



*City of Florence*  
**A City in Motion**

## City of Florence Council Regular Session

Florence City Hall  
250 Hwy 101  
Florence, OR 97439  
541-997-3437  
[www.ci.florence.or.us](http://www.ci.florence.or.us)

- Meeting materials including information on each agenda item are published at least 24 hours prior to the meeting, and can be found of the City of Florence website at [www.ci.florence.or.us/council](http://www.ci.florence.or.us/council).
- Items distributed during the meeting, meeting minutes, and a link to the meeting video are posted to the City's website at [www.ci.florence.or.us/council](http://www.ci.florence.or.us/council) as soon as practicable after the meeting.
- To be notified of City Council meetings via email, please contact City Recorder Kelli Weese at [kelli.weese@ci.florence.or.us](mailto:kelli.weese@ci.florence.or.us).

June 12, 2017

## AGENDA

5:30 p.m.

Councilors:

Joe Henry, Mayor

Joshua Greene, Council President  
Susy Lacer, Councilor

Ron Preisler, Council Vice-President  
George Lyddon, Councilor

With 48 hour prior notice, an interpreter and/or TDY: 541-997-3437, can be provided for the hearing impaired.  
Meeting is wheelchair accessible.

Proceedings will be recorded for rebroadcast on Cable Channel 191 and the City of Florence Vimeo Site.

### CALL TO ORDER – ROLL CALL – PLEDGE OF ALLEGIANCE

5:30 p.m.

### PRESENTATIONS & ANNOUNCEMENTS

- Florence Area Chamber of Commerce Annual Report

#### 1. APPROVAL OF AGENDA

Joe Henry  
Mayor

#### 2. PUBLIC COMMENTS

This is an opportunity for members of the audience to bring to the Council's attention any item not otherwise listed on the Agenda. Comments will be limited to three (3) minutes per person, with a maximum time of 15 minutes for all items. Speakers may not yield their time to others.

Joe Henry  
Mayor

### CONSENT AGENDA

#### 3. APPROVAL OF MINUTES

Consider approval of the Council regular session meeting minutes of May 1, 2017 and the Council work session minutes of May 3, 2017.

Kelli Weese  
City Recorder

#### 4. HECETA BEACH MINI-MART LIQUOR LICENSE

Consider recommendation of approval to the Oregon Liquor Control Commission of the new outlet liquor license for Heceta Beach Mini Mart located at 4636 Heceta Beach Road.

Kelli Weese  
City Recorder

#### 5. WORKERS COMPENSATION INSURANCE TO CITY VOLUNTEERS

Consider approval of Resolution No. 12, Series 2017, a resolution extending the City of Florence's workers compensation insurance to volunteers of the City of Florence for the policy year 2017-18.

Megan Messmer  
Project Manager

#### 6. TOURISM MARKETING & VISITOR PROMOTION SERVICES AGREEMENT

Consider authorizing the City Manager to enter into a first renewal agreement with the Florence Area Chamber of Commerce for tourism marketing, visitor promotion, visitor center management / administration, events management and Florence tourism coordination.

Erin Reynolds  
City Manager

### PUBLIC HEARING & ACTION ITEMS

#### 7. PLANNED UNIT DEVELOPMENT (PUD) CODE AMENDMENTS

##### A. PUBLIC HEARING ON CODE AMENDMENTS

Hear and consider written or oral testimony on the Planned Unit Development (PUD) Code Amendments.

Wendy  
FarleyCampbell  
Planning Director

7c.

**B. PUD CODE AMENDMENTS ADOPTION**

Consider approval of Ordinance No. 8, Series 2017, an Ordinance amending Florence City Code Title 10, Chapter 23 in order to change the minimum PUD size from five acres to 2 acres, provide definitions for common PUD terms, standardize existing PUD policies into industry standard policy language, provide standards and identify exemptions and prohibitions.

Wendy  
FarleyCampbell  
Planning Director

**8. STATE REVENUE SHARING**

**A. PUBLIC HEARING ON STATE REVENUE SHARING**

Hear and consider written or oral testimony on the use of State Revenue Sharing Funds.

**B. RESOLUTION TO DECLARE ELECTION TO RECEIVE SHARED REVENUES**

Consider adoption of Resolution No. 9, Series 2017, a resolution declaring the City's election to receive State Shared Revenues.

Andy Parks  
Finance Director

**C. RESOLUTION TO CERTIFY ELIGIBILITY TO RECEIVE SHARED REVENUES**

Consider adoption of Resolution No. 10, Series 2017, a resolution certifying the City's eligibility to receive Shared Revenues.

**9. CITY OF FLORENCE 2017-19 BIENNIAL BUDGET**

**A. PUBLIC HEARING ON 2017-19 CITY OF FLORENCE BIENNIAL BUDGET**

Hear and consider written or oral testimony on the 2017-19 Biennial Budget.

**B. ADOPTION OF THE BUDGET**

Consider adoption of Resolution No. 11, Series 2017, a resolution adopting a biennial budget, for the fiscal years beginning July 1, 2017, making appropriations and imposing and categorizing ad valorem taxes.

Andy Parks  
Finance Director

**ACTION ITEMS**

**10. CITY OF FLORENCE FY 16-17 BUDGET TRANSFERS**

Consider adoption of Resolution No. 13, Series 2017, a resolution transferring and adjusting appropriations for the fiscal year 2016-17 budget.

Andy Parks  
Finance Director

**11. RIVERBEACH PARK LAND PURCHASE**

Consider the purchase of property from the Port of Siuslaw in the amount of \$27,500 in order to create a new Siuslaw River Beach park.

Erin Reynolds  
City Manager

**12. JUSTICE CENTER ROUND ROOM**

Consider the accepting the proposal from 2G Construction in the amount of \$191,000 to complete the construction of the Justice Center Round Room project.

Megan Messmer  
Project Manager

**13. PUBLIC WORKS FACILITY FURNISHINGS**

Consider accepting the proposal from Indof Inc. in the amount of \$89,725 to purchase furnishings for the new public works facility.

Megan Messmer  
Project Manager

**14. OAK STREET ROAD IMPROVEMENTS**

Consider accepting the proposal from Sierra Santa Fe Corporation in the amount of \$75,863 to perform a Chip Seal / Fog Seal and MicroCoat on Oak Street north of 35<sup>th</sup> Street.

Mike Miller  
Public Works  
Director

**REPORT ITEMS**

**15. BOARD AND COMMITTEES REPORT**

Report on the workings of the City's Committees for the month of May 2017.

Staff  
Various

**16. QUARTERLY FINANCIAL REPORT**Report on the City of Florence 3<sup>rd</sup> Quarter Financial Report for FY 16/17.Andy Parks  
*Finance Director***17. CITY MANAGER REPORT**Erin Reynolds  
*City Manager***18. CITY COUNCIL REPORTS**Joe Henry  
*Mayor*

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**COUNCIL CALENDAR***All meetings are held at City Hall (250 Hwy 101, Florence Oregon) unless otherwise indicated*

<b>Date</b>	<b>Time</b>	<b>Description</b>
June 19, 2017	---	City Council Meeting <i>Canceled</i>
June 21, 2017	---	City Council Work Session <i>Canceled</i>
July 3, 2017	---	City Council Meeting <i>Rescheduled to July 10<sup>th</sup></i>
July 4, 2017	---	Independence Day Holiday <i>City Offices Closed</i>
July 5, 2017	---	City Council Work Session <i>Canceled</i>
July 10, 2017	5:30 p.m.	City Council Meeting
July 12, 2017	---	City Council Work Session <i>Canceled</i>
July 17, 2017	---	City Council Meeting <i>Rescheduled to July 24<sup>th</sup></i>
July 19, 2017	---	City Council Work Session <i>Rescheduled to July 26<sup>th</sup></i>
July 24, 2017	5:30 p.m.	City Council Meeting <i>Tentative</i>
July 26, 2017	10:00 a.m.	City Council Work Session <i>Tentative</i>

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