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**City of Florence  
City Council Meeting  
250 Hwy 101, Florence, Oregon  
Final Action Minutes  
March 20, 2017**

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**CALL TO ORDER - ROLL CALL - PLEDGE OF ALLEGIANCE**

Meeting called to order at 5:30 p.m.

Councilors Present: Mayor Joe Henry, Councilors Ron Preisler, George Lyddon and Susy Lacer.

Councilors Absent: Councilor Joshua Greene

Staff Present: City Manager Erin Reynolds, Public Works Director Mike Miller, Chief of Police Tom Turner, Planning Director Wendy FarleyCampbell, City Recorder / Economic Development Coordinator Kelli Weese, Project Manager Megan Messmer, Interim Finance Director Andy Parks and Florence Events Center Director Kevin Rhodes.

Guests Present: City Attorney Christie Monson

**PROCLAMATION**

- Child Abuse Prevention Month

Start Time: 5:30 p.m.

Action: Mayor Henry presented the Child Abuse Prevention Month proclamation.

**INTRODUCTION**

- Jamie Gorder – Police Executive Assistant

Start Time: 5:32 p.m.

Action: Ms. Gorder was introduced to the City Council.

## **PRESENTATIONS**

- Government Finance Officers Association – Distinguished Budget Presentation Award
- Department Website Presentations

Start Time: 5:37 p.m.

Action: The City Council heard the presentations concerning the government finance officers association and the department website updates.

### **1. APPROVAL OF AGENDA**

Start Time: 5:54 p.m.

Action: Approve agenda as shown.

Vote: Unanimous

### **2. PUBLIC COMMENTS**

This is an opportunity for members of the audience to bring to the Council's attention any item not otherwise listed on the Agenda. Comments will be limited to three (3) minutes per person, with a maximum time of 15 minutes for all items. Speakers may not yield their time to others.

Start Time: 5:54 p.m.

Commenter 1: David Eckhardt – Florence, OR

- Recent high-water in Florence and the need for a long term solution

Commenter 2: Shannon Graham – Florence, OR

- Recent high-water in Florence and the need for a community meeting to ensure communication

Commenter 3: John Griffin – Florence, OR

- Request to redesign Tennis Courts at Rolling Dunes Park to allow Tennis Court 1 to accommodate four pickleball courts
- Funding possibilities to complete project

## **CONSENT AGENDA**

### **3. CITY COUNCIL GRANT PROGRAM**

Consider awarding City Council grants to the Boys and Girls Club of Western Lane County, Florence Senior Center, Florence Food Share, Siuslaw Youth Soccer Association and the Helping Hands Coalition in the amount of \$1,000 each.

Start Time: 6:07 p.m.

Action: Approve consent agenda items as shown in the meeting materials

Motion: Councilor Lacer

Second: Councilor Lyddon

Vote: Unanimous, Councilor Greene was absent

### **ACTION ITEMS**

*The Mayor will provide an opportunity for the public to offer comments on action items after staff has given their report and if there is an applicant, after they have had an opportunity to speak.*

## **4. RIGHT-OF-WAY ORDINANCE AND FEES**

### **A. RIGHT-OF-WAY ORDINANCE**

Consider approval of Ordinance No. 5, Series 2017, an ordinance amending Florence City Code Title 8 by adding Chapter 7: Right of Way Management, for governing the use and occupation of the public right-of-way.

Start Time: 6:07 p.m.

Commenter 1: Robbie Wright – Siuslaw Broadband

- Appreciation for the work performed and the equality it will provide

Discussion: The City Council discussed...

- Comments received from Fred Miller of Wave Broadband
- City right to move equipment and how notice would be performed

Comments: Mayor Henry

Action: First Reading of Ordinance No. 5, Series 2017

Discussion: The City Council discussed...

- Ordinance notice timeline

Comments: Councilor Lacer

Vote: Unanimous, Councilor Greene was absent

Action: Second Reading of Ordinance No. 5, Series 2017

Motion: Mayor Henry

Second: Councilor Preisler

Roll Call Vote: Councilor Lyddon – Aye  
Councilor Preisler – Aye  
Councilor Lacer – Aye  
Mayor Henry – Aye

Councilor Greene - Absent  
Ordinance Passes 4-0

**B. RIGHT-OF-WAY USAGE FEES**

Consider approval of Resolution No. 5, Series 2017, a resolution amending the City of Florence fee schedule and setting right-of-way use fees for all communications providers occupying or operating in the City's right-of-way.

Start Time: 6:29 p.m.  
Discussion: None

Action: Approval of Resolution No. 5, Series 2017  
Motion: Mayor Lyddon  
Second: Councilor Lacer  
Vote: Unanimous, Councilor Greene was absent

**5. BUILDABLE LANDS INVENTORY & HOUSING / ECONOMIC OPPORTUNITIES**

Consider accepting the fee proposal from FCS, Inc. in the amount of \$55,510 for completion of the Buildable Lands Inventory, Housing Needs Analysis and Economic Opportunities Analysis.

**6. HOUSING & ECONOMIC OPPORTUNITIES PROJECT AD-HOC COMMITTEE**

Consider approval of Resolution No. 3, Series 2017, a resolution to create a new Housing and Economic Opportunities Project Ad-Hoc Committee.

Start Time: 6:30 p.m.  
Discussion: The City Council discussed...

- How committee appointments would be completed
- What types of information would be attained in buildable lands study

Comments: Councilor Lyddon and Mayor Henry

Action: Accept the personal service agreement and scope of work from FCS Group  
Motion: Councilor Preisler  
Second: Councilor Lyddon  
Vote: Unanimous, Councilor Greene was absent

Action: Approval of Resolution No. 3, Series 2017  
Motion: Mayor Lacer  
Second: Councilor Lyddon  
Vote: Unanimous, Councilor Greene was absent

**7. MILLER PARK GRANT APPLICATION**

Consider approval of Resolution No. 4, Series 2017, a resolution authorizing the City of Florence to apply for a Oregon Parks and Recreation grant for building construction and play field development / rehabilitation at Miller Park.

Start Time: 6:42 p.m.  
Discussion: None

Action: Approval of Resolution No. 4, Series 2017  
Motion: Mayor Lacer  
Second: Councilor Preisler  
Vote: Unanimous, Councilor Greene was absent

**8. PLANNED UNIT DEVELOPMENTS CODE AMENDMENTS**

Consider initiating amendments to Florence City Code Title 10 Chapter 23 concerning Planned Unit Developments.

Start Time: 6:45 p.m.  
Discussion: The City Council discussed...

- Potential for different types of minimum lot size requirements

Comments: Councilor Preisler

Action: Initiate proposed amendments to the City Code  
Motion: Mayor Lyddon  
Second: Councilor Lacer  
Vote: Unanimous, Councilor Greene was absent

**REPORT ITEMS**

**9. PUBLIC SAFETY PROGRAM**

Report on the City of Florence Public Safety Program.

Start Time: 6:52 p.m.  
Discussion: The City Council discussed...

- Types of upcoming vehicle purchases

**10. BOARD AND COMMITTEES REPORT**

Report on the workings of the City's boards and committees for the month of February 2017.

Start Time: 7:13 p.m.  
Discussion: None

## **11. CITY MANAGER REPORT**

Start Time: 7:13 p.m.

Discussion: The City Council discussed...

- City Manager weekly update
- Stormwater master plan update and projects to help alleviate high water issues

## **12. CITY COUNCIL REPORTS**


Start Time: 7:14 p.m.

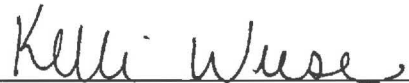
Discussion: The City Council discussed...

- Council activities in the community and community announcements

Meeting adjourned at 7:18 p.m.

**ATTEST:**

  
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Joe Henry, Mayor

  
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Kelli Weese, City Recorder