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**City of Florence
City Council Regular Session
Held at the Florence Events Center
715 Quince Street, Florence, Oregon
Final Action Minutes
September 17, 2018**

CALL TO ORDER - ROLL CALL - PLEDGE OF ALLEGIANCE

Meeting called to order at 5:30 p.m.

Councilors Present: Mayor Joe Henry, Councilors Joshua Greene, Ron Preisler, Susy Lacer and Woody Woodbury.

Councilors Absent: None

Staff Present: City Manager Erin Reynolds, Public Works Director Mike Miller, Chief of Police Tom Turner, Planning Director Wendy FarleyCampbell, City Recorder / Economic Development Coordinator Kelli Weese, Project Manager Megan Messmer, Human Resources Analyst Alex Ferguson and Florence Events Center Director Kevin Rhodes.

PRESENTATIONS & ANNOUNCEMENTS

- Constitution Week Proclamation – September 17-23, 2018
- Employee Recognition
 - Communications Officer Kim Greenwood – 40 Years of Service
- Employee Introduction
 - Community & Economic Development Assistant – Sarah Moehrke

Start Time: 5:30 p.m.

Action: Mayor Henry read the Constitution Week proclamation. Ms. Greenwood was celebrated for her years of service and Ms. Moehrke was introduced to the City Council.

1. **PUBLIC COMMENTS – Items Not on the Agenda**

This is an opportunity for members of the audience to bring to the Council's attention any item not otherwise listed on the Agenda. Persons wishing to address the Council must complete a Speaker's Card available online at <http://www.ci.florence.or.us/council/request-address-city-council-speakers-card>, or at the meeting. Speakers Cards are due at least (5) minutes before the meeting. Comments will be limited to three (3) minutes per person, with a maximum time of 15 minutes for all items. Speakers may not yield their time to others.

Start Time: 5:38 p.m.

Commenter 1: Gregory Abney

Handout: Siuslaw Valley Fire & Rescue Letter Dated 9.12.18
Petition to Remove Fire Danger

Discussion Points: Mr. Abney discussed...

- Fire danger and transient camping near Coastal Highlands development

Response: Mayor Henry

CONSENT AGENDA

2. **APPROVAL OF MINUTES**

Consider approval of the August 6, 2018 City Council meeting minutes, August 8, 2018 City Council work session minutes, and August 20, 2018 City Council meeting minutes.

Start Time: 5:43 p.m.

Action: Approve the consent agenda items as presented.

Vote: Unanimous

ACTION ITEMS

The public will have an opportunity to offer comments on action items after staff has given their report. Persons wishing to address the Council must complete a Speaker's Card available online at <http://www.ci.florence.or.us/council/request-address-city-council-speakers-card>, or at the meeting. Speaker's cards are due at least five (5) minutes before the meeting. Comments will be limited to three (3) minutes per person. Speakers may not yield their time to others.

3. **ILLEGAL LODGING CODE**

Consider approval of **Ordinance No. 12, Series 2018**, an ordinance amending Florence City Code Title 6, Chapter 1, Section 2-4 concerning illegal lodging and camping and declaring an emergency.

Start Time: 5:43 p.m.

Handout: Updated Ordinance No. 12, Series 2018
PowerPoint Presentation

Discussion: The City Council discussed...

- Removal of the word public from the ordinance and timeline for inclusion of public property

Comments: Mayor Henry

Commenter 1:	Sherry Wilson
Handout:	Speaker's Card Information
Discussion:	Ms. Wilson was unable to attend the meeting. Her comments were read into the record. Comments discussed... <ul style="list-style-type: none"> • Transient camping near Old Towne Mobile Home Park • Panhandlers near entrances of shopping areas
Commenter 2:	Brenda Gilmer
Handout:	Speaker's Card Information
Discussion:	Ms. Gilmer discussed... <ul style="list-style-type: none"> • Concern for the criminalization of homelessness • Potential to develop an approved camping site for homeless parties and provide tents, showers, and cooking camp equipment
Commenter 3:	Greg Wood
Handout:	Speaker's Card Information
Discussion:	Mr. Wood discussed... <ul style="list-style-type: none"> • Concern for enforcement of provision without notifying homeless population
Commenter 4:	Sandy Todd
Handout:	Speaker's Card Information
Discussion:	Mr. Todd discussed... <ul style="list-style-type: none"> • Concern for lack of empathy for homeless population • Potential to create a homeless shelter or other housing alternative
Action:	First reading of Ordinance No. 12, Series 2018
Vote:	Unanimous
Action:	Second reading of Ordinance No. 12, Series 2018
Motion:	Councilor Preisler
Second:	Councilor Woodbury
Roll Call Vote:	Councilor Woodbury – Aye Councilor Preisler – Aye Councilor Greene – Aye Councilor Lacer – Aye Mayor Henry – Aye Ordinances passes 5-0

4. CODE OF CONDUCT

Consider approval of **Resolution No. 17, Series 2018**, a resolution establishing a policy for the code of conduct in public city facilities.

Start Time: 6:14 p.m.

Handout: Prezi Presentation

Discussion: The City Council discussed...

- Instances where staff life and safety might be threatened and next steps for police interaction if necessary

Comments: Mayor Henry

Action: Approve Resolution No. 17, Series 2018

Motion: Councilor Lacer

Second: Mayor Henry

Vote: Unanimous

5. OREGON HOUSING PROJECT CODE UPDATE

Consider approving the Memorandum of Understanding (MOU) between the City of Florence and the Oregon Department of Land Conservation and Development (DLCD) for the Oregon Housing Planning Project Code update.

Start Time: 6:26 p.m.

Discussion: The City Council discussed...

- Clarification on the start date for the project

Comments: Councilor Preisler

Action: Enter into a Memorandum of Understanding with the Department of Land Conservation & Development for the 2018/19 Technical Assistant Program.

Motion: Councilor Greene

Second: Councilor Preisler

Vote: Unanimous

6. AIRPORT SEAL COAT AND LIGHTING IMPROVEMENTS PROJECT

Consider accepting the proposal from Kunert Electric in the amount of \$954,705 for the Airport Seal Coat and Lighting Improvements Project.

Start Time: 6:31 p.m.

Handout: PowerPoint Presentation

Discussion: The City Council discussed...

- Airport upgrade presentation at Lane ACT meeting
- Clarification on the removal of the seal coat from the overall project

Comments: Mayor Henry

Action: Accept the proposal from Kunert Electric for \$954,705.
Motion: Councilor Woodbury
Second: Councilor Preisler
Roll Call Vote: Unanimous

Action: Accept the FAA Grant Award of \$1,050,000. Direct staff to issue a deductive change order in the amount of \$212,555 and proceed with a construction contract of \$742,150 with Kunert Electric.
Motion: Councilor Woodbury
Second: Councilor Preisler
Vote: Unanimous

7. MUNICIPAL COURT JUDGE SERVICES CONTRACT

Consider amending the contract for Judge Richard Brissenden for Municipal Court Judge Services.

Start Time: 6:45 p.m.
Discussion: None

Action: Approve Amendment 4 to the Municipal Court Judge Contract, which includes a 2.8% increase to the base compensation for the Judge's services, and increase in the travel allowance to \$250 / month and an increase in the cell phone allowance to \$100/month.

Motion: Councilor Lacer
Second: Councilor Woodbury

Discussion: The City Council discussed...

- Appreciation for Judge Brissenden's services
- Difficulty reviewing performance of Judge

Comments: Councilor Preisler, Greene and Mayor Henry

Vote: Unanimous

REPORT & DISCUSSION ITEMS

8. AUGUST BOARD & COMMITTEE REPORTS

Report on the Boards & Committees for the Month of August 2018.

Start Time: 6:49 p.m.

Discussion: The City Council discussed...

- Applicants received for Central Lincoln PUD Mural Project
- Upcoming Florence Festival of Books
- Change in command for Police Auxiliary
- Florence Urban Renewal Agency work on ReVision Florence

Comments: Councilor Greene

10. CITY MANAGER REPORT & DISCUSSION ITEMS

- Airport Road Affordable Housing Development (NEDCO) Grant Award

Start Time: 6:53 p.m.

Discussion: The City Council discussed...

- City Council and other city upcoming meetings
- City Hall construction update
- Florence to Yachats public transit pilot project
- Florence to Eugene public transit survey
- Airport Road Affordable Housing Development (NEDCO) Grant Award

11. CITY COUNCIL REPORTS & DISCUSSION ITEMS


Start Time: 6:59 p.m.

Discussion: The City Council discussed...


- Council activities in the community and community announcements
- Appreciation for Judge Brissenden's performance
- Habitat for Humanity's new project and change in project designs
- Reminder of 40th Anniversary of Camp David peace talks
- Siuslaw Vision work towards recreation and parks opportunities and upcoming Siuslaw Play Day event
- Lane County waste management plastics round up

Meeting adjourned at 7:06 p.m.

ATTEST:



Joe Henry, Mayor



Kelli Weese, City Recorder