



City of Florence
A City in Motion

City of Florence Council Regular Session

In Person & Videoconference
250 Hwy 101
Florence, OR 97439
541-997-3437
www.ci.florence.or.us

- Meeting materials including information on each agenda item are published at least 24 hours prior to the meeting, and can be found of the City of Florence website at www.ci.florence.or.us/council.
- Items distributed during the meeting, meeting minutes, and a link to the meeting video are posted to the City's website at www.ci.florence.or.us/council after the meeting.
- To be notified of City Council meetings via email, please visit the City's website at <http://www.ci.florence.or.us/newsletter/subscriptions>.

May 15, 2023

AGENDA

5:30 p.m.

Councilors:

Rob Ward, Mayor
Sally Wantz, Council President Bill Meyer, Council Vice-President
Jo Beaudreau, Councilor Robert Carp, Councilor

With 48-hour prior notice, an interpreter and/or TTY: 541-997-3437, can be provided for the hearing impaired.
Meeting is wheelchair accessible.

Proceedings will be shown live and for rebroadcast on Cable Channel 191 and online at www.ci.florence.or.us/citymanager/public-meetings-live and will be available after the meeting on the City's Vimeo Site.

The Florence City Council meeting will be held in person at Florence City Hall.

In addition, members of the public can listen and view the meeting through the 'GoToWebinar' platform at the following link: <https://attendee.gotowebinar.com/register/1618273739403186524>

Meetings are also shown live on Cable Channel 191 and online at <https://www.ci.florence.or.us/citymanager/public-meetings-live>.

Citizens wishing to express their views may submit comments in writing or verbally. For more information, please see the end of this agenda or visit the [City of Florence website](http://www.ci.florence.or.us).

CALL TO ORDER – ROLL CALL – PLEDGE OF ALLEGIANCE

PRESENTATIONS & ANNOUNCEMENTS

- 2023 Safe Boating Week Proclamation
- 2023 National Public Works Week Proclamation
- 2023 National Drinking Water Week Proclamation
- 2023 National Police Week Proclamation
- Employee Recognition
 - Sergeant Brandon Bailey
- FURA and Committee Appointments Announcement
- 2023 Economic Development Report given by Economic Development/Communication Analyst Chantelle Meyer

Mayor Ward

1. PUBLIC COMMENTS

This is an opportunity for members of the public to bring to the Council's attention any item not otherwise listed on the agenda. *Please see the end of this agenda for methods to provide comments on items that are not on the agenda.*

ACTION ITEMS

Please see the end of this agenda for methods to provide comments on action items.

2. SYSTEM DEVELOPMENT CHARGES (SDC) DISCOUNT & DEFERRAL EXTENSION

Consider approval of **Ordinance No. 5, Series 2023**, an Ordinance amending City of Florence City Code Title 9, Chapter 1 related to System Development Charges to continue to make available a process for waiving and deferring the collection of certain system development charges to encourage development of affordable housing.

Mike Miller
Public Works
Director

3. SOLID WASTE RATE ADJUSTMENT

Consider approval of **Resolution No. 13, Series 2023**, a resolution governing rates for solid waste services and repealing Resolution No. 18, Series 2022.

Wendy
Farley-
Campbell
Planning

CONSENT AGENDA

- 4. **CORK & BOTTLE SHOPPE LIQUOR LICENSE**
 Consider recommendation of approval to the Oregon Liquor Control Commission (OLCC) for a liquor license for Cork & Bottle Shoppe located at 1730 Hwy 126.

Lezlea Purcell
 Finance Manager

REPORT & DISCUSSION ITEMS

- 5. **GENERAL REPORTS– Council Question & Answer Only – No Presentations**
 - April Committee, Commission & Volunteer Reports

- 6. **DEPARTMENT DIRECTOR UPDATES**

Management Team

- 7. **CITY MANAGER REPORT & DISCUSSION ITEM**

Erin Reynolds
 City Manager

- 8. **CITY COUNCIL REPORTS & DISCUSSION ITEMS**

City Council

COUNCIL CALENDAR		
<i>All meetings are held in person with a virtual option unless otherwise indicated</i>		
Date	Time	Description
May 18, 2023	8:30 a.m.	City Council Work Session
June 5, 2023	5:30 p.m.	City Council Meeting
June 8, 2023	8:30 a.m.	City Council Work Session
June 19, 2023	5:30 p.m.	City Council Meeting

UPDATED PUBLIC MEETINGS PROCEDURES

The May 15, 2023 City Council meeting will be held in person, with the option to view / listen to the meeting virtually through the GotoWebinar platform.

Expressing Views to the City Council: Citizens wishing to express their views to the City Council may do so in both written and verbal formats.

1. **Written Testimony:** Citizens wishing to express their views to the City Council are encouraged to submit written testimony in one of the following ways:
 - a. Submit written comments via email to City Recorder at cityrecorder@ci.florence.or.us;
 - b. Mail written comments to Florence City Hall, Attn: City Council, 250 Hwy 101, Florence, OR 97439
 - c. Drop off written comments at Florence City Hall (250 Hwy 101) during regular office hours (Monday through Friday 8 a.m. – Noon and 1:00 p.m. – 4 p.m.) or at the City of Florence drop box located at Florence City Hall to the right of the main entrance.

**** Note:** Written comments received at least 2 hours prior to the meeting (May 15, 2023 at 3:30 p.m.) will be distributed to the City Council, posted to the City of Florence website, and made part of the record.

2. Verbal Testimony: Citizens wishing to express their views to the City Council may participate in the meeting at Florence City Hall or via GoToWebinar. To do so, please complete a speaker's card online at www.ci.florence.or.us/council/request-address-city-council-speakers-card at least 1 hour prior to the meeting (May 15, 2023 at 4:30 p.m.). City staff will then contact the speaker to let them know the process to participate in the meeting.
 - a. Public Comments on items not on the agenda: General public comments (on items not on the City Council agenda) will be allowed at each City Council meeting during the public comment agenda item. Comments will be limited to three (3) minutes per person, with a maximum of 15 minutes for all items. In practicality, this means no more than five individuals will be allowed to comment verbally. There is no limit on written public comments.
 - b. Public Hearing Testimony: Testimony on public hearing items will be allowed when a public hearing is held. Verbal comments will be allowed on public hearing items after staff has given their report and have allowed time for initial Council questions. In general (with some exceptions for Land Use hearings), comments are limited to five minutes per person with no limit on the number of speakers.
 - c. Public Comments on Action Items: Public Comments will be allowed on each action item on the City Council agenda. Verbal comments will be allowed on action items after staff has given their report and have allowed time for initial Council questions. Comments will be limited to three (3) minutes per person, with a maximum of 15 minutes for all comments on each action item. In practicality, this means no more than five (5) individuals will be allowed to comment verbally. There is no limit on written public comments.

For more information on the City of Florence's Public Meeting Policies, visit the City of Florence website at <https://www.ci.florence.or.us/council/rules-procedure>.

PROCLAMATION

Office of the Mayor, City of Florence



SAFE BOATING WEEK MAY 20-26, 2023

WHEREAS, The City of Florence is located in the heart of the Oregon Dunes National Recreation Area with over 12 freshwater lakes, 1 major river and the Pacific Ocean only miles from town bringing citizens and visitors to enjoy recreational boating; and

WHEREAS, On average, 650 people die each year in boating related accidents in the U.S., with the vast majority of those accidents caused by human error and poor judgment and not by the boat, equipment, or environmental factors. Over 84% of drowning victims were not wearing a life jacket; and

WHEREAS, A significant number of boaters who lose their lives by drowning each year would be alive today had they worn their life jackets; and

WHEREAS, The mission of United States Coast Guard Auxiliary is to promote and improve recreational boating safety by teaching boating safety courses and conducting vessel safety checks;

WHEREAS, While recreational water activities are a fun way to spend quality time with friends and family, it is also one where hundreds of lives are lost each year in water accidents. Don't leave your life or the lives of others to chance; commit to wearing a life jacket whenever engaged in a water or boating activity.

NOW, THEREFORE, I, Rob Ward, Mayor of the City of Florence, do hereby support the goals of the United States Coast Guard and the North American Safe Boating Campaign, and proclaim the week of **May 20-26, 2023** as "**National Safe Boating Week**" and the start of the year-round effort to promote safe boating and encourage all of Florence's residents to dedicate themselves to learning about and practicing safe boating, including wearing life jackets.

Rob Ward, Mayor



PROCLAMATION

Office of the Mayor, City of Florence



NATIONAL PUBLIC WORKS WEEK PROCLAMATION MAY 21-27, 2023

“Connecting the World”

WHEREAS, public works professionals focus on infrastructure, facilities, emergency management, and services that are of vital importance to sustainable and resilient communities and the public health, high quality of life, and well-being of the people of Florence; and,

WHEREAS, these infrastructures, facilities, and services could not be provided without the dedicated efforts of public works professionals, who are federally mandated first responders, and the engineers, managers, and employees at all levels of government and the private sector, who are responsible for rebuilding, improving, and protecting our nation’s transportation, water supply, water treatment and solid waste systems, public buildings, parks and other structures and facilities essential for our citizens; and,

WHEREAS, it is in the public interest for the citizens, civic leaders, and children in the City of Florence to gain knowledge and maintain ongoing interest and understanding of the importance of public works first responders and public works programs in their respective communities; and,

WHEREAS, the year 2023 marks the 63rd annual National Public Works Week sponsored by the American Public Works Association,

NOW, THEREFORE, BE IT RESOLVED, that I Mayor Rob Ward, do hereby designate the week May 21–27, 2023, as National Public Works Week; I urge all citizens to pay tribute to our public works professionals, engineers, managers and employees and to recognize the substantial contributions they make to protecting our health, safety, and quality of life.

Rob Ward, Mayor



PROCLAMATION

Office of the Mayor, City of Florence



Drinking Water Week 2023

May 7-13, 2023

National Drinking Water Week

May 7-13, 2023

WHEREAS, water is our most valuable natural resource; and

WHEREAS, drinking water serves a vital role in daily life, serving an essential purpose to health, hydration and hygiene needs for the quality of life our citizens enjoy; and

WHEREAS, tap water delivers public health protection, fire protection, support for our economy and the quality of life we enjoy; and

WHEREAS, the hard work performed by the entire water sector, designing capital projects, operators ensuring the safety and quality of drinking water or a member of a pipe crew maintaining the infrastructure communities rely on to transport high quality drinking water from its source to consumers' taps; and

WHEREAS, the national health emergency has shone a light on the importance of drinking water for health, hydration and hygiene needs; and

WHEREAS, we are all stewards of the water infrastructure upon which current and future generations depend; and

WHEREAS, the citizens of our city are called upon to help protect our source waters from pollution, practice water conservation and get involved with their water by familiarizing themselves with it;

NOW, THEREFORE, be it resolved that by virtue of the authority vested in me as Mayor of our City, I do hereby proclaim May 7-13, 2023, as Drinking Water Week.

Rob Ward, Mayor



PROCLAMATION

Office of the Mayor, City of Florence



NATIONAL POLICE WEEK MAY 9-20, 2023

WHEREAS, there are more than 800,000 law enforcement officers serving in communities across the United States, including the dedicated members of the Florence Police Department;

WHEREAS, since the first recorded death in 1786, there are currently 23,785 law enforcement officers in the United States have made the ultimate sacrifice and been killed in the line of duty;

WHEREAS, the names of these dedicated public servants are engraved on the walls of the National Law Enforcement Officers Memorial in Washington, DC;

WHEREAS, 556 new names of fallen heroes are being added to the National Law Enforcement Officers Memorial this spring, including 224 officers killed in 2022 and 332 officers killed in previous years;

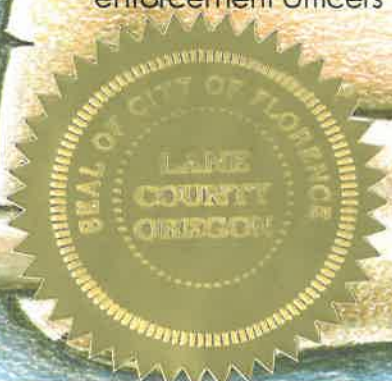
WHEREAS, the service and sacrifice of all officers killed in the line of duty will be honored during the National Law Enforcement Officers Memorial Fund's 35th Candlelight Vigil, on the evening of May 13, 2023;

WHEREAS, the Candlelight Vigil is part of National Police Week, which will be observed this year May 9-20;

WHEREAS, May 15 is designated as Peace Officers Memorial Day, in honor of all fallen officers and their families and U.S. flags should be flown at half-staff;

NOW, THEREFORE, BE IT RESOLVED that I, Rob Ward, Mayor of the City of Florence, that the City of Florence will observe May 9-20, 2023, as National Police Week and publicly salutes the service of law enforcement officers in our community and in communities across the nation.

Rob Ward, Mayor



2023 Board and Committee Appointments

Office of the Mayor, City of Florence

I, Rob Ward, Mayor of the City of Florence, on this day, May 15, 2023, do hereby appoint the following people to the Florence Urban Renewal Agency, and the City of Florence's Public Arts Committee, Environmental Management Advisory Committee, and Transportation Committee per Florence City Code Title 2, Chapter 1 with varying term lengths and expiration dates on May 31st of the year shown below, all with terms beginning effective June 1, 2023.

Florence Urban Renewal Agency

- Susy Lacer- May 2027

Public Arts Committee

- Christine Ory- May 2027
- Marney Reed- May 2026
- Dianna Allison- May 2025
- Alan Huck- 2024

Environmental Management Advisory Committee

- Anika Miller- May 2027
- Erick Oshel- May 2027
- Ivy Medow- May 2026
- Susan Fenton- May 2024

Transportation Committee

- Chris Handley- May 2027

AGENDA ITEM SUMMARY
FLORENCE CITY COUNCIL

ITEM NO: 1
Meeting Date: May 15, 2023
Department: Mayor & Council

ITEM TITLE: Public Comments – *Items Not on the Agenda*

DISCUSSION/ISSUE:

This is an opportunity for members of the audience to bring to the Council's attention any item not otherwise listed on the Agenda. *Please see end of the agenda for methods to provide comments on items not on the City Council agenda.*

AGENDA ITEM SUMMARY
FLORENCE CITY COUNCIL

ITEM NO: 2
Meeting Date: May 15, 2023
Department: Public Works

ITEM TITLE: Extension of System Development Charge Exemption and Deferral Process

DISCUSSION/ISSUE:

Since July 2018 the City has provided temporary partial exemptions of System Development Charges for homes based on the square footage of the dwelling. Ordinance No. 9, Series 2018 was the first enabling ordinance which contained a sunset date of June 30, 2019. City Council subsequently approved Ordinance No. 6, Series 2019 which extended the exemption until June 30, 2020; Ordinance No. 6, Series 2020 which extended the exemption to June 30, 2021; Ordinance No. 10, Series 2021 which extended the exemption to June 30, 2022; and Ordinance No. 5, Series 2022 which extends the exemption until June 30, 2023. City Council has expressed a desire to continue the partial exemptions for another year.

The proposed ordinance extends and provides a process to allow for partial exemptions for SDC's for homes based on square footage. These include:

Square Footage Classification	Amount of Partial Exemption
Less than 1,000 sq. ft.	60% exemption
1,000-1,199 sq. ft.	50% exemption
1,200-1,399 sq. ft.	40% exemption
1,400-1,599 sq. ft.	30% exemption
1,600-1,799 sq. ft.	20% exemption
Accessory Dwelling Units	100% exemption

In addition, the enabling Ordinance (Ordinance No 9, Series 2018) and subsequent Ordinance's (Ordinance No. 6, Series 2019, Ordinance No. 6, Series 2020, Ordinance No. 10, Series 2021, and Ordinance No. 5, Series 2022) contained a provision to defer the collection of System Development Charges. The deferment provision also has a sunset date of June 30, 2023. Both the Exemption and Deferral options are adopted by ordinance and a part of the [Florence City Code \(FCC\) Title 9, Chapter 1, Sections 4 and 5](#).

With high demand and limited supply for housing within the City has led to an increase in the cost of housing for both owner-occupied and rental units. Both of the SDC exemption and SDC deferral programs are an effort to help promote affordable housing by providing incentives to developers and builders in order to provide additional affordable housing. In light of the current situation (both nationally and locally) most new housing being developed is affordable only to those with above-median income and these temporary stop-gap measures should continue for another year.

Over the next eight months, staff working with a consultant, will bring forward a SDC study that includes potential long-term initiatives that are fair, equitable and provides a means to support capacity increasing capital investment in our water, wastewater, stormwater and transportation system while at the same time help alleviate the long-term housing needs of the community. This work will also examine the potential of a parks SDC. A park SDC would only provide funding for new parks and expansion of park facilities. It would not, by State regulation, be used for operations and maintenance of parks or for replacement of existing structures.

The SDC study will allow us to better anticipate the long-term financial impacts of the existing temporary exemption program to our capital improvement projects for water, wastewater, stormwater and transportation.

FISCAL IMPACT:

During the first year of the exemption and deferral opportunity, we saw six (6) ADU's built; two (2) additional homes less than 1,000 square feet completed over the base year; five (5) additional homes between 1,400-1,599 square feet completed; one (1) additional home between 1,600-1,799 square feet was completed; and a decrease of four (4) homes that were greater than 1,800 square feet.

During the second year of the program (July 2019 – June 2020) there was only one (1) ADU permitted (property applied for a building permit) but we saw a large increase in the number of dwelling units constructed in the 1,200-1,399 square foot range. Eight (8) of the ten (10) dwellings in this category are the townhomes constructed on 32nd Street for the development known as Oak Street Commons.

During the third year (July 2020 - June 2021) there was one (1) ADU permitted and we saw four (4) homes permitted less than 1,000 square feet (an increase of four over the prior year); five (5) homes constructed in the 1,000-1,199 square foot range; sixteen (16) homes in the 1,200-1,399 square foot range (an increase of six over the prior year); two (2) in the 1,400-1,599 square foot range; and eleven (11) in the 1,600-1,700 square foot range (an increase of six from the prior year).

For the fourth year (July 2021 – February 2022) of the program we have only had one (1) ADU built; one (1) permit applied for a home in the 1,400 - 1,599 square foot range and one (1) permit applied for a home in the 1,600 – 1,799 square foot range. During this time frame we have had sixteen (16) building permits issued for homes 1,800 square feet and larger.

Below is a table showing the number of housing permits that have been applied for from 2017-18 to 2021-22. Building permit activity in 2017-18 (July 2017 – June 2018) is the base year, prior to the first time that Council approved the SDC exemption and deferral program.

Single-Family Residential Square Foot Classification							
Minimum square feet	Maximum square feet	House Permits Base Year 2017-18	House Permits 2018-19	House Permits 2019-20	House Permits 2020-21	House Permits 2021-22	House Permits 2022-23*
ADU's		0	6	1	1	2	0
0	999	1	3	3	4	1	0
1000	1,199	1	1	2	5	2	1
1200	1,399	1	1	17	16	1	5
1400	1,599	6	11	4	2	4	6
1600	1,799	12	13	5	11	2	1
Homes greater than 1,800 Square Feet		12	8	15	16	27	3
Total Dwellings Constructed		33	43	47	55	39	16

*Permits through April 20, 2023

As of April 20, 2023, the City provided a total of \$56,785.86 in exemptions during FY2022-23. This compares to \$45,428.69 in exemptions during FY2021-22; \$177,929.03 in exemptions during FY2020-21; \$148,905.14 provided in 2019-20; and \$179,989.38 in 2018-19. Since the beginning of the program, we have provided a total of \$609,038.10 in exemptions.

To illustrate what \$100,000 represents for each of the utilities or transportation system here is an example of what \$100,000 will pay for in capacity increasing projects:

- Water – 416 lineal feet of 12-inch water main or 10% of a new groundwater well
- Wastewater – 330 lineal feet of 12-inch sewer main or 20% of a new sewer pump station
- Stormwater – 225 lineal feet of 30-inch stormwater pipe
- Streets – 1,250 lineal feet of multi-use path or 12.5% of the signal at Munsel Lake Rd and Hwy 101.

As Council is aware, SDC's are one way of paying for necessary capacity increasing projects related to growth. If SDC's are not available and a capacity increasing project cannot be postponed or delayed, funding may need to come from existing customers.

RELEVANCE TO ADOPTED CITY WORK PLAN:

- Livability and Quality of Life – being responsive to our community's needs in providing incentives to construct affordable and quality homes. Livability is important when businesses and new residents decide to locate or relocate to the area.
- Economic Development – promoting housing stock that is affordable for a segment of our community.
- Communication & Trust – strengthening citizen trust by providing opportunities for developers to incentivize the construction of smaller and more affordable homes.

ALTERNATIVES:

1. Approve Ordinance No. 5, Series 2023 as proposed
2. Amend Ordinance No. 5, Series 2023 and approve as amended
3. Request additional information and bring back a new or revised ordinance to the June 5, 2023 Council Meeting for action
4. Do not approve Ordinance No. 5, Series 2023

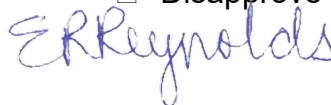
RECOMMENDATION:

Staff recommends that the City Council approve Ordinance No. 5, Series 2023 as proposed.

AIS PREPARED BY: Mike Miller, Public Works Director

CITY MANAGER'S RECOMMENDATION: Approve Disapprove Other

Comments:



ITEM'S ATTACHED: Attachment 1- Ordinance No. 5, Series 2023

For Reference:

Florence City Code (FCC) Title 9, Chapter 1, Sections 4 and 5

https://www.ci.florence.or.us/sites/default/files/fileattachments/mayor_and_council/page/924/chapter_1_-_utilities_system_englargement.pdf

**CITY OF FLORENCE
ORDINANCE NO. 5, SERIES 2023**

AN ORDINANCE AMENDING CITY OF FLORENCE CITY CODE TITLE 9, CHAPTER 1 RELATED TO SYSTEM DEVELOPMENT CHARGES TO CREATE A PROCESS FOR WAIVING AND DEFERRING THE COLLECTION OF CERTAIN SYSTEM DEVELOPMENT CHARGES TO ENCOURAGE DEVELOPMENT OF AFFORDABLE HOUSING.

RECITALS:

1. The high demand and limited supply for housing in Florence has led to an increase in housing costs. The combination of high housing costs and limited supply is impacting residents' and prospective residents' ability to find suitable housing.
2. The cost to develop housing includes not only the cost of land and construction, but also the cost of associated permits and fees, including System Development Charges (SDCs). Development of affordable housing is also impacted by multiple other factors beyond the City's authority.
3. The lack of affordable housing is also impacting our community's businesses by limiting the supply of available workers that are able to call our community home.
4. This lack of affordable housing is holding back our community's economic growth and limiting the potential of our local businesses.
5. The City wishes to continue to provide temporary incentives for homebuilders to construct affordable housing within our community.
6. The City wishes to continue to institute partial waivers for system development charges on a temporary basis.
7. The City's system development charges are established by City Council Resolution. The City will continue to apply the exemptions to the existing fees to each Single-Family Dwelling Unit eligible for the exemption as outlined in FCC Section 9-1-5.
8. The City wishes to continue the SDC deferral program, allowing owners to defer the payment of SDCs under certain circumstances.

Based on these findings,

THE CITY OF FLORENCE ORDAINS AS FOLLOWS:

1. The Florence City Code Sections 9-1-4 subsection C, and 9-1-5 subsection D and E are hereby extended another year as follows:

- a. FCC Sections 9-1-4-C and 9-1-5-D and E shall lapse, and be of no further effect after June 30, 2024 without need of any action by the City Council.
 - b. Effective July 1, 2024 FCC 9-1-4-C and 9-1-5-D and E shall be removed from the City Code by administrative action of the City Recorder.
2. This ordinance shall become effective on July 1, 2023.
 3. The City Recorder is authorized to administratively correct any reference errors contained herein or in other provisions of the Florence City Code to the provisions added, amended, or repealed herein.

ADOPTION:

First Reading on the 15th day of May, 2023.

Second Reading on the 15th day of May, 2023.

This Ordinance is passed and adopted on the 15th day of May, 2023.

AYES Councilors
NAYS
ABSTAIN
ABSENT

Rob Ward, Mayor

Attest:

Lindsey White, City Recorder

AGENDA ITEM SUMMARY
FLORENCE CITY COUNCIL

ITEM NO: 3
Meeting Date: May 15, 2023
Department: Community Dev.

ITEM TITLE: Solid Waste Rate Amendments, Resolution 13, Series 2023

DISCUSSION/ISSUE:

Background & Process: The City Council establishes rates for solid waste and recycling services as outlined in [Title 9, Chapter 4](#) of the Florence City Code (FCC). The code performs rate reviews as follows: base year review followed by two interim year reviews. [Resolution 15, Series 2021](#), approved by the City Council May 17, 2021, updated the solid waste rate schedule after completing a “Base Year” review whereby the financial records of the haulers were reviewed and a solid waste rate study was performed by an independent consultant, Bell and Associates.

Rates were adjusted in July 2021 and the Council approved resolution stated that rates would increase annually on July 1st (of interim years) by 80.6% of the Consumer Price Index published by the Bureau of Labor, using the Consumer Price Index (CPI) category of CPI-W U.S. City Average. The changes would be made by resolution. The 80.6% figure is used because it was the average percentage of hauler expenses affected by CPI (fuel, wages, utilities...)

There are two considerations discussed within this AIS: increasing rates by consumer price index and passing through Lane County’s tipping fee increase.

1. **Consumer Price Index:** On [May 16, 2022](#), the first of two interim year reviews, in accordance with the 2021 resolution, Council updated the solid waste rate schedule by CPI. Due to the rising cost of inflation and volatility in the economy they used a non-typical annual average set of months to calculate the CPI-W % change, choosing February rather than the traditional calendar year method. This was a resulting lesser amount than the haulers requested. This year 2023 is the second of two interim years.
2. **Lane County Tipping Fee:** Garbage haulers serving Florence area residents and businesses use the Florence Transfer Site to dispose of on-route collected waste. The County offers this opportunity to tip at a Transfer Site only to Florence area haulers. All other garbage service loads must be driven to Glenwood’s Short Mountain Landfill south of Eugene and east of I-5. In accordance with FCC 9-4-5-2-C-7, the City Council, by resolution, adjusts the solid waste rates affected by the county’s tipping fee. “Rate adjustment requests solely to pass through costs associated with increases to the county’s solid waste disposal / tipping fees shall be by resolution and amendment to the fee schedule and is not subject to a full rate review and hearings processes.” The tipping fee increase is therefore passed through and presented here in accordance with the code to do so by resolution.

Analysis:

1. **Consumer Price Index (CPI):** Historically the city has used January through December (e.g., January 2022 through December 2022) to calculate the 12-month % change in the CPI-W. The resolution does not specify the range or number of months to use. County Transfer and Recycling has requested the same CPI increase used by the City for changing its rates, 5.8% annual change as of February 2023, be used due to the continued volatile market conditions. The amount of change after calculating the 80.6% applicable amount is 4.7% (4.67%). CTR purchased CCD in 2022 leaving just the one hauler presently.
2. **Lane County Tipping Fee:** In 2022 Lane County Public Works increased the tipping fee by 3.4%. April 13, 2023 Lane County Public Works issued a notice to the haulers that they were increasing their tipping fees at the Florence Transfer Site 7% from \$88.93 per ton to \$95.16 (Attachment 3) effective July 1, 2023. Florence garbage service customers would see the % increase applying only to the portion of the garbage rate affected by the tipping fee and then proportional to the weight of trash the container holds and frequency of pick-up (monthly, weekly, every-other-week). So, the amount of increase due to Lane County's increase will vary by customer depending on service type.

Methodology & Proposal: Attachment 3 includes the calculations of proposed fee increases as stated above (4.7% CPI & 7% Tip) on the fees enacted on July 1, 2022 (Yellow Column "2023"). The percent increases are calculated on the amounts remaining after subtracting the recycle surcharges from the existing rates. The tipping fee increase and CPI increase are calculated independently of one another and then added to the existing rate after which the recycle surcharge is added back in, resulting in the 2024 rate to be effective July 1, 2023 (blue column).

FISCAL IMPACT:

The fiscal impact to the City in increasing the solid waste rate fees is the same as other Florence businesses.

RELEVANCE TO ADOPTED COUNCIL GOALS:

Goal 2, Livability & Quality of Life, Greater Community.

ALTERNATIVES:

1. Approve Resolution 13, Series 2023.
2. Amend the proposed resolution.
3. Continue the discussion to a date certain in order to obtain additional information.
4. Do not make any amendments to the rate schedule.

STAFF

RECOMMENDATION:

Approve Resolution 13, 2023:

- Increasing can, cart, bin and roll-off rates 4.7%, 80.6% of 5.8% CPI Index February 2023.

- Increase rates proportionally by Lane County's Tipping Fee of 7%

AIS PREPARED BY: Wendy FarleyCampbell, Community Development Director

CITY MANAGER'S RECOMMENDATION: Approve Disapprove Other
Comments: *ER Reynolds*

ITEM'S ATTACHED: Attachment 1 – Resolution 13, Series 2023
Exhibit A: Schedule 1, 2023 (to be revised once rates are set)
Attachment 2 – Lane County Tipping Fee Notice
Attachment 3 – Solid Waste Rate Calculation Table

Other materials:

[May 16, 2023 City Council meeting video \(55 minute mark\)](#)
<https://vimeo.com/710863517>

RESOLUTION NO. 13, SERIES 2023

A RESOLUTION GOVERNING RATES FOR SOLID WASTE SERVICES AND REPEALING RESOLUTION NO. 18, SERIES 2022

RECITALS:

1. Florence City Code Title 9, Chapter 4 notes the process for updates to the solid waste licensing fees.
2. The City Council had a meeting on May 15, 2023 to review the proposed solid waste rate amendments.

Based on these findings,

THE CITY COUNCIL OF THE CITY OF FLORENCE RESOLVES AS FOLLOWS:

1. To amend the solid waste licensee fees and solid waste collection service fees for residential and commercial customers as follows:

Section 1.

- A.** The following fees are hereby established for applicants and licenses for solid waste services:

Nonrefundable application fee	\$350.00
Nonrefundable reapplication fee	\$80.00

Provided reapplication was made within one month of expiration date of the original application and the cause requiring reapplication was no fault of the applicant.

The license fee shall be calculated as follows:

Five percent of the gross receipts (excluding Lane County disposal fees collected for drop box service) collected each year by the licensee from its operations in the provision of solid waste collection and management services.

- B.** The license fee shall be paid quarterly, within thirty days of the end of each quarter; (quarters are July 1 - September 30, October 1 - December 31, January 1 - March 31, and April 1 - June 30). Licensee shall provide support for the calculation of the license fee amount due from a qualified consultant within thirty days of request by the City. If the quarterly payment is not paid within 30 days of the due date, license revocation proceedings (re: FCC 9-4-7-1) will be initiated by the City Manager. Such proceedings may be discontinued only when the licensee pays the unpaid amount.

- C. The City may inspect the financial records of a licensee or the licensee's agents or assigns at all reasonable times for any purpose relevant to the performance or enforcement of the licensee. The City may require an audit of a licensee's financial records to determine compliance with the payment of the licensee fee pursuant to this section, or if there is a public need therefor.

Section 2.

- A. Rates are listed in attached *Schedule 1, 2023 to FCC 9-4 Solid Waste Management*. Changes include:
- Can, Cart, Bin and Roll-off rates increase by 4.7% after subtracting the recycling surcharges.
 - Lane County Tipping Fee of 7% is calculated proportionately by type of service and added to the rates after subtracting the recycle surcharges. These new rates will take effect July 1, 2023 in accordance with Florence City Code Title 9 Chapter 4 Section 5-1-A.
- B. The rates adopted under this resolution are designed to permit the licensee to ultimately collect the cost of service + 10%. After review of the financials during a base year review the rates will not increase if the returns fall within the range of 2% above or below 10% and may decrease if they exceed 12%. During interim years after reviewing financials if profit margin exceeds 12% the rates may decrease.

Section 3.

After July 2023 rates shall be increased annually on July 1st by 80.6% of the Consumer Price Index published by the Bureau of Labor. The following Consumer Price Index categories shall be used: CPI-W U.S. City Average. The changes shall be made by resolution and are not subject to public hearing.

Section 4.

All contractual arrangements for solid waste services within city limits must be submitted by the hauler to the city for its review of compliance with city code and resolutions. The contracts shall include the number of dwellings and/or businesses served, types and frequency of service, and cost of service. The city's review must be completed within 30 days of receipt.

Section 5.

The recycling surcharge is temporary and to be reviewed again in during the next base year review or with a hauler submitted request for rate review in accordance with Title 9 Chapter 4 with any changes effective 30 days from the date of review and approval.

2. This Resolution shall become effective on July 1, 2023.

ADOPTION:

This Resolution is passed and adopted on the 15th day of May, 2023.

Rob Ward, Mayor

ATTEST:

Lindsey White, City Recorder

Exhibit A

Schedule 1 to FCC Solid Waste Management

City of Florence--Solid Waste Collection Rates—adopted May 16, 2022

Effective July 1, 2022

Incorporates a 4.7% increase to the 2021 rate after excluding the recycling surcharge

I. CONTAINER/CAN BASE RATE—RESIDENTIAL

A. Basic Residential Curbside Service-Voluntary Yard Debris:

The rates in this section include collection charges for garbage and recycling. **Voluntary yard debris collection, when available, is negotiated by the hauler.** These rates are for curbside service only. The customer places the container(s) at the curbside for collection and the customer retrieves the container after collection.

Basic Residential Curbside				
RATE PER MONTH				
Container Size	Monthly ¹	Every Other Week	Weekly	Each Additional Container ⁵
21 Gallon or less ²	14.00	18.20	24.85	24.85
30-32 Gallon ³	15.40	19.85	25.85	25.85
32-35 Gallon ⁴	n/a	22.70	30.15	30.15
48 Gallon	n/a	25.15	33.85	33.85
60-65 Gallon	n/a	26.75	36.80	36.80
90-95 Gallon	n/a	33.40	47.50	47.50
¹ Only available for non-putrescible (non-food) solid waste				
² Rate applies to capacity of 21 gallons or less in a customer provided container				
³ Rate applies to a capacity of 30-32 gallons in a customer provided container				
⁴ Rate applies to a capacity of 32-35 gallons in a hauler provided container				
⁵ Rate applies to every container over basic subscription, except where indicated below. The largest container shall be the primary rate, smaller containers are assessed the additional container rate.				

ADDITIONAL SERVICES

Occasional extra bag..... \$3.50/bag

Occasional extra container..... \$6.10/container

Pack Out Service (up to 30 feet from curbside- haulers may provide a disability discount for service)\$3.10/month/container

Recyclable yard debris service, when available, is negotiated by the hauler.

B. Inside a Mobile Home Park, Condominium or Apartment Complex (Multi-Residential-Single Bill-Single Stop—Monthly:

The rates in this section include collection charges for solid waste and recycling. These rates apply when the mobile home park, condominium or apartment complex management is billed for solid waste removal within the mobile home park, condominium or apartment complex on a single bill and there is one stop for all cans or carts or for larger complexes for each trash enclosure storage area (up to three). Basic residential collection rates shall apply when residents of such complexes are billed individually. Service of any type more frequently than once a week shall be chargeable at the monthly rate multiplied by the number of times that service is provided during the week. **Any level of service within Schedule 1 not outlined on Table 1B table is available to Multi-Resident-Single Stop customers at 65% of the listed cost, excepting Table 1C. First container picked up shall be at full rate on source Table.** All users of Tables 1B of Schedule 1 shall use an occupancy calculated on the average tabulated occupancy for the previous year (July 1-June 30th), being no less than 80% and no more than 100%.

R e s i d e n t i a l	
Multi-Resident—Single Bill—Single Stop	
RATE PER MONTH	
Container Size	Weekly
32-35 Gallon ¹	21.15
48 Gallon	25.60
60-65 Gallon	28.35
90-95 Gallon	32.30
¹ Rate Applies to a capacity of 32-35 gallons in a hauler provided container	

ADDITIONAL SERVICES:

Occasional extra bag..... \$3.50/bag

Occasional extra container..... \$6.10/container

Recyclable yard debris service, when available, is negotiated by the hauler.

C. Inside a Gated or non-gated Community with Single-Family Dwellings (Multi-Residential—Single Bill—Multiple Stops)—Monthly;

The rates in this section include collection charges for solid waste and recycling. These rates apply when the gated or non-gated single-family dwelling community is billed for solid waste removal within the gated or non-gated single-family dwelling community on a single bill and there are multiple curbside stops for cans and/or carts. The customer places the container at the curbside for collection and the customer retrieves the container after collection. Basic residential collection rates shall apply when residents of such complexes are billed individually. Service of any type more frequently than once a week shall be chargeable at the monthly rate multiplied by the number of times that service is provided during the week. There is no monthly collection rate available. Any level of service within Schedule 1 not outlined on Table 1C table is available to Multi-Resident-Multiple Stop customers at 86% of the listed cost, excepting Table 1B. First container picked up shall be at full rate on source Table. All users of Tables 1C of Schedule 1 shall use an occupancy calculated on the average tabulated occupancy for the previous year (July 1-June 30th), being no less than 80% and no more than 100%. First container picked up shall be at full rate on source Table.

Residential Multi-Resident—Single Bill—Multiple Stops	
RATE PER MONTH	
Container Size	Weekly
30-32 Gallon ¹	24.15
32-35 Gallon ²	26.35
48 Gallon	28.15
60-65 Gallon	31.00
90-95 Gallon	41.20
¹ Rate applies to a capacity of 30-32 gallons in a customer provided container	
² Rate applies to a capacity of 32-35 gallons in a hauler provided container	

ADDITIONAL SERVICES:

Occasional extra bag..... \$3.50/bag

Occasional extra container..... \$6.10/container

Recyclable yard debris service, when available, is negotiated by the hauler.

II. COMMERCIAL RATES

A. Roll Cart Rates—Commercial:

The rates in this section include collection charges for garbage and recycling. These rates are for curbside service only. The customer places the cart at the curbside for collection and the customer retrieves the cart after collection. Recyclable yard debris service, when available, is negotiated by the hauler.

Roll Cart Rates—Commercial			
RATE PER MONTH			
Container Size	Weekly¹	Every Other Week	Each Additional Cart²
32-35 Gallon	30.15	22.70	30.15
48 Gallon	33.85	25.15	33.85
60-65 Gallon	36.80	26.75	36.80
90-95 Gallon	47.50	33.40	47.50

¹ Rates are for weekly pick-up. More than weekly pick-ups of an additional container uses "2 X Weekly" rate as indicated.

² Rates apply to every cart over basic weekly subscription. The largest cart shall be the primary rate, smaller carts are assessed the additional cart rate.

B. Container Rates—Commercial Bins & Rear and Front Load Compactor:

The rates in this section include collection charges for garbage and recycling. Compactor rates are 2.5 times the rates below. **Recyclable yard debris service, when available, is negotiated by the hauler.**

Container Rates — Commercial									
RATE PER MONTH									
Bin Size¹ (cu yds.)	Weekly	2 x Week	3 x Week	4 x Week	5x Week	6x Week	EOW	Monthly	Will Call
1	128.05	252.50	378.80	504.95	631.20	757.45	84.00	50.05	49.20
1.5	171.25	340.60	510.95	681.25	851.60	1,021.85	116.55	68.65	65.55
2	215.15	435.65	653.70	871.45	1,089.35	1,307.15	142.05	86.65	84.60
3	309.95	617.20	925.75	1,234.30	1,542.90	1,851.50	201.05	123.50	119.70
4	406.90	686.30	1,202.90	1,603.90	2,004.80	2,405.80	261.00	160.00	155.35
6	558.55	1,071.55	1,659.40	2,212.55	2,765.70	3,318.80	359.30	219.95	213.80
8	605.60	1,211.15	1,816.70	2,422.35	3,027.90	3,633.45	391.25	238.90	232.20

¹ If equipment is not available at the time service is requested then the combined yardage is used to determine bin size rate: (ex: no 6 yd. available then two 3 yds. = 6 yd. rate)

C. Roll-Off and Drop Box Rates:

The rates in this section include collection charges for garbage and recycling for both commercial and residential customers. These rates do not include yard debris service. **Recyclable yard debris service, when available, is negotiated by the hauler.**

Roll Off and Drop Box Base Rates	
RATE PER WEEK	
1 Week of Service	
Service Level¹	
9-10 yard	158.30
11-30 yard	158.30
31-40 yard	163.60
Relocation/Delivery	76.90
Disposal Fee²	County's Rate
Box Rental³	
9-20 yards	10.95
21-40 yards	15.30
Mileage to Disposal Site	If mileage is greater than 15 miles from box location to disposal site add \$4.40 per mile on disposal leg of haul
¹ Covers the delivery day plus 4 days. Does not include the County's disposal fee, delivery or relocation fee or additional rental days.	
² Actual fee charged by the disposal facility (transfer station, county/private dump)	
³ Per day after 5 th day, excluding Sunday and Holidays	



Lane County Public Works- Waste Management Division

4/13/2023

To: Lane County Commercial Solid Waste Haulers,

Effective July 1, 2023 Lane County's solid waste disposal fees will increase 7% in order to maintain service levels and ensure adequate savings for future landfill cell construction.

The new fee structure increases the base MSW tonnage rate to \$95.16 at the Glenwood and Florence transfer stations, and \$91.31 at Short Mountain Landfill. It also raises all other weight based and volume based rates at transfer stations by 7%.

Please contact me if I can answer any of your questions about this fee adjustment.

Sincerely,

A handwritten signature in black ink, appearing to read "Jeff Orlandini". The signature is fluid and cursive.

Jeff Orlandini, Manager
Waste Management Division
Lane County Public Works
Jeffrey.orlandini@lanecountyor.gov
(541) 682-3761

Attachment 3

City of Florence SW Collection Rates--4.7% CPI & 7% Tip Fee

Residential	2023	CPI Increase	Cart Weight	Monthly Collection Frequency	Tip Fee Increase	Subtotal (CPI & Tip Fee)	License Fee Increase	Recycling Rate	Recycling Rate (Bin)	Subtotal Increase & Lic. Fee	2024 Rate	Increase \$	Increase %
20 Gal. Can monthly	\$ 14.00	\$ 0.66	25.97	1.00	\$ 0.10	\$ 14.76	\$ -	\$ 0.75		\$ 15.51	\$ 15.50	\$ 0.75	5.1%
20 Gal. Can EOW	\$ 18.20	\$ 0.86	18.87	2.00	\$ 0.15	\$ 19.20	\$ -	\$ 0.75		\$ 19.95	\$ 19.95	\$ 1.00	5.5%
20 Gal. Can weekly	\$ 24.85	\$ 1.17	18.87	4.33	\$ 0.31	\$ 26.33	\$ -	\$ 0.75		\$ 27.08	\$ 27.10	\$ 1.50	6.0%
20 Gal Additional	\$ 24.85	\$ 1.17	18.87	4.33	\$ 0.31	\$ 26.33	\$ -	\$ 0.75		\$ 27.08	\$ 27.10	\$ 1.50	6.0%
32 Gal. Can monthly	\$ 15.40	\$ 0.72	30.95	1.00	\$ 0.12	\$ 16.24	\$ -	\$ 0.75		\$ 16.99	\$ 17.00	\$ 0.85	5.5%
32 Gal. Can EOW	\$ 19.85	\$ 0.93	25.97	2.00	\$ 0.20	\$ 20.98	\$ -	\$ 0.75		\$ 21.73	\$ 21.75	\$ 1.15	5.8%
32 Gal. Can weekly	\$ 25.85	\$ 1.21	25.97	4.33	\$ 0.43	\$ 27.50	\$ -	\$ 0.75		\$ 28.25	\$ 28.25	\$ 1.65	6.4%
32 Gal. Can additional	\$ 25.85	\$ 1.21	25.97	4.33	\$ 0.43	\$ 27.50	\$ -	\$ 0.75		\$ 28.25	\$ 28.25	\$ 1.65	6.4%
35 Gal. Cart EOW	\$ 22.70	\$ 1.07	25.97	2.00	\$ 0.20	\$ 23.97	\$ -	\$ 0.75		\$ 24.72	\$ 24.70	\$ 1.25	5.5%
35 Gal. Cart weekly	\$ 30.15	\$ 1.42	25.97	4.33	\$ 0.43	\$ 32.00	\$ -	\$ 0.75		\$ 32.75	\$ 32.75	\$ 1.85	6.1%
35 Gal Additional	\$ 30.15	\$ 1.42	25.97	4.33	\$ 0.43	\$ 32.00	\$ -	\$ 0.75		\$ 32.75	\$ 32.75	\$ 1.85	6.1%
48 Gal. Cart EOW	\$ 25.15	\$ 1.18	34.03	2.00	\$ 0.26	\$ 26.59	\$ -	\$ 0.75		\$ 27.34	\$ 27.35	\$ 1.45	5.8%
48 Gal. Cart weekly	\$ 33.85	\$ 1.59	34.03	4.33	\$ 0.57	\$ 36.01	\$ -	\$ 0.75		\$ 36.76	\$ 36.75	\$ 2.15	6.4%
48 Gal Additional	\$ 33.85	\$ 1.59	34.03	4.33	\$ 0.57	\$ 36.01	\$ -	\$ 0.75		\$ 36.76	\$ 36.75	\$ 2.15	6.4%
60 Gal. Cart EOW	\$ 26.75	\$ 1.26	42.08	2.00	\$ 0.32	\$ 28.33	\$ -	\$ 0.75		\$ 29.08	\$ 29.10	\$ 1.60	6.0%
60 Gal. Cart weekly	\$ 36.80	\$ 1.73	42.08	4.33	\$ 0.70	\$ 39.23	\$ -	\$ 0.75		\$ 39.98	\$ 40.00	\$ 2.45	6.7%
60 Gal Additional	\$ 36.80	\$ 1.73	42.08	4.33	\$ 0.70	\$ 39.23	\$ -	\$ 0.75		\$ 39.98	\$ 40.00	\$ 2.45	6.7%
90 Gal. Cart EOW	\$ 33.40	\$ 1.57	48.76	2.00	\$ 0.38	\$ 35.34	\$ -	\$ 0.75		\$ 36.09	\$ 36.10	\$ 1.95	5.8%
90 Gal. Cart weekly	\$ 47.50	\$ 2.23	48.76	4.33	\$ 0.81	\$ 50.54	\$ -	\$ 0.75		\$ 51.29	\$ 51.30	\$ 3.05	6.4%
90 Gal Additional	\$ 47.50	\$ 2.23	48.76	4.33	\$ 0.81	\$ 50.54	\$ -	\$ 0.75		\$ 51.29	\$ 51.30	\$ 3.05	6.4%
Extra Bag	\$ 3.50	\$ 0.16	6.50	1.00	\$ 0.03	\$ 3.69	\$ -	\$ -		\$ 3.69	\$ 3.70	\$ 0.20	5.7%
Extra Container	\$ 6.10	\$ 0.29	18.87	1.00	\$ 0.07	\$ 6.46	\$ -	\$ -		\$ 6.46	\$ 6.45	\$ 0.35	5.7%
MF SB / SS													
35 Gal. Cart weekly	\$ 21.15	\$ 0.99	25.97	4.33	\$ 0.43	\$ 22.58	\$ -	\$ 0.75		\$ 23.33	\$ 23.35	\$ 1.45	6.9%
48 Gal. Cart weekly	\$ 25.60	\$ 1.20	34.03	4.33	\$ 0.57	\$ 27.37	\$ -	\$ 0.75		\$ 28.12	\$ 28.10	\$ 1.75	6.8%
60 Gal. Cart weekly	\$ 28.35	\$ 1.33	42.08	4.33	\$ 0.70	\$ 30.38	\$ -	\$ 0.75		\$ 31.13	\$ 31.15	\$ 2.05	7.2%
90 Gal. Cart weekly	\$ 32.30	\$ 1.52	48.76	4.33	\$ 0.81	\$ 34.63	\$ -	\$ 0.75		\$ 35.38	\$ 35.40	\$ 2.35	7.3%
MF SB / MS													
32 Gal. Can weekly	\$ 24.15	\$ 1.14	25.97	4.33	\$ 0.43	\$ 25.72	\$ -	\$ 0.75		\$ 26.47	\$ 26.45	\$ 1.55	6.4%
35 Gal. Cart weekly	\$ 26.35	\$ 1.24	25.97	4.33	\$ 0.43	\$ 28.02	\$ -	\$ 0.75		\$ 28.77	\$ 28.75	\$ 1.65	6.3%
48 Gal. Cart weekly	\$ 28.15	\$ 1.32	34.03	4.33	\$ 0.57	\$ 30.04	\$ -	\$ 0.75		\$ 30.79	\$ 30.80	\$ 1.90	6.7%
60 Gal. Cart weekly	\$ 31.00	\$ 1.46	42.08	4.33	\$ 0.70	\$ 33.16	\$ -	\$ 0.75		\$ 33.91	\$ 33.90	\$ 2.15	6.9%
90 Gal. Cart weekly	\$ 41.20	\$ 1.94	48.76	4.33	\$ 0.81	\$ 43.95	\$ -	\$ 0.75		\$ 44.70	\$ 44.70	\$ 2.75	6.7%
Commercial Cart													
35 Gal. Cart EOW	\$ 22.70	\$ 1.07	25.97	2.00	\$ 0.20	\$ 23.97	\$ -	\$ 0.75		\$ 24.72	\$ 24.70	\$ 1.25	5.5%
35 Gal. Cart weekly	\$ 30.15	\$ 1.417	25.970	4.33	\$ 0.43	\$ 32.00	\$ -	\$ 0.75		\$ 32.75	\$ 32.75	\$ 1.85	6.1%
35 Gal Additional	\$ 30.15	\$ 1.42	25.97	4.33	\$ 0.43	\$ 32.00	\$ -	\$ 0.75		\$ 32.75	\$ 32.75	\$ 1.85	6.1%
48 Gal. Cart EOW	\$ 25.15	\$ 1.18	34.03	2.00	\$ 0.26	\$ 26.59	\$ -	\$ 0.75		\$ 27.34	\$ 27.35	\$ 1.45	5.8%
48 Gal. Cart weekly	\$ 33.85	\$ 1.59	34.03	4.33	\$ 0.57	\$ 36.01	\$ -	\$ 0.75		\$ 36.76	\$ 36.75	\$ 2.15	6.4%
48 Gal Additional	\$ 33.85	\$ 1.59	34.03	4.33	\$ 0.57	\$ 36.01	\$ -	\$ 0.75		\$ 36.76	\$ 36.75	\$ 2.15	6.4%
60 Gal. Cart EOW	\$ 26.75	\$ 1.26	42.08	2.00	\$ 0.32	\$ 28.33	\$ -	\$ 0.75		\$ 29.08	\$ 29.10	\$ 1.60	6.0%
60 Gal. Cart weekly	\$ 36.80	\$ 1.73	42.08	4.33	\$ 0.70	\$ 39.23	\$ -	\$ 0.75		\$ 39.98	\$ 40.00	\$ 2.45	6.7%
60 Gal Additional	\$ 36.80	\$ 1.73	42.08	4.33	\$ 0.70	\$ 39.23	\$ -	\$ 0.75		\$ 39.98	\$ 40.00	\$ 2.45	6.7%
90 Gal. Cart EOW	\$ 33.40	\$ 1.57	48.76	2.00	\$ 0.38	\$ 35.34	\$ -	\$ 0.75		\$ 36.09	\$ 36.10	\$ 1.95	5.8%
90 Gal. Cart weekly	\$ 47.50	\$ 2.23	48.76	4.33	\$ 0.81	\$ 50.54	\$ -	\$ 0.75		\$ 51.29	\$ 51.30	\$ 3.05	6.4%
90 Gal Additional	\$ 47.50	\$ 2.23	48.76	4.33	\$ 0.81	\$ 50.54	\$ -	\$ 0.75		\$ 51.29	\$ 51.30	\$ 3.05	6.4%

Commercial Bin	2023	CPI Increase (0%)	Container Wt. per Yd.	Collected Yards	Tip Fee Increase	Subtotal (CPI & Tip Fee)	License Fee Increase	Recycling Rate	Recycling Rate (Bin)	Subtotal Increase & Lic. Fee	2024 Rate	Increase \$	Increase %
1 yard On-call	\$ 49.20	\$ 2.31	120	1.00	\$ 0.46	\$ 51.97	\$ -		\$ 0.65	\$ 52.62	\$ 52.60	\$ 2.75	5.59%
1 yard Monthly	\$ 50.05	\$ 2.35	120	1.00	\$ 0.46	\$ 52.86	\$ -		\$ 0.65	\$ 53.51	\$ 53.50	\$ 2.80	5.59%
1 yard EOW	\$ 84.00	\$ 3.95	120	2.00	\$ 0.92	\$ 88.876	\$ -		\$ 1.30	\$ 90.18	\$ 90.20	\$ 4.90	5.83%
1 yard 1 x per Week	\$ 128.05	\$ 6.02	120	4.33	\$ 2.00	\$ 136.07	\$ -		\$ 2.80	\$ 138.87	\$ 138.85	\$ 8.00	6.25%
1 yard 2 X per Week	\$ 252.50	\$ 11.87	120	8.66	\$ 4.00	\$ 268.36	\$ -		\$ 5.65	\$ 274.01	\$ 274.00	\$ 15.85	6.28%
1 yard 3 X per Week	\$ 378.80	\$ 17.80	120	12.99	\$ 6.00	\$ 402.60	\$ -		\$ 8.45	\$ 411.05	\$ 411.05	\$ 23.80	6.28%
1 yard 4 X per Week	\$ 504.95	\$ 23.73	120	17.32	\$ 7.99	\$ 536.68	\$ -		\$ 11.25	\$ 547.93	\$ 547.95	\$ 31.75	6.29%
1 yard 5 X per Week	\$ 631.20	\$ 29.67	120	21.65	\$ 9.99	\$ 670.86	\$ -		\$ 14.05	\$ 684.91	\$ 684.90	\$ 39.65	6.28%
1 yard 6 X per Week	\$ 757.45	\$ 35.60	120	25.98	\$ 11.99	\$ 805.04	\$ -		\$ 16.90	\$ 821.94	\$ 821.95	\$ 47.60	6.28%
1.5 yard On-call	\$ 65.55	\$ 3.08	120	1.50	\$ 0.69	\$ 69.32	\$ -		\$ 1.00	\$ 70.32	\$ 70.30	\$ 3.75	5.72%
1.5 yard Monthly	\$ 68.65	\$ 3.23	120	1.50	\$ 0.69	\$ 72.57	\$ -		\$ 1.00	\$ 73.57	\$ 73.55	\$ 3.90	5.68%
1.5 yard EOW	\$ 116.55	\$ 5.48	120	3.00	\$ 1.38	\$ 123.41	\$ -		\$ 1.95	\$ 125.36	\$ 125.35	\$ 6.85	5.88%
1.5 yard 1 x per Week	\$ 171.25	\$ 8.05	120	6.50	\$ 3.00	\$ 182.30	\$ -		\$ 4.20	\$ 186.50	\$ 186.50	\$ 11.05	6.45%
1.5 yard 2 X per Week	\$ 340.60	\$ 16.01	120	12.99	\$ 6.00	\$ 362.60	\$ -		\$ 8.45	\$ 371.05	\$ 371.05	\$ 22.00	6.46%
1.5 yard 3 X per Week	\$ 510.95	\$ 24.01	120	19.49	\$ 8.99	\$ 543.96	\$ -		\$ 12.65	\$ 556.61	\$ 556.60	\$ 33.00	6.46%
1.5 yard 4 X per Week	\$ 681.25	\$ 32.02	120	25.98	\$ 11.99	\$ 725.26	\$ -		\$ 16.90	\$ 742.16	\$ 742.15	\$ 44.00	6.46%
1.5 yard 5 X per Week	\$ 851.60	\$ 40.03	120	32.48	\$ 14.99	\$ 906.61	\$ -		\$ 21.10	\$ 927.71	\$ 927.70	\$ 55.00	6.46%
1.5 yard 6 X per Week	\$ 1,021.85	\$ 48.03	120	38.97	\$ 17.99	\$ 1,087.868	\$ -		\$ 25.35	\$ 1,113.22	\$ 1,113.20	\$ 66.00	6.46%
2 yard On-call	\$ 84.60	\$ 3.98	120	2.00	\$ 0.92	\$ 89.50	\$ -		\$ 1.30	\$ 90.80	\$ 90.80	\$ 4.90	5.79%
2 yard Monthly	\$ 86.65	\$ 4.07	120	2.00	\$ 0.92	\$ 91.65	\$ -		\$ 1.30	\$ 92.95	\$ 92.95	\$ 5.00	5.77%
2 yard EOW	\$ 142.05	\$ 6.68	120	4.00	\$ 1.85	\$ 150.57	\$ -		\$ 2.60	\$ 153.17	\$ 153.15	\$ 8.50	5.98%
2 yard 1 x per Week	\$ 215.15	\$ 10.11	120	8.66	\$ 4.00	\$ 229.26	\$ -		\$ 5.65	\$ 234.91	\$ 234.90	\$ 14.10	6.55%
2 yard 2 X per Week	\$ 435.65	\$ 20.48	120	17.32	\$ 7.99	\$ 464.12	\$ -		\$ 11.25	\$ 475.37	\$ 475.35	\$ 28.45	6.53%
2 yard 3 X per Week	\$ 653.70	\$ 30.72	120	25.98	\$ 11.99	\$ 696.41	\$ -		\$ 16.90	\$ 713.31	\$ 713.30	\$ 42.70	6.53%
2 yard 4 X per Week	\$ 871.45	\$ 40.96	120	34.64	\$ 15.99	\$ 928.40	\$ -		\$ 22.50	\$ 950.90	\$ 950.90	\$ 56.95	6.54%
2 yard 5 X per Week	\$ 1,089.35	\$ 51.20	120	43.30	\$ 19.98	\$ 1,160.53	\$ -		\$ 28.15	\$ 1,188.68	\$ 1,188.70	\$ 71.20	6.54%
2 yard 6 X per Week	\$ 1,307.15	\$ 61.44	120	51.96	\$ 23.98	\$ 1,392.568	\$ -		\$ 33.75	\$ 1,426.32	\$ 1,426.30	\$ 85.40	6.53%
3 yard On-call	\$ 119.70	\$ 5.63	120	3.00	\$ 1.38	\$ 126.71	\$ -		\$ 1.95	\$ 128.66	\$ 128.65	\$ 7.00	5.85%
3 yard Monthly	\$ 123.50	\$ 5.80	120	3.00	\$ 1.38	\$ 130.69	\$ -		\$ 1.95	\$ 132.64	\$ 132.65	\$ 7.20	5.83%
3 yard EOW	\$ 201.05	\$ 9.45	120	6.00	\$ 2.77	\$ 213.27	\$ -		\$ 3.90	\$ 217.17	\$ 217.15	\$ 12.20	6.07%
3 yard 1 x per Week	\$ 309.95	\$ 14.57	120	12.99	\$ 6.00	\$ 330.51	\$ -		\$ 8.45	\$ 338.96	\$ 338.95	\$ 20.55	6.63%
3 yard 2 X per Week	\$ 617.20	\$ 29.01	120	25.98	\$ 11.99	\$ 658.20	\$ -		\$ 16.90	\$ 675.10	\$ 675.10	\$ 41.00	6.64%
3 yard 3 X per Week	\$ 925.75	\$ 43.51	120	38.97	\$ 17.99	\$ 987.25	\$ -		\$ 25.35	\$ 1,012.60	\$ 1,012.60	\$ 61.50	6.64%
3 yard 4 X per Week	\$ 1,234.30	\$ 58.01	120	51.96	\$ 23.98	\$ 1,316.294	\$ -		\$ 33.75	\$ 1,350.04	\$ 1,350.05	\$ 82.00	6.64%
3 yard 5 X per Week	\$ 1,542.90	\$ 72.52	120	64.95	\$ 29.98	\$ 1,645.39	\$ -		\$ 42.20	\$ 1,687.59	\$ 1,687.60	\$ 102.50	6.64%
3 yard 6 X per Week	\$ 1,851.50	\$ 87.02	120	77.94	\$ 35.97	\$ 1,974.49	\$ -		\$ 50.65	\$ 2,025.14	\$ 2,025.15	\$ 123.00	6.64%
4 yard On-call	\$ 155.35	\$ 7.30	120	4.00	\$ 1.85	\$ 164.50	\$ -		\$ 2.60	\$ 167.10	\$ 167.10	\$ 9.15	5.89%
4 yard Monthly	\$ 160.00	\$ 7.52	120	4.00	\$ 1.85	\$ 169.37	\$ -		\$ 2.60	\$ 171.97	\$ 171.95	\$ 9.35	5.84%
4 yard EOW	\$ 261.00	\$ 12.27	120	8.00	\$ 3.69	\$ 276.96	\$ -		\$ 5.20	\$ 282.16	\$ 282.15	\$ 15.95	6.11%
4 yard 1 x per Week	\$ 406.90	\$ 19.12	120	17.32	\$ 7.99	\$ 434.02	\$ -		\$ 11.25	\$ 445.27	\$ 445.25	\$ 27.10	6.66%
4 yard 2 X per Week	\$ 686.30	\$ 32.26	120	34.64	\$ 15.99	\$ 734.54	\$ -		\$ 22.50	\$ 757.04	\$ 757.05	\$ 48.25	7.03%
4 yard 3 X per Week	\$ 1,202.90	\$ 56.54	120	51.96	\$ 23.98	\$ 1,283.42	\$ -		\$ 33.75	\$ 1,317.17	\$ 1,317.15	\$ 80.50	6.69%
4 yard 4 X per Week	\$ 1,603.90	\$ 75.38	120	69.28	\$ 31.98	\$ 1,711.26	\$ -		\$ 45.05	\$ 1,756.31	\$ 1,756.30	\$ 107.35	6.69%
4 yard 5 X per Week	\$ 2,004.80	\$ 94.23	120	86.60	\$ 39.97	\$ 2,138.99	\$ -		\$ 56.30	\$ 2,195.29	\$ 2,195.30	\$ 134.20	6.69%
4 yard 6 X per Week	\$ 2,405.80	\$ 113.07	120	103.92	\$ 47.96	\$ 2,566.84	\$ -		\$ 67.55	\$ 2,634.39	\$ 2,634.40	\$ 161.05	6.69%

6 yard On-call	\$ 213.80	\$	10.05	120	6.00	\$	2.77	\$	226.62	\$	-	\$	3.90	\$	230.52	\$	230.50	\$	12.80	5.99%
6 yard Monthly	\$ 219.95	\$	10.34	120	6.00	\$	2.77	\$	233.06	\$	-	\$	3.90	\$	236.96	\$	236.95	\$	13.10	5.96%
6 yard EOW	\$ 359.30	\$	16.89	120	12.00	\$	5.54	\$	381.73	\$	-	\$	7.80	\$	389.53	\$	389.55	\$	22.45	6.25%
6 yard 1 x per Week	\$ 558.55	\$	26.25	120	25.98	\$	11.99	\$	596.79	\$	-	\$	16.90	\$	613.69	\$	613.70	\$	38.25	6.85%
6 yard 2 X per Week	\$ 1,071.55	\$	50.36	120	51.96	\$	23.98	\$	1,145.89	\$	-	\$	33.75	\$	1,179.64	\$	1,179.65	\$	74.35	6.94%
6 yard 3 X per Week	\$ 1,659.40	\$	77.99	120	77.94	\$	35.97	\$	1,773.37	\$	-	\$	50.65	\$	1,824.02	\$	1,824.00	\$	113.95	6.87%
6 yard 4 X per Week	\$ 2,212.55	\$	103.99	120	103.92	\$	47.96	\$	2,364.50	\$	-	\$	67.55	\$	2,432.05	\$	2,432.05	\$	151.95	6.87%
6 yard 5 X per Week	\$ 2,765.70	\$	129.99	120	129.90	\$	59.95	\$	2,955.64	\$	-	\$	84.45	\$	3,040.09	\$	3,040.10	\$	189.95	6.87%
6 yard 6 X per Week	\$ 3,318.80	\$	155.98	120	155.88	\$	71.94	\$	3,546.73	\$	-	\$	101.30	\$	3,648.03	\$	3,648.05	\$	227.95	6.87%
8 yard On-call	\$ 232.20	\$	10.91	120	8.00	\$	3.69	\$	246.81	\$	-	\$	5.20	\$	252.01	\$	252.00	\$	14.60	6.29%
8 yard Monthly	\$ 238.90	\$	11.23	120	8.00	\$	3.69	\$	253.82	\$	-	\$	5.20	\$	259.02	\$	259.00	\$	14.90	6.24%
8 yard EOW	\$ 391.25	\$	18.39	120	16.00	\$	7.38	\$	417.02	\$	-	\$	10.40	\$	427.42	\$	427.40	\$	25.75	6.58%
8 yard 1 x per Week	\$ 605.60	\$	28.46	120	34.64	\$	15.99	\$	650.05	\$	-	\$	22.50	\$	672.55	\$	672.55	\$	44.45	7.34%
8 yard 2 X per Week	\$ 1,211.15	\$	56.92	120	69.28	\$	31.98	\$	1,300.05	\$	-	\$	45.05	\$	1,345.10	\$	1,345.10	\$	88.90	7.34%
8 yard 3 X per Week	\$ 1,816.70	\$	85.38	120	103.92	\$	47.96	\$	1,950.05	\$	-	\$	67.55	\$	2,017.60	\$	2,017.60	\$	133.35	7.34%
8 yard 4 X per Week	\$ 2,422.35	\$	113.85	120	138.56	\$	63.95	\$	2,600.15	\$	-	\$	90.05	\$	2,690.20	\$	2,690.20	\$	177.80	7.34%
8 yard 5 X per Week	\$ 3,027.90	\$	142.31	120	173.20	\$	79.94	\$	3,250.15	\$	-	\$	112.60	\$	3,362.75	\$	3,362.75	\$	222.25	7.34%
8 yard 6 X per Week	\$ 3,633.45	\$	170.77	120	207.84	\$	95.93	\$	3,900.15	\$	-	\$	135.10	\$	4,035.25	\$	4,035.25	\$	266.70	7.34%

Roll-Off	2023	CPI Increase	Subtotal	License Fee Increase	Subtotal Increase & Lic. Fee	2024 Rate	Increase \$	Increase %
9-10 Yard	\$ 158.30	\$	165.74	\$ -	\$ 165.74	\$ 165.70	\$ 7.40	4.7%
11-30 Yard	\$ 158.30	\$	165.74	\$ -	\$ 165.74	\$ 165.70	\$ 7.40	4.7%
31-40 Yard	\$ 163.60	\$	171.29	\$ -	\$ 171.29	\$ 171.25	\$ 7.65	4.7%
Relocation/Delivery	\$ 76.90	\$	80.51	\$ -	\$ 80.46	\$ 80.45	\$ 3.55	4.6%
9-20 Yd. Box Rental (Daily)	\$ 10.95	\$	11.46	\$ -	\$ 11.46	\$ 11.45	\$ 0.50	4.6%
21-40Yd. Box Rental (Daily)	\$ 15.30	\$	16.02	\$ -	\$ 16.02	\$ 16.00	\$ 0.70	4.6%
Mileage, p/mile on disposal leg of haul if greater than 15 miles from pick-up site to disposal site	\$ 4.40	\$	4.61	\$ 0.02	\$ 4.63	\$ 4.60	\$ 0.20	4.5%

AGENDA ITEM SUMMARY
FLORENCE CITY COUNCIL

ITEM NO: 4
Meeting Date: May 15, 2023
Department: Finance

ITEM TITLE: Cork & Bottle Shoppe New Liquor License

DISCUSSION/ISSUE:

This is a request for a recommendation of a new liquor license to the Oregon Liquor Control Commission (OLCC) for Cork & Bottle Shoppe doing business as Cork & Bottle Shoppe. OLCC allows the City Council the opportunity to review the liquor license before making a recommendation of approval.

The owners/management of the business have been checked and approved by the Florence Police Department for noise and/or altercations. The Planning Department has checked the place of business for zoning or code violations. Both departments have signed recommending approval.

FISCAL IMPACT:

The fee for a change of ownership liquor license is \$121. This fee includes the cost of staff time to review the application and place a recommendation before the City Council.

RELEVANCE TO ADOPTED COUNCIL GOALS:

Goal 1: Deliver efficient and cost-effective city services.

ALTERNATIVES:

1. Recommend ratification for the liquor license approval
 2. Recommend denial to OLCC for the liquor license
 3. Request staff research further and bring back additional information to a future Council meeting
-

RECOMMENDATION:

Recommend ratification for the liquor license approval

AIS PREPARED BY: Lezlea Purcell, Finance Manager

CITY MANAGER'S RECOMMENDATION: Approve Disapprove Other

Comments:

ER Reynolds

ITEM'S ATTACHED: Attachment 1 – Liquor License Application

LIQUOR LICENSE APPLICATION

Page 1 of 4

Check the appropriate license request option:

New Outlet | Change of Ownership | Greater Privilege | Lesser Privilege | Additional Privilege

Select the license type you are applying for.

More information about all license types is available [online](#).

Full On-Premises

- Commercial
- Caterer
- Public Passenger Carrier
- Other Public Location
- For Profit Private Club
- Nonprofit Private Club

Winery

- Primary location
- Additional locations: 2nd 3rd 4th 5th

Brewery

- Primary location
- Additional locations: 2nd 3rd

Brewery-Public House

- Primary location
- Additional locations: 2nd 3rd

Grower Sales Privilege

- Primary location
- Additional locations: 2nd 3rd

Distillery

- Primary location
- Additional tasting locations: 2nd 3rd 4th 5th 6th

Limited On-Premises

Off Premises

Warehouse

Wholesale Malt Beverage and Wine

INTERNAL USE ONLY

Local Governing Body: After providing your recommendation, return this application to the applicant.

LOCAL GOVERNING BODY USE ONLY

City/County name:

Date application received:

Optional: Date Stamp



- Recommend this license be granted
- Recommend this license be denied

Printed Name

Date

LIQUOR LICENSE APPLICATION

Page 2 of 4

APPLICANT INFORMATION	
Identify the applicants applying for the license. This is the entity (example: corporation or LLC) or individual(s) applying for the license. Please add an additional page if more space is needed.	
Name of entity or individual applicant #1: JAN M NOORANI	Name of entity or individual applicant #2: SALEEM S NOORANI
Name of entity or individual applicant #3:	Name of entity or individual applicant #4:

BUSINESS INFORMATION		
Trade Name of the Business (name customers will see): CORK & BOTTLE SHOPPE		
Premises street address (The physical location of the business and where the liquor license will be posted): 1730 Highway 126		
City: Florence	Zip Code: 97439	County: LANE
Business phone number: 541-997-2084	Business email: Florence@OregonLiquor.com	
Business mailing address (where we will send any items by mail as described in OAR 845-004-0065[1]): 1730 Highway 126		
City: Florence	State: OR	Zip Code: 97439
Does the business address currently have an OLCC liquor license? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Does the business address currently have an OLCC marijuana license? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

AUTHORIZED REPRESENTATIVE – A liquor applicant or licensee may give a representative authorization to make changes to the license or application on behalf of the licensee or to receive information about a license or application.		
I give permission for the below named representative to: <input type="checkbox"/> Make changes regarding this license/application on my behalf. <input type="checkbox"/> Receive information about the status of this application, including information about pending compliance action or communications between OLCC and the licensee/applicant.		
Representative Name:		
Phone number:	Email:	
Mailing address:		
City:	State:	Zip Code:

Please note: liquor license applications are public records.

OLCC Liquor License Application (Rev. 2.1.23)

LIQUOR LICENSE APPLICATION

Page 3 of 4

APPLICATION CONTACT INFORMATION – Provide the point of contact for this application. If this individual is not an applicant or licensee, the Authorized Representative section must be filled in and the appropriate permission(s) must be selected.

Application Contact Name:
JAN M NOORANI

Phone number:
832-768-8341

Email:
Jan_Noorani@comcast.net

TERMS

- “Real property” means the real estate (land) and generally whatever is erected or affixed to the land (for example, the building) at the business address.
- “Common area” is a privately owned area where two or more parties (property tenants) have permission to use the area in common. Examples include the walking areas between stores at a shopping center, lobbies, hallways, patios, parking lots, etc. An area’s designation as a “common area” is typically identified in the lease or rental agreement.

ATTESTATION – OWNERSHIP AND CONTROL OF THE BUSINESS AND PREMISES

- Each applicant listed in the “Application Information” section of this form has read and understands [OAR 845-005-0311](#) and attests that:
 1. At least one applicant listed in the “Application Information” section of this form has the legal right to occupy and control the real property proposed to be licensed as shown by a property deed, lease, rental agreement, or similar document.
 2. No person not listed as an applicant in the “Application Information” section of this form has an ownership interest in the business proposed to be licensed, unless the person qualifies to have that ownership interest waived under OAR 845-005-0311.
 3. The licensed premises at the premises street address proposed to be licensed either:
 - a. Does not include any common areas; or
 - b. Does include one or more common areas; however, only the applicant(s) have the exclusive right to engage in alcohol sales and service in the area to be included as part of the licensed premises.
 - In this circumstance, the applicant(s) acknowledges responsibility for ensuring compliance with liquor laws within and in the immediate vicinity of the licensed premises, including in portions of the premises that are situated in “common areas” and that this requirement applies at all times, even when the business is closed.
 4. The licensed premises at the premises street address either:
 - a. Has no area on property controlled by a public entity (like a city, county, or state); or
 - b. Has one or more areas on property controlled by a public entity (like a city, county, or state) and the public entity has given at least one of the applicant(s) permission to exercise the privileges of the license in the area.

AGENDA ITEM SUMMARY
FLORENCE CITY COUNCIL

ITEM NO: 5
Meeting Date: May 15, 2023
Department: All

ITEM TITLE: Commission, Committee & Volunteers Report – April 2023

DISCUSSION/ISSUE:

Airport Volunteers	
<u>Department:</u> Public Works	<u>Staff:</u> Mike Miller – Public Works Director
<ul style="list-style-type: none">7 volunteers provided a total of 126 hours of labor greeting visiting pilots and their passengers at the airport; answering phone calls; and providing general information and directions to local attractions; checking all entrance/exit gates; visually check taxiways to ensure they are free and clear of debris; cleaned and disinfected the loaner car and collected fees from loaner car users; clean and disinfect the restrooms and office space at the airport office.	
Audit Ad-Hoc Committee	
<u>Department:</u> Finance	<u>Staff:</u> TBD
No report.	
Budget Committee	
<u>Department:</u> Finance	<u>Chairperson:</u> TBD
No report.	
Community & Economic Development Committee	
<u>Department:</u> Administration	<u>Chairperson:</u> Jeff Ashmead
On temporary hiatus. No report.	
Environmental Management Advisory Committee (EMAC)	
<u>Department:</u> Planning	<u>Chairperson:</u> Lisa Walter Sedlacek
On Wednesday, April 12 th EMAC met for its regularly scheduled meeting at City Hall. The committee discussed its answers for the Recycling Modernization Act survey, to be submitted by City staff, and voted to submit a recommendation to City Council to enact No Mow May for 2023. The committee also planned its Arbor Day celebration, and upcoming recycling events for the year. Finally, subcommittees presented updates and planned for future meetings. The next EMAC meeting was rescheduled for May 17, 2023 to accommodate a City Budget Committee meeting occurring on the second Wednesday in May.	

Florence Transportation Systems Plan Update Advisory Committee (STAC)

Department: Planning

Chairperson: Andrew Miller

On Thursday, April 20, 2023 the TSP Stakeholder Transportation Advisory Committee (STAC) met at the Florence Events Center for their third meeting, and third and final Open House. The STAC heard from the TSP project management team, consisting of consultants and City staff, on preferred transportation alternatives, and TSP priorities. Members of the STAC were encouraged to give input on the direction of the project, and accepted public comment into the record. The virtual component to the Open House was opened to the public for comment, and will close on Wednesday, May 10th. Members of the public who wish to comment on the TSP will be permitted to speak during the Public Comment portion of their next meeting, and are welcome to submit written comment at any time via the project website.

Florence Housing Implementation Plan Advisory Committee (HIP SAT)

Department: Planning

Chairperson: Russ Pierson

No report.

Florence Urban Renewal Agency

Department: Administrative

Staff: NA

The Florence Urban Renewal Agency met in a work session on April 26th at Florence City Hall. The board heard a presentation on Tax Increment Financing (TIF) from Administrative Services Director Anne Baker. They then discussed potential future projects and next steps as guided by their adopted 2023-2025 Work Plan. The Agency’s next meeting is scheduled for May 24th at 5:30pm.

Florence Urban Renewal Agency Budget Committee

Department: Finance

Staff: TBD

No report.

Parks Volunteers

Department: Public Works

Staff: Mike Miller – Public Works Director

Adopt-a-Park

- Hurd Memorial Park: 1 volunteer provided a total of 3 hour picking up litter and inspecting the trail.
- Old Town Park (Gazebo Park): 2 volunteers provided a total of 11 hours with general clean up as well as fixing the lattice on the Gazebo. There was an additional 32 hours donated in the making of 24 bird houses for the Purple Martins to nest that have been placed along the Old Ferry Landing and remnant fishing dock.

Adopt-a-Street

- 35th (Rhododendron-Hwy 101): 2 volunteers provided a total of 6.5 hours picking up litter along 35th.

- Oak St (20th to 35th): 4 volunteers provided a total of 5 hours picking up litter along Oak St.
- Rhododendron (35th-Sebastian, 2.2 miles): 2 volunteers provided 19.5 hours. The volunteers reported that they collected 17 pounds of trash and litter along Rhododendron Drive that consisted of recyclable cans and bottles; plastic; food wrappers; a ceiling fan, beach blanket, eye glasses, and polystyrene.

Adopt-a-ROW

- Scotch Broom removal: Our volunteer that has provided this service for the last several years provided 10.5 hours pulling scotch broom at Hwy 101 and 35th Street; Hwy 101 bridge area; 35th Street between Laurelwood and Kingwood; and the Florence Event Center South parking lot area.

Planning Commission

<u>Department:</u> Planning	<u>Staff:</u> Wendy FarleyCampbell – Planning Director
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Planning Commission met April 11th and held two public hearings on requests for extensions of approval for Fred Meyers Fueling Station kiosk and landscape Design Review, original approval 7/26/2022 and the Hwy 126 Butter Clam subdivision Conditional Use Permit original approval 1/25/22. The Planning Commission approved both extension applications unanimously. On April 25th, The Planning Commission opened the 5th public hearing continuation for Fairway Estates PUD and Subdivision. The public hearing on this date was closed with the record being left open for seven days with deliberations continuing at the May 23rd Planning Commission meeting. Also, on April 23rd the two new Planning Commissioners, Debbie Ubnoske and Wendy Krause were welcomed by the Commission. Next Planning Commission meeting will be held on 5/9/2023 at 5:30 pm.

Police Auxiliary

<u>Department:</u> Police	<u>Director:</u> Mike Nielson
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The Florence Police Auxiliary volunteered for 77 hours the month of March. Duties consisted of Mail transfer from/to City Hall, vacation checks, school traffic watch, purchasing of supplies for the Police Department, jail checks and meals prepared & served, patrol, and filing. Florence Police Auxiliary Member Dean Lott has resigned.

Police Reserve Officers

<u>Department:</u> Police	<u>Staff:</u> John Pitcher – Police Chief
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Program not active

Public Arts Committee	
<u>Department:</u> Administration	<u>Chairperson:</u> Maggie Bagon and <u>Vice-Chairperson:</u> Serena Appel
<p>The Public Arts Committee meeting was held on April 24 at 5:30 p.m. This meeting included project planning based on the 2023-2025 Public Arts Committee Work Plan. Meeting materials and information can be found at www.ci.florence.or.us/bc-pac/public-arts-committee-meeting-10.</p> <p>The meeting began with four out of six PAC members in attendance. A lot of the conversation was about the City’s Board and Committee Recruitment, which are now closed. Part of that conversation was about PAC Chair Maggie Bagon’s “Invite A Friend” challenge.</p> <p>PAC Member Peggy Meyer gave an update on Continuing Education: “From Florence to Florence, Italy.” She talked about two cities fighting over where the artists would live, how well tour group ate (and drank), Italy’s unique architecture, and how the art was a nice mix of modern and the masters. Additionally, group members not only explored the area to experience all the ways of life, they did a lot of plein air art. Peggy also emphasized how Italy constantly maintained the art and architecture.</p> <p>Next, PAC held a work session on projects for its Work Plan. The top priorities for 2023-2025 are public/private partnerships, including working with Florence Urban Renewal Agency; outreach to local businesses and nonprofits; recruitment of new members; and the Art Exposed project. The main question asked was how similar size/location cities run their Public Art projects with outside partners.</p> <p>Finally, Chair Maggie Bagon talked about some future Public Art partners: Northwest Housing Alternatives and the Shore Pines at Munsel Creek development, and the Lane Community College Florence Center.</p> <p>The PAC meets next on Monday, May 22, to talk about a grant opportunity and continue project planning. The June 26 meeting will welcome the new members appointed by Florence Mayor Rob Ward.</p>	



Transportation Committee (TC)	
<u>Department:</u> Planning	<u>Chairperson:</u>
<p>Due to technical issues at City Hall, the Transportation Committee was unable to have its regularly scheduled meeting on Tuesday, April 18th. Because not every member could attend in-person there was no quorum and it was decided by the members present to wait until its next regularly scheduled meeting to discuss committee matters, rather than attempt to reschedule on short notice. The next meeting of the Transportation Committee will be Tuesday, May 16th.</p>	

FISCAL IMPACT:

The fiscal impact of the committees and volunteer groups varies depending on their scope of work. Staff time is allocated to support the committees, and ensure committees comply with Oregon public meetings laws by preparing and posting agendas and minutes and/or digital recordings for meetings.

RELEVANCE TO ADOPTED CITY WORK PLAN:

Goal 1: Deliver efficient and cost-effective city services.

AIS PREPARED BY: Report written by Committee members and/or City of Florence staff and compiled by Lindsey White, City Recorder

CITY MANAGER'S RECOMMENDATION: Approve Disapprove Other
Comments:

AGENDA ITEM SUMMARY
FLORENCE CITY COUNCIL

ITEM NO: 6
Meeting Date: May 15, 2023
Department: City Manager

ITEM TITLE: Department Director Updates

AGENDA ITEM SUMMARY
FLORENCE CITY COUNCIL

ITEM NO: 7
Meeting Date: May 15, 2023
Department: City Manager

ITEM TITLE: City Manager Report & Discussion Items

AGENDA ITEM SUMMARY
FLORENCE CITY COUNCIL

ITEM NO: 8
Meeting Date: May 15, 2023
Department: City Council

ITEM TITLE: City Council Reports & Discussion Items
