



City of Florence Work Session

Florence City Council

April 10, 2025





Florence City Code Title 9 Chapter 4 Solid Waste Management Code Update Project

City Council

APRIL 10, 2025

WENDY FARLEY CAMPBELL, CD DIRECTOR



Introduction – Executive Summary

Goal: Update Florence City Code Title 9 Chapter 4 to:

1. Improve and add hauler and public responsibilities
2. Import local realities
3. Incorporate state requirements
4. Modernize, clarify, standardize language

Direction:

- ❖ Work Plan task supporting Recycling Modernization Act
- ❖ EMAC Duties: FCC 2-7-6-A & B



Introduction – Executive Summary

Timeline:

- ❖ January 8th – EMAC formed 5-member subcommittee: 3 voting & 2 Ex-Officio
- ❖ February 7th – March 24th
 - Subcommittee met five times
 - Research: Investigated other jurisdiction's policies, solicited licensee input on operations and rate reviews, reviewed state statutes and administrative rules
- ❖ April 9th – EMAC Recommended Approval with Edits
- ❖ **April 10th – City Council Work Session**
- ❖ May 5th – City Council Action Item



Code Overview

Sections:

- 1 - Purpose
- 2 - Policy
- 3 - Definitions
- 4 - Licensing: application requirements, operational and business responsibilities
- 5 - Rate Setting
- 6 - Public Responsibility
- 7 - Administration & Enforcement

3 – Definitions (pp. 2-4)

Categories of Changes

- Containers
- Rate Setting
- State RMA & Contamination Reduction
- Yard Debris
- *Remaining: delete if unused*



4 – Licensing (pp. 4-10)

Categories of Changes

- Service Exemptions
- Applications and Renewals
- Insurance & Bonding
- *Remaining: supplement contamination reduction*

OIL/DIESEL SPILLS – Tips for Drivers

Hydraulic oil, engine oil, diesel fuel... spills of these fluids can be dangerous and can pose a threat to the environment. Clean ups can be costly, if not handled properly, and can result in fines!

If you have a spill while on route remember the:

THREE C's Control – Contain – Clean Up

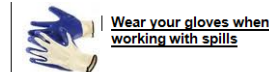


Oil Spill Control

1. Immediately take control of the situation. Assess for general safety.
2. Set the brake. Turn off the Engine/PTO
3. If possible, stop the source of the leakage by turning off the valve. All trucks are different, if you don't know where your shut off valve is located, ask your supervisor.



Hydraulic oil and diesel on roadways (especially in wet weather) are slick and can cause accidents. If you have a spill in a high traffic area, move immediately to safety, and contact your Dispatch or Supervisor!



Oil Spill Containment

1. If the oil spill is near storm drains, seal them first!
2. Surround the spill with booms or socks from your spill kit. Enclose the area of contamination.
3. Make sure you have secured all exit points for the spillage.
4. CONTACT YOUR DISPATCH or SUPERVISOR with your location, type of fluid involved, and estimated quantity spilled. Remain with your vehicle until help arrives.

5 – Rate Setting (pp. 11-12)

Categories of Changes

- Remove Base and Interim Year References
- Codified CPI reference

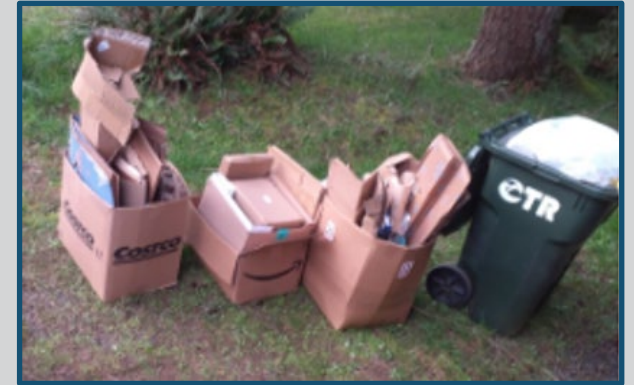
Table 3: Inflation Factors

Expense	Increase
Driver Wages	7.6%
Health Insurance / Employee Benefits	33%
SW Disposal	2.6%
Inflation / Insurance	2.13%
Diesel Fuel	16.4%
Truck Painting	18.3%
Truck Replacement	16.1%
Cart and Container Replacement	28.5%
City License Fees	0.5%

6 – Public Responsibility (pp. 12-15)

Categories of Changes

- Remove curbside hazardous waste service
- Manual pick-up
- Remove land lord service requirement
- Recycling Contamination Program (Placeholder)



6 – Public Responsibility (pp. 12-15)

Categories of Changes

- Cart and Container
 - Placement
 - Overloading
 - Access



7 – Administration and Enforcement (p. 15-17)

Categories of Changes

- Complaints and Violations
 - Process clarification
 - Timeline increased





Next Steps

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- ❖ April 9th – EMAC Recommended Approval with Edits
- ❖ **April 10th – City Council Work Session—Additional Edits or Research?**
- ❖ **May 5th – City Council Action Item**



Website Links

- FCC 9-4: Solid Waste Management
- [https://www.ci.florence.or.us/sites/default/files/fileattachments/mayor_and_council/page/924/chapter 4 - solid waste management.pdf](https://www.ci.florence.or.us/sites/default/files/fileattachments/mayor_and_council/page/924/chapter_4_-_solid_waste_management.pdf)
- FCC 2-7:EMAC Enabling Provisions
[https://www.ci.florence.or.us/sites/default/files/fileattachments/mayor_and_council/page/915/chapter 7 - environ management committee.pdf](https://www.ci.florence.or.us/sites/default/files/fileattachments/mayor_and_council/page/915/chapter_7_-_environ_management_committee.pdf)
- DEQ RMA for Local Governments:
<https://www.oregon.gov/deq/recycling/Pages/Local-Government-Needs.aspx>



Questions



BREAK



RESOLUTION NO. 10, SERIES 2024

A RESOLUTION GOVERNING RATES FOR SOLID WASTE SERVICES AND REPEALING RESOLUTION NO. 21, SERIES 2023

The City Council of the City of Florence hereby resolves to amend the solid waste collection service fee table for residential customers:

Section 1.

A. The following are fees for applicants and licenses for solid waste services:

Nonrefundable application fee	\$350.00
Nonrefundable reapplication fee	\$80.00

Provided reapplication was made within one month of expiration date of the original application and the cause requiring reapplication was no fault of the applicant.

The license fee shall be calculated as follows:

Five percent of the gross receipts (excluding Lane County disposal fees collected for drop box service) collected each year by the licensee from its operations in the provision of solid waste collection and management services.

- B. The license fee shall be paid quarterly, within thirty days of the end of each quarter; (quarters are July 1 - September 30, October 1 - December 31, January 1 - March 31, and April 1 - June 30). Licensee shall provide support for the calculation of the license fee amount due from a qualified consultant within thirty days of request by the City. If the quarterly payment is not paid within 30 days of the due date, license revocation proceedings (re: FCC 9-4-7-1) will be initiated by the City Manager. Such proceedings may be discontinued only when the licensee pays the unpaid amount.
- C. The City may inspect the financial records of a licensee or the licensee's agents or assigns at all reasonable times for any purpose relevant to the performance or enforcement of the licensee. The City may require an audit of a licensee's financial records to determine compliance with the payment of the licensee fee pursuant to this section, or if there is a public need therefor.

Section 2.

A. Rates are listed in attached *Schedule 1, 2024 to FCC 9-4 Solid Waste Management*. Changes include:

- Cart, Bin and Roll-off rates increase by 2.5% after subtracting the recycling surcharges.
- Lane County Tipping Fee of 11% is calculated proportionately by type of service and added to the rates after subtracting the recycle surcharges.
- These new rates will take effect July 1, 2024 in accordance with Florence City Code Title 9 Chapter 4 Section 5-1-A.

- B. The rates adopted under this resolution are designed to permit the licensee to ultimately collect the cost of service + 10%. After review of the financials during a base year review the rates will not increase if the returns fall within the range of 2% above or below 10% and may decrease if they exceed 12%. During interim years after reviewing financials if profit margin exceeds 12% the rates may decrease.

Section 3.

Rates shall be increased annually on July 1st of each year by 80.6% of the Consumer Price Index published by the Bureau of Labor. The following Consumer Price Index categories shall be used: CPI-W U.S. City Average. The changes shall be made by resolution and are not subject to public hearing.

Section 4.

All contractual arrangements for solid waste services within city limits must be submitted by the hauler to the city for its review of compliance with city code and resolutions. The contracts shall include the number of dwellings and/or businesses served, types and frequency of service, and cost of service. The city's review must be completed within 30 days of receipt.

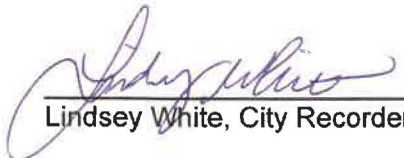
Section 5.

The recycling surcharge is temporary and to be reviewed with a base year review or with a hauler submitted request for rate review in accordance with Title 9 Chapter 4 with any changes effective 30 days from the date of review and approval.

Passed by the Florence City Council this 20th day of May, 2024.


Rob Ward, Mayor

ATTEST:


Lindsey White, City Recorder

FLORENCE CITY COUNCIL

2025 SIGN-UP AND COMMITMENTS SHEET

General Protocol:

- Overview: The listings below represent the City Council's tasks concerning the City Council's goal to be more involved in efforts throughout the community.
- Notifications: Prior to the beginning of each month, the City Recorder will send an email reminder to the City Council letting them know their recurring commitments for the upcoming month(s), along with this document for reference.
- Review: This document will be reviewed annually, or whenever deemed necessary by the City Council, to determine if it is still meeting the City Council's community involvement goals.

City Council Representation on City of Florence Committees & Commissions

Committee, Commission, and Board	Council Member Name	Notes	General Meeting Dates / Times
Budget Committee	All Councilors and Mayor	All Councilors are required to participate in Budget Committee.	Meets approximately 2-4 times during Budget process in Spring
Public Arts Committee (PAC)	Councilor Beaudreau	1 Council Ex-Officio Member	PAC generally meets the fourth Monday at 4:00pm
Community & Economic Development Committee (CEDC)- On Hiatus		1 Council Ex-Officio Member	CEDC generally meets the third Thursday of the month at 4:00pm
Environmental Management Advisory Committee (EMAC)	Councilor Wantz	1 Council Ex-Officio Member	EMAC generally meets the third Wednesday at 3pm
Transportation Committee (TC) - On Hiatus		1 Council Ex-Officio Member	TC generally meets the second Thursday at 2:30pm
Audit Ad-Hoc Committee	Mayor Ward	Mayor is member of three person committee.	Meets During audit review process

Florence Municipal Court Visits

MONTHLY RECURRENCE

Month	Name(s)
January	
February	
March	
April	
May	
June	
July	
August	Sally not available
September	
October	
November	
December	Sally not available

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City Council Representation on Local Area Government Boards & Committees

Board / Committee	Council Member Name	General Meeting Dates / Times
Soil and Water Conservation District		First Monday of each month at 6pm
Lane Area Commission on Transportation	Councilor Carp	Second Wednesday of each month at 5:30pm
Lane Council of Governments (LCOG) Board of Directors	Mayor Ward	Generally, fourth Thursday
Lane Workforce Partnership Council		Generally, the third Thursday at 11:30am
Oregon Coastal Zone Management Association	Councilor Beaudreau	Coastal government collaboration organization including DLCD, ODFW, ODOT, and Cities / Counties. Typically meets twice annually, once in the fall and once in the Spring. City Staff Rep attend
St. Vincent de Paul Regional Housing Rehabilitation	Councilor Wantz	Varies Staff Rep- Economic Development
Siuslaw Watershed Council	Councilor designated appointee- Planning Commissioner Laurie Green	Second Monday at 3:00 p.m. Assignment Completed By City Staff

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Local, Regional, State, National Government & Non-Profit Boards & Committees of Interest

Agency Name	General Meeting Dates / Times
Lane County Board of Commissioners	Nearly every Tuesday and Wednesday at 9am (all day)
Dunes Restoration Committee	Varies
Florence Area Chamber of Commerce & Beautification For Florence Committee (BFF)	Chamber Board Meetings generally held on the 2 nd Friday at noon DRT / Uptown Meetings Various Assignment Completed By City Staff
Florence Area Community Coalition (FACC)	1 st Wednesday at 9:00 a.m. at Siuslaw Public Library Bromley Room Councilor Beaudreau
Siuslaw Vision	Quarterly on the 3 rd Wednesday at 8:30am Councilor Webb
Siuslaw Outreach Services	Unknown
Lane County Poverty & Homelessness Board	Board generally meets on the third Thursday of each month at 12pm
League of Oregon Cities Board of Directors	Unknown
Oregon Mayor's Association	Mayor Ward
Central Lincoln PUD	Third Monday of each month at 10am
Confederated Tribes	Varies
Heceta Water PUD	Board generally meets on the third Tuesday of each month at 4pm
Port of Siuslaw	Port Commission generally meets on the 3 rd Wednesday at 7pm
Siuslaw Library District	The Board generally meets on the 3 rd Wednesday at 1 pm
Siuslaw School District	School board meetings generally occur on the 2 nd Wednesday of each month at 6:30 p.m.
Siuslaw Valley Fire and Rescue, West Lane Fire & EMS, and Western Lane Ambulance District	Board meets on the 4 th Thursday at 6pm Councilor Webb
Siuslaw Forest Resource Allocation Committee	Board meets annually Councilor Webb
Siuslaw Family Connections	Councilor Beaudreau