



*City of Florence*  
**A City in Motion**

## City of Florence Council Regular Session

Videoconference &  
Florence City Hall  
250 Hwy 101  
Florence, OR 97439  
541-997-3437  
[www.ci.florence.or.us](http://www.ci.florence.or.us)

- Meeting materials including information on each agenda item are published at least 24 hours prior to the meeting, and can be found of the City of Florence website at [www.ci.florence.or.us/council](http://www.ci.florence.or.us/council).
- Items distributed during the meeting, meeting minutes, and a link to the meeting video are posted to the City's website at [www.ci.florence.or.us/council](http://www.ci.florence.or.us/council) as soon as practicable after the meeting.
- To be notified of City Council meetings via email, please visit the City's website at <http://www.ci.florence.or.us/newsletter/subscriptions>.

September 21, 2020

## AGENDA

5:30 p.m.

Councilors:

Joe Henry, Mayor

Woody Woodbury, Council President    Ron Preisler, Council Vice-President  
Joshua Greene, Councilor                      Vacant, Councilor

With 48 hour prior notice, an interpreter and/or TDY: 541-997-3437, can be provided for the hearing impaired.  
Meeting is wheelchair accessible.

Proceedings will be shown live and for rebroadcast on Cable Channel 191 and online at [www.ci.florence.or.us/citymanager/public-meetings-live](http://www.ci.florence.or.us/citymanager/public-meetings-live) and will be available after the meeting on the City's Vimeo Site.

### COVID-19 UPDATE

Due to federal and state restrictions on public gatherings, the Florence City Council meetings shall be held via videoconference. Members of the public can listen and view the meeting through the 'GoToWebinar' platform at the following link <https://attendee.gotowebinar.com/register/1198178912231689998>

Meetings are also shown live on Cable Channel 191 and online at <https://www.ci.florence.or.us/citymanager/public-meetings-live>.

**In person attendance is not allowed at City Council meetings.**

In accordance with Oregon Governor's Office Executive Order No. 20-16, to protect safety and ensure social distancing, members of the public will not be allowed to attend the City Council meeting.

Citizens wishing to express their views may submit comments in writing or verbally. For more information, please see the end of this agenda or visit the City of Florence website at [www.ci.florence.or.us/council/request-address-city-council-speakers-card](http://www.ci.florence.or.us/council/request-address-city-council-speakers-card).

### CALL TO ORDER – ROLL CALL – PLEDGE OF ALLEGIANCE

5:30 p.m.

#### 1. PUBLIC COMMENTS – *Items Not on the Agenda*

This is an opportunity for members of the public to bring to the Council's attention any item not otherwise listed on the agenda. *Please see the end of this agenda for methods to provide comments on items not on the City Council agenda.*

### ACTION ITEMS

*Please see the end of this agenda for methods to provide comments on action items.*

#### 2. COVID-19 EMERGENCY DECLARATION

Consider approval of **Resolution No. 23, Series 2020**, a resolution declaring a temporary state of emergency within the boundaries of the City and delegating authority to the City Manager, and repealing Resolution No. 13, Series 2020.

Erin Reynolds  
City Manager

#### 3. UTILITY RELIEF PROGRAM

Consider approval of **Resolution No. 24, Series 2020**, a resolution establishing a utility relief program within the City of Florence.

Anne Baker  
Admin. Services  
Director

**4. WASTEWATER TREATMENT PLANT BLOWER**

Consider approval of **Resolution No. 25, Series 2020**, a resolution authorizing the City Manager to enter into a single source agreement with Aerzen USA Corporation in the amount of \$71,956 for the purchase and installation of a Aerzen Delta Hybrid Screw Blower package.

Mike Miller  
Public Works  
Director

**CONSENT AGENDA**

**5. HWY 101 & HWY 126 CURB RAMPS AGREEMENT**

Consider authorizing the City Manager to sign an Intergovernmental Agreement with the Oregon Department of Transportation (ODOT) for the US 101: Munsel Lake Road to Oregon 126 Curb Ramps project.

Mike Miller  
Public Works  
Director

**6. RESTOBAR LIQUOR LICENSE**

Consider recommendation of approval to the Oregon Liquor Control Commission (OLCC) for the new off-premises liquor license for Restobar Restaurant located at 1285 Bay Street.

Lezlea Purcell  
Finance Manager

**7. 2020 & 2021 CITY COUNCIL MEETING CALENDAR**

Review and consider approval of updates to the 2020 City Council meeting calendar, and consider approval of the 2021 City Council meeting calendar.

Kelli Weese  
City Recorder /  
Eco. Devo. Coord.

**REPORT & DISCUSSION ITEMS**

**8. GENERAL REPORTS – Council Question & Answer Only – No Presentations**

- August Committee, Commission & Volunteer Reports

**9. REPORT & DISCUSSION ITEMS**

- City Manager Reports & Discussion Items
- City Council Reports & Discussion Item

**COUNCIL CALENDAR**

*All meetings are held at the Florence City Hall (250 Hwy 101, Florence Oregon) unless otherwise indicated*

<b>Date</b>	<b>Time</b>	<b>Description</b>
October 5, 2020	10:30 a.m.	City Council Work Session <i>Tentative</i> <i>(Pending Approval at 9.21 City Council Meeting)</i>
	5:30 p.m.	City Council Meeting <i>(Pending Approval at 9.21 City Council Meeting)</i>
October 19, 2020	10:30 a.m.	City Council Work Session <i>Tentative</i> <i>(Pending Approval at 9.21 City Council Meeting)</i>
	5:30 p.m.	City Council Meeting <i>(Pending Approval at 9.21 City Council Meeting)</i>
November 2, 2020	10:30 a.m.	City Council Work Session <i>Tentative</i>
	5:30 p.m.	City Council Meeting
November 16, 2020	10:30 a.m.	City Council Work Session <i>Tentative</i>
	5:30 p.m.	City Council Meeting

## UPDATED PUBLIC MEETINGS PROCEDURES – COVID-19

Given executive orders from Governor Brown concerning COVID-19 and social distancing requirements, the City of Florence has established temporary procedures for public meetings in order to protect our volunteers, public and staff.

### **In person attendance is not allowed at City Council meetings.**

**Expressing Views to the City Council:** Citizens wishing to express their views to the City Council may do so in both written and verbal formats.

1. **Written Testimony:** Citizens wishing to express their views to the City Council are encouraged to submit written testimony in one of the following ways:
  - a. Submit written comments via email to City Recorder at [kelli.weese@ci.florence.or.us](mailto:kelli.weese@ci.florence.or.us);
  - b. Mail written comments to Florence City Hall, Attn: City Council, 250 Hwy 101, Florence, OR 97439
  - c. Drop off written comments to the City of Florence drop box located at Florence City Hall (250 Hwy 101) to the right of the main entrance.

**\*\* Note:** Written comments received at least 2 hours prior to the meeting (September 21, 2020 at 3:30 p.m.) will be distributed to the City Council, posted to the City of Florence website, and made part of the record.
2. **Verbal Testimony:** Citizens wishing to express their views to the City Council may participate in the meeting via GotoWebinar. To do so, please complete a speaker's card online at [www.ci.florence.or.us/council/request-address-city-council-speakers-card](http://www.ci.florence.or.us/council/request-address-city-council-speakers-card) at least 1 hour prior to the meeting (September 21, 2020 at 4:30 p.m.). City staff will then contact the speaker to let them know the process to participate in the meeting.
  - a. **Public Comments on items not on the agenda:** General public comments (on items not on the City Council agenda) will be allowed at each City Council meeting during the public comment agenda item. Comments will be limited to three (3) minutes per person, with a maximum of 15 minutes for all items. In practicality, this means no more than five individuals will be allowed to comment verbally. There is no limit on written public comments.
  - b. **Public Hearing Testimony:** Testimony on public hearing items will be allowed when a public hearing is held. Verbal comments will be allowed on public hearing items after staff has given their report and have allowed time for initial Council questions. In general (with some exceptions for Land Use hearings), comments are limited to five minutes per person with no limit on the number of speakers.
  - c. **Public Comments on Action Items:** Public Comments will be allowed on each action item on the City Council agenda. Verbal comments will be allowed on action items after staff has given their report and have allowed time for initial Council questions. Comments will be limited to three (3) minutes per person, with a maximum of 15 minutes for all comments on each action item. In practicality, this means no more than five (5) individuals will be allowed to comment verbally. There is no limit on written public comments.

**For more information on the City of Florence's Temporary Public Meeting Policies, visit the City of Florence website at <https://www.ci.florence.or.us/em/public-meeting-during-covid-19>.**

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**AGENDA ITEM SUMMARY**  
**FLORENCE CITY COUNCIL**

**ITEM NO:** 1  
Meeting Date: September 21, 2020  
Department: Mayor & Council

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**ITEM TITLE:** PUBLIC COMMENTS – *Items Not on the Agenda*

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**DISCUSSION/ISSUE:**

This is an opportunity for members of the audience to bring to the Council's attention any item not otherwise listed on the Agenda. *Please see end of the agenda for methods to provide comments on items not on the City Council agenda.*

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**AGENDA ITEM SUMMARY**  
**FLORENCE CITY COUNCIL**

**ITEM NO:** 2  
Meeting Date: September 21, 2020  
Department: City Manager's Office

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**ITEM TITLE:** COVID-19 Emergency Declaration Extension

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**DISCUSSION/ISSUE:**

Since the declaration of an emergency by the Governor of the State of Oregon on March 8, 2020, and prior, the City of Florence has been monitoring the worldwide threat posed by the COVID-19 virus. Due to increasing federal and state restrictions, it was apparent that COVID-19 presented a threat of imminent widespread or severe damage, increased human suffering, loss of life, and financial losses within the City's boundaries. Therefore, at the City Council meeting on March 23, 2020, the initial declaration of emergency for the COVID-19 crisis was enacted by Resolution No, 6, Series 2020.

To continue to be responsive to this ongoing crisis and recovery efforts, the City of Florence needs to be able to continue to amend some of its regular business, emergency, employment and intergovernmental practices to meet the day to day needs of this ongoing emergency response and recovery efforts. At the writing of this staff report, the City of Florence as part of Lane County continues to be in Phase 2 of the Reopening Framework as outlined in the Executive Order 20-25 issued by the Governor of the State of Oregon, "*A Safe and Strong Oregon*" *Implementing a Phased Approach for Reopening Oregon's Economy*.

The Phase 2 guidance and information released by the State on June 3, 2020, indicates that counties will remain in Phase 2 (not move to Phase 3) until a viable treatment or vaccine is available. As we have all learned more about the State's Reopening Framework and from the evolution of the various metrics used to measure the status of each County through the "Watch List" process, we expect that Lane County as well as the entire State will not progress past Phase 2 for several more months, necessitating the consideration of a second extension of the City of Florence Emergency Declaration currently in place and set to expire September 30, 2020.

At the September 21, 2020, City Council meeting, the Council will consider repealing and replacing the temporary declaration of emergency within the City of Florence in order to extend the emergency through January 31, 2021. This action will allow the City to continue to take the steps necessary to respond to the emergency and much needed recovery efforts in a legal and timely manner. Such steps could include:

- Requesting assistance, funds and reimbursement from the State of Oregon and federal agencies;
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- Adopting temporary rules and policies regarding city facilities, funds, fees, resources, and staff;
- Entering into contracts for services and aid agreements with other governmental and private entities;
- Cancelling non-essential City meetings and events;
- Modifying service delivery to meet physical distancing and increased sanitation requirements;
- Applying for and participating in funding efforts that connect the community with much need stimulus and recovery payments from various non-profits, foundations, and the federal, state, and county governments;
- Increased efforts and concentration of economic development efforts centered around recovery and business support;
- Emergency procurement of goods, services and public improvements; and
- Policy to not send shut-off notices or shut off water for nonpayment of unpaid utility bills.

The emergency declaration would grant authority to the City Manager, or designee, to take actions and issue orders necessary to protect the health, safety and welfare of the City as long as such actions are in compliance with City, state, and federal law. In addition, the emergency declaration would require the City Manager, or designee, to report to the City Council on any actions or orders taken under the emergency declaration, and to consult with the Council prior to taking any measures beyond that ordered by the State of Oregon.

As written, the Emergency declaration would repeal and replace the existing resolution and go into effect once approved by the City Council and signed by the Mayor and shall remain in effect until January 31, 2021 (approximately 20 weeks). The declaration gives the authority to the City Manager, their designee, or the City Council to extend the emergency declaration if necessary.

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**FISCAL IMPACT:**

This policy affects the City fiscally through:

- Staff time spent researching the issue and drafting updated procedures; and
- Staff time spent training and implementing the updated procedures.

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**RELEVANCE TO ADOPTED CITY WORK PLAN:**

Goal 1: City Service Delivery – Goal 4: Communication & Trust

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**ALTERNATIVES:**

1. Approve Resolution No. 23, Series 2020 as proposed
  2. Review and recommend changes to Resolution No. 23, Series 2020 and approve as amended
  3. Do not approve Resolution No. 23, Series 2020 and determine steps to proceed.
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**RECOMMENDATION:**

Approve Resolution No. 23, Series 2020 as proposed

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**AIS PREPARED BY:** Erin Reynolds, City Manager

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**CITY MANAGER'S  
RECOMMENDATION:**

Approve



Disapprove



Other

Comments:



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**ITEM'S ATTACHED:**

**Attachment 1** – Proposed Resolution No. 23, Series 2020

**Attachment 2** – Resolution No. 13, Series 2020

Resources for the most current COVID-19 information:

- The State's COVID-19 Response and Reopening  
[Coronavirus.oregon.gov](https://coronavirus.oregon.gov)
  - Oregon Health Authority (OHA)  
<https://govstatus.egov.com/OR-OHA-COVID-19>
  - City of Florence COVID-19  
[www.ci.florence.or.us/covid19](http://www.ci.florence.or.us/covid19)
  - Lane County COVID-19  
[www.lanecounty.org/coronavirus](http://www.lanecounty.org/coronavirus)
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## CITY OF FLORENCE RESOLUTION NO. 23, SERIES 2020

### **A Resolution Declaring a Temporary State of Emergency within the Boundaries of the City and Delegating Authority to the City Manager, and repealing Resolution No. 13, Series 2020.**

#### RECITALS:

1. On March 8, 2020, the Governor of the State of Oregon issued Executive Order 20-03 declaring a statewide State of Emergency under ORS 401.025(1) due to the serious public health and safety threat posed by the spread of the COVID-19 virus within our state.
2. On March 17, 2020, the Lane County Board of Commissioners adopted Order 20-03-17-06, declaring a local emergency as a result of public health response to COVID-19.
3. ORS Chapter 401.309 grants the City additional authority to declare a State of Emergency within the City.
4. On March 20, 2020 the City of Florence and the West Lane Emergency Operations Group partner agencies activated the West Lane Emergency Operations Center.
5. On March 23, 2020, the Governor of the State of Oregon issued Executive Order 20-12 "Stay Home, Save Lives".
6. Also on March 23, 2020, the Florence City Council declared a temporary State of Emergency within the Boundaries of the City as they found that the detection of multiple cases of Coronavirus (COVID-19) within the state and the Governor's Declaration present circumstances constituting a present threat of imminent widespread or severe damage, significant injury to persons or property, increased human suffering, loss of life, and financial loss within the City's boundaries.
7. Since the initial State of Emergency was declared and the Stay Home, Save Lives Executive Order was put in place, Governor of the State of Oregon has issued several more executive orders with corresponding guidance.
8. On May 14, 2020, the Governor of the State of Oregon issued Executive Order 20-25 "A Safe and Strong Oregon" implementing a phased approach for reopening Oregon's Economy. Furthermore, Lane County was approved to enter Phase 1 on May 15, 2020.

9. Following Executive Order 20-25, the State of Oregon will monitor Lane County based on the defined benchmarks to move through the reopening phases.
10. On June 5, 2020, Lane County was approved to enter Phase 2 and has remained in Phase 2 since that date.
11. The Phase 2 guidance and information released by the State indicates that we will remain in Phase 2 (not move to Phase 3) until a viable treatment or vaccine is available. We understand from that information that Lane County will remain in Phase 2 for months, necessitating the consideration of extending the City of Florence Emergency Declaration currently in place and set to expire September 30, 2020.
12. The City Council finds that with this updated information and guidelines from the State that we will be in an emergency state responding and recovering simultaneous to the COVID-19 crisis.
13. The City Council finds that that during this State of Emergency, it is prudent and responsible to delegate certain powers and responsibilities to the City Manager in order to more efficiently expedite City responses, recovery efforts, and services.
14. These emergency circumstances require focused and coordinated municipal and community responses and recovery efforts beyond that which occur routinely and such coordinated responses cannot be achieved without temporarily amending some of the City's regular business, emergency, employment, and intergovernmental practices.
15. Originally, this emergency situation for the City of Florence began on March 23, 2020. It was reevaluated on June 8, 2020, and was extended by the City Council to September 30, 2020. After further review and consideration of the current situation, it has been determined that the City is still in an emergency response and recovery mode. We anticipate that we will be operating within the COVID-19 Virus emergency, response, and recovery for at least another 20 weeks.

Based on these findings,

THE CITY COUNCIL OF THE CITY OF FLORENCE RESOLVES AS FOLLOWS:

1. **City Wide State of Emergency.** A City-wide State of Emergency hereby exists and continues to exist within the City of Florence, which includes all areas within the city boundaries.

2. **City Authority.** During this continued State of Emergency, the City may take any legal and necessary steps to respond and recover from the emergency, including but not limited to: requesting assistance, funds, and reimbursement from the State of Oregon and federal agencies; adopting temporary rules and policies regarding City facilities, funds, fees, resources, and staff; entering into contracts for services and aid agreements with other governmental or private entities; and cancelling non-essential City meetings and events.
  - a. Emergency procurement of goods, services, and public improvements is hereby authorized pursuant to ORS 279B.080, ORS 279C.320, ORS 279C.380(4), and all other applicable statutes, ordinances, and rules.
  - b. The City will not send shut-off notices or shut off water for non-payment of unpaid utility bills while this emergency is in place, and may suspend enforcement of other billing department rules, regulations and code provisions, in the City Manager's discretion under the provisions of this declaration.
  - c. The City Manager, or designee, is hereby authorized to utilize the digital signature of the Mayor, or City Council presiding officer, as a method of original signature on actions of the City Council, should such actions be approved by the Mayor, or City Council presiding officer, either verbally or in writing.
3. **Staff Designation.** The City Manager is directed to identify two additional staff members who are designated and authorized to serve as the "acting in capacity" City Manager (City Manager AIC) in the City Manager's absence during this State of Emergency. The City Manager or designee(s) shall regularly document and report to the Council regarding any actions or orders taken pursuant to this Declaration.
4. **City Manager Delegation.** During this State of Emergency, the Council hereby delegates to the City Manager (and to City Manager designees in the case of the City Manager's absence), the authority to take actions and issue orders necessary and reasonable to protect health, safety and welfare of the City and the public and to conduct activities that minimize or mitigate the effect of the emergency, participate in recovery efforts, apply for stimulus and recovery funding, as long as such actions, orders, and activities are in compliance with City, state and federal law.
  - a. Notwithstanding the immediately preceding, if the City Manager desires to issue a municipal order limiting or banning public gatherings, establishing curfews, closing or limiting businesses, or implementing other social or physical distancing measures *beyond that ordered by the State of Oregon*, the City Manager shall first consult with the City Council. This provision does not prevent the City Manager from publishing recommendations regarding such social or physical distancing measures within the City.

5. **Effective Date and Duration.** This Resolution shall become effective immediately upon adoption and shall remain in effect until January 31, 2021, at 11:59 p.m., unless further extended by the City Manager or designee, or the City Council.
6. **Establishing an Emergency.** It is hereby adjudged and declared that existing conditions are such that this Declaration extension continues to be necessary for the immediate preservation of the public peace, health and safety of the City of Florence, and an emergency is hereby declared to exist and this Resolution, and all provisions modifying the Resolution referred to herein, shall take effect in full force and effect when signed by the Mayor.

ADOPTION:

This Resolution is passed and adopted on the 21<sup>st</sup> day of September, 2020.

\_\_\_\_\_  
Joe Henry, Mayor

Attest:

\_\_\_\_\_  
Kelli Weese, City Recorder

## CITY OF FLORENCE RESOLUTION NO. 13, SERIES 2020

### **A Resolution Declaring a Temporary State of Emergency within the Boundaries of the City and Delegating Authority to the City Manager, and repealing Resolution No. 6, Series 2020.**

#### RECITALS:

1. On March 8, 2020, the Governor of the State of Oregon issued Executive Order 20-03 declaring a statewide State of Emergency under ORS 401.025(1) due to the serious public health and safety threat posed by the spread of the COVID-19 virus within our state.
2. On March 17, 2020, the Lane County Board of Commissioners adopted Order 20-03-17-06, declaring a local emergency as a result of public health response to COVID-19.
3. ORS Chapter 401.309 grants the City additional authority to declare a State of Emergency within the City.
4. On March 20, 2020 the City of Florence and the West Lane Emergency Operations Group partner agencies activated the West Lane Emergency Operations Center.
5. On March 23, 2020, the Governor of the State of Oregon issued Executive Order 20-12 "Stay Home, Save Lives".
6. Also on March 23, 2020, the Florence City Council declared a temporary State of Emergency within the Boundaries of the City as they found that the detection of multiple cases of Coronavirus (COVID-19) within the state and the Governor's Declaration present circumstances constituting a present threat of imminent widespread or severe damage, significant injury to persons or property, increased human suffering, loss of life, and financial loss within the City's boundaries.
7. Since the initial State of Emergency was declared and the Stay Home, Save Lives Executive Order was put in place, Governor of the State of Oregon has issued several more executive orders with corresponding guidance.
8. On May 14, 2020, the Governor of the State of Oregon issued Executive Order 20-25 "A Safe and Strong Oregon" implementing a phased approach for reopening Oregon's Economy. Furthermore, Lane County was approved to enter Phase 1 on May 15, 2020.

9. Following Executive Order 20-25, the State of Oregon will monitor Lane County based on the defined benchmarks to move through the reopening phases.
10. The Phase 2 guidance and information released by the State indicates that we will remain in Phase 2 (not move to Phase 3) until a viable treatment or vaccine is available. We understand from that information that Lane County will remain in Phase 2 for months, necessitating the consideration of extending the City of Florence Emergency Declaration currently in place and set to expire June 30, 2020.
11. The City Council finds that with this updated information and guidelines from the State that we will be in an emergency state responding and recovering simultaneous to the COVID-19 crisis.
12. The City Council finds that that during this State of Emergency, it is prudent and responsible to delegate certain powers and responsibilities to the City Manager in order to more efficiently expedite City responses, recovery efforts, and services.
13. These emergency circumstances require focused and coordinated municipal and community responses and recovery efforts beyond that which occur routinely and such coordinated responses cannot be achieved without temporarily amending some of the City's regular business, emergency, employment, and intergovernmental practices.
14. Originally, this emergency situation for the City of Florence began on March 23, 2020. After further review and consideration of the current situation, it has been determined that the City is still in an emergency response and recovery mode. We anticipate that we will be operating within the COVID-19 Virus emergency, response, and recovery for at least another 17 weeks.

Based on these findings,

THE CITY COUNCIL OF THE CITY OF FLORENCE RESOLVES AS FOLLOWS:

1. **City Wide State of Emergency.** A City-wide State of Emergency hereby exists and continues to exist within the City of Florence, which includes all areas within the city boundaries.
2. **City Authority.** During this continued State of Emergency, the City may take any legal and necessary steps to respond and recover from the emergency, including but not limited to: requesting assistance, funds, and reimbursement from the State of Oregon and federal agencies; adopting temporary rules and policies regarding City facilities, funds, fees, resources, and staff; entering into contracts for services and aid agreements with other governmental or private entities; and cancelling non-essential City meetings and events.

- a. Emergency procurement of goods, services, and public improvements is hereby authorized pursuant to ORS 279B.080, ORS 279C.320, ORS 279C.380(4), and all other applicable statutes, ordinances, and rules.
  - b. The City will not send shut-off notices or shut off water for non-payment of unpaid utility bills while this emergency is in place, and may suspend enforcement of other billing department rules, regulations and code provisions, in the City Manager's discretion under the provisions of this declaration.
  - c. The City Manager, or designee, is hereby authorized to utilize the digital signature of the Mayor, or City Council presiding officer, as a method of original signature on actions of the City Council, should such actions be approved by the Mayor, or City Council presiding officer, either verbally or in writing.
3. **Staff Designation.** The City Manager is directed to identify two additional staff members who are designated and authorized to serve as the "acting in capacity" City Manager (City Manager AIC) in the City Manager's absence during this State of Emergency. The City Manager or designee(s) shall regularly document and report to the Council regarding any actions or orders taken pursuant to this Declaration.
4. **City Manager Delegation.** During this State of Emergency, the Council hereby delegates to the City Manager (and to City Manager designees in the case of the City Manager's absence), the authority to take actions and issue orders necessary and reasonable to protect health, safety and welfare of the City and the public and to conduct activities that minimize or mitigate the effect of the emergency, participate in recovery efforts, apply for stimulus and recovery funding, as long as such actions, orders, and activities are in compliance with City, state and federal law.
  - a. Notwithstanding the immediately preceding, if the City Manager desires to issue a municipal order limiting or banning public gatherings, establishing curfews, closing or limiting businesses, or implementing other social or physical distancing measures *beyond that ordered by the State of Oregon*, the City Manager shall first consult with the City Council. This provision does not prevent the City Manager from publishing recommendations regarding such social or physical distancing measures within the City.
5. **Effective Date and Duration.** This Resolution shall become effective immediately upon adoption and shall remain in effect until September 30, 2020 at 11:59 p.m., unless further extended by the City Manager or designee, or the City Council.

6. **Establishing an Emergency.** It is hereby adjudged and declared that existing conditions are such that this Declaration extension continues to be necessary for the immediate preservation of the public peace, health and safety of the City of Florence, and an emergency is hereby declared to exist and this Resolution, and all provisions modifying the Resolution referred to herein, shall take effect in full force and effect when signed by the Mayor.

ADOPTION:

This Resolution is passed and adopted on the 8<sup>th</sup> day of June, 2020.



\_\_\_\_\_  
Joe Henry, Mayor

Attest:



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Kelli Weese, City Recorder

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**AGENDA ITEM SUMMARY**  
**FLORENCE CITY COUNCIL**

**ITEM NO:** 3  
Meeting Date: Sept 21, 2020  
Department: Admin Svs Dept.

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**ITEM TITLE:** Resolution Approving the Allocation of \$40,000 of CARES Act Funds to create a Utility Relief Program.

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**DISCUSSION/ISSUE:**

The Coronavirus Pandemic (COVID-19) has resulted in many utility customers losing income and the ability to pay their everyday expenses. Since the onset of the pandemic, The City of Florence has seen a high of over 200 delinquent accounts. As of August 31, the number of utility customers with delinquent accounts is 171. The current dollar value of the delinquent portion of those accounts is \$34,900. Recognizing this financial burden on the City's Utility Customers, City Staff recommends the creation of a Utility Relief Program.

The pandemic has also affected both water and wastewater revenues. While residential usage is at or slightly above normal levels, commercial use is down. Since wastewater usage is flat for residential, but based on consumption for commercial, it appears to have been affected most. Because of this, the City up until this point hasn't been in a financial position to offer relief to customers. Instead, the City by Emergency Declaration, did not charge late or shut-off fees and suspended utility disconnections during the April through August 2020 timeframe. During the month of September, the City resumed charging those fees, asked customers to set-up payment plans for delinquent balances, and began disconnection of services for non-payment or lack of payment arrangements being in place.

But with the Coronavirus Aid, Relief, and Economic Security (CARES) Act passed by Congress to help protect Americans from economic impacts of COVID-19 funding it is possible to consider a relief program. The City of Florence was awarded \$316,255 of CARES Act funding through the State of Oregon. This funding has provided 100 percent reimbursement of all COVID-19 related costs of the City. At this time, there is adequate balance of CARES Act Funding for the City to create this Utility Relief Program as well as cover the remaining estimated COVID-related expenses.

Therefore, staff recommends the creation of a COVID-19 Utility Relief Program. The City, in partnership with Siuslaw Outreach Services (SOS), can administer a \$40,000 relief program for its utility customers affected by the pandemic. The program would offer those who qualify to have their utility bills from March 1, 2020 through December 30, 2020 paid with CARES Act funding. The program would run until December 30, or until the dedicated funding of \$40,000 runs out.

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To qualify individuals must be affected by COVID-19 (job loss, reduced work hours, illness, and quarantine), be a City of Florence Utility customer, and participate in one or more of the following government assistance programs OR have a household income at or below Lane County Average Median Income (AMI). Both are defined below:

**Government Programs**

- Supplemental Nutrition Assistance Program (SNAP)
- Temporary Assistance for Needy Families (TANF)
- Oregon Health Plan (OHP)
- LIHEAP or OEAP Energy Assistance received since October 1, 2018
- Supplemental Security Income (SSI)
- Women, Infants, and Children (WIC)
- Federal Low-Income Weatherization Assistance Program (USDOE) since October 1, 2018
- Tribal Temporary Assistance for Needy Families (Tribal TANF)

**Lane County Average Median Income (AMI)**

Household income is at or below 80 percent of the Monthly Average Median Income (AMI) for Lane County. Current AMI information as of March 2020 is below. The table below is the AMI for Lane County as of March 2020. For current information please access this [link](#)

Monthly Average Median Income	
<i>HH Size</i>	<i>80 Percent AMI</i>
1	\$3,267
2	\$3,733
3	\$4,200
4	\$4,667
5	\$5,042
6	\$5,417
7	\$5,788
8	\$6,163
9	\$6,536
10	\$6,909

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**FISCAL IMPACT:**

The proposed plan would not have a direct cost to the City. It would be paid for with CARES Act funding, that if not used by December 30, 2020, would revert back to the Federal Government. There would be limited indirect costs of staff time to help SOS administer the program.

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**RELEVANCE TO ADOPTED CITY WORK PLAN:**

The proposed plan would help with both goals 1 and 2. City service delivery and the livability and quality of life.

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**ALTERNATIVES:** The Council may choose to:

1. Approve Resolution 24. Series 2020 approving the allocation of \$40,000 of CARES Act funds for the proposed Utility Relief Plan, or;
  2. Review and recommend changes to Resolution No. 24, Series 2020 and approve as amended, or;
  3. Not approve Resolution 24, Series 2020.
- 

**RECOMMENDATION:**

Staff recommends approving Resolution 24, Series 2020 as presented.

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**AIS PREPARED BY:** Anne Baker, Administrative Services Department Director

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**CITY MANAGER'S RECOMMENDATION:**  Approve       Disapprove       Other  
Comments: *ER Reynolds*

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**ITEM'S ATTACHED:** Attachment 1 – Resolution 24, Series 2020  
• Exhibit A – City Utility Relief Program Guidelines

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**CITY OF FLORENCE  
RESOLUTION NO. 24, SERIES 2020**

**A Resolution Approving the Creation of an Utility Relief Program and Allocating \$40,000 of Coronavirus Aid, Relief, and Economic Security (CARES) Act Funds to fund the City Utility Relief Program.**

RECITALS:

1. The City of Florence declared an emergency in response to COVID-19, and;
2. The COVID-19 pandemic has led to significant unemployment, and;
3. The City recognizes that unemployed customers may be struggling with every day expenses, including utility bills, and;
4. The City currently works with Siuslaw Outreach Services to provide low-income support for City utility customers.

Based on these findings,

THE CITY COUNCIL OF THE CITY OF FLORENCE RESOLVES AS FOLLOWS:

1. To create a Utility Relief Program "Program" temporarily in response to the COVID-19 Emergency. The Program would be funded by utilizing CARES dollars.
2. The City of Florence approves the City Utility Relief Program guidelines as shown in Exhibit A, of which, upon verification of eligibility, Florence utility customers may apply with Siuslaw Outreach Services for relief from past-due balances incurred, from March 1 through December 30, 2020, on their City water and sewer accounts. A customer must re-apply each time they have a past-due balance.
3. This Program will remain in effect until December 30, 2020 or until the \$40,000 that the City has allocated for the Program has been spent, whichever comes first.
4. This resolution takes effect immediately upon adoption.

ADOPTION:

This Resolution is passed and adopted on the 21<sup>st</sup> day of September 2020.

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Joe Henry, Mayor

Attest:

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Kelli Weese, City Recorder



# City of Florence

## Utility Relief Program Guidelines

Adopted \_\_\_\_\_  
 Resolution No. 24 Series 2020  
 Exhibit A

In response to the COVID-19 public health emergency, the Federal government passed the Coronavirus Aid, Relief, and Economic Security Act (CARES Act).

City of Florence residential customers impacted by COVID-19 may qualify to receive CARES Act utility assistance for any unpaid balances for water, sewer, and surface water management charges on the City of Florence utility bill for services received from March 1 to December 30, 2020.

### Cares Act Eligibility

You may be eligible for CARES Act utility assistance if you meet the following criteria:

- **You have been impacted by COVID-19, and**
  - Examples of impact include job loss, reduced work hours, illness, and quarantine, among others
- You have a residential utility account with the City of Florence, **and**
- You participate in government assistance programs **OR** Your household earns at or below 80% area median income for the past 30 days.

### Government Assistance Programs (defined)

- Supplemental Nutrition Assistance Program (SNAP)
- Temporary Assistance for Needy Families (TANF)
- Oregon Health Plan/Medicaid (OHP)
- LIHEAP or OEAP Energy Assistance received since October 1st, 2018
- Supplemental Security Income (SSI)
- Women, Infants and Children (WIC)
- Federal Low-Income Weatherization Assistance Program (USDOE) since October 1st, 2018
- Tribal Temporary Assistance for Needy Families (Tribal TANF)

### Household Income (defined)

Your household must have earned at or below the following amounts for the past 30 days:

The table above is the Average Median Income for Lane County as of March 2020. For current information please access this [link](#).

Monthly Average Median Income	
<i>HH Size</i>	<i>80 Percent AMI</i>
1	\$3,267
2	\$3,733
3	\$4,200
4	\$4,667
5	\$5,042
6	\$5,417
7	\$5,788
8	\$6,163
9	\$6,536
10	\$6,909

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**AGENDA ITEM SUMMARY**  
**FLORENCE CITY COUNCIL**

**ITEM NO:** 4  
Meeting Date: September 21, 2020  
Department: Public Works

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**ITEM TITLE:** Single Source Authorization for the purchase of an Aerzen Delta Hybrid Screw Blower Package for the Wastewater Treatment Plant.

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**DISCUSSION/ISSUE:**

As part of the wastewater treatment process, we utilize large mechanical blowers to provide air to aeration basins. Blowers provide aeration, keep bacteria suspended, and allow solids to be separated from liquids (flocculation) which is essential for proper wastewater treatment.

Currently the City utilizes positive displacement (rotary twin lobe blowers). Positive displacement blowers are known as rotary lobe blowers because they use straight or twisted lobe rotors without internal compression. These blowers are effective for our operations, but also produce excessive noise, consume large amounts of energy and the turndown rate (the blower's ability to reduce air flow to meet demand) is not as efficient as hybrid blowers (also known as screw blowers).

With noise and vibration (harmonics) being an issue with an adjacent residential property, our engineering team is recommending that we install a hybrid blower. Hybrid blowers are known as screw blowers because they use a low-pressure screw rotor. Hybrids are more efficient than rotary lobe blowers, which have no internal compression during a 360-degree rotation. In applications with large variations in flow and pressure (like our WWTP), hybrid blowers can achieve rates as little as 25 percent of the original design point.

Our engineering consultant team from Kennedy Jenks has completed the technical specifications for the hybrid blower and has selected the Aerzen Delta Hybrid Screw Blower package. The recommendation of Aerzen from Kennedy Jenks is also based on performance at other facilities, positive feedback from other municipalities and maintenance track record. City staff have contacted a number of like sized WWTP's in the Pacific NW that utilize the Aerzen hybrid blower(s) and received very favorable reviews.

Additionally, Aerzen was selected due to their performance record, years of experience (since 1868 when they launched the first positive displacement blower), continuous technical developments and innovations. Aerzen is a world market leader for blower technologies, providing quality products, first-class customer service and outstanding product support.

The proposal from Aerzen USA Corporation is \$71,956 which includes the blower package, noise test, factory testing, seismic calculations (anchorage design), startup and training.

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With Council approval of the single source resolution, the City will enter into the purchase agreement and prepare for the project. Estimated delivery date of the Aerzen Delta Hybrid Screw Blower Package is sixteen (16) weeks from placement of the order.

**FISCAL IMPACT:**

The proposal from Aerzen USA Corporation is \$71,956. Funding for this project was included in the Financial Budget and Forecast report dated June 8, 2020. There is adequate funding available to the engineering services, direct purchase of equipment and installation of the new blower.

<b>Specific Available Funds</b>	<b>Budget</b>
Wastewater Equipment Capital Outlay	\$350,000
Less engineering services for project	<\$87,605>
<b><i>Available for Equipment and Install</i></b>	<b>\$262,395</b>

<b>Items</b>	<b>Costs</b>
Aerzen Delta Hybrid Screw Blower Package	\$71,956
Variable Frequency Drive (reserve estimate)	\$39,000
Installation and building modifications (reserve estimate)	\$150,000
<b><i>Cost of blower, VFD and installation</i></b>	<b>\$260,956</b>

During the 2019-21 biennium we specifically targeted \$350,000 for the replacement of the aeration blower during the second year of the biennium. After deducting the engineering services portion of the project, we have \$262,395 available for the purchase and installation of the new blower, electrical controls, and modifications to the blower building. The Aerzen Delta Hybrid Screw Blower package is \$71,956.

Staff is currently working with our automation control vendor and the estimated cost to purchase the VFD for \$39,000 will be several thousand dollars less. With an installation and building modification budget of \$150,000, we are under the available funds for equipment and installation.

**RELEVANCE TO ADOPTED COUNCIL GOALS:**

- City Service Delivery – improving, maintaining and enhancing our infrastructure as feasible.
- Livability & Quality of Life – implementing the City’s 2019-21 Capital Improvement Program while being responsive to our community’s needs with efficient, effective and sustainable service delivery.
- Economic Development – providing capital reinvestment into the wastewater treatment plant further enhancing the community’s initial investment in wastewater treatment.

- Communication & Trust – strengthening citizen trust by providing cost effective and efficient equipment in the operations of the wastewater treatment plant.
- Financial & Organizational Sustainability – purchasing specialized equipment that supports current and future needs.

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**ALTERNATIVES:**

1. Accept the proposal from Aerzen USA Corporation.
2. Do not purchase the Aerzen Delta Hybrid Screw Blower Package.
3. Direct staff to prepare a formal Request for Proposals for a hybrid screw blower package.

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**RECOMMENDATION:**

Staff recommends that the City Council approve Resolution No. 25, Series 2020 authorizing the City Manager to enter into a single source agreement with Aerzen USA Corporation for an Aerzen Delta Hybrid Screw Blower package.

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**AIS PREPARED BY:** Mike Miller, Public Works Director

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**CITY MANAGER'S RECOMMENDATION:**  Approve       Disapprove       Other

Comments: *ER Reynolds*

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**ITEMS ATTACHED:** Resolution No. 25, Series 2020

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**CITY OF FLORENCE  
RESOLUTION NO. 25, SERIES 2020**

**A Resolution Authorizing the City of Florence, Oregon to Enter into a Single Source Purchase Agreement in the Amount of \$71,956 with Aerzen USA Corporation for the purchase of an Aerzen Delta Hybrid Screw Blower Package**

RECITALS:

1. That the Public Works Department has researched and determined the need to replace one of the air blowers at the wastewater treatment plant.
2. That Public Works, in conjunction with our engineering consultant team, has determined that the Aerzen Delta Hybrid Screw Blower Package is the best product for the application.
3. That Aerzen USA Corporation is best suited to supply the specified equipment.
4. That funding is available in FY2019-21 Biennium Adopted Budget from the Wastewater Capital Outlay fund.

Based on these findings,

THE CITY COUNCIL OF THE CITY OF FLORENCE RESOLVES AS FOLLOWS:

1. The City Manager is authorized to proceed and enter into the Purchase Agreement between Aerzen USA Corporation and the City of Florence, Oregon in the amount of \$71,956 for a Delta Hybrid Screw Blower Package.
2. This Resolution shall become effective immediately upon adoption.

ADOPTION:

This Resolution is passed and adopted on the 21<sup>st</sup> day of September, 2020.

\_\_\_\_\_  
Joe Henry, Mayor

Attest:

\_\_\_\_\_  
Kelli Weese, City Recorder

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**AGENDA ITEM SUMMARY**  
**FLORENCE CITY COUNCIL**

**ITEM NO:** 5  
**Meeting Date:** Sept. 21, 2020  
**Department:** Public Works

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**ITEM TITLE:** Authorize the City Manager to sign the Intergovernmental Agreement between Oregon Department of Transportation and City of Florence for maintenance of certain pedestrian improvements along Hwy 101.

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**DISCUSSION/ISSUE:**

The Oregon Department of Transportation (ODOT) is currently in the final design stages to replace the ADA curb ramps along Hwy 101 from just north of 9<sup>th</sup> Street to Munsel Lake Road (mile post 187.79 to mile post 190.17). The formal name of the project is “US 101: Munsel Lake Road to Oregon Route 126 Curb Ramps”, and referred to as the “Project” for the remainder of this AIS. The project includes improvements and replacements of existing Americans with Disabilities Act (ADA) ramps and soft-scape areas to meet current guidelines, within both the ODOT and City rights-of-way (ROW) along Highway 101 in the project area.

The ODOT is spending an estimated \$2,605,206 in federal funds for all of the phases of the project including design, bidding, construction, and contract administration. In addition, ODOT shall be responsible for providing the matching funds, including all remaining costs above the projected budget of the project.

The proposed agreement (IGA No. 34262) outlines the working relationship on this project between ODOT and the City of Florence. The agreement sets out two main objectives:

1. The City allows ODOT to work within the City ROW on the local streets that intersect Highway 101 to allow for the construction of the ADA ramps.
  - New ramps are to be constructed for the crossing of Highway 101 and of local City streets at the project intersections.
2. Assign maintenance responsibility for areas within the project area.
  - ODOT will be responsible for maintaining the improvements within their ROW.
  - The City of Florence will be responsible for improvements within the City ROW.

In exchange for ODOT fully funding this project (both in the ODOT and City ROW), the City is required to periodically inspect and maintain the ADA ramps, installed by the project on our local streets, ensuring pedestrian access is maintained as required by the ADA. Additionally, if any complaints are received by the City that identifies the project installed sidewalk and curb ramps on the local streets, or pedestrian-activated signal safety or access issues, these items are promptly evaluated and addressed.

Once the project is completed, the City is responsible for maintaining the improvements that were constructed on our local streets as part of the project. Additionally, since they will be making

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adjustments to a number of the pedestrian activated crossings, which are already included as a maintenance responsibility for the City, we will be required to maintain these improvements too. Specifically, maintenance activities will include: maintaining access of use for pedestrians, maintaining the sidewalk surface (including but not limited to removal of obstructions and sweeping), curbs, gutter, curb ramps, crosswalk striping, soft-scape bark areas, performing limited repairs to maintain an even surface, and ensuring continuing compliance to access with the American with Disabilities Act (ADA).

This is the same situation and agreement condition that we currently have with all of the pedestrian RRFB crossings on Hwy 101 (US 101). These crossings are located at 30<sup>th</sup> Street; midblock 26<sup>th</sup>/25<sup>th</sup> streets (soon to be constructed); midblock 18<sup>th</sup>/19<sup>th</sup> streets; midblock 15<sup>th</sup>/16<sup>th</sup> streets; 12<sup>th</sup> Street; midblock 7<sup>th</sup>/8<sup>th</sup> streets; 2<sup>nd</sup> Street; and Redwood Street at Hwy 126 (OR126). All of these previous crossings were funded through grants with no additional cost outlay for the City with the exception of maintenance and/or repair.

After discussing the details of the agreement with other communities that will be having like projects completed by ODOT, we have gone to great lengths to ensure that the agreement only applies to maintenance responsibilities on the connecting City side streets (City ROW), plus the RRFB locations that we already have maintenance responsibility for. Staff have been diligent in ensuring that the City is not taking on additional responsibility and liability for items outside of the City ROW.

This project is slated to go out to bid this fall with construction starting as early as Spring 2021 and completed by Spring 2022.

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**FISCAL IMPACT:**

As stated, the US 101: Munsel Lake Road to Oregon 126 Curb Ramps project is fully funded through the State utilizing federal funds. There are no additional upfront construction capital funds required from the City. Our fiscal impact will be to provide the ongoing maintenance and repair of these facilities after they are constructed.

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**RELEVANCE TO ADOPTED CITY WORK PLAN:**

- City Service Delivery – improving the delivery of cost effective and efficient services.
  - Livability & Quality of Life – by being responsive to our community’s needs.
  - Communication & Trust – strengthening citizen trust by cooperatively working with other agencies for the common good.
  - Financial & Organizational Sustainability – utilization of federal funds to provide needed safety improvements to the Hwy 101 corridor.
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**ALTERNATIVES:**

1. Authorize the City Manager to sign the Intergovernmental Agreement with ODOT.
2. Do not authorize the City Manager to sign the Intergovernmental Agreement with ODOT.

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**RECOMMENDATION:**

Staff recommends that City Council authorize the City Manager to sign the Intergovernmental Agreement between Oregon Department of Transportation and City of Florence for the US101: Munsel Lake Road to Oregon 126 Curb Ramps project.

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**AIS PREPARED BY:** Mike Miller, Public Works Director

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**CITY MANAGER'S  
RECOMMENDATION:**

Approve                       Disapprove                       Other

Comments:

*ER Reynolds*

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**ITEM'S ATTACHED:**

Attachment 1 – Memo from ODOT  
Attachment 2 – Florence/ODOT-US101 Curb Ramps IGA No. 34262

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## **Memo to Project File**

### **K22118 US101: Munsel Lake Rd to OR126, Curb Ramps (Florence) Project**

**Date: September 15, 2020**

**Submitted by:**

**Julie GaNung, P.E.**

Resident Engineer – Consultant Projects

Oregon Department of Transportation (ODOT) - Region 2

### **Introduction**

ODOT is committed to making our highways more accessible for all users, including the residents of Florence. This project will replace 108 curb ramps that do not meet the Americans with Disabilities Act (ADA) standards along Highway 101 within the City of Florence with 154 new ramps. Construction will start in the winter or spring and be completed by December 2021.

Many of these new curb ramps cross the City streets approaching the intersections with Highway 101. This Intergovernmental Agreement (IGA) between the Oregon Department of Transportation (state) and the City of Florence (agency) explains that portions of the project that will be constructed in the City right of way, from and including the ramps crossing the local streets east or west of the highway will be the responsibility of the City to maintain. City maintenance will also include the soft-scape areas, that will be bark-mulched, that cross both State and Agency (City) rights of way.

The request before you (City Council on 9/21/2020) is to approve this IGA so that ODOT can move forward with letting the construction contract to make these needed improvements.

To find out more about this project now and into the future, please access this [link](#).

**INTERGOVERNMENTAL AGREEMENT**  
**US 101: Munsel Lake Road to Oregon Route 126 Curb Ramps**  
**City of Florence**

**THIS AGREEMENT** is made and entered into by and between the STATE OF OREGON, acting by and through its Department of Transportation, hereinafter referred to as "State" or "ODOT;" and the CITY OF FLORENCE, acting by and through its elected officials, hereinafter referred to as "Agency," both herein referred to individually or collectively as "Party" or "Parties."

## **RECITALS**

1. Oregon Coast Highway (US 101) from MP 187.79 to MP 190.17 is part of the state highway system under the jurisdiction and control of the Oregon Transportation Commission (OTC).
2. By the authority granted in Oregon Revised Statutes (ORS) [190.110](#), [366.572](#) and [366.576](#), State may enter into cooperative agreements with counties, cities and units of local governments for the performance of work on certain types of improvement projects with the allocation of costs on terms and conditions mutually agreeable to the contracting parties.
3. All control of access to public highways shall be in compliance with the rules and regulations applicable to access control in ORS 374 *et seq.*, and Oregon Administrative Rule (OAR) 734, Division 51.
4. Effective May 29, 2020, State and Agency executed a Flexible Maintenance Services Agreement No. 33961 whereby State may request, by means of a written Work Order Authorization, maintenance services from Agency on an as-needed basis for maintenance performed on State-owned and maintained highways and highway right of way, including maintenance on State-owned and maintained highways and highway right of way within the Project area.

**NOW THEREFORE**, the premises being in general as stated in the foregoing Recitals, it is agreed by and between the Parties hereto as follows:

## **TERMS OF AGREEMENT**

1. This Agreement shall govern the duties, obligations, rights and responsibilities of State and Agency concerning the construction and maintenance of improvements along US 101 from MP 187.79 to MP 190.17, hereinafter referred to as "Project."
2. Under such authority, State and Agency agree that State shall design and construct Americans with Disabilities Act (ADA) compliant ramp improvements at various locations along US 101 from MP 187.79 to MP 190.17, hereinafter referred to as "Project." The project includes improvements and replacements of existing ADA ramps and soft-scape bark areas to meet current guidelines. The location of the

Project is approximately as shown on the sketch map attached hereto, marked Exhibit A, and by this reference made a part hereof.

3. The Project will be financed at an estimated cost of \$2,605,260.00 in federal funds. The estimate for the total Project cost is subject to change. The estimate for the total Project cost is subject to change. State shall be responsible for any nonparticipating costs, and Project costs beyond the estimate.
4. This Agreement shall become effective on the date all required signatures are obtained and shall remain in effect for the purpose of ongoing maintenance responsibilities for the useful life of the facilities constructed as part of the Project. The useful life is defined as twenty (20) calendar years. The Project shall be completed within ten (10) calendar years following the date of final execution of this Agreement by both Parties.

### **AGENCY OBLIGATIONS**

1. Agency by execution of this Agreement, gives its consent as required by ORS 373.030(2) and ORS 105.760 to any and all changes of grade within the Agency limits, and gives its consent as required by ORS 373.050(1) to any and all closure of streets intersecting the highway, if any, arising out of the Project covered by the Agreement.
2. Agency grants State the right to enter onto Agency's right of way for the performance of duties as set forth in this Agreement.
3. **Americans with Disabilities Act Compliance:**
  - a. When the Project scope includes work on sidewalks, curb ramps, or pedestrian-activated signals or triggers an obligation to address curb ramps or pedestrian signals, the Parties shall:
    - i. Utilize ODOT standards to assess and ensure Project compliance with Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990 as amended (together, "ADA"), including ensuring that all sidewalks, curb ramps, and pedestrian-activated signals meet current ODOT Highway Design Manual standards;
    - ii. Follow ODOT's processes for design, construction, or alteration of sidewalks, curb ramps, and pedestrian-activated signals, including using the ODOT Highway Design Manual, ODOT Design Exception process, ODOT Standard Drawings, ODOT Construction Specifications, providing a temporary pedestrian accessible route plan and current ODOT Curb Ramp Inspection form;
    - iii. At Project completion, send a completed ODOT Curb Ramp Inspection Form 734-5020 to the address on the form as well as to State's Project Manager for

each curb ramp constructed or altered as part of the Project. The completed form is the documentation required to show that each curb ramp meets ODOT standards and is ADA compliant. ODOT's fillable Curb Ramp Inspection Form and instructions are available at the following address:

<https://www.oregon.gov/ODOT/Engineering/Pages/Accessibility.aspx>.

- b. Agency shall ensure that any portions of the Project under Agency's maintenance jurisdiction are maintained in compliance with the ADA throughout the useful life of the Project. This includes, but is not limited to, Agency ensuring that:
    - i. Pedestrian access is maintained as required by the ADA,
    - ii. Any complaints received by Agency identifying sidewalk, curb ramp, or pedestrian-activated signal safety or access issues are promptly evaluated and addressed,
    - iii. Agency, or abutting property owner, pursuant to local code provisions, performs any repair or removal of obstructions needed to maintain the facility in compliance with the ADA requirements that were in effect at the time the facility was constructed or altered,
    - iv. Any future alteration work on Project or Project features during the useful life of the Project complies with the ADA requirements in effect at the time the future alteration work is performed, and
    - v. Applicable permitting and regulatory actions are consistent with ADA requirements.
  - c. Maintenance obligations in this section shall survive termination of this Agreement.
4. Upon Project completion, Agency shall be responsible for maintaining improvements within Agency right of way and within the areas of shared ownership, from the curb ramps crossing the minor (local) street and other improvements east and west of those ramps within Agency right of way, constructed as part of this Project, including but not limited to all surface, curbs, curb ramps, crosswalk striping, gutters, sidewalks, fences, soft-scape bark areas, and all other features. Exhibit A, Figures 2, 3, and 4, depict typical examples of Project corners and intersections within Agency right of way to show areas of Agency responsibilities:
- a. Figure 2: Typical corner – Agency responsibilities are highlighted in the yellow area along the minor (local) street;
  - b. Figure 3: Typical Intersection – State right of way is depicted in orange, State permanent easements are shown in green, and Agency right of way is depicted

in yellow indicating Agency responsibilities east and west of the curb ramps within Agency right of way;

- c. Figure 4: Typical Corner with Soft-Scape Bark Area – Agency responsibilities are highlighted in the yellow area depicting the shared ownership area where Agency will be responsible for maintaining improvements.
5. Agency's Project Manager for this Project is Mike Miller, Public Works Director, City of Florence, 250 Hwy 101, Florence, Oregon 97436; phone: (541) 997-4106; email: mike.miller@ci.florence.or.us, or assigned designee upon individual's absence. Agency shall notify the other Party in writing of any contact information changes during the term of this Agreement.

### **STATE OBLIGATIONS**

1. State shall design and construct Americans with Disabilities Act (ADA) compliant ramp improvements and soft-scape bark areas at various locations along US 101 from MP 187.79 to MP 190.17.
2. State certifies, at the time this Agreement is executed, that sufficient funds are available and authorized for expenditure to finance costs of this Agreement within State's current appropriation or limitation of the current biennial budget.
3. State, or its consultant, shall conduct the necessary field surveys, environmental studies, traffic investigations, preliminary engineering and design work required to produce and provide final plans, specifications and cost estimates for the highway Project; identify and obtain all required permits; perform all construction engineering, including all required materials testing and quality documentation; prepare all bid and contract documents; advertise for construction bid proposals; award all contracts; pay all contractor costs, provide technical inspection, project management services and other necessary functions for sole administration of the construction contract entered into for this Project.
4. State shall be responsible for all costs associated with construction and installation of the Project.
5. Except for Agency's maintenance obligations described in Agency Obligations, paragraph 4c, or as otherwise provided by work order under State and Agency Flexible Service Maintenance Agreement No. 33961, or any other agreement between the parties, State agrees to maintain the elements of the project within State's right of way.
6. State shall allow Agency access to State's right of way to perform maintenance obligations on improvements specified in Agency Obligations, paragraph 4, constructed in this Project.
7. State's Project Manager for this Project is James Gamble, District 5 Manager, ODOT, 2080 Laura Street, Springfield, Oregon 97477; phone: (541) 726-2541;

email: james.gamble@odot.state.or.us, or assigned designee upon individual's absence. State shall notify the other Party in writing of any contact information changes during the term of this Agreement.

## **GENERAL PROVISIONS**

1. This Agreement may be terminated by mutual written consent of both Parties.
2. State may terminate this Agreement effective upon delivery of written notice to Agency, or at such later date as may be established by State, under any of the following conditions:
  - a. If State fails to receive funding, appropriations, limitations or other expenditure authority sufficient to allow State, in the exercise of its reasonable administrative discretion, to continue to make payments for performance of this Agreement.
  - b. If federal or state laws, regulations or guidelines are modified or interpreted in such a way that either the work under this Agreement is prohibited or State is prohibited from paying for such work from the planned funding source.
3. Any termination of this Agreement shall not prejudice any rights or obligations accrued to the Parties prior to termination.
4. State and Agency hereto agree that if any term or provision of this Agreement is declared by a court of competent jurisdiction to be invalid, unenforceable, illegal, or in conflict with any law, the validity of the remaining terms and provisions shall not be affected, and the rights and obligations of the Parties shall be construed and enforced as if the Agreement did not contain the particular term or provision held to be invalid.
5. If any third party makes any claim or brings any action, suit or proceeding alleging a tort as now or hereafter defined in ORS 30.260 ("Third Party Claim") against State or Agency with respect to which the other Party may have liability, the notified Party must promptly notify the other Party in writing of the Third Party Claim and deliver to the other Party a copy of the claim, process, and all legal pleadings with respect to the Third Party Claim. Each Party is entitled to participate in the defense of a Third Party Claim, and to defend a Third Party Claim with counsel of its own choosing. Receipt by a Party of the notice and copies required in this paragraph and meaningful opportunity for the Party to participate in the investigation, defense and settlement of the Third Party Claim with counsel of its own choosing are conditions precedent to that Party's liability with respect to the Third Party Claim.
6. With respect to a Third Party Claim for which State is jointly liable with Agency (or would be if joined in the Third Party Claim), State shall contribute to the amount of expenses (including attorneys' fees), judgments, fines and amounts paid in settlement actually and reasonably incurred and paid or payable by Agency in such

proportion as is appropriate to reflect the relative fault of State on the one hand and of Agency on the other hand in connection with the events which resulted in such expenses, judgments, fines or settlement amounts, as well as any other relevant equitable considerations. The relative fault of State on the one hand and of Agency on the other hand shall be determined by reference to, among other things, the Parties' relative intent, knowledge, access to information and opportunity to correct or prevent the circumstances resulting in such expenses, judgments, fines or settlement amounts. State's contribution amount in any instance is capped to the same extent it would have been capped under Oregon law, including the Oregon Tort Claims Act, ORS 30.260 to 30.300, if State had sole liability in the proceeding.

7. With respect to a Third Party Claim for which Agency is jointly liable with State (or would be if joined in the Third Party Claim), Agency shall contribute to the amount of expenses (including attorneys' fees), judgments, fines and amounts paid in settlement actually and reasonably incurred and paid or payable by State in such proportion as is appropriate to reflect the relative fault of Agency on the one hand and of State on the other hand in connection with the events which resulted in such expenses, judgments, fines or settlement amounts, as well as any other relevant equitable considerations. The relative fault of Agency on the one hand and of State on the other hand shall be determined by reference to, among other things, the Parties' relative intent, knowledge, access to information and opportunity to correct or prevent the circumstances resulting in such expenses, judgments, fines or settlement amounts. Agency's contribution amount in any instance is capped to the same extent it would have been capped under Oregon law, including the Oregon Tort Claims Act, ORS 30.260 to 30.300, if it had sole liability in the proceeding.
8. The Parties shall attempt in good faith to resolve any dispute arising out of this Agreement. In addition, the Parties may agree to utilize a jointly selected mediator or arbitrator (for non-binding arbitration) to resolve the dispute short of litigation.
9. This Agreement may be executed in several counterparts (facsimile or otherwise) all of which when taken together shall constitute one agreement binding on all Parties, notwithstanding that all Parties are not signatories to the same counterpart. Each copy of this Agreement so executed shall constitute an original.
10. This Agreement and attached exhibits constitute the entire agreement between the Parties on the subject matter hereof. There are no understandings, agreements, or representations, oral or written, not specified herein regarding this Agreement. No waiver, consent, modification or change of terms of this Agreement shall bind either Party unless in writing and signed by both Parties and all necessary approvals have been obtained. Such waiver, consent, modification or change, if made, shall be effective only in the specific instance and for the specific purpose given. The failure of State to enforce any provision of this Agreement shall not constitute a waiver by State of that or any other provision.
11. Except as specifically provided in this Agreement, this Agreement shall not amend or be interpreted as amending the terms and conditions of Flexible Services

City of Florence / ODOT  
Agreement No. 34262

Maintenance Agreement No. 33961, executed by the Parties effective May 29, 2020, or any Work Order Authorization issued thereunder.

**THE PARTIES**, by execution of this Agreement, hereby acknowledge that their signing representatives have read this Agreement, understand it, and agree to be bound by its terms and conditions.

This Project is in the 2018-2021 Statewide Transportation Improvement Program (STIP), (Key #22118) that was adopted by the Oregon Transportation Commission on July 20, 2017 (or subsequently by amendment to the STIP).

**Signature Page to Follow**

**CITY OF FLORENCE**, by and through its  
Governing Body

By \_\_\_\_\_  
City Manager

Date \_\_\_\_\_

**LEGAL REVIEW APPROVAL (If required  
in Agency's process)**

By \_\_\_\_\_  
City's Legal Counsel

Date \_\_\_\_\_

**Agency Contact:**

Mike Miller  
Florence Public Works Director  
City of Florence  
250 Hwy 101  
Florence, Oregon 97439  
(541) 997-4106  
mike.miller@ci.florence.or.us

**State Contact:**

James Gamble  
District 5 Manager  
ODOT, Region 2  
2080 Laura Street  
Springfield, Oregon 97477  
(541) 726-2541  
james.gamble@odot.state.or.us

**STATE OF OREGON**, by and through  
its Department of Transportation

By \_\_\_\_\_  
Highway Division Administrator

Date \_\_\_\_\_

**APPROVAL RECOMMENDED**

By \_\_\_\_\_  
Region 2 Manager

Date \_\_\_\_\_

By \_\_\_\_\_  
State Right of Way Manager

Date \_\_\_\_\_

By \_\_\_\_\_  
State Traffic Roadway Manager

Date \_\_\_\_\_

By \_\_\_\_\_  
District 5 Manger

Date \_\_\_\_\_

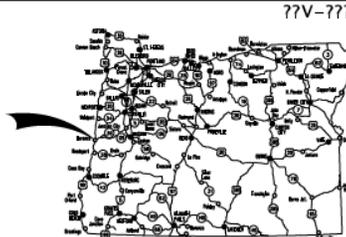
**APPROVED AS TO LEGAL  
SUFFICIENCY**

By \_\_\_\_\_  
Assistant Attorney General

Date \_\_\_\_\_

INDEX OF SHEETS	
SHEET NO.	DESCRIPTION
A01	Title Sheet
A02	Index Of Sheets Cont. & Std. Dwg. Nos.
A03	Plan Sheet Layout

STATE OF OREGON  
 DEPARTMENT OF TRANSPORTATION  
 PLANS FOR PROPOSED PROJECT  
**GRADING, PAVING, SIGNING &  
 CURB RAMPS**  
**US101: MUNSEL LAKE RD TO OR126,  
 CURB RAMP PROJECT**  
 PACIFIC HIGHWAY WEST  
 LANE COUNTY  
 SEPTEMBER 2020



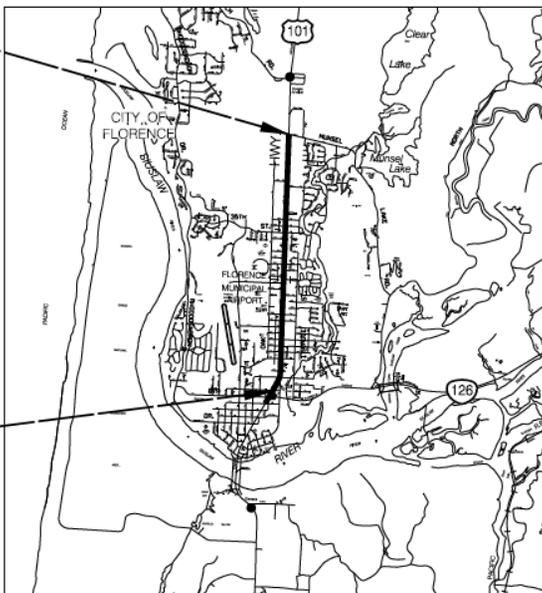
Overall Length Of Project - 2.38Miles

**ATTENTION:**  
 Oregon Law Requires You To Follow Rules Adopted  
 By The Oregon Utility Notification Center.  
 Those Rules Are Set Forth In OAR 952-001-0001  
 Through OAR 952-001-0090.  
 You May Obtain Copies Of The Rules By Calling  
 The Center (Note: The Telephone Number For  
 The Oregon Utility Notification Center Is  
 (503) 232-1987).



**BEGINNING OF PROJECT  
 MP 187.79**

**END OF PROJECT  
 MP 190.17**



ADA CURB RAMP PILOT PROGRAM PROJECT

**OREGON TRANSPORTATION COMMISSION**  
 Robert Van Brocklin CHAIR  
 Alando Simpson COMMISSIONER  
 Martin Gallery COMMISSIONER  
 Julie Brown COMMISSIONER  
 Sharon Smith COMMISSIONER  
 Kris Strickler DIRECTOR OF TRANSPORTATION

These plans were developed using ODOT design standards. Exceptions to these standards, if any, have been submitted and approved by the ODOT Chief Engineer or their delegated authority.

Approving Authority: \_\_\_\_\_  
 Signature & date

\_\_\_\_\_  
 Print name and title

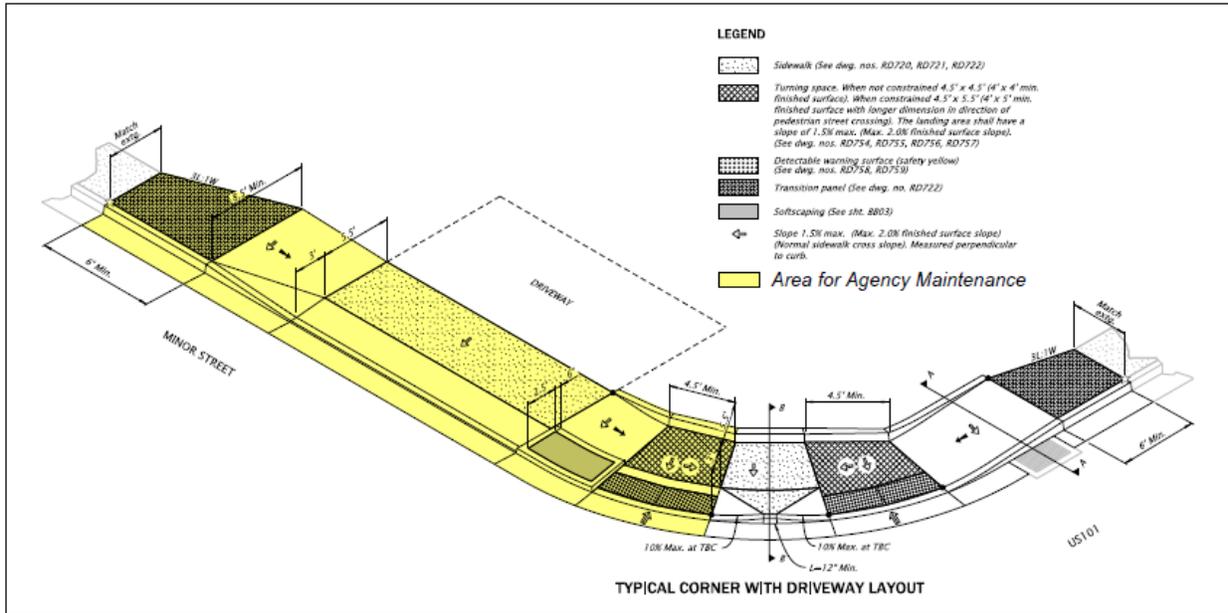
\_\_\_\_\_  
 Concurrence by ODOT Chief Engineer

**US101: MUNSEL LAKE RD TO OR126,  
 CURB RAMP PROJECT**  
 OREGON COAST HWY  
 LANE COUNTY

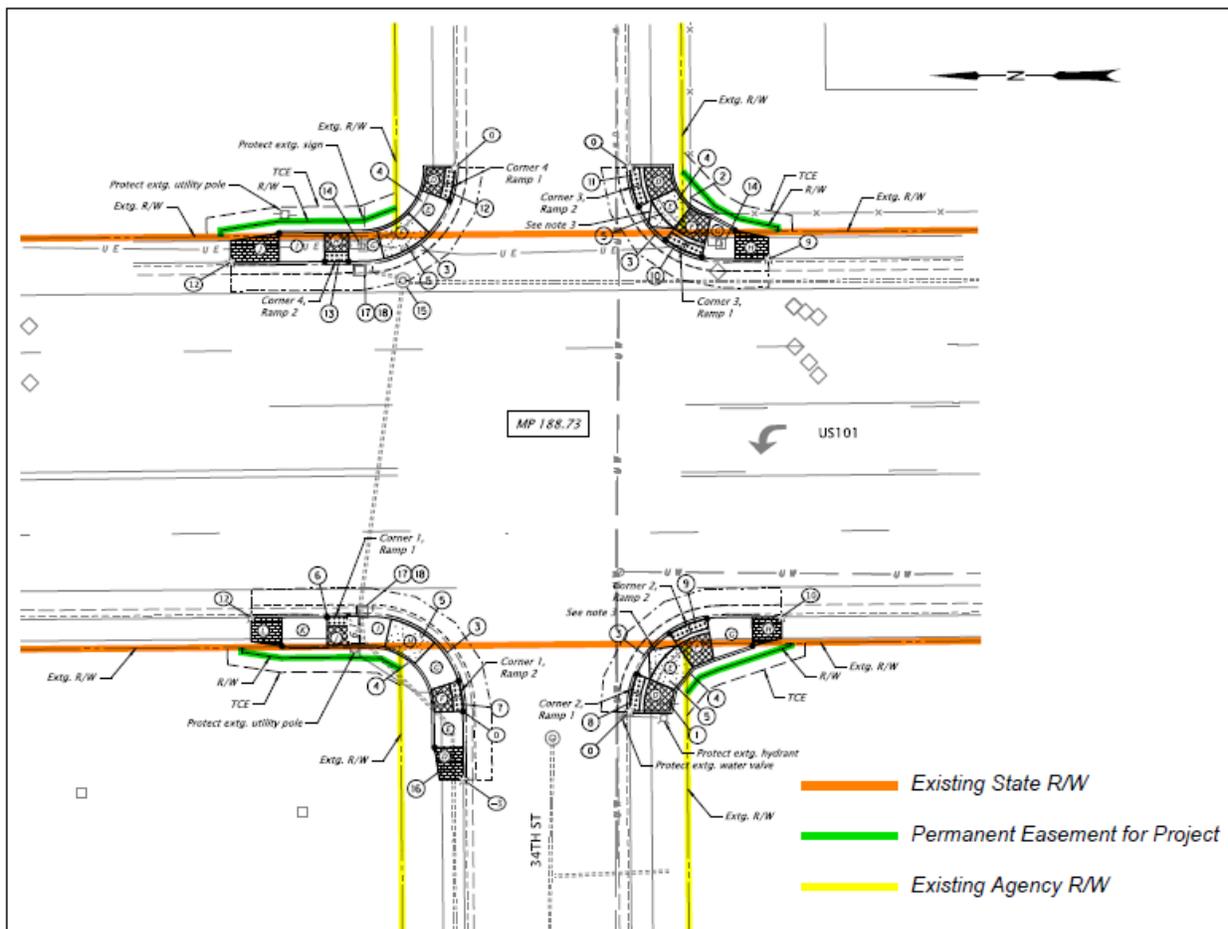
FEDERAL HIGHWAY ADMINISTRATION	PROJECT NUMBER	SHEET NO.
OREGON DIVISION		A01

Figure 1 - Project Overview

**EXHIBIT A (cont.)**



**Figure 2 - Typical Corner**



**Figure 3 - Typical Intersection**



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**AGENDA ITEM SUMMARY**  
**FLORENCE CITY COUNCIL**

**ITEM NO:** 6  
**Meeting Date:** September 21, 2020  
**Department:** Finance

---

**ITEM TITLE:** 1285 Restobar Liquor License

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**DISCUSSION/ISSUE:**

This is a request for a recommendation of an off-premises liquor license to the Oregon Liquor Control Commission (OLCC) for Kurtis, Inc doing business as 1285 Restobar. OLCC allows the City Council the opportunity to review the liquor license before making a recommendation of approval.

The owners/management of the business have been checked and approved by the Florence Police Department for noise and/or altercations. The Planning Department has checked the place of business for zoning or code violations. Both departments have signed recommending approval.

---

**FISCAL IMPACT:**

The fee for a liquor license is \$100. This fee includes the cost of staff time to review the application and place a recommendation before the City Council.

---

**RELEVANCE TO ADOPTED COUNCIL GOALS:**

Goal 1: Deliver efficient and cost-effective city services.

- 
- ALTERNATIVES:**
1. Recommend ratification for the liquor license approval
  2. Recommend denial to OLCC for the liquor license
  3. Request staff research further and bring back additional information to a future Council meeting

---

**RECOMMENDATION:**

Recommend ratification for the liquor license approval

---

**AIS PREPARED BY:** Lezlea Purcell, Finance Manager

---

**CITY MANAGER'S RECOMMENDATION:**  Approve  Disapprove  Other

Comments: *ER Reynolds*

---

**ITEM'S ATTACHED:** Attachment 1 – Liquor License Application

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# LIQUOR LICENSE APPLICATION

1. Application. **Do not include** any OLCC fees with your application packet (the license fee will be collected at a later time). Application is being made for:

License Applied For:	CITY AND COUNTY USE ONLY
<input type="checkbox"/> Brewery 1st Location	Date application received and/or date stamp:
<input type="checkbox"/> Brewery 2nd Location	
<input type="checkbox"/> Brewery 3rd Location	Name of City or County:
<input type="checkbox"/> Brewery-Public House 1st Location	
<input type="checkbox"/> Brewery-Public House 2nd Location	Recommends this license be: <input type="checkbox"/> Granted <input type="checkbox"/> Denied
<input type="checkbox"/> Brewery-Public House 3rd Location	
<input type="checkbox"/> Distillery	By: _____
<input type="checkbox"/> Full On-Premises, Commercial	Date: _____
<input type="checkbox"/> Full On-Premises, Caterer	OLCC USE ONLY
<input type="checkbox"/> Full On-Premises, Passenger Carrier	
<input type="checkbox"/> Full On-Premises, Other Public Location	Date application received:
<input type="checkbox"/> Full On-Premises, For Profit Private Club	4/15/20
<input type="checkbox"/> Full On-Premises, Nonprofit Private Club	By: <u>Heidi L Smothers</u>
<input type="checkbox"/> Grower Sales Privilege 1st Location	License Action(s):
<input type="checkbox"/> Grower Sales Privilege 2nd Location	A/PRIV & S/D/DEL
<input type="checkbox"/> Grower Sales Privilege 3rd Location	
<input type="checkbox"/> Limited On-Premises	
<input checked="" type="checkbox"/> Off-Premises	
<input type="checkbox"/> Off-Premises with Fuel Pumps	
<input type="checkbox"/> Warehouse	
<input type="checkbox"/> Wholesale Malt Beverage & Wine	
<input type="checkbox"/> Winery 1st Location	
<input type="checkbox"/> Winery 2nd Location	
<input type="checkbox"/> Winery 3rd Location	
<input type="checkbox"/> Winery 4th Location	
<input type="checkbox"/> Winery 5th Location	

2. Identify the applicant(s) applying for the license(s). ENTITY (example: corporation or LLC) or INDIVIDUAL(S) applying for the license(s):

~~Kurtis Hargens~~ KURTIS INC. ✓ HS 4/22/20

(Applicant #1)

(Applicant #2)

(Applicant #3)

(Applicant #4)

3. Trade Name of the Business (Name Customers Will See)

1285 Restobar

4. Business Address (Number and Street Address of the Location that will have the liquor license)

1285 Bay St

City	County	Zip Code
Florence	Lane	97439



OREGON LIQUOR CONTROL COMMISSION

LIQUOR LICENSE APPLICATION

5. Trade Name of the Business (Name Customers Will See) 1285 Restobar			
6. Does the business address currently have an OLCC liquor license? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO			
7. Does the business address currently have an OLCC marijuana license? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO			
8. Mailing Address/PO Box, Number, Street, Rural Route (where the OLCC will send your mail) 3275 Redwood Loop			
City Florence	State OR	Zip Code 97439	
9. Phone Number of the Business Location 541-902-8338		10. Email Contact for this Application kurthargens@gmail.com	
11. Contact Person for this Application Kurt Hargens		Phone Number 541-294-3427	
Contact Person's Mailing Address (if different)	City	State	Zip Code

Please note that liquor license applications are public records. A copy of the application will be posted on the OLCC website for a period of several weeks.

I understand that marijuana (such as use, consumption, ingestion, inhalation, samples, give-away, sale, etc.) is **prohibited** on the licensed premises.

I attest that all answers on all forms, documents, and information provided to the OLCC are true and complete.

**Applicant Signature(s)**

- Each individual person listed as an applicant must sign the application.
- If an applicant is an entity, such as a corporation or LLC, at least one person who is authorized to sign for the entity must sign the application.
- A person with the authority to sign on behalf of the applicant (such as the applicant's attorney or a person with power of attorney) may sign the application. If a person other than an applicant signs the application, please provide proof of signature authority.

(Applicant#1)

(Applicant#2)

(Applicant#3)

(Applicant#4)

**AGENDA ITEM SUMMARY**  
**FLORENCE CITY COUNCIL**

**ITEM NO:** 7  
**Meeting Date:** September 21, 2020  
**Department:** Mayor & Council

**ITEM TITLE:** 2020 / 2021 Council Meeting Calendar

**DISCUSSION/ISSUE:**

The following is staff’s proposal concerning the City Council calendar for the remainder of 2020 and the 2021 calendar year. Calendar dates are proposed based on the provisions in Chapter 2 Section 7 of the Council Rules of Procedure. City Council is asked to please bring your calendars including any proposed vacations and/or times away, to the October 7<sup>th</sup> City Council meeting, in order to review the calendar as a group to determine best dates for the upcoming months. Proposed changes are encouraged during the Council meeting. As a note, these dates will also be reviewed in early 2021 with the seating of the new City Council.

**2021 Calendar**

**October:**

- Regular Council Meetings: Given calendar changes in professional development and vacations due to COVID-19, staff proposes to amend the Council schedule to return to the standard 1<sup>st</sup> and 3<sup>rd</sup> Mondays.
- Council Work Sessions: Return to standard 1<sup>st</sup> and 3<sup>rd</sup> Mondays.
- League of Oregon Cities Conference: Reminder, the virtual League of Oregon Cities conference will be held October 14<sup>th</sup> – 15<sup>th</sup>.

October					
M	Tu	W	Th	F	Sa/Su
			1 ICMA	2	3 & 4
5 Council Work Session - Tentative Council Meeting	6	7	8	9	10 & 11
12	13	14 League of Oregon Cities Conference Virtual	15	16	17 & 18
19 Council Work Session - Tentative Council Meeting	20	21	22	23	24 & 25
26	27	28	29	30	31 & 1

**November:** No proposed changes to standard Council meeting calendar

November					
M	Tu	W	Th	F	Sa/Su
2 Council Work Session - <i>Tentative</i> Council Meeting	3	4	5	6	7 & 8
9	10	11 Veteran's Day Holiday	12	13	14 & 15
16 Council Work Session - <i>Tentative</i> Council Meeting	17	18	19	20	21 & 22
23	24	25	26 Thanksgiving Holiday	27	28 & 29
30					

**December:**

- Regular Council Meetings:  
Cancel December 7<sup>th</sup> City Council meeting and hold only one meeting during December on Monday December 14<sup>th</sup> in order to allow for a break during the holiday season.
- Council Work Sessions:  
Align work session with amended Council meeting so that Council work session is held on December 14<sup>th</sup>.

December					
M	Tu	W	Th	F	Sa/Su
	1	2	3	4	5 & 6
7 Council Work Session - Rescheduled Council Meeting - Rescheduled	8	9	10	11	12 & 13
14 Council Work Session - <i>Tentative</i> Council Meeting	15	16	17	18	19 & 20
21 Council Work Session - Canceled Council Meeting - Canceled	22	23	24	25 Christmas Day Holiday	26 & 27
28	29	30	31		

## 2020 Calendar

### January:

- Regular Council Meetings:  
Due to Martin Luther King Jr. Holiday (January 18<sup>th</sup>) move 2<sup>nd</sup> City Council meeting to 4<sup>th</sup> Monday (January 25<sup>th</sup>) However, due to the meeting being 1 week prior to the next scheduled Council meeting (February 1<sup>st</sup>), the January 25<sup>th</sup> meeting will only be held if necessary.
- Council Work Sessions:  
Reschedule January 18<sup>th</sup> City Council work session to January 25<sup>th</sup> to be held only if necessary.

January					
M	Tu	W	Th	F	Sa/Su
				1 New Year's Day Holiday	2 & 3
4 Council Work Session - Tentative Council Meeting	5	6	7	8	9 & 10
11	12	13	14	15	16 & 17
18 Martin Luther King Jr. Holiday Council Work Session - Rescheduled Rescheduled	19	20	21	22	23 & 24
25 Council Work Session - Tentative Council Meeting - Tentative	26	27	28	29	30 & 31

### February:

- Regular Council Meetings:  
Due to Presidents Day Holiday (February 15<sup>th</sup>) move 2<sup>nd</sup> City Council meeting of the month to the 4<sup>th</sup> Monday (February 22<sup>nd</sup>). However, due to the meeting being 1 week prior to the next scheduled Council meeting (March 1<sup>st</sup>), the February 22<sup>nd</sup> meeting will only be held if necessary.
- Council Work Sessions:  
Reschedule February 15<sup>th</sup> City Council work session to February 22<sup>nd</sup> to be held only if necessary.

February					
M	Tu	W	Th	F	Sa/Su
1 Council Work Session - Tentative Council Meeting	2	3	4	5	6 & 7
8	9	10	11	12	13 & 14
15 President's Day Holiday Council Work Session - Rescheduled Council Meeting - Rescheduled	16	17	18	19	20 & 21
22 Council Work Session - Tentative Council Meeting - Tentative	23	24	25	26	27 & 28

**March:** No proposed changes to standard Council meeting calendar

March					
M	Tu	W	Th	F	Sa/Su
1 Council Work Session - <i>Tentative</i> Council Meeting	2	3	4	5	6 & 7
8	9	10	11	12	13 & 14
15 Council Work Session - <i>Tentative</i> Council Meeting	16	17	18	19	20 & 21
22	23	24	25	26	27 & 28
Spring Break					
29	30	31			

**April:** No proposed changes to standard Council meeting calendar

April					
M	Tu	W	Th	F	Sa/Su
			1	2	3 & 4
5 Council Work Session - <i>Tentative</i> Council Meeting	6	7	8	9	10 & 11
12	13	14	15	16	17 & 18
19 Council Work Session - <i>Tentative</i> Council Meeting	20	21	22	23	24 & 25
26	27	28	29	30	1 & 2

**May:** No proposed changes to standard Council meeting calendar

May					
M	Tu	W	Th	F	Sa/Su
3 Council Work Session - <i>Tentative</i> Council Meeting	4	5	6	7	8 & 9
10	11	12	13	14	15 & 16
17 Council Work Session - <i>Tentative</i> Council Meeting	18	19	20	21	22 & 23
24	25	26	27	28	29 & 30
31 Memorial Day Holiday					

**June:** No proposed changes to standard Council meeting calendar

June					
M	Tu	W	Th	F	Sa/Su
	1	2	3	4	5 & 6
7 Council Work Session - <i>Tentative</i> Council Meeting	8	9	10	11	12 & 13
14	15	16	17	18	19 & 20
21 Council Work Session - <i>Tentative</i> Council Meeting	22	23	24	25	26 & 27
28	29	30			

**July:**

- Regular Council Meetings: Due to Independence Day Holiday being observed by the City on July 5<sup>th</sup> (July 4<sup>th</sup>), cancel July 5<sup>th</sup> City Council meeting. This will allow Council and staff to take a summer break.
- Council Work Sessions: Cancel July 5<sup>th</sup> work session.

July					
M	Tu	W	Th	F	Sa/Su
			1	2	3 & 4 Independence Day Holiday
5 Independence Day Holiday Observed Council Work Session - Canceled Council Meeting - Canceled	6	7	8	9	10 & 11
12	13	14	15	16	17 & 18
19 Council Work Session - <i>Tentative</i> Council Meeting	20	21	22	23	24 & 25
26	27	28	29	30	31 & 1

**August:** No proposed changes to standard Council meeting calendar

August					
M	Tu	W	Th	F	Sa/Su
2 Council Work Session - <i>Tentative</i> Council Meeting	3	4	5	6	7 & 8
9	10	11	12	13	14 & 15
16 Council Work Session - <i>Tentative</i> Council Meeting	17	18	19	20	21 & 22
23	24	25	26	27	28 & 29
30	31				

**September:**

- Regular Council Meetings:  
Due to Labor Day Holiday (September 6<sup>th</sup>), cancel September 6<sup>th</sup> City Council meeting. This will allow Council and staff to take a late summer break.
- Council Work Sessions:  
Cancel September 6<sup>th</sup> work session.

September					
M	Tu	W	Th	F	Sa/Su
		1	2	3	4 & 5
6 Labor Day Holiday Council Work Session - Canceled Council Meeting - Canceled	7	8	9	10	11 & 12
13	14	15	16	17	18 & 19
20 Council Work Session - <i>Tentative</i> Council Meeting	21	22	23	24	25 & 26
27	28	29	30		

**October:**

- Regular Council Meetings:**  
 To allow the City Manager to attend ICMA, propose to reschedule the October 4<sup>th</sup> Council meeting to October 11<sup>th</sup> and reschedule the October 18<sup>th</sup> meeting to October 25<sup>th</sup>. However, due to the meeting being 1 week prior to the next scheduled Council meeting (November 1<sup>st</sup>), the October 25<sup>th</sup> meeting will only be held if necessary.
- Council Work Sessions:**  
 Reschedule Work Sessions to coincide with Council meetings.

October					
M	Tu	W	Th	F	Sa/Su
				1	2 & 3 ICMA Conference - Portland
4 Council Work Session - Rescheduled Council Meeting - Rescheduled	5	6	7	8	9 & 10
ICMA Conference - Portland					
11 Council Work Session - Tentative Council Meeting	12	13	14	15	16 & 17
18 Council Work Session - Rescheduled Council Meeting - Rescheduled	19	20	21	22	23 & 24
25 Council Work Session - Tentative Council Meeting - Tentative	26	27	28	29	30 & 31

**November:** No proposed changes to standard Council meeting calendar

November					
M	Tu	W	Th	F	Sa/Su
1 Council Work Session - Tentative Council Meeting	2	3	4	5	6 & 7
8	9	10	11 Veteran's Day Holiday	12	13 & 14
15 Council Work Session - Tentative Council Meeting	16	17	18	19	20 & 21
22	23	24	25 Thanksgiving Holiday	26	27 & 28
29	30				

**December:**

- Regular Council Meetings:  
Combine two planned City Council meetings into one Council meeting on the 2<sup>nd</sup> Monday (December 13<sup>th</sup>) in order to allow for a break during the holiday season
- Council Work Sessions:  
Align work session with amended Council meeting so that it is held on December 13<sup>th</sup>

December					
M	Tu	W	Th	F	Sa/Su
		1	2	3	4 & 5
6 Council Work Session - Rescheduled Council Meeting - Rescheduled	7	8	9	10	11 & 12
13 Council Work Session - Tentative Council Meeting	14	15	16	17	18 & 19
20 Council Work Session - Canceled Council Meeting - Canceled	21	22	23	24 Christmas Day Holiday Observed	25 & 26 Christmas Day Holiday
27	28	29	30	31	

**Other Potential Changes:** These proposed calendar dates will also be reviewed with the new City Council in early 2020. In addition to the proposed changes listed above, other changes to the Council calendar may occur throughout the year in order to accommodate professional development opportunities, Council vacation / work schedules, and other unforeseen circumstances. Should changes occur, they will be determined by consensus of the City Council and updated on the City of Florence website at [www.ci.florence.or.us](http://www.ci.florence.or.us), as well as the Council Calendar at the bottom of City Council meeting agendas. For the latest and greatest City Council schedule, please visit the City of Florence website or contact City Recorder / Economic Development Coordinator Kelli Weese at [kelli.weese@ci.florence.or.us](mailto:kelli.weese@ci.florence.or.us).

**FISCAL IMPACT:**

City Council meetings incur staff time for preparation, attendance as well as Ordinance / Resolution / Staff Report and Minutes compilation and retention.

**RELEVANCE TO ADOPTED CITY WORK PLAN:**

Goal 1: Deliver efficient and cost-effective city services.

**ALTERNATIVES:**

1. Approve the proposed 2020 / 2021 Council Meeting Calendars as proposed
2. Review and recommend changes to the proposed 2020 / 2021 Council meeting calendars and approve as amended

---

**RECOMMENDATION:**

Review and approve 2020 / 2021 Council Meeting Calendars as proposed or with amendments.

---

**AIS PREPARED BY:** Kelli Weese, City Recorder / Economic Development Coordinator

---

**CITY MANAGER'S RECOMMENDATION:**  Approve  Disapprove  Other

Comments: *ER Reynolds*

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**ITEM'S ATTACHED:** None

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**AGENDA ITEM SUMMARY**  
**FLORENCE CITY COUNCIL**

**ITEM NO:** 8  
Meeting Date: September 21, 2020  
Department: Various

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**ITEM TITLE:** GENERAL REPORTS – *Council Question & Answer Only – No Presentations*

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- August Committee, Commission & Volunteer Reports

**AGENDA ITEM SUMMARY**  
**FLORENCE CITY COUNCIL**

**ITEM NO:**  
Meeting Date: September 21, 2020  
Department: All

**ITEM TITLE:** Commission, Committee & Volunteers Report – August 2020

**DISCUSSION/ISSUE:**

**Airport Volunteers**

Department: Public Works

Staff: Mike Miller – Public Works Director

Volunteers from the Airport Volunteer Group is in standby mode until restrictions related to COVID-19 are lifted.

**Audit Ad-Hoc Committee**

Department: Finance

Staff: TBD

No report.

**Budget Committee**

Department: Finance

Chairperson: TBD

No report.

**Community & Economic Development Committee**

Department: Administration

Chairperson: Robbie Wright

CEDC had its first webinar meeting that went extremely well! We had full participation from the committee, minus one member. The committee received updates from numerous external agencies that have been working on projects during the Covid crisis including Lane County Economic Development, RAIN, OCVA, and RDI.

**Environmental Management Advisory Committee (EMAC)**

Department: Planning

Chairperson: Katie Prosser

No meeting, no report.

**Florence Events Center Volunteers / Friends of the FEC**

Department: Florence Events Center

President: Kirk Mlinek

No Report.

<b>Florence Urban Renewal Agency</b>	
<u>Department:</u> Administrative	<u>Staff:</u> Kelli Weese – City Recorder / Eco. Devo.
<p>The Florence Urban Renewal Agency met on August 26<sup>th</sup> to review the status of the Quince Street property marketing given the closure of the Request for Expressions of Interest on August 14<sup>th</sup>. The agency also discussed their current work plan items and future projects as well as their quarterly financial report.</p>	

<b>Florence Urban Renewal Agency Budget Committee</b>	
<u>Department:</u> Finance	<u>Staff:</u> TBD
<p>No report.</p>	

<b>Parks Volunteers</b>	
<u>Department:</u> Public Works	<u>Staff:</u> Mike Miller – Public Works Director
<ul style="list-style-type: none"> <li>• Old Town Park (Gazebo Park): One (1) volunteer provided a total of 8 hours of labor picking up liter, pruning vegetation, weeding, landscaping, helping with trash pick up, and sweeping leaves from the plaza.</li> <li>• Adopt-A-Street Program: Rhododendron Drive 35<sup>th</sup> to Sebastian Street (2.2 miles). Two volunteers spent a total of 21 hours picking up litter along Rhododendron Drive which resulted in approximately 30 pounds of trash being removed from the right-of-way.</li> <li>• Exploding Whale Park (formerly River Beach Access Park): Two (2) volunteers from Resurrection Lutheran Church provided a total of 2 hours of labor picking up litter and trash from the park, including within the new expansion area. The volunteers noted that even with all of the use at the park, there was a minimal accumulation of trash in and around the park.</li> <li>• Singing Pines Park: Due to COVID-19 restrictions there were no volunteer activity from Shoreline Christian Church.</li> </ul>	

<b>Planning Commission</b>	
<u>Department:</u> Planning	<u>Staff:</u> Wendy FarleyCampbell – Planning Director
<p>No Report.</p>	

<b>Police Auxiliary</b>	
<u>Department:</u> Police	<u>Director:</u> Len Larson
<p>No report.</p>	

Police Reserve Officers	
<u>Department:</u> Police	<u>Staff:</u> Tom Turner – Police Chief
Program not active	

Public Arts Committee	
<u>Department:</u> Administrative	<u>Chairperson:</u> Harlen Springer and <u>Vice-Chairperson</u> Jo Beaudreau

**July & August 2020 Public Art Committee Council Report**  
**These reports have been combined since the July Report**  
**wasn't included in the last Council Packet.**

Images are included to assist readers and provide better context of content.

**Continuing Education**

Art Therapize Yourself: [youtube.com/watch?v=ns1JLumRZCA](https://www.youtube.com/watch?v=ns1JLumRZCA)  
 When Art Restoration Goes Right? [youtube.com/watch?v= D1aB45KjMc](https://www.youtube.com/watch?v=D1aB45KjMc)

*Archived Continuing Education*

- What this Photo Doesn't Show: <https://www.youtube.com/watch?v=3AVNhTi9pzM>
- Art That Was Never Finished: [youtube.com/watch?v=-VDVo9akCiQ](https://www.youtube.com/watch?v=-VDVo9akCiQ)
- *Art that Bring Me Comfort*: [youtube.com/watch?v=UNYcC4WvqO4](https://www.youtube.com/watch?v=UNYcC4WvqO4);
- *How to Look at Public Art*: [youtube.com/watch?v=MNO14EzuPM4](https://www.youtube.com/watch?v=MNO14EzuPM4)
- *Why Murals*: [youtube.com/watch?v=TS1oPqP2qyY](https://www.youtube.com/watch?v=TS1oPqP2qyY)
- *Where the 1960;s "Psychedelic" Look Came From*:  
[youtube.com/watch?v=9vuql2v2IRs](https://www.youtube.com/watch?v=9vuql2v2IRs)
- *Art & Empathy*: [youtube.com/watch?v=zOW4YVEaTKI](https://www.youtube.com/watch?v=zOW4YVEaTKI)

**PAC Narrative City Council Report for July 2020**

On July 27, the Public Arts Committee held a meeting via Webinar and all members were present, including Council Ex-Officio Woody Woodbury, City Staff Ex-Officio Kelli Weese and Sarah Moehrke. The meeting was held as 5:30 pm to encourage more public participation, however no one from the public attended. The Committee did receive 12 written comments from the public, which were included in the meeting packet.

The main purpose of the meeting was to review the 11 final submissions for the 2020-2022 Round of "Art Exposed." for five locations along Bay Street. PAC was very pleased with the overall creativity and quality of the submissions, which speaks to the reputation that this program has achieved in that we are able to attract artwork of this caliber. The Committee held a very thorough discussion on each of the submissions and every member as well as Woody Woodbury offered thoughts/opinions on each piece. As a result, the meeting lasted some three hours. The Committee selected pieces for each location:

Space #1 – River Roasters: "Rusted Spire" by artist Christopher Knight

Space #2 – Rain Garden: "3 Blue Spires by Gerry Newcomb

Space #3 – Adjacent to Waterfront Depot restaurant: "Ravens" by Steve Tyree

Space #4 – Old Town Park/Gazebo Park: “Nursing Doe” by Steve Tyree

Space #5 –Maple Street Park – “Low-Poly Open Heart” by Mathew Duffy

While the decisions were difficult, PAC is very proud of the selections made. The Committee will now begin working with Public Works and the artists to schedule times for installation, tentatively set for late August – Early October.

The other action item on the agenda was the decision on purchasing two pieces of art from artist Jesse Swickard that are currently on display in the “Art Exposed” program – “West Coast Overlook” and “Sitting Wave II” The total listed price for these pieces is \$10,300 but the artist offered them to PAC for \$1,900. This is an 82 % discount. After a discussion,, the Committee agreed that this was a unique opportunity to purchase very high-quality original artwork at a steeply discounted price, and the decision was made to recommend to Staff to purchase the pieces. We also agreed that there are many potential locations for these pieces such as Exploding Whale Park and other areas of the City. A Subcommittee was formed to investigate potential locations and make a recommendation to the full Committee. PAC would anticipate including this project in the next work plan.

*Meeting Agenda & Packet:* <https://www.ci.florence.or.us/bc-pac/public-art-committee-meeting-63>

### **PAC Narrative City Council Report for August 2020**

The August meeting originally scheduled for August 24th has been combined with the September 28th meeting. This is now scheduled for September 14th at 3:30pm. Meeting information HERE: <https://www.ci.florence.or.us/bc-pac/public-art-committee-meeting-64>

### **Media Coverage/Public OutReach of ArtExposed 2020**

- **November & December, 2019** – PAC members post information on local social media pages.
- **12/5/19** - Notified Current “Art Exposed” Artists of Call
- **12/10/19** - Call Listed on Café Website
- **12/14/2019** - Siuslaw News Coverage - Travel Oregon seeks to ‘create a better life for all Oregonians’  
[thesiuslawnews.com/article/travel-oregon-seeks-to-create-a-better-life-for-all-oregonians](https://thesiuslawnews.com/article/travel-oregon-seeks-to-create-a-better-life-for-all-oregonians)
- **12/18/2019** – KCST provides coverage of call over the air and on social media
- **12/20/19** – Digital flyers sent to FRAA and four local sculptures. Also sent to Lane Arts Council in Eugene
- **12/20/19** - Flyer Posted at Post Office
- **12/21/19** - Flyers posted at Library, FRAA, and PAC members, BeauxArts Fine Art Materials; Florence Regional Arts Alliance Social Media Posts
- **12/24/19** - Press Release in Siuslaw News
- **12/28/19** - 2<sup>nd</sup> Press Release in Siuslaw News
- **12/31/19** - 2<sup>nd</sup> Flyer Posted at Post Office
- **12/31/19** - Flyers Posted at FEC
- **12/31/19** - 3<sup>rd</sup> Press Release in Siuslaw News

- **1/15/20** - Reminder e-mail sent to current artists; Social Media Posts on various pages but not limited to the following: BeauxArts Fine Art Materials, 2<sup>nd</sup> Saturday Gallery Tour, Florence Happenings, Florence Regional Arts Alliance, Let's Talk, Siuslaw Vision, Support the Arts on the Oregon Coast, etc...
- **1/24/20** - Social Media Posts on various pages but not limited to the following: BeauxArts Fine Art Materials, 2<sup>nd</sup> Saturday Gallery Tour, Florence Happenings, Florence Regional Arts Alliance, Let's Talk, Siuslaw Vision, Support the Arts on the Oregon Coast, etc... Tagged in posts include: Florence Area Chamber of Commerce, Travel Oregon, Oregon Arts, Cultural Trust, Lane Arts Council
- Additionally, all PAC meetings in November, December, and January were attended by a Siuslaw News Reporter (Mark Brennan) and an article was written that same week. The January meeting was moved to the afternoon to encourage more public participation.
- A March meeting is being scheduled in the evening to ensure maximum public participation- Meeting Cancelled due to COVID-19

**1/29/2020** - Siuslaw News Coverage in print and social media pages  
[thesiuslawnews.com/article/pac-begins-selection-process-of-new-art-exposed-gallery?fbclid=IwAR1qesv21MNbtVTjudmNbsogXT2cZW7XMkkGA4wekXlycFMjloJzBb-Ldog](https://thesiuslawnews.com/article/pac-begins-selection-process-of-new-art-exposed-gallery?fbclid=IwAR1qesv21MNbtVTjudmNbsogXT2cZW7XMkkGA4wekXlycFMjloJzBb-Ldog)

**2/25/2020** - Posters Posted

- The Library
- The Post Office (2 locations)
- The FEC
- Old Town Coffee
- The Beachcomber
- FRAA

**3/18/2020** - Newsbreak.com picked up story, which is a link to Siuslaw News:  
[www.newsbreak.com/oregon/florence/news/0OT1Vnt6/public-art-committee-announces-art-exposed-finalists](http://www.newsbreak.com/oregon/florence/news/0OT1Vnt6/public-art-committee-announces-art-exposed-finalists)

Siuslaw News Coverage - Public Art Committee Announces Art Exposed Finalists  
[thesiuslawnews.com/article/public-art-committee-announces-art-exposed-finalists](https://thesiuslawnews.com/article/public-art-committee-announces-art-exposed-finalists)

Posted on several social media pages including, Florence Happenings, Siuslaw Vision, Let's talk Florence...

**6/7/2020 (Week of)** - New Posters Updated and posted at UPSP (two places), FRAA, and Florentine Estates, GreenTrees, Chamber of Commerce

BeauxArts Posted Finalists in March, April, May & June, July newsletters.

**June** KXCR website - [kxcr.net/art-exposed-the-city-of-florence-public-arts-committee-wants-your-vote/](https://kxcr.net/art-exposed-the-city-of-florence-public-arts-committee-wants-your-vote/)

**6/23/2020** - City of Florence Press Release to various media outlets. Shared on various social media pages around the City.  
[facebook.com/CityofFlorenceOregon/photos/a.357419011125738/1503721253162169/?type=3&theater](https://www.facebook.com/CityofFlorenceOregon/photos/a.357419011125738/1503721253162169/?type=3&theater)

**6/26/2020** - Advertised in Florence Area Chamber EBlast

**06/27/2020** - Poster still up at Post Office

**6/28/2020** - Poster at FRAA at checkout counter

**7/1/2020** - [below] Siuslaw News Coverage - New Art to Be Exposed in Historic Old Town Florence

[thesiuslawnews.com/article/new-art-to-be-exposed-in-historic-old-town-florence](https://thesiuslawnews.com/article/new-art-to-be-exposed-in-historic-old-town-florence)

**August 2020** #LoveLaneArt (features City of Florence Art including ArtExposed Items)

Social Media - Various posts on various local Social Media Pages

Newsletters - Covered in Chamber, BeauxArts Fine Art Materials and Florence Regional Arts Alliance, etc...

Siuslaw News Coverage [thesiuslawnews.com/article/lovelaneart-launches-to-promote-engagement-with-the-arts-in-lane-county](https://thesiuslawnews.com/article/lovelaneart-launches-to-promote-engagement-with-the-arts-in-lane-county)

Lane Arts Council  
[lanearts.org/lovelaneart](http://lanearts.org/lovelaneart)

Media info  
[docs.google.com/document/d/1dHCnrBqcgdQDH5L9sqfQCFuKCVtXmp0s\\_WV\\_A5mi9T\\_s/edit](https://docs.google.com/document/d/1dHCnrBqcgdQDH5L9sqfQCFuKCVtXmp0s_WV_A5mi9T_s/edit)

Lane County Arts Facebook page with posts about this #LoveLaneArt:  
[facebook.com/lane.arts.council](https://facebook.com/lane.arts.council)

Florence Regional Arts Alliance Website on Project and the promotion:  
[fraaoregon.org/artawareness.html?fbclid=IwAR1xRhzhIForALwNmNvz9EmhQB\\_SF1rNhkfPP27ozW2fDp6CPRYrQN2CJoyY](http://fraaoregon.org/artawareness.html?fbclid=IwAR1xRhzhIForALwNmNvz9EmhQB_SF1rNhkfPP27ozW2fDp6CPRYrQN2CJoyY)

**Generated Public Art In Florence Income**

PUBLIC ART GENERATES INCOME					
Artwork/Activity	Value/Revenue Generated				Total
Scenic Column at the Port	\$5,000 private donation + \$2,500 Grant				\$7,500
3 Donated Sculptures	\$18,800				\$18,800
Grant for the PUD Mural	\$20,000				\$20,000.00
Commission on sale of "Art Exposed" piece	\$900				\$900
Cash donations	\$100 + \$1,000 = \$1,100				\$1,100
	<b>TOTAL</b>				<b>\$48,300</b>

**Siuslaw News Coverage of Meeting:**

**New Art To Be ‘Exposed’ In Historic Old Town Florence**



Public Art Committee selects next round for ‘Art Exposed’ Rotating Gallery

By Mark Brennan/Siuslaw News

The City of Florence Public Art Committee (PAC) met via teleconference for its July meeting on Monday at 5:30 p.m. There was renewed energy among the committee since its numbers were bolstered by new members, who joined at the beginning of the year.

The latest step in the committee’s ongoing effort to bring a wide range of public art to Florence was taken by PAC as members

worked through the five different locations which will display the pieces selected Monday night.

“The committee conducted a very thorough discussion of each of the entries and the decisions were difficult, but we are very proud of the artwork we selected for this round of ‘Art Exposed,’” said Springer. “We were very impressed by the creativity and quality of the finalists for the Art Exposed program. This speaks to the reputation that our program has achieved in that we are able to attract artists of this caliber.”.....

Read more:

<https://thesiuslawnews.com/article/new-art-to-be-exposed-in-historic-old-town-florence>



**Oregon Coast Quests**

5 mins · 🌐

Holidays are a great time for Questing!

Box monitors - Please check your Quests before Thanksgiving to make sure they are in good shape for all the folks who will be heading outside to "walk off" their pumpkin pie. Bring extra plastic bags to waterproof box contents for the winter.

**Additional References from Narrative & More Information**

**Art Quest Project on Hold**

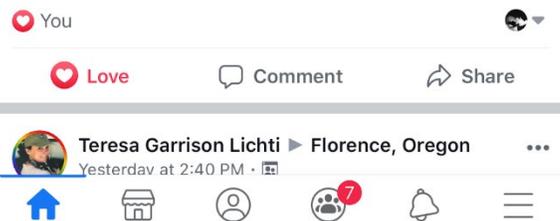
Some of us are new and we haven’t been able to learn about some of the PAC projects. One was a joint community effort doing an ART Quest. The Siuslaw News just ran a really cool story about where PAC got the idea in the story:

<https://thesiuslawnews.com/article/quest-offers-alternative-outdoor-fun>.

‘Quest’ offers alternative outdoor fun



**Anatomy of a Quest Box**



## Other or Regional Community Public Arts WOW!

People from around the world are doing and encouraging each other to be creative. Multiple local and belond groups have popped up encouraging people to be creative.

## Controversial public mural in Nanaimo is getting more love than hate

<https://www.cheknews.ca/controversial-public-mural-in-nanaimo-is-getting-more-love-than-hate-693307/>



## A Vibrant, Geometric Rug Cascades Down a Staircase in a New Mural by Jessie and Katey

<https://www.thisiscolossal.com/2020/08/jessie-katey-rug-mural/>

## Oregon lawmakers approve \$50 million lifeline for struggling arts and culture organizations

The Oregon arts and culture community received a lifeline Tuesday, as state lawmakers voted to distribute \$50 million in federal relief funds to organizations still struggling amid the coronavirus pandemic. Legislators voted Tuesday to direct \$24 million to individual organizations including the [Oregon Shakespeare Festival](#) and [Oregon Symphony](#), as well as several dozen local venues, and another \$26 million to county coalitions who can distribute funds to other local arts and culture organizations in need.....

Learn More:

[https://www.oregonlive.com/entertainment/2020/07/oregon-lawmakers-approve-50-million-lifeline-for-struggling-arts-and-culture-organizations.html?fbclid=IwAR1UxQDGe42D\\_5zm94Z9iepM\\_J6mEA3hCB8g35DkIHV2FqtRkEotwBEaSEBq](https://www.oregonlive.com/entertainment/2020/07/oregon-lawmakers-approve-50-million-lifeline-for-struggling-arts-and-culture-organizations.html?fbclid=IwAR1UxQDGe42D_5zm94Z9iepM_J6mEA3hCB8g35DkIHV2FqtRkEotwBEaSEBq)

Life & Culture

## Oregon lawmakers approve \$50 million lifeline for struggling arts and culture organizations

Updated Jul 14, 2020; Posted Jul 14, 2020



Open to the sky, the Oregon Shakespeare Festival's outdoor Allen Elizabethan Theatre seats 1,200 people. Featured in the photo is the 2017 set and ensemble in *The Merry Wives of Windsor*. (Kim Budd, Oregon Shakespeare Festival) Kim Budd, Oregon Shakespeare Fest



2.9k shares

Advertisement

Students save up to **60%** on Adobe Creative Cloud

Buy now

Raphael, Portrait of A Young Man

**WASH YOUR HANDS**

Frequently wash your hands with soap to kill the viruses that may be on them.

Ministry of Culture and Information Policy of Ukraine

#ArtOfQuarantine #FlattenTheCurve

## Lane County Arts Convening

Learn More HERE:

<http://lanearts.org/lane-county-arts-convenings/>

### Lane County Arts Convenings

## Organizational and Contingency Planning in Response to COVID-19

July 21st, 4-5:30pm

# Lane County Arts Convening: Conversation with Funders

Please complete this quick registration form to let us know you intend to tune in for the Lane County Arts Convening on August 25th, 4-5:30pm. This information will be used to send you links, updates, and follow up notes from the meeting.

\* Required

Learn More HERE: <http://lanearts.org/lane-county-arts-convenings/>

## Oregon's Coronavirus Relief Fund (CRF) Cultural Support Program

Learn more:

[culturaltrust.org/blog/news/coronavirus-relief-fund-cultural-support-application-now-live/](http://culturaltrust.org/blog/news/coronavirus-relief-fund-cultural-support-application-now-live/)

## Our Community Public Arts WOW! Local Artists & Creator Highlights

### Serenity Amidst Chaos Chamber Visitor Center Show

The Florence Area Chamber of Commerce ([Florence Oregon Coast](#)) loves to showcase the talent of our local creatives.

Artists artwork from [Florence Regional Arts Alliance](#), [Backstreet Gallery](#), and [BeauxArts Fine Art Materials & Gallery](#) are on display at the Chamber Visitors Center Gallery from August through September 2020 under the theme

Serenity Amidst Chaos.

Artists on Display

Donna Fay Allen

Kristin Anderson



FLORENCE AREA CHAMBER OF COMMERCE  
VISITORS CENTER GALLERY

## SERENITY AMIDST CHAOS

Showcasing the Talent of Our Local Creatives

August - September 2020  
Visitors Center Hours Vary  
[FlorenceChamber.com](http://FlorenceChamber.com)

Virtual Show | [bit.ly/SerenityAmidstChaos](http://bit.ly/SerenityAmidstChaos)

This show has been brought to you by the partnerships between:



Larry Bishop  
Zabeth (Edie Carhart)  
Hailey Copeland  
Deborah Cray  
Kathryn Damon-Dawson  
Kris DeNoyer  
Debbie Goetschi  
Bill Johnson  
Dennis Kelley  
John Leasure  
Tom Lederle  
Elizabeth Lugg  
Karen Mohr  
Sue Monroe-McCreery  
Julie Peake  
Jane Pittenger  
Jerry Schneider  
Allen Thornton  
Patti Williams  
Annette Yuga

Visitors Center Hours Vary at the Chamber's Visitors Center, visit [FlorenceChamber.com](http://FlorenceChamber.com)

Visit the Show Safely Online for the Virtual Show: [bit.ly/SerenityAmidstChaos](http://bit.ly/SerenityAmidstChaos)

Facebook Event: [https://www.facebook.com/events/394772464819426/?active\\_tab=about](https://www.facebook.com/events/394772464819426/?active_tab=about)



**#LoveLaneArt**  
***Florence Public ART used in Promotions***

Show your love for local arts and culture by using the hashtag #LoveLaneArt!

Jump on social media to follow local artists, talk about your favorite murals, sculptures, and music, and share stories about the arts in your life. We hope these conversations will inspire engagement with art in Lane County by promoting discovery and sharing of our own arts experiences.

Follow us on Facebook

(<https://www.facebook.com/lane.art>

s.council) to join the conversation, and help us spread the word about the value of the arts in Lane County.

The #LoveLaneArt campaign kicks off with #VisualArtsWeek 2020, happening August 7th-15th, and continues the celebration of Lane County arts and culture all year long!

[View the #LoveLaneArt Toolkit:](#)

[https://docs.google.com/document/d/1dHCnrBqcgdQDH5L9sqfQCFuKCVtXmp0s\\_WVA5mi9T\\_s/edit?usp=sharing](https://docs.google.com/document/d/1dHCnrBqcgdQDH5L9sqfQCFuKCVtXmp0s_WVA5mi9T_s/edit?usp=sharing)

[Download the #LoveLaneArt Logo:](#)

<https://drive.google.com/drive/folders/1A0aKT0SnxfZ0Bt4Prd9MSIaSoGc6CEYp?usp=sharing>

Learn more:

<http://lanearts.org/lovelaneart/>

Siuslaw News Coverage:

<https://thesiuslawnews.com/article/lovelaneart-launches-to-promote-engagement-with-the-arts-in-lane-county>

### **Florence Area #LoveLaneArt**

LaneArts, FRAA and Local Art Partnership

FRAA is helping coordinate at our local level with #LoveLaneArts with a contest:

TO DO

Take two different pictures of You!

- 1) In front of a piece of art at the FRAA Art Center that inspires you
- 2) In front of a piece of Public Art in Florence, OR (see Map - <http://bit.ly/FlorencePublicArtLocations>)

HOW TO SUBMIT

You can submit either:

- 1) Using our online submittal form
- 2) Email to [fraaoregon@gmail.com](mailto:fraaoregon@gmail.com)
- 3) Send glossy photos to FRAA, PO Box 305, Florence, OR 97439

WHAT TO SUBMIT

- 1) Your two pictures
- 2) In the text indicate that you agree that FRAA can post your pictures in our social media related to this campaign. Your pictures will not be used for any other purpose.

Learn more: <http://www.fraaoregon.org/artawareness.html>

### **Local Art Group - The Painty Rag**

Since local artists are not able to meet up and be creative together, one group has been meeting virtually 1 to 2x per week. They've even created a website to share information: [thepaintyrag.wordpress.com](http://thepaintyrag.wordpress.com)

## Plein Art Sessions

An open group of artists have been doing impromptu social distancing Plein Air around the City of Florence. This group is now developing a show to share work with community.

**Culinary *Local Eats*** are developing creative ways and yummy foods to continue to feed our community. Local restaurants have developed specials, limited menus, special holiday food packages that are easy Take Out/Home options. As more businesses reopen, many have still developed creative ways of serving customers their amazing creations including menu updates and edits.



## Arts & Economic Development

City of Florence has developed a weekly business resource email that helps local businesses of various types - these communications that have been developed are creative and innovative resources.

## Call for Phone Book Cover Art

Call has been completed. Awardee won't be announced until publication of Phone Book in the Fall.

## Sign Ups for Local Online Music Camps

Learn more:

<https://thesiuslawnews.com/article/sign-ups-now-open-for-online-music-camps>

Sign ups now open for online music camps



**Annette Julian Yuga - Artist** at @Old Town Coffee in old town near the Port!

## Turning the “City Lights” back on

Learn More:

<https://thesiuslawnews.com/article/turning-the-city-lights-back-on>



Nyah

August 26 at 2:34 PM · 🌐



Thank you [Seattle Seahawks!](#)

Originally scheduled to perform the [#NationalAnthem](#) at the Seahawks vs Raiders game a couple weeks ago. Then the NFL decided to cancel all preseason games. So...was slated to sing on Sunday 11/1 for the Seahawks vs 49ers regular season matchup....but then the Team decided to cancel all live vocal performances for the 2020-21 season.

Still made it to Century Link Stadium....from this afternoon's game....a "virtual" long-distance performance of the National Anthem...all the way from Florence.

Video in comments.

[#webuildicons](#) [InRage Entertainment](#) [Marijo Bruce](#) [Ebony](#)  
[#Seattle](#) [#nfl](#) [#seahawks](#) [Ryan Artists Inc.](#)



Nyah

1h · 🌐



My new single dropped this morning! Stream it or download from your favorite app: <https://song.link/SlowlyDying>

[InRage Entertainment](#) [#WeBuildIcons](#) [#newmusic](#)



**Nyah**

Local music talent Nyah dropped a single 9/4/2020!!!

Learn more HERE -

<https://song.link/SlowlyDying>

Nyah's Social Media -

<https://www.facebook.com/nyahtheunicorn/>

## CROW Pumpkin Carving Contest

Hey, Jack! Howzabout you join us for something fun and uplifting this October? Stay tuned....the gory details are coming soon! In the meantime, polish up those carving tools, and start dreaming up your nifty and creative design. There WILL be prizes!! (Yes, you read right....I said P-R-I-Z-E-S!)

[#crowrocks](#) [#theartsreallydomatter](#)  
[#crowpumpkincontest](#)

Siuslaw News Coverage:

<https://thesiuslawnews.com/article/carve-out-a-little-time-for-crows-2020-pumpkin-carving-and-design-contest?fbclid=IwAR30Nm5oGAqYNiunUKI67XQcr m4XxkN-jQpKfdZRC0O13jMpeCrKpnNPTsq>



**Various Local Artists** have posted free tutorials/worksheets online and have been encouraging all to participate with what they have.

- **Beautification For Florence Committee** via Chamber is doing what they can from home, working on Spacemaking Parklets & Banners connecting areas of Florence Uptown to Old Town on 101. Two PAC Members are directly involved in helping these projects move forward.
- **Florence Regional Arts Alliance**
  - Now Open and have been able to rotate & update art
  - Serenity Amidst Chaos Show at the Chamber Visitors Center
  - #LoveLaneArts Contest
- **Florence Events Center**
  - Closed doors until TBA due to COVID-19
  - FFEC Renaming Contest - Results & Info TBA
  - No FEC Gallery Committee Meeting until TBA
  - Send out request for donations from Friends of the FEC
- **SeaCoast Entertainment** at Florence Events Center
  - TBA
- **CROW**
  - TBA
  - Pumpkin Carving Contest
- **City Light Cinema**
  - Siuslaw News Coverage - See Above
- **Siuslaw Library District**
  - Limited Computer Use
  - Book returns are safely collected & processed
  - Books can be requested and picked up at Library
  - Continued Online Services
  - Subscribed to CreativeBug

- **Siuslaw Viewfinders Club**
  - Doing Monthly themes - July is TBA
  - Newsletter HERE - TBA
- **KXCR - [Featured Artist Radio Show](https://kxcr.net/show/featured-artist/) - [kxcr.net/show/featured-artist/](https://kxcr.net/show/featured-artist/)**
  - Reruns of Featured Artist due to COVID-19
  - Michael Mason
- **Three Rivers Activities**
  - Reopened with restrictions, more info: <https://thesiuslawnews.com/article/casino-reopens-with-new-safety-measures>
  - Starting Up Entertainment Events See images below
- **2nd Saturday**
  - Some Galleries open & doing light tour items
  - Revamping
- **BackStreet Gallery**
  - Now Open
  - Featured Artists
    - TBA
- **Chamber of Commerce/Visitors Center - Limited Visitor Center Hours**
  - **Artist of the Month** - Group Show, see above

*Live Music* **STARTS HERE**  
7PM - 10PM INSIDE BLUE BILLS

**SEPTEMBER 4, 5 & 6**  
**Bret Lucich & Paul Biondi Experience**

**SEPTEMBER 11 & 12**  
**Laryssa Birdseye**

**SEPTEMBER 18 & 19**  
**Austin Lindstrom**

**SEPTEMBER 25 & 26**  
**Strawberry Roan**

**Transportation Committee (TC)**

Department: Planning

Chairperson: Bob Steele

We will not have a TC meeting in August. I will continue to keep everyone up to date with monthly reports. Beginning in September, we will meet on line using the GoToWebinar format. As the next meeting date approaches, Roxanne Johnson will send out links and information on how it work. The next TC meeting will be on Thursday, September 10<sup>th</sup> at 2:30 pm.

Of note:

- The application for a grant to fund an update to the Florence Transportation System Plan was submitted at the end of July. The following links pertain to our application.

[https://www.oregon.gov/lcd/TGM/TGMGrantApps/2\\_04\\_20\\_City\\_of\\_Florence.pdf](https://www.oregon.gov/lcd/TGM/TGMGrantApps/2_04_20_City_of_Florence.pdf)

<https://www.oregon.gov/lcd/TGM/Pages/Planning-Grants.aspx>

- I will forward an email up date to the Florence to Eugene Bus Route sent out by Kate Wilson, Lane Council of Governments.

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**FISCAL IMPACT:**

The fiscal impact of the committees and volunteer groups varies depending on their scope of work. Staff time is allocated to support the committees, and ensure committees comply with Oregon public meetings laws by preparing and posting agendas and minutes and/or digital recordings for meetings.

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**RELEVANCE TO ADOPTED CITY WORK PLAN:**

Goal 1: Deliver efficient and cost-effective city services.

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**AIS PREPARED BY:** Report written by Committee members and/or City of Florence staff and compiled by Kelli Weese, City Recorder

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**CITY MANAGER'S RECOMMENDATION:**  Approve  Disapprove  Other  
Comments:

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**ITEM'S ATTACHED:** None

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**AGENDA ITEM SUMMARY**  
**FLORENCE CITY COUNCIL**

**ITEM NO:** 9  
Meeting Date: September 21, 2020  
Department: Various

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**ITEM TITLE:** REPORT & DISCUSSION ITEMS

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- City Manager Reports & Discussion Items
- City Council Reports & Discussion Items