUMMARY****ITEM NO: 5****FLORENCE CITY COUNCIL**

Meeting Date: August 7, 2017

Department: City Recorder

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**ITEM TITLE:** Request for Temporary Street Closure – Rods & Rhodies Car Show & Vendor Fair

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**DISCUSSION/ISSUE:**

The City of Florence received a request from Ms. Rosa Solano, Florence Area Chamber of Commerce for a temporary street closure permit for a car show / vendor fair for their “Rods & Rhodies Car Show” scheduled for Friday September 8<sup>th</sup> and Sunday September 10<sup>th</sup>, 2017.

The event is for a car show / vendor fair to be held in Old Town requesting streets be closed as shown in the table below. The applicant is requesting permission to allow for a Car Show to be located along Bay Street and a Vendor Fair to be located along Maple Street. This will be the first year that a vendor fair is proposed for the Rods & Rhodies Car Show event. The vendor fair for the proposed event will echo the vendor fair that has occurred along Maple Street for the Rhododendron Festival over the past six years.

<b>Schedule of Events</b>	
<b>Car Show:</b> Bay Street from 101 Bridge to Nopal and Alley (includes Laurel & Maple Streets)	
<b>Vendor Fair:</b> Maple Street from 1 <sup>st</sup> to Bay Street	
<b>Street Closure Times:</b>	
Friday	Vendor Fair: 12:00 p.m. – 5:00 p.m.
Saturday	Car Show: 5:00 a.m. to 4:00 p.m. Vendor Fair: 9:00 am. To 5:00 p.m.
Sunday	Car Show: 5:00 a.m. to 2:00 p.m. Vendor Fair: 9:00 am. To 5:00 p.m.

The attached application, map, request recommendations, and other materials are included that stipulate the specifics of the temporary street closure. The mailing of the applicable notice as required by code was performed by the City Recorder’s Office for the public hearing / comment on this agenda item. Notices were mailed to business owners / managers, property owners and site addresses within 100 feet of the proposed street closure on July 28<sup>th</sup> and a public hearing notice was published in the Siuslaw News on August 2<sup>nd</sup>.

## Street Closure / Special Event Regulation

The City of Florence regulates special events that will affect the ordinary use of city property, public streets, rights-of-way or sidewalks, and those that may require an increased presence of City personnel. This regulation gives the City an opportunity to assess traffic impacts, safety concerns, possible noise violations, fire / ambulance access, and to avoid undue hardship to adjacent businesses.

In order to apply for a street closure, the applicant must submit responses to the criteria listed within the Florence City Code. Enclosed with the materials for this agenda item is a representation of the code provisions for street closures and how those provisions are addressed via findings. These responses are contained in Attachment 2. In order to approve the application, Staff recommends the following conditions of approval:

<b>Staff Recommendations for Permit Conditions for Approval:</b>	
1.	Promoter is required to post 'no parking' signage in the affected street closure areas for the time periods when the road is to be closed.
2.	Florence Police will not begin enforcement of the prohibited parking posting for all non-participants until 8:00 a.m. on Friday September 8 <sup>th</sup>
3.	Promoter shall permit delivery vehicles access as required.
4.	Promoter shall ensure that no permanent business shall be blocked by vendors and promoter shall make efforts to ensure that foot traffic continues to permanent businesses.
5.	The promoter shall have 6 traffic control points: <ol style="list-style-type: none"><li>1. Kingwood / Bay</li><li>2. Bay east of Siuslaw River Bridge</li><li>3. Laurel / Bay</li><li>4. Maple / Bay</li><li>5. 1<sup>st</sup> / Maple</li><li>6. Nopal / Bay</li></ol>
6.	All traffic control points shall be staffed at all times by at least one person with communication capability with the promoter or his designee
7.	There shall be one person "rover", either the promoter or his designee, to supervise the event at all times. This person shall have communication capability with all traffic control points
8.	Promoter is responsible to ensure all vendors are properly licensed by the City of Florence (via the Master Vendor Business License process).

---

**FISCAL IMPACT:**

Street closure applications affect the City fiscally by the staff time inherent in processing the applications including:

- Meeting(s) with the applicant,
- Mailing notices to surrounding interested parties,
- Reviewing the application and preparing it for Council decision, and
- Increased police presence during the event.

Per Resolution No. 29, Series 2009, the applicant paid the \$250 street closure fee.

---

**RELEVANCE TO ADOPTED CITY WORK PLAN:**

Goal 1: Deliver efficient and cost effective city services.

---

**ALTERNATIVES:**

1. Approve the request to temporarily close a city street as identified in the application with the conditions specified.
  2. Do not approve the request to temporarily close a city street as identified in the application.
  3. Approve the request to temporarily close a city street as identified in the application, but modify, change, add, or delete any conditions of the permit or require fees.
- 

**RECOMMENDATION:**

Approve the request to temporarily close a city street as identified in the application with the conditions specified.

---

**AIS PREPARED BY:** Kelli Weese, City Recorder

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**CITY MANAGER'S RECOMMENDATION:**

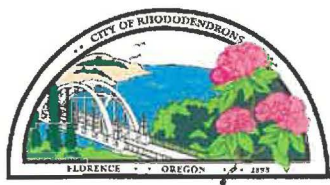
Approve

 Disapprove Other

Comments:

**ITEM'S ATTACHED:**

- Attachment 1 – Street application including map  
Attachment 2 – Applicant response to code criteria and staff findings of code compliance
-



*City of Florence*

# Street Closure Application

City Hall ~ 250 Hwy 101, Florence, OR 97439  
(541) 997-3437 – www.ci.florence.or.us

*Application must be submitted at least 45 days prior to the event.*

*Please see reverse for information about the street closure approval process.*

Name of Event:	Rods 'N Rhodies Invitational Car Show	
Detailed description of Event: (Including purpose and statement of how the event will benefit the citizens of Florence)	10th annual event, which draws hundreds of visitors to Florence, including nearly 100 car participants who stay multiple nights.	
General Location of Street Closure:	Car show - Bay Street from 101 Bridge to Nopal and alley (includes Laurel & Maple Streets), and Vendor Fair - Maple St from 1st St to Bay Street	
Date(s) of Street Closure:	From: Vendor Fair - Fri, 9/8/17, Car Show - Sat, 9/9/17	To: Sunday, 9/10/17
Hour(s) of Street Closure:	From: Vendor Fair - Fri, 12 noon, Sat 9 - 5, Car Show - Sat, 5 am - 4pm	To: Vendor Fair 9 - 7 pm, Car Show 5 am - 2 pm
Please describe admission fees (if any):	Car Show & Vendor Fair Open to the public, Vendor Fair will include a fee to the vendors	

### Additional Information Required

Below is a check list of the required information for the City of Florence to complete the review of your application:

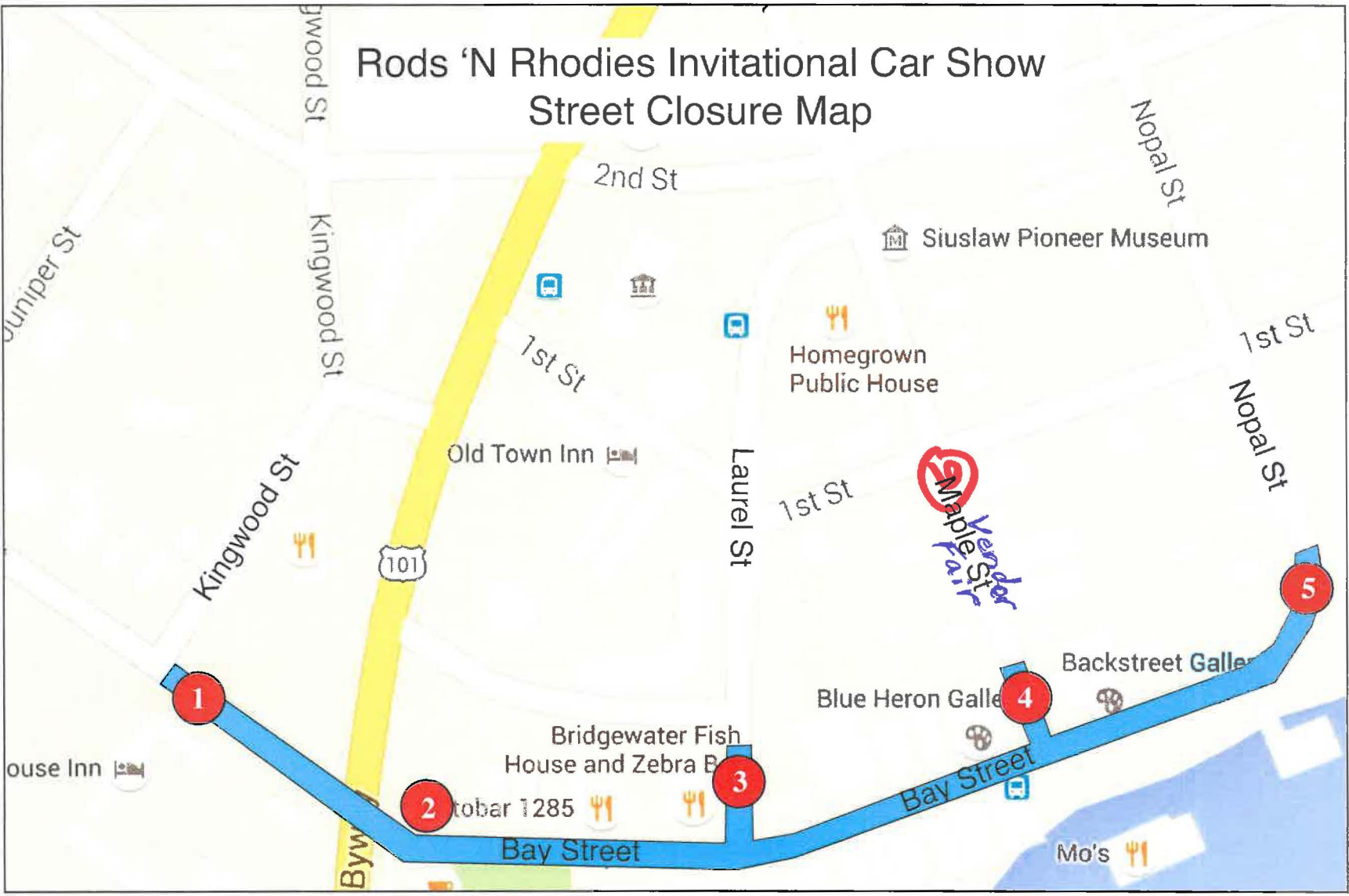
<b>1</b> The full name and contact information for all event organizers including those that will be at the event during all hours of the event.	<b>6</b> Map and description of all streets and rights of way affected by the closure.
<b>2</b> A detailed plan for ingress and egress from the closed area including the number of access points, who will be allowed ingress and egress at those points, and how these points will be staffed and controlled. Plan must include consideration for: <ul style="list-style-type: none"> <li>• Delivery trucks</li> <li>• Participants / Attendees</li> <li>• General Public</li> <li>• Residents</li> <li>• Emergency Vehicles</li> </ul>	<b>7</b> A detailed security plan including: <ul style="list-style-type: none"> <li>• The number and deployment of security personnel (including qualifications of the personnel for events over 500 people)</li> <li>• Temporary fencing plan</li> <li>• Crowd control plan</li> <li>• Traffic Control Plan</li> <li>• Plan for how first aid will be provided at the event</li> </ul>
<b>3</b> An estimate as to how many participants and attendees are expected at the event and an explanation of how the estimate was derived.	<b>8</b> A sanitation plan providing details on public restrooms and sanitation facilities provided.
<b>4</b> Statement as to whether alcohol will be consumed or sold during event, and a copy of OLCC permits if applicable.	<b>9</b> If sound producing devices or amplification will be used, Noise Variance Application must be included. – If goods / services will be sold, a Business License Application must be included.
<b>5</b> Proof of liability insurance in the form and amount approved by the City Manager naming the City as additionally insured. (If alcohol will be sold, proof of obtainment of commercial liquor liability insurance. - \$500,000 for events of less than 500 people, \$1,000,000 for events greater than 500 people)	<b>10</b> A written agreement to indemnify the city against any and all claims related to the applicant's actions or inactions related to the event. Such indemnity shall be approved by the City Manager.



### Primary Event Contact Information

Contact Name:	Rosa Solano, Event Coordinator, Florence Area Chamber of Commerce		
Mailing Address:	290 Hwy 101	City, State, Zip:	Florence OR 97439
Contact Phone:	O: 541-997-3128, C: 541-530-9672	Contact Email:	events@florencechamber.com
Signature:		Date:	7/7/2017



# Rods 'N Rhodies Invitational Car Show Street Closure Map

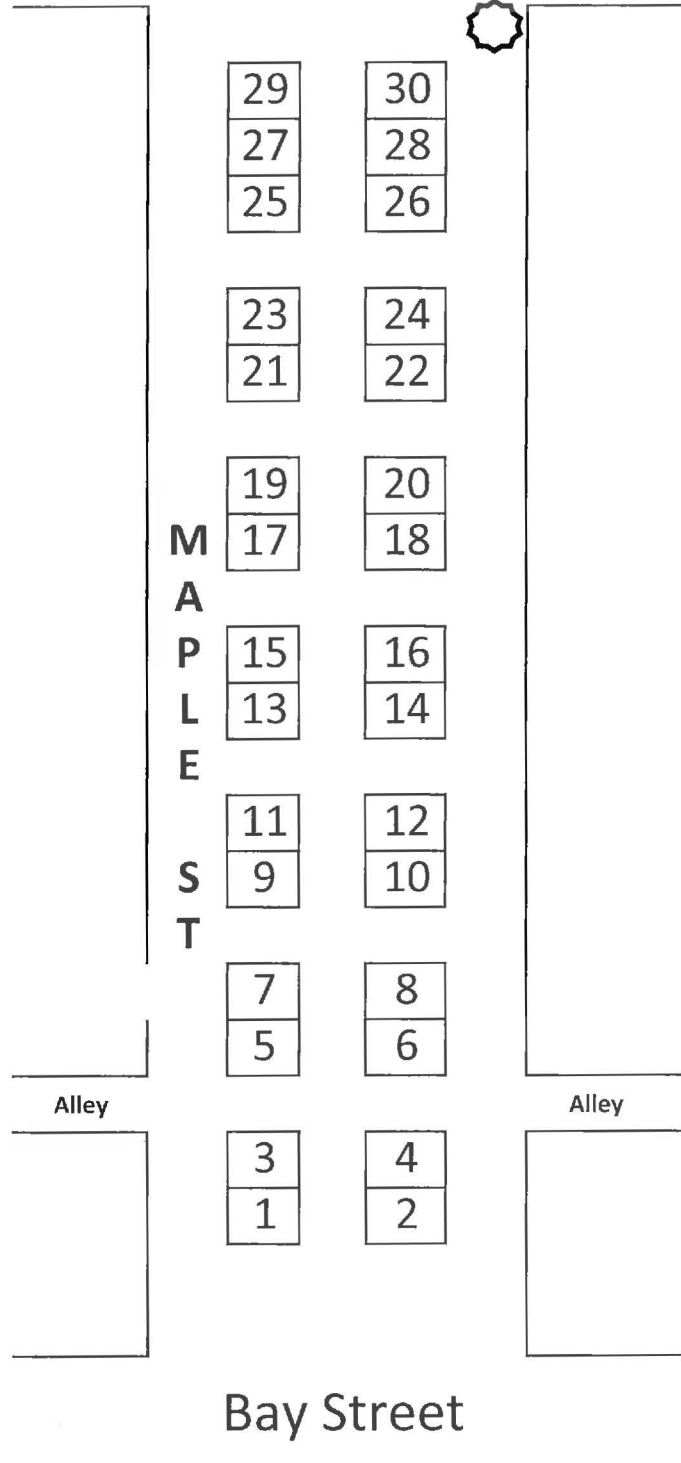


	Street Closure / Car Show Area
	Traffic Control Points

# 2017 Rods N Rhodies Vendor Fair | Maple Street Closure

- 1
- 2
- 3
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- 26
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- 28
- 29
- 30

1st Street



Map Not To Scale

Booths are 10' x 10'



Approximate location of dumpster & Portapotty

**Attachment 2**  
**Rods & Rhodies Street Closure Request**  
**Code Criteria Response and Findings**

<b>Applicant Response:</b>	
<b>1.</b>	<p><i>The full name and contact information for all event organizers and a detailed description of the event, including dates, hours, admission fees, and purpose, and a statement as to how the event will benefit the citizens of Florence.</i></p> <hr/> <p>Rosa Solano            Event Chair / Assistant Executive Director            Florence Area Chamber of Commerce            Office: 541-997-3128</p> <p>The event is a vendor fair and car show sponsored by the Florence Area Chamber of Commerce to be held on September 8<sup>th</sup> – 10<sup>th</sup>, 2017.</p> <p>The vendor fair will occur from September 8<sup>th</sup> – 10<sup>th</sup>, 2017 and will allow for 30 vendor books maximum to participate during the weekend. The vendor booths will be placed in two rows, separated by a 5 foot space per the Fire Marshall's requirement, down the center of Maple Street, allowing ample, safe pedestrian traffic and access to Maple Street occupancies. The event is held on Maple Street and benefits all the restaurants, shops, and lodging facilities all over town.</p> <p>The Car Show will host a 125 participants and hundreds of attendees on Saturday, which will be the busiest day, and Sunday those numbers will diminish. This event is held on Bay Street. There will be no charge to residents of Florence and all other visitors coming to town.</p>
<b>2.</b>	<p><i>A map and description of all streets and rights-of-way affected by the closure with sufficient detail to allow the City to complete the review and assess the impact of the closure.</i></p> <hr/> <p>See map for ingress and egress points. (Attachment 1) Delivery vehicles, residents, emergency and security vehicles and participants will be allowed access. The general public is invited, but must walk in. No motorized vehicles, skateboards, bicycles will be allowed (except for handicapped).</p>
<b>3.</b>	<p><i>A list of all businesses within 100' of the portion of the streets to be closed.</i></p> <hr/> <p>A list of all businesses within 100' of the portion of the streets to be closed was generated.</p>

<p><b>4.</b></p>	<p><i>A detailed plan for ingress and egress from the closed area including delivery trucks, participants, attendees, the general public, residents, and emergency vehicles. This plan must include the number of access points, who will be allowed ingress and egress at those points, and how these points will be staffed and controlled.</i></p> <hr/> <p>There will be manned barricades at each intersection, and only foot traffic will be allowed in the show area. Up to thirty vendor booths will be placed in the center of Maple Street in two sections, north and south of the alley, with alley access maintained for emergency access. Vendor load in will be allowed at both ends of Maple Street vendor area. There will be barricades as shown on the map in Attachment 1. There will be access for emergency vehicles and delivery trucks; golf carts will be available to transport elderly and/or handicapped individuals.</p>
<p><b>5.</b></p>	<p><i>An estimate as to how many participants and attendees are expected at the event including an explanation of how the estimate was derived.</i></p> <hr/> <p>It is estimated that 125 cars will participate with two people per car (250). Attendees and visitors are somewhat harder to estimate, but from previous shows, comments from other persons who have managed this event in the past, and personal observation, approximately 2,000 people are estimated.</p>
<p><b>6.</b></p>	<p><i>A sanitation plan providing details as to how the organizers plan to accommodate the expected attendees and participants with an appropriate number of public restrooms or sanitation facilities.</i></p> <hr/> <p>Sanitation will include public restrooms by Mo's, two portable restrooms on Laurel Street (in addition to the ones used by the Port) and one under the bridge. Delivery will be Friday, pick-up on Monday with daily cleaning.</p>
<p><b>7.</b></p>	<p><i>A security plan which must include the number and deployment of security personnel, a temporary fencing plan, a crowd control plan, a traffic control plan, and a plan for how first aid will be provided during the event. For Special Events predicted to have a total attendance of greater than 500 people, the applicant shall supply information concerning the qualifications of the personnel that will provide crowd control and traffic control.</i></p> <hr/> <p>See attached map for six manned barricade areas. (Attachment 1). There will be at least two security personnel on foot patrolling the event, and we will supply a golf cart for ease of use getting around. Hand-held radios will be used, along with a cell phone list of all volunteers and event staff.</p>

<p><b>8.</b></p>	<p><i>A statement as to whether alcohol will be consumed or sold during the special event, a copy of all required OLCC permits, or a statement that all required permits will be obtained and copies provided prior to the special event; and a plan which demonstrates compliance with all state and local laws, rules, and regulations. If alcohol will be sold at the Special Event, the applicant will obtain a commercial liquor liability insurance policy and submit a certificate of insurance to the City. For special events predicted to have total attendance of less than 500 people, the policy shall be for coverage of at least \$5,00,000 combined single limit per occurrence. For special events predicted to have total attendance greater than 500 people, the policy shall be for coverage of at least \$1,000,000 combined single limit per occurrence.</i></p> <p>No alcohol will be sold at this event. Event participants will be able to purchase alcohol only at restaurants and bars.</p>
<p><b>9.</b></p>	<p><i>A disclosure as to when and whether any sound producing devices including musical instruments will be used during the Special Event and when and where any sound will be amplified for any purpose during the event.</i></p> <p>There will be an Emcee / DJ who will supply music and announcements throughout the day, both Saturday and Sunday. A noise variance application was submitted to the City of Florence. Some vendor fair vendors will require generators to operate their booth as electricity is not available. Some may exceed dba ratings within code.</p>
<p><b>10.</b></p>	<p><i>Proof of liability insurance for the Special Event in the form and amount approved by the City Manager naming the City as additional insured.</i></p> <p>The Chamber has requested proof of liability insurance from their insurance agency, and will provide it to the City at least 1 week prior to the event.</p>
<p><b>11.</b></p>	<p><i>An approved City business license if required by FCC 3-1-4.</i></p> <p>Ron Alexander, who was a vendor at the Rhododendron Festival Vendor Fair last year, will be selling t-shirts, hoodies and zip jackets at the event Registration booth. The Chamber will apply for a vendor application for all vendors for the event.</p>
<p><b>12.</b></p>	<p><i>Approvals to place any signage within the rights of way as required by FCC 10-26-6.</i></p> <p>Applicant referred to Community Development for requirements and/or restrictions.</p>
<p><b>13.</b></p>	<p><i>A list of on-site contact persons that will be at the Special Event during all hours of the Special Event. The list shall contain the contact information for each contact person such that the City will be able to reach the contact person during the Special Event.</i></p> <p>A list of on-site contact persons has been provided to the Police Department.</p>

<b>14.</b>	<i>Consent to attend a pre-special event conference with city staff to prepare for the special event should such conference be requested by the City Manager, or designee.</i>
	The applicant will be available to attend a pre-special event conference or follow up conference with city staff should such a request be made.
<b>15.</b>	<i>The fees required by FCC 7-5-1-4.</i>
	The \$250 fee has been paid
<b>15.</b>	<i>A written agreement to indemnify the city against any and all claims related to the applicant's actions or inactions related to the Special Event. Such indemnity shall be in a form approved by the City Manager.</i>
	To be provided by the city for the applicant to execute upon approval of the application by the City Council.

<b>Staff Findings:</b>	
<b>1.</b>	<p><i>The street closure and/or Special Event will not disrupt traffic within the city beyond practical solution.</i></p> <p>Staff finds that it does not.</p>
<b>2.</b>	<p><i>The street closure and/or Special Event will not create unreasonable or significant safety issues for the participants, the public, attendees, pedestrians, motorists or others.</i></p> <p>Staff finds that it does not.</p>
<b>3.</b>	<p><i>The special event will not result in a violation of the City's noise ordinance, FCC 6-1-2-3. If the applicant is planning to use any sound producing devices which may violate the noise ordinance, a separate application for a variance under FCC 6-1-2-3 must accompany the application for a street closure. A final decision on the street closure application will not be made until after a final decision is made on the application for a variance to the noise ordinance.</i></p> <p>The applicant has formally applied for a noise variance. Approval of the noise variance will be conditional on the applicant notifying the surrounding properties of the date, times, and purposes for the noise variance.</p>
<b>4.</b>	<p><i>The Special Event and/or the street closure will not unreasonably interfere with access to fire hydrants.</i></p> <p>Siuslaw Valley Fire and Rescue will continue to maintain access for emergencies.</p>
<b>5.</b>	<p><i>The special event and/or the street closure will not unreasonably interfere with access to the affected area by police, fire, ambulance, or other emergency services providers.</i></p> <p>Staff finds that it does not. Notice was sent to Siuslaw Valley Fire and Rescue and Western Lane Ambulance. As of the writing of this staff report no comments have been heard from either entity.</p>
<b>6.</b>	<p><i>If alcohol will be served or sold at the Special Event, applicant will obtain or has obtained any and all necessary OLCC permits. Applicant shall include a plan in the application which demonstrates the ability to comply with all state and local laws, rules and regulations.</i></p> <p>Not applicable – All alcohol will have to be purchased and consumed by attendees in the businesses licensed by OLCC.</p>

7.	<i>The special event and/or street closure will not cause undue hardship to adjacent businesses, public services including public transit, public buildings, and/or residence which cannot be reasonably mitigated by the applicant. If the special event will create undue hardships for adjacent businesses, public services, or residences, the applicant shall provide and fund a plan to mitigate or avoid these hardships.</i>
	<p><u>Parking:</u> The parking along Bay Street and the half streets will be restricted during the hours the streets will be closed. Additional street parking is available along the N/S cross streets in Old Town and at the property located at 1150 Bay Street (old Lotus).</p> <p><u>Business:</u> The Rods and Rhodies car show is a festival advertised by the Chamber of Commerce. Such festivals draw in additional tourism to the City exposing permanent businesses to potential customers.</p>
8.	<p><i>The application is complete as required by this Chapter and contains no false information.</i></p> <p>Staff finds that it is complete and does not contain false information.</p>
9.	<p><i>The applicant has fully paid or guaranteed payment for the cost of any mitigation plan and the cost of any activity the City has agreed to perform in support of the Special Event, if any.</i></p> <p>This is not applicable and there is nothing to mitigate and the city is not involved in the special event.</p>
10.	<p><i>The applicant has provided proof of insurance in the form and amount as approved by the City Manager sufficient to protect the City and the public from the risk of any liability created by the street closure and/or the Special Event.</i></p> <p>The City Manager determined the amount to be \$2,000,000 for each occurrence, \$2,000,000 for damage to rented premises for each occurrence, \$30,000 for medical expenses to any one person, \$2,000,000 for personal injury, and \$4,000,000 general aggregate.</p>



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**AGENDA ITEM SUMMARY**  
**FLORENCE CITY COUNCIL**

**ITEM NO: 6**  
Meeting Date: August 7, 2017  
Department: Planning

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**ITEM TITLE:** Solid Waste Rate Amendments – Lane County Disposal Fee Increase

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**DISCUSSION/ISSUE:**

June 23, 2017 Lane County Public Works issued a notice that they were increasing their tipping fees at the Florence Transfer Site from \$76.67 to \$80 per ton. The garbage haulers serving Florence residents and businesses use the Florence Transfer Site to dispose of on-route collected waste. The County offers this opportunity to tip at a Transfer Site only to Florence haulers. All other loads must be driven to Glenwood's Short Mountain Landfill south of Eugene and east of I-5.

The City Council establishes rates for solid waste and recycling services as outlined in Title 9, Chapter 4 of the Florence City Code (FFC). In accordance with FCC 9-4-5-2-C-7 the City Council adjusts rates affected by county tipping fee by resolution. "7. Rate adjustment requests solely to pass through costs associated with increases to the county's solid waste disposal / tipping fees shall be by resolution and amendment to the fee schedule and is not subject to a full rate review and hearings processes."

Bell and Associates updated the fee schedule for each cart and container to reflect the increase in county tipping fees based on weight associated with the cart or container's size and number of pick-ups per week. Schedule 1 is attached to this resolution for review.

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**FISCAL IMPACT:**

There is no direct impact to increasing the solid waste rate fees.

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**RELEVANCE TO ADOPTED COUNCIL GOALS:**

Goal 2, Livability & Quality of Life, Greater Community

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**ALTERNATIVES:**

1. Approve Resolution 16, Series 2017.
2. Amend the proposed rate schedule and direct staff to modify the resolution accordingly.
3. Continue the discussion to a date certain in order to obtain additional information.
4. Do not make any amendments to the rate schedule.

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**STAFF**

**RECOMMENDATION:**

Approve Resolution 16, 2017.

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**AIS PREPARED BY:** Wendy FarleyCampbell, Planning Director

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**CITY MANAGER'S RECOMMENDATION:**  Approve       Disapprove       Other  
Comments: ER Reynolds

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**ITEM'S ATTACHED:** Attachment 2 –Resolution 16, Series 2017  
Exhibit A: Schedule 1, 2017

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**RESOLUTION NO. 16, SERIES 2017**

**A RESOLUTION GOVERNING RATES FOR SOLID WASTE SERVICES AND  
REPEALING RESOLUTION NO. 8, SERIES 2017**

The City Council of the City of Florence hereby resolves to amend the solid waste licensee fees and solid waste collection service fees for residential and commercial customers:

**Section 1.**

- A.** The following fees are hereby established for applicants and licenses for solid waste services:

Nonrefundable application fee	\$350.00
Nonrefundable reapplication fee	\$80.00

Provided reapplication was made within one month of expiration date of the original application and the cause requiring reapplication was no fault of the applicant.

The license fee shall be calculated as follows:

Three percent of the gross receipts (excluding Lane County disposal fees collected for drop box service) collected each year by the licensee from its operations in the provision of solid waste collection and management services beginning July 1, 2016. The license fee shall be increased annually 0.5 percent each July 1, beginning July 1, 2017 until the license fee is 5.0 percent of gross receipts.

- B.** The license fee shall be paid quarterly, within thirty days of the end of each quarter; (quarters are July 1 - September 30, October 1 - December 31, January 1 - March 31, and April 1 - June 30. Licensee shall provide support for the calculation of the license fee amount due from a qualified consultant within thirty days of request by the City. If the quarterly payment is not paid within 30 days of the due date, license revocation proceedings (re: FCC 9-4-7-1) will be initiated by the City Manager. Such proceedings may be discontinued only when the licensee pays the unpaid amount.
- C.** The City may inspect the financial records of a licensee or the licensee's agents or assigns at all reasonable times for any purpose relevant to the performance or enforcement of the licensee. The City may require an audit of a licensee's financial records to determine compliance with the payment of the licensee fee pursuant to this section, or if there is a public need therefor.

**Section 2.**

Rates listed in *Schedule 1, to FCC 9-4 Solid Waste Management* are changed to reflect an increase in Lane County's Disposal Fee from \$76.67 to \$80 per ton. The rate for each container, cart, or bin is increased in accordance with the weight associated with the container, cart or bin's size and frequency of service. These rates and the code amendments adopted under Ordinance 5, Series 2016 were are designed to permit the licensee to ultimately collect

the cost of service + 10% where no review will be performed if the returns fall within the range of 2% above or below 10%. A full rate review would be done in 2018 for the reportable 2017 year. These new rates are effective July 1, 2017 in accordance with Florence City Code Title 9 Chapter 4 Section 5-2-C-7 and 5-2-C-E.

**Section 3.**

Rates shall be increased annually on July 1<sup>st</sup> by 80.6% of the Consumer Price Index published by the Bureau of Labor. The following Consumer Price Index categories shall be used: Area = Portland-Salem, OR-WA, All Urban Consumers (CPI-U), Not Seasonally Adjusted. These adjustments shall be made by resolution.

**Section 4.**

All contractual arrangements for solid waste services within city limits must be submitted by the hauler to the city for its review of compliance with city code and resolutions. The city's review must be completed within 30 days of receipt.

Passed By the Florence City Council this 7<sup>th</sup> Day of August, 2017

\_\_\_\_\_  
Joe Henry, Mayor

ATTEST:

\_\_\_\_\_  
Kelli Weese, City Recorder

# Schedule 1 to FCC Solid Waste Management

## City of Florence--Solid Waste Collection Rates

August 7, 2017

### I. CONTAINER/CAN BASE RATE—RESIDENTIAL

#### A. Basic Residential Curbside Service-Voluntary Yard Debris:

The rates in this section include collection charges for garbage and recycling.

**Voluntary yard debris collection, when available, is negotiated by the hauler.**

These rates are for curbside service only. The customer places the container(s) at the curbside for collection and the customer retrieves the container after collection.

<b>Basic Residential Curbside</b>				
<b>RATE PER MONTH</b>				
<b>Container Size</b>	<b>Monthly<sup>1</sup></b>	<b>Every Other Week</b>	<b>Weekly</b>	<b>Each Additional Container<sup>5</sup></b>
21 Gallon or less <sup>2</sup>	11.60	15.30	21.05	21.25
30-32 Gallon <sup>3</sup>	12.80	16.70	21.95	22.15
32-35 Gallon <sup>4</sup>	n/a	19.20	25.70	26.00
48 Gallon	n/a	21.35	28.95	29.35
60-65 Gallon	n/a	22.75	31.50	31.90
90-95 Gallon	n/a	28.60	40.85	41.35
<sup>1</sup> Only available for non-putrescible (non-food) solid waste				
<sup>2</sup> Rate applies to capacity of 21 gallons or less in a customer provided container				
<sup>3</sup> Rate applies to a capacity of 30-32 gallons in a customer provided container				
<sup>4</sup> Rate applies to a capacity of 32-35 gallons in a hauler provided container				
<sup>5</sup> Rate applies to every container over basic subscription, except where indicated below. The largest container shall be the primary rate, smaller containers are assessed the additional container rate.				

#### **ADDITIONAL SERVICES**

Occasional extra bag..... \$3.10/bag

Occasional extra container..... \$5.40/container

Pack Out Service (up to 30 feet from curbside- haulers may provide a disability discount for service).....\$3.10/month/container

**Recyclable yard debris service, when available, is negotiated by the hauler.**

**B. Inside a Mobile Home Park, Condominium or Apartment Complex (Multi-Residential-Single Bill-Single Stop—Monthly:**

The rates in this section include collection charges for solid waste and recycling. These rates apply when the mobile home park, condominium or apartment complex management is billed for solid waste removal within the mobile home park, condominium or apartment complex on a single bill and there is one stop for all cans or carts or for larger complexes for each trash enclosure storage area (up to three). Basic residential collection rates shall apply when residents of such complexes are billed individually. Service of any type more frequently than once a week shall be chargeable at the monthly rate multiplied by the number of times that service is provided during the week. **Any level of service within Schedule 1 not outlined on Table 1B table is available to Multi-Resident-Single Stop customers at 65% of the listed cost, excepting Table 1C.** All users of Tables 1B of Schedule 1 shall use either 100% or 80% occupancy rates for determining rates.

<b>Residential</b>	
<b>Multi-Resident—Single Bill—Single Stop</b>	
<b>RATE PER MONTH</b>	
<b>Container Size</b>	<b>Weekly</b>
32-35 Gallon <sup>1</sup>	17.75
48 Gallon	21.65
60-65 Gallon	24.00
90-95 Gallon	27.45
<sup>1</sup> Rate Applies to a capacity of 32-35 gallons in a hauler provided container	

**ADDITIONAL SERVICES:**

Occasional extra bag..... \$3.10/bag

Occasional extra container..... \$5.40/container

**Recyclable yard debris service, when available, is negotiated by the hauler.**

**C. Inside a Gated or non-gated Community with Single-Family Dwellings (Multi-Residential—Single Bill—Multiple Stops)—Monthly;**

The rates in this section include collection charges for solid waste and recycling. These rates apply when the gated or non-gated single-family dwelling community is billed for solid waste removal within the gated or non-gated single-family dwelling community on a single bill and there are multiple curbside stops for cans and/or carts. The customer places the container at the curbside for collection and the customer retrieves the container after collection. Basic residential collection rates shall apply when residents of such complexes are billed individually. Service of any type more frequently than once a week shall be chargeable at the monthly rate multiplied by the number of times that service is provided during the week. There is no monthly collection rate available. Any level of service within Schedule 1 not outlined on Table 1C table is available to Multi-Resident-Multiple Stop customers at 86% of the listed cost, excepting Table 1B. All users of Tables 1C of Schedule 1 shall use either 100% or 80% occupancy rates for determining rates.

<b>Residential Multi-Resident—Single Bill—Multiple Stops</b>	
<b>RATE PER MONTH</b>	
<b>Container Size</b>	<b>Weekly</b>
30-32 Gallon <sup>1</sup>	20.45
32-35 Gallon <sup>2</sup>	22.35
48 Gallon	23.90
60-65 Gallon	26.35
90-95 Gallon	35.30
<sup>1</sup> Rate applies to a capacity of 30-32 gallons in a customer provided container	
<sup>2</sup> Rate applies to a capacity of 32-35 gallons in a hauler provided container	

**ADDITIONAL SERVICES:**

Occasional extra bag..... \$3.10/bag

Occasional extra container..... \$5.40/container

**Recyclable yard debris service, when available, is negotiated by the hauler.**

## II. COMMERCIAL RATES

### A. Roll Cart Rates—Commercial:

The rates in this section include collection charges for garbage and recycling. These rates are for curbside service only. The customer places the cart at the curbside for collection and the customer retrieves the cart after collection. Recyclable yard debris service, when available, is negotiated by the hauler.

<b>Roll Cart Rates—Commercial</b>			
<b>RATE PER MONTH</b>			
<b>Container Size</b>	<b>Weekly<sup>1</sup></b>	<b>Every Other Week</b>	<b>Each Additional Cart<sup>2</sup></b>
32-35 Gallon	25.70	19.20	26.00
48 Gallon	28.95	21.35	29.35
60-65 Gallon	31.50	22.75	31.90
90-95 Gallon	40.85	28.60	41.35
<sup>1</sup> Rates are for weekly pick-up. More than weekly pick-ups of an additional container uses "2 X Weekly" rate as indicated.			
<sup>2</sup> Rates apply to every cart over basic weekly subscription. The largest cart shall be the primary rate, smaller carts are assessed the additional cart rate.			



**B. Container Rates—Commercial Bins & Rear and Front Load Compactor:**

The rates in this section include collection charges for garbage and recycling. Compactor rates are 2.5 times the rates below. **Recyclable yard debris service, when available, is negotiated by the hauler.**

<b>Container Rates — Commercial</b>									
<b>RATE PER MONTH</b>									
<b>Bin Size<sup>1</sup> (cu yds.)</b>	<b>Weekly</b>	<b>2 x Week</b>	<b>3 x Week</b>	<b>4 x Week</b>	<b>5x Week</b>	<b>6x Week</b>	<b>EOW</b>	<b>Monthly</b>	<b>Will Call</b>
1	112.85	222.45	333.70	444.85	556.05	667.30	74.70	44.65	43.95
1.5	150.40	299.00	448.55	598.00	747.55	897.05	103.50	61.15	58.30
2	188.50	381.90	572.95	763.90	954.85	1145.80	125.85	77.15	75.30
3	271.15	539.80	809.70	1079.60	1349.50	1619.40	177.80	109.75	106.35
4	355.80	595.65	1051.05	1401.40	1751.70	2102.10	230.75	142.15	137.95
6	486.55	931.70	1444.85	1926.50	2408.10	2889.70	316.80	195.00	189.40
8	522.30	1044.55	1566.80	2089.15	2611.40	3133.65	342.55	210.65	204.55
<sup>1</sup> If equipment is not available at the time service is requested then the combined yardage is used to determine bin size rate: (ex: no 6 yd. available then two 3 yds. = 6 yd. rate)									

**C. Roll-Off and Drop Box Rates:**

The rates in this section include collection charges for garbage and recycling for both commercial and residential customers. These rates do not include yard debris service. **Recyclable yard debris service, when available, is negotiated by the hauler.**

<b>Roll Off and Drop Box Base Rates</b>	
<b>RATE PER WEEK</b>	
<b>1 Week of Service</b>	
<b>Service Level<sup>1</sup></b>	
9-10 yard	103.75
11-30 yard	113.90
31-40 yard	124.05
<b>Relocation</b>	59.00
<b>Disposal Fee<sup>2</sup></b>	County's Rate
<b>Box Rental<sup>3</sup></b>	
9-20 yards	8.15
21-40 yards	12.20
<sup>1</sup> Covers the delivery day plus 4 days. Does not include the County's disposal fee, relocation fee or additional rental days.	
<sup>2</sup> Actual fee charged by the disposal facility (transfer station, county/private dump)	
<sup>3</sup> Per day after 5 <sup>th</sup> day, excluding Sunday and Holidays	

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**AGENDA ITEM SUMMARY**  
**FLORENCE CITY COUNCIL**

**ITEM NO: 7**  
Meeting Date: August 7, 2017  
Department: City Manager

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**ITEM TITLE:** Florence Police Employees Association Agreement

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**DISCUSSION/ISSUE:**

The City of Florence is currently in discussions with the Florence Police Employees Association for a new labor agreement. The proposed agreement will be for three years and will be backdated to include July 1, 2017 through June 30, 2020.

The City Council will review and discuss the proposed agreement at the August 7, 2017 Executive Session meeting, and should mutually acceptable contract terms be agreed upon, will consider approval of the agreement at the August 7, 2017 City Council meeting.

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**FISCAL IMPACT:**

The proposed agreement is proposed to include increases in wages for members of the association per the Consumer Price Index estimates. The proposed agreement also includes a continuation of the City-wide high deductible health benefit plan.

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**RELEVANCE TO ADOPTED CITY WORK PLAN:**

Goal 1: Deliver efficient and cost effective City services

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**ALTERNATIVES:**

1. Approve the proposed agreement and authorize the City Manager and Chief of Police to sign the agreement
2. Do not approve the proposed agreement and direct staff to return to the bargaining table

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**RECOMMENDATION:**

Should a proposed agreement be ready for review at the August 7<sup>th</sup> City Council meeting, Staff recommends the Council review and approve the proposed agreement.

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**AIS PREPARED BY:** Erin Reynolds, City Manager

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**CITY MANAGER'S RECOMMENDATION:**  Approve  Disapprove  Other

Comments:

*ER Reynolds*

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**ITEM'S ATTACHED:** None

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**AGENDA ITEM SUMMARY**  
**FLORENCE CITY COUNCIL**

**ITEM NO: 8**  
Meeting Date: August 7, 2017  
Department: City Manager

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**ITEM TITLE:** CITY MANAGER REPORT

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**AGENDA ITEM SUMMARY**  
**FLORENCE CITY COUNCIL**

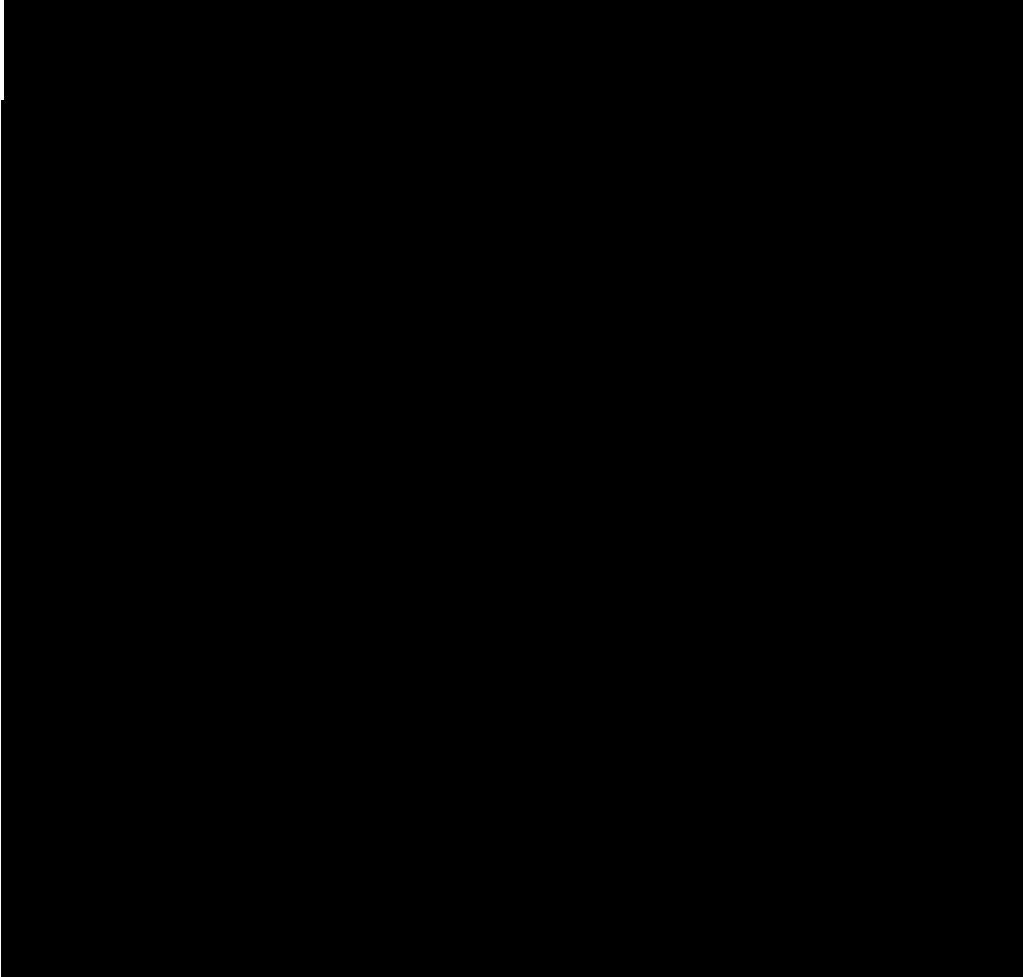
**ITEM NO: 9**  
Meeting Date: July 10, 2017  
Department: City Council

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**ITEM TITLE:** CITY COUNCIL REPORTS

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# Florence City Council Calendar - 2017



August					
M	Tu	W	Th	F	Sa/Su
	1	2	3	4	5 & 6
7 Council Meeting	8	9 Council Work Session - Tentative	10	11	12 & 13
14	15	16	17	18	19 & 20
21 Council Meeting - Canceled	22	23 Council Work Session - Canceled FURA Mtg	24	25	26 & 27
28 City Council Meeting - Tentative	29	30	31		

# Florence City Council Calendar - 2017

## September

M	Tu	W	Th	F	Sa/Su
				1	2 & 3
4 <small>Labor. Day Holiday</small> <b>Council Meeting Canceled</b>	5	6 <b>Council Work Session - Canceled</b>	7	8	9 & 10
11	12	13	14	15	16 & 17
18  Council Meeting	19	20  Council Work Session - <i>Tentative</i>	21	22	23 & 24
25	26	27  FURA Mtg	28 29  League of Oregon Cities Conf.		30 & 1

## October

M	Tu	W	Th	F	Sa/Su
2	3	4	5	6	7 & 8
9	10	11  Council Work Session - <i>Tentative</i>	12	13	14 & 15
16	17	18	19	20	21 & 22 <small>ICMA Conf.</small>
23  Council Meeting - <b>Rescheduled</b>	24	25  Council Work Session - <b>Canceled</b>  FURA Mtg - <i>Tentative</i>	26	27	28 & 29
International City Man. Asso. Conf.					
30  Council Meeting - <i>Tentative</i>	31				

## November

M	Tu	W	Th	F	Sa/Su
		1	2	3	4 & 5
6  Council Meeting	7	8  Council Work Session - <i>Tentative</i>	9	10  Veteran's Day Holiday Observed	11 & 12
13	14	15	16	17	18 & 19
20  Council Meeting - <i>Tentative</i>	21	22  Council Work Session <b>Canceled</b> FURA Mtg - <i>Tentative</i>	23 24  Thanksgiving		25 & 26
27	28	29	30		

## December

M	Tu	W	Th	F	Sa/Su
				1	2 & 3
4  Council Meeting	5	6  Council Work Session - <i>Tentative</i>	7	8	9 & 10
11	12	13	14	15	16 & 17
18  Council Meeting - <i>Tentative</i>	19	20  Council Work Session - <i>Tentative</i>	21	22	23 & 24
25  Christmas Holiday	26	27  FURA Mtg - <i>Tentative</i>	28	29	30 & 31