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**City of Florence
City Council Meeting
250 Hwy 101, Florence, Oregon
Final Action Minutes
June 12, 2017**

CALL TO ORDER - ROLL CALL - PLEDGE OF ALLEGIANCE

Meeting called to order at 5:30 p.m.

Councilors Present: Mayor Joe Henry, Councilors Joshua Greene, Ron Preisler, George Lyddon and Susy Lacer.

Councilors Absent: None

Staff Present: City Manager Erin Reynolds, Public Works Director Mike Miller, Chief of Police Tom Turner, Planning Director Wendy FarleyCampbell, Project Manager Megan Messmer, Florence Events Center Director Kevin Rhodes and Finance Director Andy Parks.

PRESENTATIONS & ANNOUNCEMENTS

- Florence Area Chamber of Commerce Annual Report

Start Time: 5:30 p.m.

Action: Representatives from the Florence Area Chamber of Commerce presented their annual report.

1. APPROVAL OF AGENDA

Start Time: 5:40 p.m.

Action: Approve agenda as shown.

Vote: Unanimous

2. PUBLIC COMMENTS

This is an opportunity for members of the audience to bring to the Council's attention any item not otherwise listed on the Agenda. Comments will be limited to three (3) minutes per person, with a maximum time of 15 minutes for all items. Speakers may not yield their time to others.

Start Time: 5:41 p.m.

Commenter 1: Michael Allen – Florence, Oregon

- Harbor Vista Park Host
- Creation of Friends of Harbor Vista Park
- Creation of amphitheater and its potential uses

CONSENT AGENDA

3. APPROVAL OF MINUTES

Consider approval of the Council regular session meeting minutes of May 1, 2017 and the Council work session minutes of May 3, 2017.

4. HECETA BEACH MINI-MART LIQUOR LICENSE

Consider recommendation of approval to the Oregon Liquor Control Commission of the new outlet liquor license for Heceta Beach Mini Mart located at 4636 Heceta Beach Road.

5. WORKERS COMPENSATION INSURANCE TO CITY VOLUNTEERS

Consider approval of Resolution No. 12, Series 2017, a resolution extending the City of Florence's workers compensation insurance to volunteers of the City of Florence for the policy year 2017-18.

6. TOURISM MARKETING & VISITOR PROMOTION SERVICES AGREEMENT

Consider authorizing the City Manager to enter into a first renewal agreement with the Florence Area Chamber of Commerce for tourism marketing, visitor promotion, visitor center management / administration, events management and Florence tourism coordination.

Start Time: 5:43 p.m.

Action: Approve the consent agenda items as shown in the meeting materials.

Motion: Councilor Lacer

Second: Councilor Lyddon

Vote: Unanimous

PUBLIC HEARING AND ACTION ITEMS

7. PLANNED UNIT DEVELOPMENT (PUD) CODE AMENDMENTS

A. PUBLIC HEARING ON CODE AMENDMENTS

Hear and consider written or oral testimony on the Planned Unit Development (PUD) Code Amendments.

Start Time: 5:44 p.m.

Public Hearing: Project Manager Messmer read the land use hearing script and opened the public hearing at 5:46 p.m.

Declarations: None

Discussion: The City Council discussed...

- Percentage of open space required
- Review of prior approved PUDs
- Types of developments that would meet open space requirements
- Number of properties that would be available for PUD depending on the size they allocated
- Locations of potential properties available for PUD development
- Professional Office District zoning opportunities
- Potential opportunities for cottages and smaller homes

Comments: Councilor Greene, Preisler, Lacer and Mayor Henry

Comments: None

Public Hearing: Project Manager Messmer closed the public hearing at 6:20 p.m.

B. PUD CODE AMENDMENTS ADOPTION

Consider approval of Ordinance No. 8, Series 2017, an Ordinance amending Florence City Code Title 10, Chapter 23 in order to change the minimum PUD size from five acres to no minimum size, provide definitions for common PUD terms, standardize existing PUD policies into industry standard policy language, provide standards and identify exemptions and prohibitions.

Start Time: 6:20

Discussion: The City Council discussed...

- Discussion of limiting size to two acres
- Planning Commissions reasoning for limiting size to two acres
- Future code amendments resulting from Housing and Economic Opportunities Project
- Types of criteria within the Planned Unit Development code and differences between Qualitative and Quantitative criteria

Comments: Councilor Lacer, Greene, Lyddon, Preisler and Mayor Henry

Action: First reading of Ordinance No. 8, Series 2017

Vote: Unanimous

Action: Second reading of Ordinance No. 8, Series 2017

Motion: Mayor Henry

Second: Councilor Lyddon

Roll Call Vote: Councilor Lyddon – Aye
Councilor Preisler – Aye
Councilor Greene – Aye
Councilor Lacer – Aye
Mayor Henry – Aye
Ordinance Passes 5-0

8. STATE REVENUE SHARING

A. PUBLIC HEARING ON REVENUE SHARING

Hear and consider written or oral testimony on the use of State Revenue Sharing Funds.

Start Time: 6:30 p.m.

Discussion: The City Council discussed...

- Changes for state revenue estimates
- The tax makeup of state shared revenue

Comments: Councilor Preisler and Greene

Public Hearing: Mayor Henry opened the public hearing at 6:33 p.m. and hearing no comments immediately closed the hearing.

B. RESOLUTION TO DECLARE ELECTION TO RECEIVE SHARED REVENUES

Consider adoption of Resolution No. 9, Series 2017, a resolution declaring the City's election to receive State Shared Revenues.

Start Time: 6:33 p.m.
Action: Approve Resolution No. 9, Series 2017
Motion: Councilor Lacer
Second: Councilor Preisler
Vote: Unanimous

C. RESOLUTION TO CERTIFY ELIGIBILITY TO RECEIVE SHARED REVENUES

Consider adoption of Resolution No. 10, Series 2017, a resolution certifying the City's eligibility to receive Shared Revenues.

Start Time: 6:35 p.m.
Action: Approve Resolution No. 10, Series 2017
Motion: Councilor Greene
Second: Councilor Lyddon
Vote: Unanimous

9. CITY OF FLORENCE 2017-19 BIENNIAL BUDGET

A. PUBLIC HEARING ON 2017-19 CITY OF FLORENCE BIENNIAL BUDGET

Hear and consider written or oral testimony on the 2017-19 Biennial Budget.

Start Time: 6:36 p.m.

Discussion: The City Council discussed...

- Changes to capital projects list including gravity sewer project

Comments: Councilor Preisler and Greene

Public Hearing: Mayor Henry opened the public hearing at 6:45 p.m. and hearing no comments immediately closed the hearing.

B. ADOPTION OF THE BUDGET

Consider adoption of Resolution No. 11, Series 2017, a resolution adopting a biennial budget, for the fiscal years beginning July 1, 2017, making appropriations and imposing and categorizing ad valorem taxes.

Start Time: 6:46 p.m.
Action: Approve Resolution No. 11, Series 2017
Motion: Councilor Preisler
Second: Councilor Lyddon
Vote: Unanimous

ACTION ITEMS

10. CITY OF FLORENCE FY 16-17 BUDGET TRANSFERS

Consider approval of Resolution No. 13, Series 2017, a resolution transferring and adjusting appropriations for the fiscal year 2016-17 budget.

Start Time: 6:48 p.m.
Discussion: The City Council discussed...

- Changes to come from contingency budget
- Overall reasons for the changes

Comments: Councilor Preisler and Greene

Action: Approve Resolution No. 13, Series 2017
Motion: Councilor Lyddon
Second: Councilor Lacer
Vote: Unanimous

11. RIVERBEACH PARK LAND PURCHASE

Consider the purchase of property from the Port of Siuslaw in the amount of \$27,500 in order to create a new Siuslaw River Beach park.

Start Time: 6:53 p.m.
Discussion: The City Council discussed...

- Grant funding for project

Comments: Mayor Henry

Action: Approve the purchase of Riverbeach park land property purchase
Motion: Councilor Greene
Second: Councilor Preisler
Vote: Unanimous

12. JUSTICE CENTER ROUND ROOM

Consider accepting the proposal from 2G Construction in the amount of \$191,000 to complete the construction of the Justice Center Round Room project.

Start Time: 6:58 p.m.

Discussion: None

Action: Approve the proposal from 2G Construction

Motion: Councilor Lyddon

Second: Councilor Lacer

Vote: Unanimous

13. PUBLIC WORKS FACILITY FURNISHINGS

Consider accepting the proposal from Indof Inc. in the amount of \$89,725 to purchase furnishings for the new public works facility.

Start Time: 7:00 p.m.

Discussion: The City Council discussed...

- Fairness of the bid overall
- Potential reasons for the lack of bids

Comments: Councilor Lyddon and Greene

Action: Approve the proposal from Indof Inc.

Motion: Councilor Lacer

Second: Councilor Greene

Vote: Unanimous

14. OAK STREET ROAD IMPROVEMENTS

Consider accepting the proposal from Sierra Santa Fe Corporation in the amount of \$75,863 to perform Chip Seal / Fog Seal and MicroCoat on Oak Street north of 35th Street.

Start Time: 7:04 p.m.

Discussion: The City Council discussed...

- Appreciation of improving bicycle access
- Surprise over lack of bids
- Location of the project

Comments: Councilor Lacer, Lyddon and Greene

Action: Approve the proposal from Sierra Santa Fe Corporation

Motion: Councilor Lyddon

Second: Councilor Preisler

Vote: Unanimous

REPORT ITEMS

15. BOARD AND COMMITTEES REPORT

Report on the workings of the City's Committees for the month of May 2017.

Start Time: 7:09 p.m.

Discussion: The City Council discussed...

- Appreciation of Florence Events Center for their hard work
- Public Art Committee work toward projects

Comments: Councilor Greene and Mayor Henry

16. QUARTERLY FINANCIAL REPORT

Report on the City of Florence financial statements for FY 16/17.

Start Time: 7:11 p.m.

Discussion: The City Council discussed...

- Potential surprises in the report

Comments: Councilor Greene

17. CITY MANAGER REPORT

Start Time: 7:13 p.m.

Discussion: The City Council discussed...

- City Council and other city upcoming meetings

18. CITY COUNCIL REPORTS

Start Time: 7:16 p.m.

Discussion: The City Council discussed...

- Council activities in the community and community announcements

Meeting adjourned at 7:22 p.m.

ATTEST:



Kelli Weese, City Recorder



Joe Henry, Mayor