



*City of Florence*  
**A City in Motion**

## City of Florence Council Regular Session

Florence Events Center  
715 Quince Street  
Florence, OR 97439  
541-997-3437  
[www.ci.florence.or.us](http://www.ci.florence.or.us)

- Meeting materials including information on each agenda item are published at least 24 hours prior to the meeting, and can be found of the City of Florence website at [www.ci.florence.or.us/council](http://www.ci.florence.or.us/council).
- Items distributed during the meeting, meeting minutes, and a link to the meeting video are posted to the City's website at [www.ci.florence.or.us/council](http://www.ci.florence.or.us/council) as soon as practicable after the meeting.
- To be notified of City Council meetings via email, please visit the City's website at <http://www.ci.florence.or.us/newsletter/subscriptions>.

November 5, 2018

## AGENDA

5:30 p.m.

Councilors:

Joe Henry, Mayor

Joshua Greene, Council President

Ron Preisler, Council Vice-President

Susy Lacer, Councilor

Woody Woodbury, Councilor

With 48 hour prior notice, an interpreter and/or TDY: 541-997-3437, can be provided for the hearing impaired.  
Meeting is wheelchair accessible.

Proceedings will be recorded for rebroadcast on Cable Channel 191 and the City of Florence Vimeo Site.

### CALL TO ORDER – ROLL CALL – PLEDGE OF ALLEGIANCE

5:30 p.m.

### PRESENTATIONS & ANNOUNCEMENTS

- Officer Brandon Bailey – Lifesaving Recognition

#### 1. PUBLIC COMMENTS – *Items Not on the Agenda*

This is an opportunity for members of the audience to bring to the Council's attention any item not otherwise listed on the Agenda. Persons wishing to address the Council should complete a Speaker's Card available online at <http://www.ci.florence.or.us/council/request-address-city-council-speakers-card>, or at the meeting. Speakers cards are due at least five (5) minutes before the meeting. Comments will be limited to three (3) minutes per person, with a maximum time of 15 minutes for all items. Speakers may not yield their time to others.

### CONSENT AGENDA

#### 2. APPROVAL OF MINUTES

Consider approval of the October 8, 2018 City Council meeting minutes and the October 10, 2018 City Council work session minutes.

Kelli Weese  
City Recorder

#### 3. FINANCIAL STATEMENT AUDIT ENGAGEMENT LETTER & CONTRACT

Consider authorizing the City Manager to sign an engagement letter representing a contract for services for the audit and preparation of the City of Florence's financial statement for the year ended June 30, 2018, for the amount of \$30,000.

Erin Reynolds  
City Manager

### PUBLIC HEARING & ACTION ITEMS

The public will have an opportunity to offer comments on public hearing items after staff has given their report. Persons wishing to address the Council must complete a Speaker's Card available online at <http://www.ci.florence.or.us/council/request-address-city-council-speakers-card>, or at the meeting. Speakers cards are due at least five (5) minutes before the meeting. Comments will be limited to three (3) minutes per person. Speakers may not yield their time to others.

#### 4. BUILDABLE LANDS INVENTORY

##### A. PUBLIC HEARING

Hear and consider written and oral testimony regarding the adoption of the 2018 Buildable Lands Inventory.

##### B. BUILDABLE LANDS INVENTORY AMENDMENTS

Consider approval of Ordinance No. 16, Series 2018, an Ordinance amending the Florence Comprehensive Plan to adopt the Buildable Lands Inventory and Housing Needs and Economic Opportunities Analysis, and associated policies to address housing within Florence, address current trends in housing, and the need to diversify the local housing market.

Wendy  
FarleyCampbell  
Planning Director

**5. HIGHWAY 101 EAST REIMBURSEMENT DISTRICT**

**A. PUBLIC HEARING ON REIMBURSEMENT DISTRICT**

Hear and consider written and oral testimony regarding the establishment of a reimbursement district to be located on the east side of Highway 101 located north of 52<sup>nd</sup> Street.

Mike Miller  
Public Works  
Director

**B. APPROVAL OF HIGHWAY 101 EAST REIMBURSEMENT DISTRICT**

Consider approval of Resolution No. 20, Series 2018, a resolution establishing a reimbursement district and the reimbursement methodology.

**6. LOT # 22 PACIFIC VIEW BUSINESS PARK SALE**

**A. PUBLIC HEARING**

Hear and consider written and oral testimony regarding the proposed sale of Lot # 22 within the Pacific View Business Park.

Erin Reynolds  
City Manager

**B. SALE OF LOT # 22 WITHIN THE PACIFIC VIEW BUSINESS PARK**

Consider authorizing the sale of Lot # 22 within the Pacific View Business Park to Stonefield Investments, LLC owner / operator Robbie Wright in the amount of \$130,515 and authorize the City Manager to sign and execute the transaction on behalf of the City.

**ACTION ITEMS**

The public will have an opportunity to offer comments on action items after staff has given their report. Persons wishing to address the Council must complete a Speaker's Card available online at <http://www.ci.florence.or.us/council/request-address-city-council-speakers-card>, or at the meeting. Speakers cards are due at least five (5) minutes before the meeting. Comments will be limited to three (3) minutes per person. Speakers may not yield their time to others.

**7. COMMITTEE AND COMMISSION CODE / POLICIES**

**A. COMMITTEE & COMMISSION CODE AMENDMENTS**

Consider approval of Ordinance No. 17, Series 2018, an ordinance amending Florence City Code Title 2 to adopt overall code and policy amendments related to the City's Committees & Commissions.

Kelli Weese  
City Recorder /  
Economic  
Development  
Coordinator

**B. COMMITTEE & COMMISSION POLICY MANUAL**

Consider approval of Resolution No. 21, Series 2018, a resolution establishing a Committee & Commission Policy Manual.

**C. CITY OF FLORENCE AUDIT COMMITTEE**

Consider approval of Resolution No. 22, Series 2018, a resolution amending the structure of the Audit Committee to an ad-hoc committee.

**8. CITY HALL FURNISHINGS**

Consider authorizing the City Manager to sign a quote from Office World and purchase the City Hall furnishings in the amount of \$110,250.

Megan  
Messmer  
City Project  
Manager

**9. CITY COMMISSION & COMMITTEE VACANCIES**

Review and consider recruitment process for 2019 City committee vacancies.

Kelli Weese  
City Recorder

**REPORT & DISCUSSION ITEMS**

**10. CITY MANAGER REPORTS & DISCUSSION ITEMS**

Erin Reynolds  
City Manager

**11. CITY COUNCIL REPORTS & DISCUSSION ITEMS**

Joe Henry  
Mayor

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### COUNCIL CALENDAR

*All meetings are held at the Florence Events Center (715 Quince Street, Florence Oregon) unless otherwise indicated*

Date	Time	Description
November 7, 2018	- - -	City Council Work Session <b>Canceled</b>
November 12, 2018	- - -	Veteran's Day Holiday Observed <b>City Offices Closed</b>
November 19, 2018	5:30 p.m.	City Council Meeting
November 21, 2018	- - -	City Council Work Session <b>Canceled</b>
December 3 & 5, 2018	- - -	City Council Meeting & Work Session <b>Rescheduled</b>
December 10, 2018	5:30 p.m.	City Council Meeting
December 12, 2018	10:00 a.m.	City Council Work Session <i>Tentative</i>

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