



*City of Florence*  
**A City in Motion**

## City of Florence Council Regular Session

Florence City Hall  
250 Hwy 101  
Florence, OR 97439  
541-997-3437  
[www.ci.florence.or.us](http://www.ci.florence.or.us)

- Meeting materials including information on each agenda item are published at least 24 hours prior to the meeting, and can be found of the City of Florence website at [www.ci.florence.or.us/council](http://www.ci.florence.or.us/council).
- Items distributed during the meeting, meeting minutes, and a link to the meeting video are posted to the City's website at [www.ci.florence.or.us/council](http://www.ci.florence.or.us/council) as soon as practicable after the meeting.
- To be notified of City Council meetings via email, please visit the City's website at <http://www.ci.florence.or.us/newsletter/subscriptions>.

September 16, 2019

## AGENDA

5:30 p.m.

Councilors:

Joe Henry, Mayor

Woody Woodbury, Council President    Ron Preisler, Council Vice-President  
Joshua Greene, Councilor    Geraldine Lucio, Councilor

With 48 hour prior notice, an interpreter and/or TDY: 541-997-3437, can be provided for the hearing impaired.  
Meeting is wheelchair accessible.

Proceedings will be displayed live on Cable Channel 191 and rebroadcasted on Channel 191 and the City of Florence Vimeo Site.

### CALL TO ORDER – ROLL CALL – PLEDGE OF ALLEGIANCE

5:30 p.m.

### PRESENTATIONS & ANNOUNCEMENTS

- Prostate Cancer Awareness Month – September 2019
- Florence Urban Renewal Agency Appointment – Mayor Henry

#### 1. PUBLIC COMMENTS – *Items Not on the Agenda*

This is an opportunity for members of the audience to bring to the Council's attention any item not otherwise listed on the Agenda. Persons wishing to address the Council should complete a Speaker's Card available online at <http://www.ci.florence.or.us/council/request-address-city-council-speakers-card>, or at the meeting. Speakers cards are due at least five (5) minutes before the meeting. Comments will be limited to three (3) minutes per person, with a maximum time of 15 minutes for all items. Speakers may not yield their time to others.

### CONSENT AGENDA

#### 2. APPROVAL OF MINUTES

Consider approval of the June 17, 2019 City Council meeting, July 15, 2019 City Council and Planning Commission Joint Work Session, July 15, 2019 City Council Meeting, August 5, 2019 City Council and Public Arts Committee Joint Work Session and August 5, 2019 City Council Meeting minutes.

Kelli Weese  
City Recorder

#### 3. COMMITTEE & COMMISSION WORK PLANS

Consider approval of Resolution No. 21, Series 2019, a resolution approving the City of Florence's Committee & Commission work plans.

Kelli Weese  
City Recorder

#### 4. FLORENCE GOLF LINKS LIQUOR LICENSE

Consider recommendation of approval to the Oregon Liquor Control Commission (OLCC) for the change of ownership liquor license for Florence Golf Links located at 1201 35<sup>th</sup> Street.

Lezlea Purcell  
Finance Manager

#### 5. FINANCIAL STATEMENT AUDIT ENGAGEMENT LETTER & CONTRACT

Consider authorizing the City Manager to sign an engagement letter representing a contract for services for the audit and preparation of the City of Florence's financial statement for the year ended June 30, 2019, for the amount of \$34,000.

Anne Baker  
Administrative  
Services Director

#### 6. CISCO PHONE UPGRADE SOFTWARE

Consider authorizing the City Manager to enter into an agreement with CISCO, for the purchase of software updates to the City of Florence's phone equipment, in the amount of \$43,008.

Les Cardwell  
Information  
Technology  
Director

**7. DEPARTMENT OF ENVIRONMENTAL QUALITY GRANT APPLICATION**

Consider approval of **Resolution No. 22, Series 2019**, a resolution authorizing staff to submit an application for a Department of Environmental Quality Material Management grant for the purchase of a reel mixer for the biosolids composting program in the amount of \$40,000.

Mike Miller  
Public Works  
Director

**ACTION ITEMS**

The public will have an opportunity to offer comments on action items after staff has given their report. Persons wishing to address the Council must complete a Speaker's Card available online at <http://www.ci.florence.or.us/council/request-address-city-council-speakers-card>, or at the meeting. Speakers cards are due at least five (5) minutes before the meeting. Comments will be limited to three (3) minutes per person. Speakers may not yield their time to others.

**8. REGIONAL ACCELERATOR & INNOVATION NETWORK (RAIN)**

Consider approving the memorandum of understanding between RAIN and the City of Florence is the amount of \$30,000 over the course of FY 2019-2021, to assist in efforts to promote entrepreneurial support programs in Florence, and authorizing the City Manager to proceed with the agreement.

Kelli Weese  
City Recorder /  
Economic  
Development  
Coordinator

**9. ENGINEERING SERVICES FOR ESTUARY TRAIL**

Consider accepting the engineering services proposal from Civil West Engineering Services, Inc. for surveying and preliminary engineering work related to the development of the Siuslaw Estuary Trail.

Mike Miller  
Public Works  
Director

**REPORT & DISCUSSION ITEMS**

**10. JULY / AUGUST COMMITTEE & COMMISSION REPORTS**

Report on the Committees & Commissions for the month of July / August 2019.

Committees  
Various

**11. CITY MANAGER REPORTS & DISCUSSION ITEMS**

Erin Reynolds  
City Manager

**12. CITY COUNCIL REPORTS & DISCUSSION ITEMS**

Joe Henry  
Mayor

**COUNCIL CALENDAR**

*All meetings are held at the Florence City Hall (250 Hwy 101, Florence Oregon) unless otherwise indicated*

Date	Time	Description
October 7, 2019	10:30 a.m.	City Council & Public Arts Committee Joint Work Session
October 7, 2019	5:30 p.m.	City Council Meeting
October 21, 2019	- - -	City Council Work Session <b>Canceled</b>
		City Council Meeting <b>Rescheduled to October 28<sup>th</sup></b>
October 28, 2019	5:30 p.m.	City Council Meeting <b>Tentative – Only Held If Necessary</b>
November 4, 2019	10:30 a.m.	City Council Work Session <i>Tentative</i>
November 4, 2019	5:30 p.m.	City Council Meeting