



City of Florence
A City in Motion

City of Florence Council Executive & Regular Sessions

Florence City Hall
250 Hwy 101
Florence, OR 97439
541-997-3437
www.ci.florence.or.us

- Meeting materials including information on each agenda item are published at least 24 hours prior to the meeting, and can be found of the City of Florence website at www.ci.florence.or.us/council.
- Items distributed during the meeting, meeting minutes, and a link to the meeting video are posted to the City's website at www.ci.florence.or.us/council as soon as practicable after the meeting.
- To be notified of City Council meetings via email, please contact City Recorder Kelli Weese at kelli.weese@ci.florence.or.us.

December 18, 2017

AGENDA

4:15 p.m.

Councilors:

Joe Henry, Mayor

Joshua Greene, Council President
Susy Lacer, Councilor

Ron Preisler, Council Vice-President
George Lyddon, Councilor

With 48 hour prior notice, an interpreter and/or TDY: 541-997-3437, can be provided for the hearing impaired.
Meeting is wheelchair accessible.

Proceedings will be recorded for rebroadcast on Cable Channel 191 and the City of Florence Vimeo Site.

4:15 p.m.

Executive Session per ORS 192.660(2)(i)

Performance Evaluation of Public Officers & Employees
City Manager Annual Evaluation

5:00 p.m.

COUNCILOR LYDDON RECEPTION

Please join the City Council and staff in a short reception, thanking Councilor George Lyddon for his years of dedicated service to our community.

CALL TO ORDER – ROLL CALL – PLEDGE OF ALLEGIANCE

5:30 p.m.

PRESENTATIONS & ANNOUNCEMENTS

- Employee Introductions
 - Alex Ferguson – Human Resources Analyst
 - Joshua Severy – Parks Maintenance Worker
 - Mark Asghari – Water Treatment Plant Operator 1
- Certified Municipal Clerk (CMC) Designation

1. APPROVAL OF AGENDA

Joe Henry
Mayor

2. PUBLIC COMMENTS

This is an opportunity for members of the audience to bring to the Council's attention any item not otherwise listed on the Agenda. Comments will be limited to three (3) minutes per person, with a maximum time of 15 minutes for all items. Speakers may not yield their time to others.

Joe Henry
Mayor

CONSENT AGENDA

3. APPROVAL OF MINUTES

Consider approval of the November 15, 2017 City Council Work Session Minutes.

Kelli Weese
City Recorder

ACTION ITEMS

4. CITY HALL CONSTRUCTION AGREEMENT

Consider accepting the proposal from Par-Tech Construction for the base and alternate bids in the amount of \$2,460,900 for construction of the City Hall remodel and addition project.

Megan Messmer
Project Manager

5. BUDGET ADJUSTMENT

Consider approval of Resolution No. 25, Series 2017, a resolution transferring and adjusting appropriations for the 2017-19 biennial budget in order to complete the city hall remodel and purchase property.

Andy Parks
Finance Director

6. HARBOR VISTA CAMPGROUND SEWER IMPROVEMENTS

Consider accepting the proposal from Ray Wells, Inc. in the amount of \$638,526 to complete the sewer improvements to the Harbor Vista Campground located at 87658 Harbor Vista Road.

Mike Miller
*Public Works
Director*

7. CITY MANAGER EVALUATION

Consider approval of the annual evaluation for City Manager Erin Reynolds and consider salary adjustments beginning January 1, 2018.

City Council

8. CITY COUNCIL RESIGNATION & RECRUITMENT PROCESS

Consider acceptance of the resignation of Councilor George Lyddon and consider approval of the City Council vacancy recruitment and appointment process.

Kelli Weese
City Recorder

REPORT ITEMS

9. BOARD & COMMITTEE REPORTS

Report on the workings of the City's boards and committees for the month of November.

Staff
Various

10. CITY MANAGER REPORT

Erin Reynolds
City Manager

11. CITY COUNCIL REPORTS

Joe Henry
Mayor

COUNCIL CALENDAR

All meetings are held at the Florence Events Center (715 Quince Street, Florence Oregon) unless otherwise indicated

Date	Time	Description
December 20, 2017	10:00 a.m.	City Council Tour of Justice Center At 900 Greenwood Street
December 25, 2017	- - -	Christmas Holiday
January 1, 2017	- - -	New Year's Day Holiday
		City Council Meeting ~ Rescheduled to Jan. 8 th
January 3, 2017	- - -	City Council Work Session ~ Rescheduled to Jan. 10 th
January 8, 2017	5:30 p.m.	City Council Meeting
January 10, 2017	10:00 a.m.	City Council Work Session ~ Tentative
January 15, 2017	- - -	Martin Luther King Jr. Holiday
		City Council Meeting ~ Rescheduled to Jan. 22 nd
January 17, 2017	- - -	City Council Work Session ~ Rescheduled to Jan. 24 th
January 22, 2017	5:30 p.m.	City Council Meeting
January 24, 2017	10:00 a.m.	City Council Work Session ~ Tentative
January 25, 2017	5:30 p.m.	State of the City