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**City of Florence
City Council Regular Session
Florence City Hall
250 Hwy 101, Florence, Oregon
Final Action Minutes
November 4, 2019**

CALL TO ORDER - ROLL CALL - PLEDGE OF ALLEGIANCE

Meeting called to order at 5:30 p.m.

Councilors Present: Mayor Joe Henry, Councilors Woody Woodbury, Ron Preisler, Joshua Greene and Geraldine Lucio.

Councilors Absent: None

Staff Present: City Manager Erin Reynolds, Public Works Director Mike Miller, Chief of Police Tom Turner, Planning Director Wendy FarleyCampbell and City Project Manager Megan Messmer.

PRESENTATIONS & ANNOUNCEMENTS

- Employee Introduction
 - Teresa Samuel – Building Maintenance Worker

Start Time: 5:30 p.m.

Action: Ms. Samuel was introduced to the City Council.

1. PUBLIC COMMENTS – *Items Not on the Agenda*

This is an opportunity for members of the audience to bring to the Council's attention any item not otherwise listed on the Agenda. Persons wishing to address the Council must complete a Speaker's Card available online at <http://www.ci.florence.or.us/council/request-address-city-council-speakers-card>, or at the meeting. Speakers Cards are due at least (5) minutes before the meeting. Comments will be limited to three (3) minutes per person, with a maximum time of 15 minutes for all items. Speakers may not yield their time to others.

Start Time: 5:32 p.m.

Commenter 1: Jo Beaudreau – Florence, OR

Handout: Speaker's Card

Discussion: Ms. Beaudreau discussed...

- Appreciation to the work of the Florence Urban Renewal Agency and staff on the ReVision Florence project

Commenter 2: Ivy Medow – Florence, OR
Handout: Speaker’s Card
Discussion: Ms. Medow withdrew her comment card prior to the meeting.

CONSENT AGENDA

2. PUBLIC ARTS COMMITTEE WORK PLAN

Consider approval of **Resolution No. 23, Series 2019**, a resolution approving the City of Florence’s Public Arts Committee Work Plan.

3. EATWELL ORGANIC NOODLE

Consider recommendation of approval to the Oregon Liquor Control Commission (OLCC) for a new outlet liquor license for Eatwell Organic Noodle located at 2465 Hwy 101.

4. CITY MANAGER EMPLOYEE EVALUATION PROCESS & FORM

Consider approval of the City Manager evaluation process and form.

Start Time: 5:34 p.m.

Action: Approve the consent agenda as presented.
Motion: Councilor Woodbury
Second: Councilor Preisler
Vote: Unanimous

ACTION ITEMS

The public will have an opportunity to offer comments on public hearing items after staff has given their report. Persons wishing to address the Council must complete a Speaker’s Card available online at <http://www.ci.florence.or.us/council/request-address-city-council-speakers-card>, or at the meeting. Speaker’s cards are due at least five (5) minutes before the meeting. Comments will be limited to three (3) minutes per person. Speakers may not yield their time to others.

5. HIGHWAY 101 EAST REIMBURSEMENT DISTRICT

Receive report from Public Works Director regarding the completion of the Highway 101 east reimbursement district and consider directing the completion of a public hearing on the constructed improvements.

Start Time: 5:35 p.m.
Handout: Staff Presentation
Discussion: The City Council discussed...

- Appreciation for the work of staff

Comments: All Councilors

Action: Direct staff to notice a hearing consistent with the requirements of FCC 8-5-1-4 for the completed improvements and final project reimbursement schedule for the East Hwy 101 Sewer Reimbursement District.

Motion: Councilor Lucio

Second: Councilor Greene

Vote: Unanimous

6. HOMELAND SECURITY GRANT APPROVAL

Consider approval of **Resolution No. 24, Series 2019**, a resolution approving the receipt of a State Homeland Security grant in the amount of \$93,628 for one of ten projects included in the Lane County grant application specifically for an emergency power generator, additional site lighting and emergency operations equipment at the new Public Works Operations Center.

Start Time: 5:43 p.m.

Handout: Staff Presentation

Discussion: The City Council discussed...

- Question about diesel storage backup and potential for utilization of other fuels
- Match requirements for the grant

Comments: Mayor Henry

Action: Approve Resolution No. 24, Series 2019

Motion: Councilor Preisler

Second: Councilor Lucio

Vote: Unanimous

7. CITY COUNCIL RULES OF PROCEDURE

Discuss and consider approval of **Resolution No. 25, Series 2019**, a resolution amending the chapter 6 of the City Council Rules of Procedure concerning land use public hearings.

Start Time: 5:51 p.m.

Commenter 1: Brenda Gilmer – Florence, OR

Handout: Speaker's Card

Discussion: Ms. Gilmer discussed...

- Objection that there was no public notice of the language of the proposed amendment prior to the meeting that evening and there was no emergency
- Belief the Council was rushing into a proposal without any background of practice or public outreach

Discussion: The City Council discussed...

- Clarification of the purpose of the amendment

Comments: Councilor Greene

Action: Approve Resolution No. 25, Series 2019 and direct staff to prepare an ordinance to change the procedure for quasi-judicial in the code

Motion: Councilor Lucio

Second: Mayor Henry

Vote: Unanimous

8. CITY COMMISSION AND COMMITTEE VACANCIES

Review and consider recruitment process for 2020 City Commissions and Committees.

Start Time: 5:58 p.m.

Discussion: The City Council discussed...

- Request to have a work session for the Council to consider the applicants and provide feedback to the Mayor
- Clarification on the process from prior years and belief that it was a good opportunity for Council input
- Concern that in prior years there were a couple of committees that were not completely filled and belief that Council communication would assist in the appointments
- Work Mayor Henry put into determining the appointments
- Agreement that the review process should be completed by the entire City Council and not simply the Mayor and belief that interviews with the City Council provide a sense of responsibility and support for the applicants and interviews were performed for years
- Potential to have a work session with the Council and each appointee so they are aware of the Council and the relationship can begin

Comments: Councilor Preisler, Woodbury, Greene and Mayor Henry

Action: Begin recruitment process for vacancies.
Motion: Mayor Henry
Second: Councilor Woodbury
Vote: Councilors Lucio, Woodbury, Greene and Mayor Henry voted 'Aye'; Councilor Preisler voted 'Nay', motion passes 4-1.

REPORT & DISCUSSION ITEMS

9. SEPTEMBER COMMITTEE & COMMISSION REPORTS

Report on the Committees & Commissions for the month of September 2019.

Start Time: 6:11 p.m.
Discussion: None

10. CITY MANAGER REPORT & DISCUSSION ITEMS

Start Time: 6:14 p.m.
Handout: City of Florence Newsletter
Discussion: The City Council discussed...

- Upcoming Community Events and Meetings
- City of Florence Newsletter

11. CITY COUNCIL REPORTS & DISCUSSION ITEMS

Start Time: 6:18 p.m.
Discussion: The City Council discussed...

- Council activities in the community and community announcements
- Concern for the recommendations made for updates to the Committee & Commission policy manual during the morning's work session

Meeting adjourned at 6:26 p.m.

ATTEST:



Joe Henry, Mayor



Kelli Weese, City Recorder