



City of Florence  
A City in Motion

## City of Florence Council Regular Session

In Person & Videoconference  
250 Hwy 101  
Florence, OR 97439  
541-997-3437  
[www.ci.florence.or.us](http://www.ci.florence.or.us)

- Meeting materials including information on each agenda item are published at least 24 hours prior to the meeting, and can be found on the City of Florence website at [www.ci.florence.or.us/council](http://www.ci.florence.or.us/council).
- Items distributed during the meeting, meeting minutes, and a link to the meeting video are posted to the City's website at [www.ci.florence.or.us/council](http://www.ci.florence.or.us/council) after the meeting.
- To be notified of City Council meetings via email, please visit the City's website at <http://www.ci.florence.or.us/newsletter/subscriptions>.

November 6, 2023

## AGENDA

5:30 p.m.

Councilors:

Rob Ward, Mayor  
Sally Wantz, Council President      Bill Meyer, Council Vice-President  
Jo Beaudreau, Councilor              Robert Carp, Councilor

With 48-hour prior notice, an interpreter and/or TTY: 541-997-3437, can be provided for the hearing impaired. Meeting is wheelchair accessible.

Proceedings will be shown live and for rebroadcast on Cable Channel 191 and online at [www.ci.florence.or.us/citymanager/public-meetings-live](http://www.ci.florence.or.us/citymanager/public-meetings-live) and will be available after the meeting on the City's Vimeo Site.

### The Florence City Council meeting will be held in person at Florence City Hall.

In addition, members of the public can listen and view the meeting through the 'GoToWebinar' platform at the following link: <https://attendee.gotowebinar.com/register/6109475277517469275>

Meetings are also shown live on Cable Channel 191 and online at <https://www.ci.florence.or.us/citymanager/public-meetings-live>.

Citizens wishing to express their views may submit comments in writing or verbally. For more information, please see the end of this agenda or visit the [City of Florence website](http://www.ci.florence.or.us).

### CALL TO ORDER – ROLL CALL – PLEDGE OF ALLEGIANCE

#### 1. PUBLIC COMMENTS

This is an opportunity for members of the public to bring to the Council's attention any item not otherwise listed on the agenda. *Please see the end of this agenda for methods to provide comments on items that are not on the agenda.*

### ACTION ITEMS

*Please see the end of this agenda for methods to provide comments on action items.*

#### 2. CERTIFICATES OF DEPOSITS WITH BANNER BANK

Consider approval of **Resolution No. 22, Series 2023**, a resolution allowing the purchase of \$3 million in certificates of deposits.

Anne Baker  
Admin. Services  
Director

#### 3. POLICE VEHICLE PURCHASE

Consider approving the purchase of two new 2024 Ford F150 4x4 Full Hybrid pickup trucks for the Police Department for a total purchase price of \$148,024.50.

Mike Miller  
Public Works  
Director

#### 4. 2023-2028 LANE COUNTY MUTI-JURISDICTIONAL NATURAL HAZARD MITIGATION PLAN (NHMP) ADOPTION

Consider approval of **Resolution No. 23, Series 2023**, a resolution adopting the 2023-2028 Lane County Multi-Jurisdiction Hazard Mitigation Plan and Annex 4 – City of Florence, in support of the Florence Realization 2020 Comprehensive Plan, and repealing Resolution No. 10, Series 2019

Megan  
Messmer  
Assistant  
City Manager

### CONSENT AGENDA

#### 5. APPROVAL OF MEETING MINUTES

Consider approval of the September 25, 2023 City Council Regular Session, September 28, 2023 City Council Work Session, October 16, 2023 City Council Regular Session, and October 19, 2023 City Council Work Session meeting minutes.

Lindsey White  
City Recorder

## REPORT & DISCUSSION ITEMS

6. DEPARTMENT DIRECTOR UPDATES Management Team
7. CITY MANAGER REPORT & DISCUSSION ITEM Erin Reynolds  
City Manager
8. CITY COUNCIL REPORTS & DISCUSSION ITEMS City Council

<b>COUNCIL CALENDAR</b>		
<i>All meetings are held in person with a virtual option unless otherwise indicated</i>		
<b>Date</b>	<b>Time</b>	<b>Description</b>
November 16, 2023	8:30 a.m.	City Council Work Session
November 16, 2023	~10:30 a.m.	City Council Executive Session
November 20, 2023	5:30 p.m.	City Council Meeting
December 4, 2023	5:30 p.m.	City Council & Planning Commission Joint Work Session
December 7, 2023	8:30 a.m.	City Council Work Session
December 11, 2023	3:00 p.m.	City Council Executive Session
December 11, 2023	5:30 p.m.	City Council Meeting
December 14, 2023	8:30 a.m.	City Council Work Session

## **PUBLIC MEETINGS PROCEDURES**

The November 6, 2023 City Council meeting will be held in person, with the option to view / listen to the meeting virtually through the GotoWebinar platform.

**Expressing Views to the City Council:** Citizens wishing to express their views to the City Council may do so in both written and verbal formats.

1. **Written Testimony:** Citizens wishing to express their views to the City Council are encouraged to submit written testimony in one of the following ways:
  - a. Submit written comments via email to City Recorder at [cityrecorder@ci.florence.or.us](mailto:cityrecorder@ci.florence.or.us);
  - b. Mail written comments to Florence City Hall, Attn: City Council, 250 Hwy 101, Florence, OR 97439
  - c. Drop off written comments at Florence City Hall (250 Hwy 101) during regular office hours (Monday through Friday 8 a.m. – Noon and 1:00 p.m. – 4 p.m.) or at the City of Florence drop box located at Florence City Hall to the right of the main entrance.

**\*\* Note:** Written comments received at least 2 hours prior to the meeting (November 6, 2023 at 3:30 p.m.) will be distributed to the City Council, posted to the City of Florence website, and made part of the record.

2. Verbal Testimony: Citizens wishing to express their views to the City Council may participate in the meeting at Florence City Hall or via GoToWebinar. To do so, please complete a speaker's card online at [www.ci.florence.or.us/council/request-address-city-council-speakers-card](https://www.ci.florence.or.us/council/request-address-city-council-speakers-card) at least 1 hour prior to the meeting (November 6, 2023 at 4:30 p.m.). City staff will then contact the speaker to let them know the process to participate in the meeting.
  - a. Public Comments on items not on the agenda: General public comments (on items not on the City Council agenda) will be allowed at each City Council meeting during the public comment agenda item. Comments will be limited to three (3) minutes per person, with a maximum of 15 minutes for all items. In practicality, this means no more than five individuals will be allowed to comment verbally. There is no limit on written public comments.
  - b. Public Hearing Testimony: Testimony on public hearing items will be allowed when a public hearing is held. Verbal comments will be allowed on public hearing items after staff has given their report and have allowed time for initial Council questions. In general (with some exceptions for Land Use hearings), comments are limited to five minutes per person with no limit on the number of speakers.
  - c. Public Comments on Action Items: Public Comments will be allowed on each action item on the City Council agenda. Verbal comments will be allowed on action items after staff has given their report and have allowed time for initial Council questions. Comments will be limited to three (3) minutes per person, with a maximum of 15 minutes for all comments on each action item. In practicality, this means no more than five (5) individuals will be allowed to comment verbally. There is no limit on written public comments.

**For more information on the City of Florence's Public Meeting Policies, visit the City of Florence website at <https://www.ci.florence.or.us/council/rules-procedure>.**

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**AGENDA ITEM SUMMARY**  
**FLORENCE CITY COUNCIL**

**ITEM NO: 1**

Meeting Date: November 6, 2023

Department: Mayor & Council

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**ITEM TITLE:** Public Comments – *Items Not on the Agenda*

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**DISCUSSION/ISSUE:**

This is an opportunity for members of the audience to bring to the Council's attention any item not otherwise listed on the Agenda. *Please see end of the agenda for methods to provide comments on items not on the City Council agenda.*

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**AGENDA ITEM SUMMARY**  
**FLORENCE CITY COUNCIL**

**ITEM NO: 2**  
Meeting Date: November 6, 2023  
Department: Admin Svs Dept.

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**ITEM TITLE:** Certificates of Deposit with Banner Bank

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**DISCUSSION/ISSUE:**

The City holds its available funds in the Local Government Investment Pool (LGIP). The LGIP is a mutual fund set up by Oregon governments to invest their excess funds. It is sponsored by the Oregon State Treasurer. The City's average balance in the LGIP over the last five years has been \$9,033,000. The low balance in the account averaged \$6 million over the last five years.

Council approved the City Investment Policy on May 4, 2020 by Resolution No. 8, Series 2020. This policy was approved by the Oregon Short Term Fund Board. The City's investment Policy includes investing funds in Certificates of Deposit (CD's). The policy requires investments to remain sufficiently liquid to meet operating requirements. The purchases will be staggered in maturities to coincide with the City's debt obligations in order to preserve its cash flow requirements. The policy lists safety of the investment as its foremost objective. The risk of CD's is not materially different from deposits in a savings account. The City invests all of its funds in the LGIP, which is essentially a money market savings account. A CD purchase is moving from one savings account to another. There is a commitment of time with a CD and not the LGIP, which is why purchase amounts will be staggered. The policy also requires a market rate of return on the City's investments. Banner Bank will be matching the LGIP rate. The maximum weighted maturity of the City's investments shall not exceed 2.5 years. The CD maturities will not be over 1.5 years.

Council approved a long-term debt financing agreement with Banner Bank at its March 20, 2023 meeting, which included moving its banking and purchase card services to Banner Bank to obtain a better interest rate for the loans. During the conversion to Banner Bank, it was discovered the purchase card program they offered was not sufficient for the City's needs. Banner Bank has agreed to remove the purchase card requirement if the City purchases \$3 million in CD's. The interest rate paid in the LGIP as of October 30, 2023 is 5 percent.

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**FISCAL IMPACT:**

There is no immediate financial impact to the City. The LGIP interest rates could increase above the CD rate in the future. The last LGIP interest rate increase was 0.20%.

Moving the funds will allow the City to remain with Bank of America for its purchase card program. The Bank of America program pays a small rebate based on the City's purchases and provides an on-line application which manages the City's program easily, saving staff time every billing cycle.

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**RELEVANCE TO ADOPTED CITY WORK PLAN:**

- City Services Delivery – Sustain and improve the delivery of cost effective and efficient services
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**ALTERNATIVES:**

The Council may choose to:

1. Approve Resolution No. 22, Series 2023, authorizing the Administrative Services Director to purchase up to \$3 million in Certificates of Deposit with Banner Bank, or;
  2. Approve Resolution No. 22, Series 2023, authorizing the Administrative Services Director to purchase up to \$3 million in Certificates of Deposit with Banner Bank, as amended, or
  3. Not approve Resolution No. 22, Series 2023, authorizing the Administrative Services Director to purchase up to \$3 million in Certificates of Deposit with Banner Bank.
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**RECOMMENDATION:**

Authorize the Administrative Services Director to purchase up to \$3 million in Certificates of Deposit with Banner Bank.

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**AIS PREPARED BY:**

Anne Baker, Administrative Services Department Director

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**CITY MANAGER'S  
RECOMMENDATION:**

Approve       Disapprove       Other  
Comments: *ER Reynolds*

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**ITEM'S ATTACHED:**

**Attachment 1-** Resolution No. 22, Series 2023

**Reference Items:**

May 4, 2020 City Council Meeting for Investment Policy Adoption

<https://www.ci.florence.or.us/council/city-council-meeting-184>

Investment Policy

[https://www.ci.florence.or.us/sites/default/files/fileattachments/administrative\\_services/page/25305/investment\\_policy.pdf](https://www.ci.florence.or.us/sites/default/files/fileattachments/administrative_services/page/25305/investment_policy.pdf)

March 20, 2023 City Council Meeting authorizing the Banner Bank Debt Financing

<https://www.ci.florence.or.us/council/city-council-meeting-240>

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**CITY OF FLORENCE  
RESOLUTION NO. 22, SERIES 2023**

**A RESOLUTION ALLOWING THE PURCHASE OF UP TO \$3 MILLION IN  
CERTIFICATES OF DEPOSIT.**

RECITALS:

1. City Council approved Resolution No. 8, Series 2020, adopting an Investment Policy, which allows investment in Certificates of Deposit, and;
2. The City is obligated to move its purchase card program to Banner Bank, and;
3. The purchase of Certificates of Deposit not to exceed \$3 Million will satisfy the obligation, and;
4. The Certificates of Deposit will be staggered in maturities to coincide with the City's debt obligations to preserve its cash flow requirements.

Based on these findings,

THE CITY COUNCIL OF THE CITY OF FLORENCE RESOLVES AS FOLLOWS:

1. The City Council of the City of Florence authorizes the Administrative Services Director to purchase Certificates of Deposit not to exceed \$3 Million.
2. This Resolution takes effect 30 days after adoption.

ADOPTION:

This Resolution is passed and adopted on the 6<sup>th</sup> day of November, 2023.

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Rob Ward, Mayor

Attest:

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Lindsey White, City Recorder

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**AGENDA ITEM SUMMARY**  
**FLORENCE CITY COUNCIL**

**ITEM NO: 3**

Meeting Date: November 6, 2023  
Department: PD/PW

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**ITEM TITLE:** Purchase of two (2) new 2024 Ford F150 4x4 Full Hybrid pickup trucks for the Police Department for a total purchase price of \$148,024.50.

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**DISCUSSION/ISSUE:**

Florence Police Department is in need of a versatile vehicle to respond to various emergencies while at the same time provides the proper equipment in order to be efficient, effective and more importantly provide for the safety of the officers in the field. Florence Police Department is wanting a vehicle that is right sized, lessens their impact on the environment, have less scheduled maintenance, and provides a minimum of 2,000-pound payload and 10,000 pounds



*2023 Ford F150 Super Cab full gas electric hybrid. Representative photo as this is the new truck in Public Works Fleet. New Police F150 will be agate metallic black in color.*

of towing capabilities. After much research, discussions and test driving a similar vehicle in the Public Works fleet, the Police Department has determined that the vehicle best suited for their needs are two 2024 F150 Super Crew Cab 4x4 full gas electric hybrid.

The new F150 full gas electric hybrid is a four-door super crew cab that is four-wheel drive; provides 7.2 kW onboard power; trailer tow package; 10 speed hybrid electric automatic transmission;

and backup camera package. The gas electric engine provides EPA fuel economy of 24 miles per gallon (mpg) in the city and 24 mpg on the highway. As one can imagine, police vehicles spend a lot of time idling on the job. With on-board electrical equipment that can be powered using the lithium-ion hybrid battery, this allows the gasoline engine to shut off – running only intermittently to charge the battery. That’s what makes the hybrid powertrain on the new F150 full gas electric hybrid vehicle ideal for law enforcement. The hybrid four-wheel drive drivetrain provides improved handling stability and traction in all driving conditions. It also offers significant improvements in fuel economy and reduced engine idle time (compared with the previous model), along with across-the-board improvements in performance and capability.



*Mockup of a F150 Super Cab full gas electric hybrid*



We utilized the Oregon Procurement Information Network (ORPIN) to secure the purchase of the vehicle. In addition, we also cross referenced the price of a new vehicle with the National Auto Fleet Group Sourcewell which is a national competitively solicited cooperative contract.

ORPIN provides access to procurement and contracting information issued by the State of Oregon, local governments, and political subdivisions of the state. This allows us the purchasing power of the state, where by the state has already negotiated contract pricing. The purchase price from Johnston Motors, based on the ORPIN pricing, is:

2024 Ford F150 4x4 Super Cab Full Hybrid Vehicle    \$47,858.32 each

As a comparison, the MSPR for the 2024 Ford F150 Super Crew Cab 4x4 full gas electric hybrid is \$55,595 (vehicle only). The Sourcewell pricing from National Auto Fleet Group is \$48,358 which is \$499.68 greater than what we can purchase a vehicle directly from our local Ford dealership. Johnston Motor Company is a long-established new Ford vehicle dealer and has a proven record of support to the City.

In addition, this vehicle will need to have lights, siren, partitions, and system packages (two-way radio, iPad holders, etc.) installed. The ‘upfitting’ of the vehicle is a separate purchase from a company that specializes in the installation and outfitting of emergency response and service vehicles. The City has selected Lehr to complete the ‘upfitting’ of this vehicle. Lehr is a long-established accessory installer and has outfitted all of our previous patrol and Public Works vehicles. They are a premier emergency vehicle upfitter in Oregon, trusted by the majority of the emergency response fleets.

Components and installation from Lehr are based on ORPIN pricing. The purchase of the components and system packages, including installation, is:

Lights, siren, radio, partitions, system packages and installation    \$26,153.93 each

**Total costs to purchase the vehicle and ‘upfitting’ is:**

2024 Ford F150 Super Crew Cab 4x4 full gas electric hybrid    **\$74,012.25 each**

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**FISCAL IMPACT:**

<b>Committed Purchases</b>	<b>Funds Allocated</b>
2023 Ford Police Interceptor Utility Vehicle	\$61,975.50
<b>Police Vehicles Budgeted in FY 2023-25</b>	<b>\$210,000</b>
Police Interceptor purchased but not received	\$61,975.50
2024 Ford F150 4x4 Super Cab full hybrid	\$74,012.25
2024 Ford F150 4x4 Super Cab full hybrid	\$74,012.25
<b>Remaining funds available</b>	<b>\$0.00</b>

During the 2023-25 biennium budget process, \$210,000 was budgeted in the Police Department fund for the purchase of replacement vehicles during the biennium, which included \$70,000 for a 2023 Ford Police Interceptor Utility vehicle that has not been delivered yet due to supply chain issues. The proposal submitted by Johnston Motors for two (2) new 2024 Ford F150 Super Crew Cab 4x4 full gas electric hybrid and Lehr for police lights, siren, and systems package is \$148,024.50 (\$74,012.25 each).

Typically, we order one vehicle a year (one in the first year of the biennium and one in the second year of the biennium). However, due to the continuing supply chain issues related semi-conductors and micro-chips, we have decided to order both vehicles now since there is no guarantee that one or both vehicles will arrive prior to June 30, 2024.

Since we have not received the 2023 Ford Police Interceptor Utility vehicle, it may be delivered as a 2024 with new pricing. We have anticipated this and can draw upon savings from the parking lot seal project at the Justice Center of \$969.72. We can look at potential savings in HVAC capital equipment replacement at the Justice Center and tap into those potential savings if the 2023 Ford Police Interceptor Utility vehicle comes in more that the \$61,975.50 that has been reserved/allocated to that purchase.

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**RELEVANCE TO ADOPTED CITY WORK PLAN:**

- City Service Delivery - efficient and cost-effective city services by maintaining and enhancing our fleet vehicles as feasible.
  - Livability & Quality of Life – being responsive to our community’s needs with efficient, effective and sustainable equipment.
  - Communication & Trust – strengthening citizen trust by protecting the community’s investment in our capital vehicle purchases.
  - Financial & Organizational Sustainability – purchasing equipment that supports current and future needs.
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**ALTERNATIVES:**            1. Do not approve purchase.  
   2. Request formal bids.

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**RECOMMENDATION:**

Staff recommends that the City Council authorize the City Manager to sign purchase agreements as follows:

- Two (2) 2024 Ford F150 Super Crew Cab 4x4 full gas electric hybrid pickup trucks from Johnston Motor Company for \$95,716.64 (\$47,858.32 each)
- Police lights, siren, and systems package, including installation from Lehr for two (2) 2024 Ford F150 Super Crew Cab 4x4 full gas electric hybrid pickup trucks in the amount of \$52,307.86 (\$26,153.93 each)

Total purchase request is for two (2) Ford F150 Super Crew Cab 4x4 full gas electric hybrid pickup trucks, with upfitting by Lehr, is \$148,024.50 (\$74,012.25).

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**AIS PREPARED BY:**     Mike Miller, Public Works Director

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**CITY MANAGER'S RECOMMENDATION:**     Approve                             Disapprove                             Other

Comments: *ER Reynolds*

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**ITEM'S ATTACHED:**     None

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**AGENDA ITEM SUMMARY**  
**FLORENCE CITY COUNCIL**

**ITEM NO: 4**

Meeting Date: Nov. 6, 2023

Department: CMO

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**ITEM TITLE:** 2023-2028 Lane County Multi-Jurisdiction Natural Hazard Mitigation Plan Adoption

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**DISCUSSION/ISSUE:**

The City Council is asked to approve Resolution No. 23, 2023, that adopts the Federal Emergency Management Agency (FEMA) approved 2023-2028 Lane County Multi-Jurisdiction Hazard Mitigation Plan and Annex 4 – City of Florence.

The City of Florence participates in the Lane County Multi-Jurisdictional Natural Hazards Mitigation Plan (MNHMP) as opposed to having our own stand-alone plan. In addition to Florence, the cities of Coburg, Creswell, Dunes City, Lowel, Oakridge, Veneta, and Westfir also participate in the Lane County Plan with their own annexes, along with several utilities. The current plan (2018-2023) expires fall 2023.

Beginning in October 2022, Lane County Emergency Management convened the Natural Hazard Mitigation Plan Steering Committee to update the main Plan and perform community outreach to gather input and feedback. This work included regional workshops with stakeholder groups related to natural hazards, including two held at the FEC for the Coastal Region and west Lane County. Each community/organization that was responsible for an annex also began working on their assessment and annex. The City of Florence coordinated our annex with inputs from City Administration, Public Works, Community Development, Police, and Western Lane Fire & EMS Authority.

About the Plan

The MNHMP assesses natural hazard risk across Lane County for 10 identified natural hazard types. Based on this assessment and the resulting risk profile and capability assessment, Lane County proposes 17 action items to accomplish over the next 5 years to reduce natural hazard risk to the people of Lane County and public and private property. Additionally, 8 cities and 3 utilities participate as part of this plan, contributing another 67 action items within the 11 annexes included in the Plan. In total, these 84 action items define a strategic action plan for reducing natural hazard risk in Lane County.

The projects identified include in process projects, planned projects, and desired projects. Within the Florence Annex, there are projects outside of the City's jurisdiction, but that are impactful to the area. Some of the projects listed are also ones outside of financial feasibility for the foreseeable future. Inclusion in the Plan assists in elevating the desired projects to reduce the natural hazards when seeking grant funding through agencies such as FEMA.

Approved local hazard mitigation plans allow local governments to be eligible for hazard mitigation grant funds administered by FEMA through the Hazard Mitigation Assistance program. These programs include the annual Flood Mitigation Assistance program, the Building Resilient Infrastructure and Communities program, as well as the Hazard Mitigation Grant

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Program that is activated following a federally declared disaster that occurs in the state. Local hazard mitigation plans must be reviewed, updated, and approved by FEMA every five years to remain eligible for HMA funds.

Local hazard mitigation plans are nonregulatory functional plans required by FEMA under 44 CFR §201.6 as authorized by the Robert T. Stafford Act of 2000. Federal approval and local adoption of the Plan are eligibility requirements for local hazard mitigation plans to be considered current. Adoption of local hazard mitigation plans has no legal or regulatory impact on Lane Code or City Code, nor legally compels the County or City to act in any fashion, either in isolation or in conjunction with participating jurisdictions and organizations.

The 2023-2028 Lane County Multi-Jurisdiction Hazard Mitigation Plan was adopted by the Lane County Board of Commissioners on October 10, 2023, via Board Order.

Lane County Emergency Management staff have submitted the Plan to FEMA and made the requested revisions based on the FEMA review.

Resolution No. 23, Series 2023, adopts the 2018-2023 Lane County Multi-Jurisdiction Hazard Mitigation Plan and our local Annex 4 – City of Florence. It also repeals Resolution No. 10, Series 2019, which adopted the previous plan. The City of Florence Annex can be found in Exhibit A of Resolution No. 23, Series 2023. The full Plan can be accessed through the City’s website at [www.ci.florence.or.us/em](http://www.ci.florence.or.us/em).

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**FISCAL IMPACT:**

This item does not have any direct financial considerations, though maintaining a current MNHMP is a requirement to apply for certain federal grant funds.

The 2023-2028 Lane County Multi-Jurisdictional Hazard Mitigation Plan and Annex 4 – City of Florence enable the City of Florence to apply for special grant funding for projects that mitigate natural hazards. It is also required to have a current Plan in place in order to request reimbursement from FEMA in the aftermath of a declared disaster. Without the plan, receiving reimbursement for recovery expenses are not guaranteed.

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**RELEVANCE TO ADOPTED COUNCIL GOALS:**

City Council Goal 1: City Service Delivery – Sustain and improve the delivery of cost effective and efficient services, including public safety, to the citizens of Florence and our visitors.

City Council Goal 5: Financial & Organizational Sustainability – Sustain and improve the City’s financial position, City-wide policies, and the infrastructure networks to support current and future needs.

The City of Florence Work Plan also contains the following objective under Emergency Management: Coordinate with Lane County Emergency Management on the Florence Annex to the Lane County Natural Hazards Mitigation Plan Update.

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**ALTERNATIVES:**

1. Adopt Resolution No. 23, Series 2023.
  2. Do not adopt Resolution No. 23, Series 2023.
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**RECOMMENDATION:**

Adopt Resolution No. 23, Series 2023, a resolution adopting the 2023-2028 Lane County Multi-Jurisdiction Hazard Mitigation Plan and Annex 4 – City of Florence, in support of the Florence Realization 2020 Comprehensive Plan, and repealing Resolution No. 10, Series 2019.

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**AIS PREPARED BY:** Megan Messmer, Assistant City Manager

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**CITY MANAGER'S RECOMMENDATION:**  Approve       Disapprove       Other  
Comments: *ER Reynolds*

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**ITEM'S ATTACHED:** **Attachment 1-** Resolution No. 23, Series 2023  
Exhibit A: Florence Annex from Lane County MNHMP V4

View the full Lane County Multi-Jurisdiction Hazard Mitigation Plan at [https://www.lanecounty.org/government/county\\_departments/lane\\_county\\_emergency\\_management/mitigation\\_plan](https://www.lanecounty.org/government/county_departments/lane_county_emergency_management/mitigation_plan)

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**CITY OF FLORENCE  
RESOLUTION NO. 23, SERIES 2023**

**A RESOLUTION ADOPTING THE 2023-2028 LANE COUNTY MULTI-JURISDICTION HAZARD MITIGATION PLAN AND ANNEX 4 – CITY OF FLORENCE, IN SUPPORT OF THE FLORENCE REALIZATION 2020 COMPREHENSIVE PLAN, AND REPEALING RESOLUTION NO. 10, SERIES 2019.**

RECITALS:

1. The City of Florence recognizes the threat that natural hazards pose to people and property within our community.
2. Undertaking hazard mitigation actions will reduce the potential for harm to people and property from future hazard occurrences.
3. Lane County's Multi-Jurisdictional Natural Hazards Mitigation Plan provides a road map for ongoing, comprehensive hazard awareness and mitigation and must be updated every five years.
4. An adopted Natural Hazard Mitigation Plan is required as a condition of future funding for mitigation projects under multiple FEMA pre- and post- disaster mitigation grant programs.
5. Lane County (COUNTY) worked in collaboration with the City of Florence, as well as with the Cities of Coburg, Creswell, Dunes City, Lowel, Oakridge, Veneta, and Westfir, along with the utilities Blachly-Lane Electric Cooperative, Consumers Power, Inc., and the Emerald People's Utility District (EPUD) to develop the 2023-2028 Lane County Multi-Jurisdiction Natural Hazard Mitigation Plan (PLAN).
6. The PLAN must be updated and adopted by the local governing bodies of the communities participating in the Plan to remain eligible for Hazard Mitigation Assistance funding through FEMA.
7. The Oregon Department of Emergency Management and Federal Emergency Management Agency (FEMA), Region X, officials have reviewed the Lane County Multi-Jurisdictional Natural Hazards Mitigation Plan (dated June 2023) and pre-approved it (dated September 2023) contingent upon this official adoption of the participating governments and entities.
8. On October 10, 2023, the Lane County Board of Commissioners reviewed the PLAN, found that the PLAN reflects the intent of the Disaster Mitigation Act of 2000, and adopted the PLAN via Order and Resolution No: 23-10-10-12.
9. The City of Florence's previous plan was adopted via Resolution No. 10, Series 2019 and will be replaced by the current plan.
10. The Lane County Multi-Jurisdiction Hazard Mitigation Plan and Annex 4 – City of Florence are in support of the Florence Realization 2020 Comprehensive Plan.

Based on these findings,

THE CITY COUNCIL OF THE CITY OF FLORENCE RESOLVES AS FOLLOWS:

1. The City shall adopt the 2023-2028 Lane County Multi-Jurisdictional Hazard Mitigation Plan and specifically Annex 4 – City of Florence as outlined in Exhibit A.
2. The full 2023-2028 Lane County Multi-Jurisdictional Hazard Mitigation Plan can be found on the City of Florence website at [www.ci.florence.or.us/em](http://www.ci.florence.or.us/em).
3. The City shall repeal Resolution No. 10, Series 2019.
4. This Resolution takes effect immediately upon adoption.

ADOPTION:

This Resolution is passed and adopted on the \_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Rob Ward, Mayor

Attest:

\_\_\_\_\_  
Lindsey White, City Recorder



## Section 4: City of Florence

### Exhibit A



**CITY OF  
FLORENCE**

Version 4.0 (October 2023 – October 2028)

Developed as an annex to the Lane County Multi-Jurisdictional  
Natural Hazard Mitigation Plan

### Section 4.1: Natural Hazard Mitigation Meetings and Work Sessions

Development of Florence’s materials for the Natural Hazard Mitigation Plan involved participation by city, public works, airport, school district, county emergency management, fire district, and law enforcement staff. The process followed FEMA’s prescribed model for organizing resources, identifying hazards, evaluating risk, identifying mitigation options, and prioritizing mitigation projects. For additional details regarding the planning process, please refer to Section 6 of Volume I. Specific participants for the City of Florence are listed in Table 4.1.

**Table 4.1: City of Florence Planning Team**

Name	Title	Agency
Erin Reynolds	City Manager	City of Florence
Megan Messmer	Assistant City Manager	City of Florence
John Pitcher	Police Chief	City of Florence
Brandon Ott	Police Sergeant	City of Florence
Mike Miller	Public Works Director	City of Florence
August Murphy	Assistant Public Works Director	City of Florence
Wendy Farley-Campbell	Community Development Director	City of Florence
Michael Schick	Fire & EMS Chief	Western Lane Fire & EMS Authority
Matt House	Deputy Chief	Western Lane Fire & EMS Authority

Source: City of Florence

#### Individual City Work Sessions

Work sessions with individual cities were conducted following the initial project orientation meeting and intervening months between general planning group meetings. The individual work sessions that the City of Florence took part are outlined in Table 4.2.

**Table 4.2: City of Florence Work Sessions**

Date	Location	Meeting/Work Session
Wednesday, February 8, 2023	Florence Events Center	Lane MNHMP Coast Region Workshop 1
Tuesday, March 14, 2023	Virtual	Florence Check-In with Lane County
Friday, April 7, 2023	Florence City Hall	Florence Planning Team Hazard Rating
Thursday, April 20, 2023	Florence Events Center	Lane MNHMP Coast Region Workshop 2

Subject matter discussed during work sessions included an overview of FEMA grant programs, discussion of common mitigation ideas, and specific project ideas for the City of Florence. The result of this process was a thorough evaluation of risk factors and mitigation solutions. Certain hazards such as windstorms, wildfire, winter storms, and tsunamis were highlighted with notable significance for Florence, while other hazards like dam failure and volcano were found to be less relevant in a local context. Systems and concepts considered included infrastructure resiliency, safeguarding the transportation network, city planning, floodplain management, public safety, and hardening public

and private facilities. A range of both general and specific mitigation ideas and projects were identified and scoped in the field.

## Section 4.2: Hazard Quantification Results

Florence rated windstorms as its highest hazard risk, with wildfire, tsunami, winter storm, and earthquake all posing significant risk to the city. The community faces some risk from landslide, tidal impacts, coastal erosion, and to a lesser extent, drought, flood, and volcano. Table 4.3 displays the results from Florence’s local hazard quantification.

**Table 4.3: Florence Hazard Quantification Results**

Hazard Type / Weight Factor (WF)	History	Probability	Vulnerability	Maximum Threat	Raw Score	Weighted Score	Weighted Score Rank
	WF x 2	WF x 7	WF x 5	WF x 10			
Windstorm	9	10	6	10	35	218	1
Wildfire	6	7	8	10	31	201	2
Tsunami	10	7	5	10	32	194	3
Winter Storm	8	8	6	7	29	172	4
Earthquake	2	3	7	10	22	160	5
Landslide	10	6	5	4	25	127	6
Tidal Impacts	8	8	6	2	24	122	7
Coastal Erosion	8	9	4	2	24	119	8
Drought	4	2	1	7	14	97	9
Flood	8	3	2	2	15	67	10

Source: Florence Hazard Mitigation Team

### Section 4.2.1: Individual Hazard Discussions

The City of Florence evaluated 10 natural hazard types in its risk assessment. This includes the unique hazards of tidal impacts and coastal erosion that affect only Florence compared to the other cities participating in this Plan.

#### Windstorm

Windstorms are a regular event on the Oregon Coast. Due to its location, the City of Florence is exposed to extreme wind as compared to more sheltered areas. Coordinated response is multi-jurisdictional in addressing the impacts of windstorms of all sizes but is most notable during and after large windstorms with widespread impacts. In addition, the City and partner agencies have worked to mitigate potential impacts of frequent storms through tree trimming, securing infrastructure, and requiring undergrounding of power and telecommunications lines for new development and, when possible, during redevelopment.

Windstorms can, and frequently do, impact above ground power and telecommunications lines vulnerable to damage from falling limbs and trees. Notable damage and power loss occurs nearly every year. Numerous trees and tree branches fall and are a regular expectation in the region about damage from windstorms.

Probability and history are considered high with the expectation that the patterns of previous occurrences will continue. Overall vulnerability is moderate with roadways being notably vulnerable to closure on the Oregon Coast and are a regularly encountered hazard in the region. The Columbus Day storm of 1962 can serve as an example for the maximum threat, with winds recorded at nearly 170 miles per hour at Florence. A windstorm of similar magnitude to the Columbus Day Storm could potentially damage numerous residential and commercial structures in the city, either by direct structural damage, falling trees, or by wind-blown debris.

### **Wildfire**

Florence is surrounded to the north and east by significant forest lands in the Siuslaw National Forest and privately owned lands. The city is bounded to the south by the Siuslaw River, with little in the way of direct threat from that direction, but the area south of the river is also heavily forested.

Major wildfires have occurred in the past in the Siuslaw National Forest. Its proximity to the city and the few roadways leading in and out of the city make this a hazard during dry summer months. The hazard is mitigated by generally mild temperatures and moisture from the Pacific Ocean; however, it can be exacerbated by the often-constant winds and the greater prominence of red flag warnings during the extended dry months. The Oregon Department of Forestry (ODF) monitors fire conditions in the area closely.

The history of this hazard has seen three to four (3-4) events in area in the past 100 years, with the addition of the Sweet Creek Fire east of town during late summer of 2020. Probability is moderate, with the expectation of another wildfire in the area in the next 35 to 75 years. Vulnerability is considered high, with the potential for severe property damage on a regional level. Maximum threat involves the potential for over 50 percent (50%) of the community being impacted either directly by wildfire or more indirectly by evacuations and smoke from a wildfire.

### **Tsunami**

Tsunamis pose a significant risk to the Oregon Coast. Not all areas on the coast will be inside the expected tsunami inundation zone; however, this does not mean that areas outside that immediate impact zone will remain unaffected. The directly impacted tsunami inundation zones are split in two, with consideration for local tsunamis and distant tsunamis. In the past 15 years there have been approximately 10 occurrences that have resulted in at least a tsunami watch, with two (2) resulting in a higher level of classification, and many more information statements where no threat was indicated. These events have resulted due to distant earthquakes.

Florence is moderately vulnerable to tsunami. Areas to the south of the city may be isolated due to damage to the Highway 101 Bridge crossing the Siuslaw River. The tsunami inundation zones, according to DOGAMI and the State of Oregon Office of Emergency Management (OEM), run from the coast inland along the shores of the Siuslaw River, flooding areas south of Rhododendron Drive inundating Bay and Laurel Streets east of Highway 101. Full tsunami inundation zone and evacuation

maps can be found at <https://www.ci.florence.or.us/em>. See also the map in the tsunami hazard profile found in Volume I: Section 2.2.6 of this Plan.

A *distant tsunami* will take for (4) hours or more to reach the shore. Residents will not feel the earthquake, and the tsunami will generally be smaller than that from a local earthquake. Typically, there is time for an official warning and evacuation to safety. Evacuation for a distant tsunami will generally be indicated by an announcement over NOAA weather radio that the local area has been put into an official TSUNAMI WARNING. Even if there is no announcement, a sudden change of sea level should prompt people to immediately move to high ground. A *local tsunami* can come onshore within 15 to 20 minutes after the earthquake — before there is time for an official warning from the national warning system. Ground shaking from the earthquake may be the only warning available. The local inundation zone has the larger impact area.

A Cascadia earthquake and resulting tsunami may cause damage to the Highway 126 Bridge as it crosses the north fork of the Siuslaw River, causing the city to be isolated from the inland east. Tsunami waters are expected to cover the Florence-Eugene Highway (Highway 126) east of the city, blocking the only road east to the Coast Range Mountains and Willamette Valley. North of the city, the Siuslaw North Jetty Park will be inundated north of North Jetty Road; the South Jetty area will be inundated well east of Sand Dune Road. Shoreline beach areas can expect to be inundated. Areas close to the water in Heceta Beach will also be impacted. Siuslaw Valley Fire and Rescue Station #2 is also located in the local inundation zone and should be considered for relocation outside the inundation zone.

Like much of the Oregon Coast, Florence will become isolated due to the damage caused by a large tsunami expected with a Cascadia earthquake and the resulting damage to transportation infrastructure. Travel and commerce dependent on travel of all types will be correspondingly difficult and services of all types will be difficult to obtain. Proximity of the railroad line, which travels for extended lengths along the north and then east shores of the Siuslaw River east of Florence, is anticipated to be impacted by a local event due to the reliance on bridges and tunnels for travel.

### **Winter Storm**

Winter storms are characterized by ice accumulation and freezing rain, heavy snowfall, and/or extreme cold and wind chill conditions. These hazard events typically create disruption of regional systems such as public utilities, telecommunications, and transportation routes. Cities on the Oregon Coast are familiar with high levels of rainfall during the winter month and throughout the year. Like most cities on the Oregon Coast, Florence is not fully equipped to address snowfall and/or ice, nor is the community fully prepared for long periods of cold weather.

Florence contains a network of above ground electrical lines vulnerable to damage from falling limbs and trees during winter storms. Early winter storms that occur before the trees lose needles result in a greater likelihood for downed trees and limbs. This hazard is amplified when storms bring in large amounts of rain and are followed/accompanied by windstorms, making the trees more vulnerable to being blown down with saturated ground.

Recent history has included frequent/notable damage and power loss on a yearly basis, leading to this hazard classification as high. Wind and rain are nearly always contributing factors. Periodically over the past decade and most recently for an extended time in early 2023, ice and snow were also factors causing downed tree branches, and slick dangerous roads, especially in the outlying areas that impact the ability to get to and from the city, as well as emergency response in those areas. Probability is considered high that patterns of previous occurrences will continue.

Overall population potentially affected by winter storm is moderate since effects are not geographically contained. Transportation and roadways are vulnerable to closure during winter storms. Especially vulnerable populations will be impacted by extended winter storms and cold weather, creating the need for community resources to address cold weather sheltering. Maximum threat is high due to the high threat of structural damage directly related to winter weather (cold, snow, ice, and wind). Best practices in this area lead to placing utilities such as power and telecommunications lines underground.

### **Earthquake**

Earthquakes are somewhat unique as it occurs much less frequently than other hazards but has the potential for significant damage and disruption. This is particularly true on the Oregon Coast, where the region is subject to both crustal earthquakes, and a far more powerful Cascadia Subduction Zone (CSZ) earthquake. From a geographic standpoint, an earthquake will impact the entire city uniformly, with a resulting tsunami from a local earthquake adding to the impact in general and compounding the severity within the inundation zone.

History of occurrence dates back over long-time scales and are considered low. Probability is considered low in each year. However, DOGAMI and the State of Oregon consider a Cascadia earthquake in the future a certainty with the only major uncertainty existing relating to whether the event will be a full or partial rupture of the CSZ fault. There are two (2) crustal earthquake faults nearby, approximately five (5) miles directly east of Florence. The second fault is closer to Dunes City to the south and west. Due to the prevalence of sand in the geology, a high liquefaction hazard exists beneath the city, which will be a factor in an earthquake in the resulting damages to the community and infrastructure. The probability for an earthquake event affecting Florence is expected within the next 35 to 50 years.

Vulnerability is complex to assess due to varying standards of construction, but newer (after 1996) construction is considered relatively sound. A local crustal earthquake is not as likely to cause widespread impacts – magnitude ranges are generally in the range of 3 to 5 in magnitude. A Cascadia event is on a different order of magnitude, in the range of 8.0 to 9.0, and will result in a tremendous amount of destruction, and cause significant disruptions to the entire community. A Cascadia event is not an average occurrence of earthquake in the region; however, it cannot be discounted due to the fact it has been 343 years since the last rupture of the fault and would result in a corresponding tsunami.

Maximum threat is expected to be high, with damage to a significant number of structures. In this worst-case scenario, a full rupture of Cascadia will cause widespread destruction on the coastline from Northern California to British Columbia, Canada. Importance for increasing the resiliency of the community, infrastructure, water supply, and healthcare is notable. Retrofitting existing homes for

earthquake would increase the resilience of the community. With Florence's prominence of sand, liquefaction could cause river channel changes, potentially leading to flooding.

Seismic assessments for the Siuslaw High School, and the Siuslaw Valley Fire and Rescue Station #2 are indicated by both age, current condition of the structures, and their potential vulnerability to either earthquake and/or tsunami. Following assessment, consideration for the relocation or replacement of these structures may be indicated.

### **Landslide**

Landslides are one of the characteristics of living on the Oregon Coast and Florence is no exception. Landslides are common yearly events in the region; a hazard that residents, public works officials, transportation departments, and local utilities are well rehearsed in responding to.

Historical occurrences of landslides are high. Probability of a future event is also high, with at least one (1) event likely to occur in the next 10 – 35 years; however, the City is prepared for yearly events. Vulnerability within the city is moderate. More often landslides impact the limited number of roads and highways leading in and out of the Florence. These events impact commerce, individual travel, tourism, and recreational activities. For these reasons, maximum threat is considered moderate with the potential to impact 5 to 25 percent (5–25%) of the population.

### **Tidal Impacts/High-Tide Flooding**

Tidal impacts on the Oregon Coast are a general result of high tide flooding, versus general flooding due to high rainfall or storm events. High tide flooding is described by NOAA as follows (<https://oceanservice.noaa.gov/facts/high-tide-flooding.html>):

As relative sea level rises, it no longer takes a strong storm or a hurricane to cause coastal flooding. High tide flooding occurs when sea level rise combines with local factors to push water levels above the normal high tide mark. Changes in prevailing winds, shifts in ocean currents, and strong tidal forces (which occur during full or new moon) can all cause high tide flooding, inundating streets even on sunny days.

High tide flooding falls into three (3) levels of severity: minor, moderate, and major. The classifications measure how much water levels exceed average high tide for that location.

- **Minor high tide** flooding is when water levels reach 0.55 meters (1.8 feet) above average high tide. This minor flooding is mostly disruptive, causing stormwater backups and road closures.
- **Moderate high tide** flooding is when water levels reach 0.85 meters (2.8 feet) above average high tide. This can cause more disruption and can damage homes and businesses.
- **Major high tide** flooding is when water levels reach 1.20 meters (3.9 feet) above average high tide. Floods of this severity are quite destructive, may lead to evacuations, and often require repairs to infrastructure and property.

Because of rising seas, land subsidence, and the loss of natural barriers, high tide flooding is now twice as frequent in U.S. coastal communities as it was 20 years ago. Predictions from the latest interagency Sea Level Rise Technical Report show that high tide flooding will become more common and more severe over the coming decades. As sea levels continue to rise, conditions that cause

minor and moderate high tide flooding today will cause moderate and major high tide flooding by 2050.

The occurrences of extreme high tides, with the added King Tide occurrences several times per year, have had impacts on the coastlines and the riverbanks in Florence. These events have caused severe damage to infrastructure and have caused failures of slopes and bulkheads. Due to the ongoing, daily impacts of high tides and the more severe King Tides this hazard is classified as high for history and probability, moderate on the vulnerability scale, and low for maximum threat.

### **Coastal Erosion**

Florence and the beaches which bring so many visitors to the city year-round have experienced significant coastal erosion in the past. The Oregon Sand Dunes (south of Florence) are a significant draw for tourists and residents alike. These areas offer significant assets to wildlife and coastal vegetation and are considered a vulnerable habitat. Healthy beaches protect coastline properties, and infrastructure that leads to beach access. Often a result of winter storms, waves and tides move sand out, and waves as a result climb higher. This process can cause rapid changes in beaches.

History of coastal erosion is high. The characteristics of beaches often change on a frequent, if not constant, basis. The probability of coastal erosion continuing is high. Vulnerability is considered moderate in this area of the coast, with a lower number of residential, commercial, and infrastructure structures directly impacted by coastal erosion than is seen compared to other coastal communities. The maximum threat the hazard presents is also low, with less than 5 percent (5%) of the population and property impacted by a worst-case scenario event of coastal erosion.

### **Drought**

Drought is neither life threatening nor presents a direct risk to structures but does involve potential for significant disruption if dramatic water shortage were to develop. Drought can exacerbate wildfire risk as related hazards and a water shortage could impact the entire city uniformly. Average annual rainfall dating back to 1957 is 68.85 inches per year. Long-term, below average rainfall years could impact the water supply in the two (2) water sources used in the Florence area.

The City of Florence's water source is the North Florence Sole Source Dunal Aquifer, designated as a "sole source" aquifer from the EPA in 1987. It continues to be the only "sole source" aquifer in the State of Oregon. The EPA defines a sole source aquifer as "an underground water source that supplies at least 50% of the drinking water consumed in the area overlying the aquifer. These areas have no alternative drinking water source(s) that could physically, legally and economically supply all those who depend upon the aquifer for drinking water." All streams, creeks, lakes, and wetlands (surface waters) in the aquifer boundary are "hydrologically connected" with the groundwater system.

Heceta Water People's Utility District (HWPUD) provides water to some residents within the northern City of Florence city limits, the northern Florence Urban Growth Boundary, and the area north of Florence within Lane County. HWPUD's water source is Clear Lake north of Florence and draws directly from the lake. Clear Lake is one of a string of lakes on the central Oregon coast that lies on the 50 mile long North Florence Dunal Aquifer, an important ground water body supplying water for domestic needs in the Florence area.



History is considered moderate in the region. The area averages about 70 inches of rain a year. Over the recorded history, there have been several years that have seen significantly lower rainfall. Probability is considered low as events have historically been spread out with several years in between. Vulnerability is also considered low in an area that is balanced with years that see above or significantly above average rainfall to replenish the aquifer and lakes. Maximum threat is moderate due to the City’s reliance on the sole source aquifer and connectivity of the lakes to the aquifer. Should a long duration drought impact the region, it may potentially impact most of the population.

**Flood**

Flood is a geographically contained hazard with potentially widespread impacts. The area of Florence has a moderate history of flooding, with several instances in the past 100 years. The geology of the coast allows for drainage of floodwaters with relative ease compared with inland areas. The probability of future occurrences is low, with the expectation of future events in the range of 35 to 75 years. Overall vulnerability and maximum threat scores are low as widespread damage from flooding is not considered likely.

**National Flood Insurance Program**

The City of Florence is a formal program participant in good standing and considers continued participation as integral to future flood mitigation efforts. Participation consists of adoption and maintenance of Flood Insurance Rate Maps (FIRMs) which define Special Flood Hazard Areas (SFHAs) and maintenance of an ordinance regulating future development in SFHAs. The Flood Insurance Rate Map Community Number for Florence is **410123**. Compliance with the program is pursuant to the City of Florence’s floodplain ordinance.

Statistics as reported by FEMA on the NFIP Bureau Net for the period of January 1, 1978, through January 1, 2023, are as follows:

**NFIP Policies in Force**

Policies in Force: **96**  
 Insurance in Force: **\$31,745,000**  
 Premium in Force: **\$69,086**

**Insurance Claim Data**

Total Losses: **8**  
 Closed Losses: **3**  
 Open Losses: **1**  
 CWOP Losses: **4**  
 Total Payments: **\$59,527.08**

**Data Definitions**

- Policies In Force** – Policies in force on the "as of" date of the report.
- Insurance In Force** – The coverage amounts for policies in force.
- Premium in Force** – The premium paid for policies in force.
- Total losses** – All losses submitted regardless of the status.
- Closed losses** – Losses that have been paid.
- Open losses** – Losses that have not been paid in full.

**New Development in Hazard Areas**

Development in Florence in the main hazard specific areas, such as tsunami or tidal influence, has not substantially increased since the previous plan update. Development throughout the city, where hazards are equally impactful to all areas such as earthquakes, wildfire, and storm damage, has increased related to multi-family and single-family housing. These developments are not any more prone to hazards than if they were located elsewhere in the city.

There are areas near the updated flood plains and the tsunami hazard overlay zone that are available for redevelopment in the Old Town area of Florence. The City provides this information to prospective developers and has updated code related to floodplain and tsunami hazard zones. Information on the City’s efforts can be found at:

<https://www.ci.florence.or.us/planning/fema-coastal-floodplain-map-update>

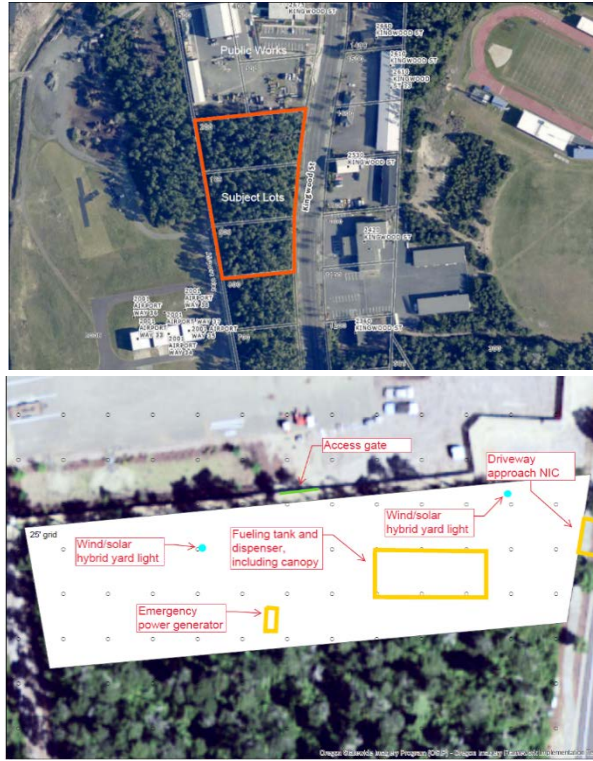
<https://www.ci.florence.or.us/planning/tsunami-hazard-overlay-zone-completed-oct-2018>

**Section 4.3: Mitigation Projects**

This subsection describes mitigation projects identified by the City of Florence during the planning process. See Volume I, Section 4 for additional information regarding the methodology for developing of the overall mitigation strategy, identifying action items, and prioritizing action items and projects.

Mitigation Action Item (a)	Regional Public Agency and Emergency Fueling Facility
Location	City of Florence Public Works Operations Center
Coordinating Agencies	City of Florence, Lane County, Various First Responding Agencies
Implementation Timeframe	Estimated Completion in 2024
Estimated Cost	\$550,000
Potential Funding Sources	HB 5202 provided \$250,000, City Match of \$300,000
Hazards Mitigated	Windstorm, Winter Storm, Various Hazards
Comments	The fueling facility will allow the City and our other emergency agency partners to have a fueling source (unleaded and diesel fuel) on both ‘blue sky’ days for normal operations, but more importantly, the ability to supply fuel when a major (and extended) disaster strikes. The site will be secured and lit, as well as have emergency backup power to utilize during power outages and times where there is also high demand from the public on the commercially operated fueling facilities.
Progress Since Last Plan	New Item, In Progress

Current Site Photos



<b>Mitigation Action Item (b)</b>	<b>Siuslaw River/Coast Guard Road Slope Stabilization Project</b>
<b>Location</b>	Coast Guard Road
<b>Coordinating Agencies</b>	City of Florence, State of Oregon, Lane County, Federal/Coast Guard
<b>Implementation Timeframe</b>	Unknown, ASAP
<b>Estimated Cost</b>	\$1+ million
<b>Potential Funding Sources</b>	Seeking Funding -- In March 2023, City submitted a congressionally directed spending (CDS) requests for Fiscal the Year 2024 appropriations process. / BRIC
<b>Hazards Mitigated</b>	Erosion, Tidal Impact
<b>Comments</b>	The project is located along the top of the slope to the Siuslaw River near the US Coast Guard Station Siuslaw River. A portion of the steep slope has begun to actively slide. From the City’s evaluation the slope movement resulted in the formation of a scarp (a long steep slope or cliff at the edge of a plateau or ridge that is formed by erosion). Our design team is in the process of developing a concept design consisting of a retaining wall above the scarp to prevent it from progressing north toward the Coast Guard Station parking lot; south toward a private residence; west to the Siuslaw River; as well as storm drainage system modifications to potentially eliminate the stormwater outfall at the scarp location. Our design consists of a secant pile retaining wall system.
<b>Progress Since Last Plan</b>	New Project

Current Site Photos



Mitigation Action Item (c)	Tsunami Siren Updates
Location	Various – Four (4) locations in Florence
Coordinating Agencies	West Lane Emergency Operations Group
Implementation Timeframe	TBD
Estimated Cost	TBD
Potential Funding Sources	Grant Funding, WLEOG Partner Agencies
Hazards Mitigated	Tsunami
Comments	There are currently four (4) sirens located in the Florence area utilized to provide emergency notification to community members and visitors of tsunami threats. Due to the harsh coastal climate, they need repair and maintenance. They are being evaluated for repair and possible replacement of at least one (1) siren that is not currently working.
Progress Since Last Plan	New project

Mitigation Action Item (d)	Port of Siuslaw Bulkhead
Location	Port of Siuslaw
Coordinating Agencies	Port of Siuslaw, State of Oregon, Federal
Implementation Timeframe	Unknown
Estimated Cost	Unknown
Potential Funding Sources	Unknown
Hazards Mitigated	Erosion, Flood, Tidal Influence, Pacific Storms (windstorms and winter storms)
Comments	Port of Siuslaw needs to repair the failing bulkhead and install approximately 900’ of sheet pile wall at the damaged side bank along the Siuslaw River, adjacent and south along the Port of Siuslaw Campground. Property is located on the Siuslaw River.
Progress Since Last Plan	New Item

Current Site Photos



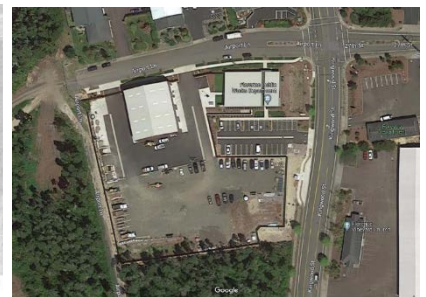
<b>Mitigation Action Item (e)</b>	<b>Utility Line Undergrounding</b>
<b>Location</b>	Various
<b>Coordinating Agencies</b>	City of Florence, Central Lincoln PUD
<b>Implementation Timeframe</b>	Various
<b>Estimated Cost</b>	Varied
<b>Potential Funding Sources</b>	Grants, City Funding, Central Lincoln PUD Funding
<b>Hazards Mitigated</b>	Windstorms, Winter Storms, Various
<b>Comments</b>	Continued efforts to underground utilities to harden them against storm hazards throughout the community. Most of the existing power and communications lines are above ground and vulnerable to storms. New development and services are generally installed underground unless the area is aerial currently. Continued efforts towards undergrounding will assist the community in hazard resiliency.
<b>Progress Since Last Plan</b>	New Item

<b>Mitigation Action Item (f)</b>	<b>Firewise Education and Programs in North UGB</b>
<b>Location</b>	City of Florence North Urban Growth Boundary
<b>Coordinating Agencies</b>	City of Florence, Siuslaw Valley Fire & Rescue, Oregon State Fire Marshal
<b>Implementation Timeframe</b>	Ongoing
<b>Estimated Cost</b>	Ongoing
<b>Potential Funding Sources</b>	City, SVFR, State
<b>Hazards Mitigated</b>	Wildfires
<b>Comments</b>	The City of Florence's northern UGB area is relatively developed for being outside of the city limits. Due to fewer codes related to landscaping and vegetation, the area is more wooded in nature and has a high amount of vegetation that could become fuel for fires in dry months. Education on Firewise programs and best practices to the residents is ongoing to mitigate the hazard in the area.
<b>Progress Since Last Plan</b>	Ongoing item, new to plan

**Mitigation Items in Previous Plan & Progress**

<b>Mitigation Action Item</b>	<b>Mitigation reconstruction for Public Works facility. Storm hardening and seismic resiliency.</b>
<b>Location</b>	Florence Public Works Facility – Airport facility
<b>Coordinating Agencies</b>	City of Florence Public Works
<b>Implementation Timeframe</b>	6 to 18 months
<b>Estimated Cost</b>	\$5.5 to 6 million
<b>Potential Funding Sources</b>	HUD-CDBG, OR-SRGP, HMGP, PDM, FEMA PA-106
<b>Hazards Mitigated</b>	Windstorm, Winter Storm, Tsunami, Earthquake, Flood
<b>Comments</b>	Equipment & bays from west of Administration to the eastside. 2.5 acres of land, \$20 million lease to the city.
<b>Progress Since Last Plan</b>	Florence Public Works Operating Facility was completed in 2018. Additional phases to build out the site have been completed and/or are planned in future fiscal years to expand the capabilities of the site.

**Current Site Photos**



<b>Mitigation Action Item</b>	<b>Seismic retrofit for water supply tanks and foundation reinforcements</b>
<b>Location</b>	City Reservoirs
<b>Coordinating Agencies</b>	City of Florence Public Works, Water Department
<b>Implementation Timeframe</b>	18-24 months
<b>Estimated Cost</b>	\$2 million
<b>Potential Funding Sources</b>	HUD-CDBG, OR-SRGP, HMGP, PDM, FEMA PA-106
<b>Hazards Mitigated</b>	Earthquake, Drought
<b>Comments</b>	Cribbing, foundation control; seismic lateral stability; ball joints & auto-shut off valve. Tanks located at 35th Street and 31st Street.
<b>Progress Since Last Plan</b>	Not in the current capital improvement plan or budget forecasts.

**Current Site Photos**




<b>Mitigation Action Item</b>	<b>Erosion control measures for Rhododendron Drive, structural reinforcements</b>
<b>Location</b>	Rhododendron Drive near New Hope Lane
<b>Coordinating Agencies</b>	City of Florence Public Works Department
<b>Implementation Timeframe</b>	24 months
<b>Estimated Cost</b>	\$7-8 million
<b>Potential Funding Sources</b>	HUD-CDBG, OR-SRGP, HMGP, PDM, FEMA PA-106, USACE
<b>Hazards Mitigated</b>	Tsunami, Flood, Winter Storm, Windstorm, Coastal Erosion, Tidal Impacts
<b>Comments</b>	2000+ homes served by this road; ore drillings show decaying organics and wing dams have shifted the flow of the river, cutting into the bank adjacent to the roadway. This has caused a significant undercut below the compacted sand shelf.
<b>Progress Since Last Plan</b>	The City has completed design and engineering for the full reconstruction and shifting of this section of Rhododendron Drive. Construction is anticipated to begin in late 2023 and last two (2) years.

**Current Site Photos**



<b>Mitigation Action Item</b>	<b>Seismic reinforcements or relocation for WLFEA Fire Station #2</b>
<b>Location</b>	2nd St. Siuslaw Valley Fire Station #2
<b>Coordinating Agencies</b>	City of Florence, Western Lane Fire & EMS Authority (WLFEA)
<b>Implementation Timeframe</b>	Unknown
<b>Estimated Cost</b>	\$5 million for relocation, just deconstruction would be less
<b>Potential Funding Sources</b>	HUD-CDBG, OR-SRGP, HMGP, PDM, FEMA PA-106
<b>Hazards Mitigated</b>	Earthquake, Tsunami
<b>Comments</b>	Station #2 is in the Tsunami Inundation zone.

<p><b>Progress Since Last Plan</b></p>	<p>WLFEA has executed seismic upgrades on their other fire stations. With Station #2 in the inundation zone, it did not qualify for the grants that funded the projects on the other stations. There have been discussions of relocation of the station and/or simply deconstructing SVFS #2. WLFEA currently does not respond out of Station #2; the station mainly stores items.</p>
<p><b>Current Site Photos</b></p>	

<p><b>Mitigation Item</b></p>	<p><b>Highway 126 trestle overpass at Cushman</b></p>
<p><b>Location</b></p>	<p>East Florence, Cushman on Highway 126</p>
<p><b>Coordinating Agencies</b></p>	<p>City of Florence, ODOT, Railroad</p>
<p><b>Implementation Timeframe</b></p>	<p>36 Months</p>
<p><b>Estimated Cost</b></p>	<p>\$20-30 million</p>
<p><b>Potential Funding Sources</b></p>	<p>HUD-CDBG, OR-SRGP, HMGP, PDM, FEMA PA-106, ODOT</p>
<p><b>Hazards Mitigated</b></p>	<p>Tsunami, Earthquake, Flooding</p>
<p><b>Comments</b></p>	<p>Highway overpass at Cushman Road., over railroad trestle.</p>
<p><b>Progress Since Last Plan</b></p>	<p>No progress has been made on this project as it is outside of the Florence jurisdiction. The current conditions cause the highway to close at extreme high tides several times of the year. Progress would need participation from the railroad and ODOT.</p>

### Section 4.4: Plan Implementation and Maintenance

In keeping with standard practices to ensure incorporation of overall goals and strategies of the NHMP, the City of Florence Natural Hazard Mitigation Planning Team members will be invited to participate in future development or existing plan update committees. Additionally, this NHMP will be cited as a technical reference for plan update processes. Planning documents and mechanisms applicable to this process may include the following:

- City of Florence Comprehensive Plan**
- Capital Improvement Plans**
- Emergency Management Plan**
- Local Community Wildfire Protection Plan**
- City of Florence Floodplain Development Code**
- Building Code**
- Subdivision Code**
- Erosion Control**
- Stormwater Management Plan**



**Tsunami Hazard Overlay Zone  
Transportation System Plan  
North Florence Dunal Aquifer Study, Aquifer Protection Plan, Drinking Water Protection  
Plan**

Additionally, progress to implement this plan will be monitored on an ongoing basis by city staff and administration. The planning process is essential in identifying weaknesses and strengths inherent in the community and cooperatively enables coordination with various agencies and jurisdictions that might not otherwise occur. Continuing this cooperative and interactive process is exemplified by the planning process. Annual reviews and updates under a 5-year cycle will be pursued. Using these methods, the overarching goal of a stronger, safer, more resilient community can be attained.

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**AGENDA ITEM SUMMARY**  
**FLORENCE CITY COUNCIL**

**ITEM NO:** 5  
Meeting Date: November 6, 2023  
Department: City Council

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**ITEM TITLE:** City Council Meeting Minutes

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**DISCUSSION/ISSUE:**

Consider approval of the draft minutes listed below.

Materials distributed during City Council meetings can be found on the City of Florence's website at [www.ci.florence.or.us](http://www.ci.florence.or.us) under the calendar date for each particular meeting. In addition, all items pertaining to the meeting including the meeting agenda, materials and items distributed, as well as electronic audio/video recordings of the meeting, are referenced at the top of each set of approved minutes, and can be referenced either on the City's website or upon request of the City Recorder.

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**FISCAL IMPACT:**

Minutes incur staff time for compilation / retention and have no other fiscal impacts.

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**RELEVANCE TO ADOPTED COUNCIL GOALS:**

Goal 1: Deliver efficient and cost-effective city services.

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**ALTERNATIVES:**

1. Approve the minutes as presented
2. Review and approve the minutes with modifications

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**RECOMMENDATION:** Approve the minutes as presented

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**AIS PREPARED BY:** Lindsey White, City Recorder

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**CITY MANAGER'S RECOMMENDATION:**  Approve  Disapprove  Other

Comments: *ERReynolds*

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**ITEM'S ATTACHED:** **Attachment 1** – Draft Sept. 25, 2023 City Council Regular Session  
**Attachment 2** – Draft Sept. 28, 2023 City Council Work Session  
**Attachment 3** – Draft Oct. 16, 2023 City Council Regular Session  
**Attachment 4** – Draft Oct. 19, 2023 City Council Work Session

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*This document is supplemented by agenda packet materials, meeting materials distributed and electronic audio / video recordings of the meeting and may be reviewed upon request to the City Recorder.*

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**City of Florence  
City Council Regular Session  
Florence City Hall  
250 Hwy 101, Florence, Oregon  
Final Action Minutes  
September 25, 2023**

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Councilors Present: Mayor Ward, Councilors Sally Wantz, Bill Meyer, Jo Beaudreau, and Robert Carp.  
*(In person and via videoconference)*

Councilors Absent: None.

Staff Present: City Manager Erin Reynolds, City Recorder Lindsey White, Assistant City Manager Megan Messmer, Public Works Director Mike Miller, Community Development Director Wendy FarleyCampbell, Administrative Services Director Anne Baker, Police Chief John Pitcher, and Economic Development and Communications Analyst Chantelle Meyer.  
*(In person)*

Guests Present: Siuslaw Outreach Services (SOS) Director Bob Teter, Oregon Department of Transportation Representative Michael Duncan, and Kittelson & Associates, Inc. Representatives Russ Doubleday and Matt Bell.  
*(In person)*

Handout: 9.25.23 City Council Meeting Base Presentation

## **CALL TO ORDER - ROLL CALL - PLEDGE OF ALLEGIANCE**

Meeting called to order at 5:31 p.m.

## **PRESENTATIONS & ANNOUNCEMENTS**

- Lieutenant Promotion Announcement
- Domestic Violence Awareness Month Proclamation

Start Time: 5:33 p.m.

Discussion: Police Chief Pitcher announced promotion of Len Larson to Lieutenant.

Start Time: 5:35 p.m.

Discussion: ACM Messmer introduced new employee RARE Member Emily Embleton.

Start Time: 5:36 p.m.

Discussion: Mayor Ward presented...

- o Domestic Violence Awareness Month Proclamation

## 1. **PUBLIC COMMENTS**

This is an opportunity for members of the public to bring to the Council's attention any item not otherwise listed on the agenda.

Start Time: 5:43 p.m.

Commenter 1: Mr. Michael Allen – Florence, OR

Handout: Speaker's Card and Written Comments

Discussion: Mr. Allen discussed...

- Thanking Siuslaw News for covering four years of climate strikes.
- Requesting information regarding Lane County collaboration in pursuit of federal funds for major resilience projects.

Start Time: 5:50 p.m.

Commenter 1: Ms. Kate McClellan – Florence, OR

Handout: Speaker's Card and Written Comments

Discussion: Ms. McClellan discussed...

- Sharing a vision of family friendly living in Florence.

## **PUBLIC HEARING ITEMS**

### 2. **TRANSPORTATION SYSTEM PLAN (TSP) UPDATE AND IMPLEMENTATION**

Consider adopting the updated TSP document, making amendments to the Florence City Code, and making amendments to the Florence Comprehensive Plan.

#### **A. PUBLIC HEARING FOR ORDINANCE NO. 7, SERIES 2023**

- o Staff presentation
- o Public Testimony: Hear and consider written and oral testimony regarding the proposed Transportation Systems Plan (TSP) update
- o Council question and discussion
- o Consideration of closing the public hearing and the possibility of keeping the written record open for a certain amount of time

Start Time: 5:53 p.m.

Process Reading: CR White read the Public Hearing Script and officiated the procedures.

Handouts: Public Hearing Script

Declarations: No City Councilor declared a conflict of interest or bias.

Public Challenges: No public challenges were received.

Public Hearing: Opened at 5:54 p.m.

Start Time: 5:54 p.m.

Discussion: CD Director FarleyCampbell presented the staff presentation.

Handouts: Staff Presentation

Discussion: The City Council discussed...

- No discussion.

Discussion: Kittelson & Associates, Inc. Representatives Doubleday and Bell continued presenting the staff presentation.

Handouts: Staff Presentation

Discussion: The City Council discussed...

- No discussion.

Discussion: CD Director FarleyCampbell continued presenting the staff presentation.

Handouts: Staff Presentation

Discussion: The City Council discussed...

- Defining covered parking.
- Confirming that minimum parking is 9' x 19' and minimum driveway is 12'.
- Understanding location of multiuse path running from Boardwalk area to Munsel Creek area.
- Appreciating the time and energy of all participants providing information.
- Looking forward to the next ten years and seeing results of this plan.
- Providing information for recommended route to the Boardwalk upon completion of Estuary Trail, Phase 1.
- TSP is a 20-year projected plan; funding source of \$18.885 million coming from?
- Proposing addition of grant writer to City staff.

Comments: Councilors Wantz, Carp, Meyer, and Beaudreau, and Mayor Ward.

Discussion: Staff discussed...

- Covered parking can be a carport or a garage.

- Path is a concept; navigating through Port property (former location of dredged pile), stay in the upland area of the estuary, and tie into Quince Street or the estuary trail that is being developed.
- Over the years, discussions have been made with Port management and Port officials regarding the estuary plan.
- Amount of funds being based on historical funding levels and forecasting out to 20 years.
- Addressing funding from staff perspective; there is an Implementation Plan within the TSP Plan addressing potential funding sources.
- State gas tax historically has been shared with communities.

Comments: CDD FarleyCampbell. PWD Miller, CM Reynolds, and ODOT Representative Duncan.

Public Testimony: No Public comments were received.

Action: Close Public Hearing for Ordinance No. 7, Series 2023.  
 Motion: Councilor Carp  
 Second: Councilor Beaudreau  
 Motion passes 'Unanimously'

Public Hearing: Closed 6:59 p.m.

**B. TRANSPORTATION SYSTEM PLAN ADOPTION AND IMPLEMENTATION**

Consider approval of **Ordinance No. 7, Series 2023**, an ordinance adopting legislative amendments to the Florence Realization 2020 Comprehensive Plan, Florence City Code Title 10, and adopting and implementing the City of Florence 2023 Transportation System Plan.

Start Time: 6:59 p.m.

Discussion: Staff discussed...

- Staff and consultant recommendation is to leave the written record open for 14 days.
- Making final deliberation and decision at the October 16, 2023 City Council meeting.
- Allowing staff time to bring forward the document with all the correct attachments and exhibits.

Comments: CDD FarleyCampbell and CM Reynolds

City Council provided a consensus to set a date concern for reading Ordinance No. 7, Series 2023.

## **CONSENT AGENDA**

### **3. APPROVAL OF MINUTES**

Consider approval of the August 3, 2023 City Council Work Session, August 7, 2023 City Council Regular Session, August 14, 2023 City Council Special Work Session, August 28, 2023 City Council Special Meeting, and September 11, 2023 City Council Regular Session meeting minutes.

Start Time: 7:03 p.m.

Discussion: The City Council discussed...

- Corrections to minutes dated August 28, 2023 as noted on pages 33 and 34 of City Council packet.

Comments: Councilor Carp

Action: Approve the consent agenda as presented with corrections as noted.

Motion: Councilor Wantz

Second: Councilor Mayor Ward

Roll Call: Councilor Meyer, 'Aye'

Councilor Beaudreau, 'Aye'

Councilor Carp, 'Aye'

Councilor Wantz, 'Aye'

Mayor Ward, 'Aye'

Motion passes 'unanimously'

Council took a break from 7:07 p.m. to 7:12 p.m.

## **REPORT & DISCUSSION ITEMS**

### **4. QUARTERLY FINANCIAL STATEMENTS**

Report on the City of Florence financials for period ending June 30, 2023.

Start Time: 7:12 p.m.

Discussion: ASD Baker presented the staff presentation.

Handouts: Staff Presentation

Discussion: The City Council discussed...

- Based on analysis, is City on track for budget targets at end of current biennium.

Comments: Mayor Ward

Discussion: Staff discussed...

- Currently finishing up first quarter of eight quarters of the biennium, difficult to tell at this time.
- Providing update to Budget Committee after first of year 2024.

Comments: ASD Baker

## 5. GENERAL REPORTS

- August Committee, Commission and Volunteer Reports.

Start Time: 7:24 p.m.

Discussion: The City Council discussed...

- Appreciating all volunteers.
- Appreciating all Councilors for their participation in various committees.

Comments: All Councilors Present

## 6. DEPARTMENT DIRECTOR UPDATES

Start Time: 7:26 p.m.

Discussion: The Department Directors discussed...

- Auditors were on site gathering information to complete audit.
- Completing Phase 1 for Tyler implementation.
- Corrections Officer McGough started academy.
- New Communications Officer beginning employment October 1, 2023 and currently one communication officer vacancy and one police officer vacancy.
- Meeting with CIS auditor for the city jail.
- Receiving significant rainfall of 1.37 inches today.
- Being mindful of the first rainfall of the season, roads can be very slick with the oils on the roadway surfaces.
- Update on Rhododendron Drive project.
- Availability of Flo-Gro.
- Upcoming 'Circles in the Sand' event at Driftwood Shores on October 14, 2023.
- Upcoming events at the Florence Events Center.

Comments: ASD Baker, Police Chief Pitcher, PWD Miller, EDCA Meyer, and ACM Messmer.

## 7. CITY MANAGER REPORT & DISCUSSION ITEMS

- 2023 Calendar Update

Start Time: 7:39 p.m.

Discussion: The City Council discussed...

- Upcoming City Meetings and Events.
- Highlighting continuing education and staff development opportunities.



- Outdoor seating program ending no later than October 30, 2023.

Comments: All Councilors present.

## 8. CITY COUNCIL REPORT & DISCUSSION ITEMS

Start Time: 7:46 p.m.

Discussion: The City Council discussed...

- Update on Public Arts Committee meetings and projects.
- Understanding Ms. McClellan's comments that Florence is not just a retirement community; it is a community of old timers, people who were loggers and fishermen and people who homesteaded. It is also a community of people who have been here for decades.
- Working hard to represent everybody in the community.
- Update on meeting with hangar renters.

Comments: All Councilors present.

Meeting adjourned at 7:54 p.m.

**ATTEST:**

\_\_\_\_\_  
Rob Ward, Mayor

\_\_\_\_\_  
Lindsey White, City Recorder

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**City of Florence  
City Council Work Session  
Florence City Hall  
250 Highway101, Florence, Oregon  
Final Action Minutes  
September 28, 2023**

Councilors Present: Mayor Ward, Councilors Sally Wantz, Bill Meyer, Jo Beaudreau, and Robert Carp.  
*(In person)*

Councilors Absent: None.

Staff Present: City Manager Erin Reynolds, City Recorder Lindsey White, Assistant City Manager Megan Messmer, Public Works Director Mike Miller, Administrative Services Director Anne Baker, Community Development Director Wendy FarleyCampbell, Police Chief John Pitcher, Human Resources Director Alex Ferguson, and Management Analyst Peighton Allen.  
*(In person)*

Guests Present: Spano Group Advisors Jake Spano and Tom Harmening.  
*(via Videoconference)*

Handout: 9.28.23 City Council Meeting Base Presentation

**CALL TO ORDER - ROLL CALL – PLEDGE OF ALLEGIANCE**

Meeting called to order at 8:30 a.m.

**1. WORK SESSION TOPICS**

- **SPANO GROUP ADVISORS MID-YEAR CHECK-IN:** Spano Group Advisors Jake Spano and Tom Harmening will hold a mid-year check-in with the City Council and Management Team regarding the outcome and next steps of the City Council Retreat held in February Of 2023.

Start Time: 8:31 a.m.

Topic: The City Council participated in the introductions and agenda overview and held no additional discussions.

Start Time: 8:34 a.m.

Topic: Spano Group Advisors Mid-Year Check-In

Discussion: Spano Group Advisors Jake Spano and Tom Harmening presented the advisors presentation.

Handouts: Advisors Presentation

Discussion: The City Council discussed...

- Adding celebrations and accomplishments to the conversation.
- Public impressions are this Council is working well together and are encouraged by that.
- Commending City staff for participating in the Work Place Assessment.
- Receiving feedback from other Councilors and modifying facilitation of meeting.
- Recognizing Councilors when wanting to speak.
- Appreciating Mayor Ward's ability to manage a meeting.
- Refining Charter by adding City Council Norms.

Comments: All Councilors present.

Discussion: Staff discussed...

- Councilors supporting staff in various committees.
- Appreciating chain of command and it works well.
- Councilors' ability to transition from being a committee member to being a Councilor on the committee.
- Councilors helping each other and staff evolve from the 'how' to the 'means.'
- Using Spano Group Advisors as coaches.
- Working through issues with the airport hangar owners. Appreciating Mayor Ward for listening to owners.
- Addressing and conducting a Charter review.

Comments: All Management Team present.

Discussion: Spano Group Advisors presented their closing comments.

Start Time: 10:09 a.m.

Discussion: The City Council discussed...

- Wanting all Councilors to have opportunity to speak.
- Appreciating what all Councilors bring.

- Addressing public comments at meetings that attack other citizens.
- Comments: All Councilors present.

Meeting adjourned at 10:24 a.m.

**ATTEST:**

\_\_\_\_\_  
Rob Ward, Mayor

\_\_\_\_\_  
Lindsey White, City Recorder

DRAFT

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**City of Florence  
City Council Regular Session  
Florence City Hall  
250 Hwy 101, Florence, Oregon  
Final Action Minutes  
October 16, 2023**

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Councilors Present: Mayor Ward, Councilors Sally Wantz, Bill Meyer, Jo Beaudreau, and Robert Carp.  
*(In person and via videoconference)*  
Councilors Absent: None.

Staff Present: City Manager Erin Reynolds, City Recorder Lindsey White, Assistant City Manager Megan Messmer, Public Works Director Mike Miller, Community Development Director Wendy FarleyCampbell, Police Lieutenant Len Larson, Assistant Planner Clare Kurth, Accounting Specialist Phae Latta, and Management Analyst Peighton Allen.  
*(In person)*

Guests Present: Travel Lane County Representative Andy Vobora, Public Art Committee (PAC) Chairperson Maggie Bagon, and Harlen Springer.  
*(In person and via videoconference)*

Handout: 10.16.23 City Council Meeting Base Presentation

## **CALL TO ORDER - ROLL CALL - PLEDGE OF ALLEGIANCE**

Meeting called to order at 5:30 p.m.

Mayor Ward called for a moment of silence for the recent loss of lives in Israel.

## **PRESENTATIONS & ANNOUNCEMENTS**

- Chamber of Commerce Proclamation
- Arts and Humanities Proclamation
- Travel Lane County Annual Report

Start Time: 5:32 p.m.

Discussion: Mayor Ward presented...

- Chamber of Commerce Proclamation

- Arts and Humanities Proclamation

Start Time: 5:39 p.m.

Discussion: Travel Lane County Representative Vobora presented the Travel Lane County annual report.

## 1. **PUBLIC COMMENTS**

This is an opportunity for members of the public to bring to the Council's attention any item not otherwise listed on the agenda.

Start Time: 6:20 p.m.

Commenter 1: Mr. Harlen Springer – Florence, OR

Handout: Speaker's Card and Written Comments

Discussion: Mr. Springer discussed...

- Inviting community for presentation of results for Florence of the National Arts and Economic Prosperity Study happening on November 8<sup>th</sup> at the Florence Events Center.

Start Time: 6:24 p.m.

Commenter 2: Mr. Micheal Allen – Florence, OR

Handout: Speaker's Card and Written Comments

Discussion: Mr. Allen discussed...

- Handbook for Local Governments Funding to Cut Transportation Related Climate Pollution.

Start Time: 6:27 p.m.

Commenter 3: Ms. Kate McClellan – Florence, OR

Handout: Speaker's Card and Written Comments

Discussion: Ms. McClellan discussed...

- Urging always placing families first in Florence.
- Relating lack of affordable housing to shortage of workers.

## **PUBLIC HEARING ITEMS**

### 2. **HILL ANNEXATION AND ZONE ASSIGNMENT**

#### **A. PUBLIC HEARING ON ANNEXATION AND ZONE CHANGE**

Hear and consider written and oral testimony regarding the annexation and zone assignment as applied for by Jessica Hill, on behalf of Jerard D. Oflock Trust, to annex approximately 0.34 acres of property into the Florence city limits and apply Medium Density Residential zoning. The property is described as 88384 1<sup>st</sup> Avenue at the SW intersection of 1<sup>st</sup> Avenue and Meares Street.

Start Time: 6:29 p.m.

Process Reading: CR White read the Public Hearing Script and officiated the procedures.

Handouts: Public Hearing Script

Declarations: The City Council declared...

- Councilor Carp:
  - No conflicts of interest were declared and no bias declared.
- Councilor Beaudreau:
  - No conflicts of interest were declared and no bias declared.
- Councilor Meyer:
  - No conflicts of interest were declared and no bias declared.
- Councilor Wantz:
  - No conflicts of interest were declared and no bias declared.
- Mayor Ward:
  - No conflicts of interest were declared and no bias declared.

Public Challenges: No public challenges were received.

Public Hearing: Opened at 6:36 p.m.

Start Time: 6:36 p.m.

Discussion: AP Kurth presented the staff presentation.

Handouts: Staff Presentation

Discussion: The City Council discussed...

- No discussion.

Neutral 1: Ms. Dina Pavlis

Handout: Speaker's Card

Discussion: Ms. Pavlis discussed...

- Sharing comments and concerns in regards to changes in zoning for lots in Heceta Beach neighborhood.
- Sharing changes occurring in the Heceta Beach neighborhood.
- Asking City Council to work in earnest in mitigating the impact of recent changes and helping maintain the special beauty and neighborly feel of Florence's Heceta Beach neighborhood.

Discussion: Staff discussed...

- No development currently proposed for the area.

- Review process requires noticing property owners in the area.
- Defining medium density zoning.
- Working on short term rental project.
- Long range planning for the North Beach areas.

Comments: AP Kurth, CDD FarleyCampbell, and CM Reynolds.

Public Hearing: Closed 7:06 p.m.

**B. HILL ANNEXATION REQUEST**

Consider approval of **Ordinance No. 9. Series 2023**, an ordinance approving the annexation of property within the UGB, identified as 88384 1<sup>st</sup> Avenue, Assessor’s Map 18-12-04-42 Tax Lot 01202.

Start Time: 7:08 p.m.  
 Action: First Reading Ordinance No. 9 Series 2023.  
 Motion: Mayor Ward  
 Second: Councilor Meyer  
 Motion passes ‘Unanimously’

Action: Adopt Ordinance No. 9, Series 2023.  
 Motion: Mayor Ward  
 Second: Councilor Meyer  
 Roll Call Vote: Councilor Carp, ‘Aye’  
 Councilor Beaudreau, ‘Aye’  
 Councilor Meyer, ‘Aye’  
 Councilor Wantz, ‘Aye’  
 Mayor Ward, ‘Aye’  
 Motion passes ‘Unanimously’

**C. HILL ZONE ASSIGNMENT**

Consider approval of Ordinance No. 10, Series 2023, an ordinance establishing assignment of medium density residential zoning as part of a proposed annexation to property identified as 88384 1<sup>st</sup> Avenue, Assessor’s Map 18-12-04-42 Tax Lot 01202.

Start Time: 7:13 p.m.  
 Action: First Reading Ordinance No. 10 Series 2023.  
 Motion: Mayor Ward  
 Second: Councilor Beaudreau  
 Motion passes ‘Unanimously’

Action: Adopt Ordinance No. 10, Series 2023.  
 Motion: Mayor Ward



Second: Councilor Meyer  
Roll Call Vote: Councilor Carp, 'Aye'  
Councilor Meyer, 'Aye'  
Councilor Beaudreau, 'Aye'  
Councilor Wantz, 'Aye'  
Mayor Ward, 'Aye'  
Motion passes 'Unanimously'

Council took a break from 7:16 p.m. to 7:23 p.m.

### **3. SOLID WASTE HAULER RATE ADJUSTMENTS**

#### **A. PUBLIC HEARING**

Hear and consider written and oral testimony concerning an adjustment for the rate for Florence garbage haulers.

Start Time: 7:23 p.m.

Process Reading: CR White read the Public Hearing Script and officiated the procedures.

Handouts: Public Hearing Script

Public Testimony: No public testimony was received.

Public Hearing: Opened at 7:24 p.m.

Start Time: 7:24 p.m.

Discussion: CD Director FarleyCampbell presented the staff presentation.

Handouts: Staff Presentation

Discussion: The City Council discussed...

- No discussion.

Public Hearing: Closed 7:37 p.m.

#### **B. SOLID WASTE RATE ADJUSTMENT**

Consider approval of **Resolution No. 21, Series 2023**, a resolution governing rates for solid waste services and repealing Resolution No. 13, Series 2023.

Start Time: 7:37 p.m.

Action: Approve Resolution No. 21, Series 2023.

Motion: Councilor Meyer

Second: Councilor Beaudreau

Roll Call: Councilor Carp, 'Aye'

Councilor Wantz, 'Aye'

Councilor Beaudreau, 'Aye'

Councilor Meyer, 'Aye'

Mayor Ward, 'Aye'

Motion passes 'unanimously'

## **ACTION ITEMS**

### **4. TRANSPORTATION SYSTEM PLAN (TSP) UPDATE AND IMPLEMENTATION**

Consider approval or setting a date certain for adoption of **Ordinance No. 7, Series 2023**, an ordinance adopting legislative amendments to Florence Realization 2020 Comprehensive Plan, Florence City Code Title 10, and adopting and implementing the City of Florence 2023 Transportation System Plan.

Start Time: 7:39 p.m.

Discussion: CD Director FarleyCampbell presented the staff presentation.

Handouts: Staff Presentation

Discussion: The City Council discussed...

- Appreciating explanation on the Quince Street, Spruce Street, and Highway 126 corridor.
- Making right decisions concerning Quince Street, Spruce Street and Highway 126 corridor.

Comments: Councilors Carp and Wantz.

Action: Approve first reading of Ordinance No. 7, Series 2023.

Motion: Mayor Ward

Second: Councilor Beaudreau

Motion passes 'Unanimously'

Action: Adopt Ordinance No. 7, Series 2023.

Motion: Mayor Ward

Second: Councilor Meyer

Roll Call Vote: Councilor Beaudreau, 'Aye'

Councilor Meyer, 'Aye'

Councilor Carp, 'Aye'

Councilor Wantz, 'Aye'

Mayor Ward, 'Aye'

Motion passes 'Unanimously'

## **CONSENT AGENDA**

### **5. BRIDGEPORT MARKET CHANGE OF OWNERSHIP LIQUOR LICENSE**

Consider recommendation of approval to the Oregon Liquor and Cannabis Commission (OLCC) for a change of ownership liquor license for the Bridgeport Market located at 75 Harbor Street Suite 100.

**6. LINDA DID IT DELI AND ESPRESSO LIQUOR LICENSE**

Consider recommendation of approval to the Oregon Liquor and Cannabis Commission (OLCC) for a liquor license for Linda Did It Deli and Espresso located at 1856-2 37<sup>th</sup> Street.

Start Time: 7:50 p.m.

Discussion: City Council...

- No discussion.

Action: Approve the consent agenda as presented.

Motion: Councilor Wantz

Second: Councilor Carp

Roll Call: Councilor Carp, 'Aye'

Councilor Meyer, 'Aye'

Councilor Beaudreau, 'Aye'

Councilor Wantz, 'Aye'

Mayor Ward, 'Aye'

Motion passes 'unanimously'

**REPORT & DISCUSSION ITEMS**

**7. DEPARTMENT DIRECTOR UPDATES**

Start Time: 7:51 p.m.

Discussion: The Department Directors discussed...

- Placing new engineered wood fiber chips in the Singing Pines Dog Park and replacing pea gravel at Munsel Road Park with Playaway wood chips.
- New precast concrete benches will be arriving soon for Miller Park playground.
- Great Pumpkin Scare-Venger Hunt is off and running.
- Update on Rhododendron Drive project.
- FloGro is available and plenty of product is available.
- Upcoming Yard Debris Day on October 21st is the final day for this year.
- Report on the Circle of the Sands event transportation.
- Upcoming Household Hazardous Recycling event at the Florence Transfer Station.
- Currently three Police Department members at training.
- Upcoming Business After Hours hosted by Peace Health Rehabilitation and Wellness Center.
- Update on utility billing system conversion by Tyler.

- Travel Lane County meeting with conference planners resulting in one conference being booked.
  - Upcoming events at the Florence Events Center.
- Comments: PWD Miller, CDD FarleyCampbell, AP Kurth, Police Lieutenant Larson, CR White, Accounting Specialist Latta, and ACM Messmer.

**8. CITY MANAGER REPORT & DISCUSSION ITEMS**

Start Time: 8:10 p.m.

Discussion: The City Council discussed...

- Upcoming trick or treat event in Old Town area for Halloween.
- Upcoming City Meetings and Events.
- Recognizing CDD FarleyCampbell for her contribution to the TSP update and to the STAC members.

Comments: All Councilors present.

**9. CITY COUNCIL REPORT & DISCUSSION ITEMS**

Start Time: 8:14 p.m.

Discussion: The City Council discussed...

- Filling in for Councilor Wantz at the EMAC meeting.
- Update on Public Arts Committee meetings and events.
- Update on League of Oregon Cities meeting.

Comments: All Councilors present.

Meeting adjourned at 8:14 p.m.

**ATTEST:**

\_\_\_\_\_  
Rob Ward, Mayor

\_\_\_\_\_  
Lindsey White, City Recorder

*This document is supplemented by agenda packet materials, meeting materials distributed and electronic audio / video recordings of the meeting and may be reviewed upon request to the City Recorder.*

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**City of Florence  
City Council Work Session  
Florence City Hall  
250 Highway 101, Florence, Oregon  
Final Action Minutes  
October 19, 2023**

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Councilors Present: Mayor Ward, Councilors Sally Wantz, Bill Meyer, Jo Beaudreau, and Robert Carp.  
*(In person)*

Councilors Absent: Councilor Wantz arrived at approximately 8:52 a.m.

Staff Present: City Manager Erin Reynolds, City Recorder Lindsey White, and Human Resources Director Alex Ferguson.  
*(In person)*

Guests Present: none

Handout: 10.19.23 City Council Meeting Base Presentation

**CALL TO ORDER - ROLL CALL – PLEDGE OF ALLEGIANCE**

Meeting called to order at 8:32 a.m.

**1. WORK SESSION TOPICS**

- **CITY MANAGER EVALUATION PROCESS AND TIMELINE:** Human Resources Director Alex Ferguson will give an overview of the annual City Manager Evaluation process and timeline.

Start Time: 8:34 a.m.

Topic: The City Council participated in the introductions and agenda overview and held no additional discussions.

Start Time: 8:35 a.m.

Topic: City Manager Evaluation Process and Timeline

Discussion: HRD Ferguson presented the staff presentation.

Handouts: Staff Presentation

Discussion: The City Council discussed...

- Requesting copy of City Charter.

- Seeing evaluation as a positive event.
- Seeing and discussing other councilors' review.
- Fortunate to have city staff that we have.

Comments: All Councilors present.

Start Time: 9:26 a.m.

Topic: League of Oregon Cities (LOC) Recap

Discussion: The City Council discussed...

- Proposing seeing more art in City Hall.
- Cities addressing and understanding homeless issues.
- Innovative design in construction.
- Learning from Bill Strickland's presentation.
- Attending Women's Caucus lunch.
- Importance of council members interacting and getting along.

Comments: All Councilors present.

Discussion: Staff discussed...

- All information shared by Councilor Beaudreau is available online.
- LOC is seeking committee members.
- Referencing Municipal Handbook.
- Introducing Emily (RARE service membership) who is working with emergency management.

Comments: CM Reynolds

Meeting adjourned at 10:04 a.m.

**ATTEST:**

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Rob Ward, Mayor

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Lindsey White, City Recorder

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**AGENDA ITEM SUMMARY**  
**FLORENCE CITY COUNCIL**

**ITEM NO: 6**  
Meeting Date: November 6, 2023  
Department: City Manager

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**ITEM TITLE:** Department Director Updates

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**AGENDA ITEM SUMMARY**  
**FLORENCE CITY COUNCIL**

**ITEM NO:** 7  
Meeting Date: November 6, 2023  
Department: City Manager

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**ITEM TITLE:** City Manager Report & Discussion Items

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**AGENDA ITEM SUMMARY**  
**FLORENCE CITY COUNCIL**

**ITEM NO: 8**

Meeting Date: November 6, 2023

Department: City Council

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**ITEM TITLE:** City Council Reports & Discussion Items

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