



City of Florence Council Regular Session

In Person & Videoconference
250 Hwy 101
Florence, OR 97439
541-997-3437
www.ci.florence.or.us

- Meeting materials including information on each agenda item are published at least 24 hours prior to the meeting, and can be found of the City of Florence website at www.ci.florence.or.us/council.
- Items distributed during the meeting, meeting minutes, and a link to the meeting video are posted to the City's website at www.ci.florence.or.us/council after the meeting.
- To be notified of City Council meetings via email, please visit the City's website at <http://www.ci.florence.or.us/newsletter/subscriptions>.

June 30, 2025

AGENDA

5:30 p.m.

Councilors:

Rob Ward, Mayor

Robert Carp, Council President Jo Beaudreau, Council Vice-President
Sally Wantz, Councilor Mike Webb, Councilor

With 48-hour prior notice, an interpreter and/or TTY: 541-997-3437, can be provided for the hearing impaired.
Meeting is wheelchair accessible.

Proceedings will be shown live and for rebroadcast on Cable Channel 191 and online at www.ci.florence.or.us/citymanager/public-meetings-live and will be available after the meeting on the City's Vimeo Site.

In addition to attending in person, members of the public can listen and view the meeting through the 'GoToWebinar' platform at the following link:

<https://attendee.gotowebinar.com/register/6131667833524450912>

Meetings are also shown live on Cable Channel 191 and online at
<https://www.ci.florence.or.us/citymanager/public-meetings-live>.

Citizens wishing to express their views may submit comments in writing or verbally. For more information, please see the end of this agenda or visit the [City of Florence website](http://www.ci.florence.or.us).

CALL TO ORDER – ROLL CALL – PLEDGE OF ALLEGIANCE

5:30 p.m.

PRESENTATIONS & ANNOUNCEMENTS

- Employee Recognition
- City Events Invitation
 - City Block Party- Friday, July 18th
 - National Night Out- Tuesday, August 5th

1. PUBLIC COMMENTS

This is an opportunity for members of the public to bring to the Council's attention any item not otherwise listed on the agenda. *Please see the end of this agenda for methods to provide comments on items that are not on the agenda.*

PUBLIC HEARING ITEMS

Please see the end of this agenda for methods to provide comments on public hearing items.

2. SYSTEM DEVELOPMENT CODE AMENDMENT

A. PUBLIC HEARING ON CODE AMENDMENT

Hear and consider written and oral testimony regarding the System Development Charges code amendment.

B. ORDINANCE NO. 7, SERIES 2025

Consider approval of **Ordinance No. 7, Series 2025**, an ordinance amending Florence City Code Chapter 9-1 related to the City's deferral and exemption programs for collecting certain systems development charges.

Mike Miller
Public Works
Director

3. ANNUAL UPDATE TO CITY FEES

A. PUBLIC HEARING

Hear and consider written and oral testimony regarding the proposed City of Florence Fee Schedule.

Megan
Messmer
Asst. City
Manager

B. FEE SCHEDULE APPROVAL

Consider approval of **Resolution No. 13, Series 2025**, a resolution repealing Resolution No. 9, Series 2024, repealing Section 2 of Resolution No. 10, Series 2024, and adjusting the City of Florence's fees and charges for services.

4. FLORENCE BLOCK PARTY STREET CLOSURE

A. PUBLIC HEARING

Hear and consider written or oral testimony regarding the proposed closure of Bay Street.

Chantelle
Meyer
Ec. Dev &
Communications
Analyst

B. STREET CLOSURE REQUEST

Consider approval of the street closure application for the closure of Bay Street from just west of the Siuslaw River Bridge and Laurel Street in Old Town on Friday, July 18th from 2:00 p.m. to 10:30 p.m. for the Florence Block Party as applied for by the City of Florence.

ACTION ITEMS

Please see the end of this agenda for methods to provide comments on action items.

5. 2023-2025 SUPPLEMENTAL BUDGET APPROPRIATIONS

Consider approving **Resolution No. 14, Series 2025**, a resolution adopting appropriation transfers and a supplemental budget for the 2023– 2025 biennium.

Megan
Messmer
Asst. City
Manager

6. FAA WIND CONE AND BEACON REPLACEMENT

A. GRANT ACCEPTANCE

Consider approval of **Resolution No. 15, Series 2025**, a resolution authorizing the City of Florence, Oregon to accept an airport infrastructure grant from the Federal Aviation Administration (FAA) for engineering design and planning services to replace the beacon and wind cone in the amount of \$178,023.

Mike Miller
Public Works
Director

B. ENGINEERING CONTRACT

Consider accepting the fee proposal from Century West Engineering of \$181,394 to perform professional engineering and related professional services for the Florence Municipal Airport Beacon and Wind Cone Replacement Project.

CONSENT AGENDA

7. RECURRING SERVICES AGREEMENTS

Consider approving **Resolution No. 16, Series 2025**, a resolution authorizing the City Manager to execute various agreements for recurring services provided to the City of Florence.

Megan
Messmer
Asst. City
Manager

8. MUNICIPAL COURT JUDGE SERVICES CONTRACT

Consider amending the contract for Judge Richard Brissenden for Municipal Court Judge Services.

Erin Reynolds
City Manager

9. PORTABLE WATER BOTTLE FILLING STATIONS GRANT AUTHORIZATION

Consider authorizing staff to submit three applications for grants to fully fund the purchase of two portable water bottle filling stations in the amount of \$4,955.00.

Mike Miller
Public Works
Director

10. WORKERS COMPENSATION INSURANCE TO CITY VOLUNTEERS FOR THE POLICY YEAR 2025-2026

Consider approval of **Resolution No. 17, Series 2025**, a resolution extending the City of Florence's worker's compensation insurance to volunteers of the City of Florence for the policy year 2025-2026.

Alex
Ferguson
HR Director

11. REGIONAL ACCELERATOR & INNOVATION NETWORK (RAIN) CATALYSTS AGREEMENT

Consider approving the memorandum of understanding between RAIN and the City of Florence in the amount of \$75,000 over the course of FY 2025-2027, to assist in efforts to promote entrepreneurial support programs in Florence, and authorizing the City Manager to proceed with the agreement.

Chantelle Meyer
Ec. Dev

12. CITY COUNCIL MEETING MINUTES

Consider approval of the meeting minutes for the February 27, 2025 City Council Work Session Part One, February 27, 2025 City Council Work Session Part Two, March 13, 2025 City Council Work Session, March 17, 2025 City Council Regular Session, and the April 10, 2025 City Council Work Session.

Lindsey White
City Recorder

REPORT & DISCUSSION ITEMS

13. FLORENCE CITY CODE TITLE 4-4, FLOOD DAMAGE PREVENTION

Staff will provide an update on the proposed amendment to Florence City Code 4-4, Flood Damage Prevention, to incorporate the Federal Emergency Management Agency (FEMA) Floodplain Management Model Code Amendment.

Wendy FarleyCampbell
Community Development Director

14. GENERAL REPORTS– Council Question & Answer Only – No Presentations

- May Committee, Commission & Volunteer Reports

15. DEPARTMENT DIRECTOR UPDATES

Management Team

16. CITY MANAGER REPORT & DISCUSSION ITEM

Erin Reynolds
City Manager

17. CITY COUNCIL REPORTS & DISCUSSION ITEMS

City Council

COUNCIL CALENDAR		
<i>All meetings are held in person with a virtual option unless otherwise indicated</i>		
Date	Time	Description
July 18, 2025	Save the Date	Block Party
July 21, 2025	5:30 p.m.	City Council Meeting
July 24, 2025	8:30 a.m.	City Council Work Session
August 4, 2025	8:30 a.m.	City Council Meeting
August 5, 2025	Save the Date	National Night Out
August 18, 2025	5:30 p.m.	City Council Meeting

PUBLIC MEETINGS PROCEDURES

The June 30, 2025 City Council meeting will be held in person, with the option to view / listen to the meeting virtually through the GotoWebinar platform.

Expressing Views to the City Council: Citizens wishing to express their views to the City Council may do so in both written and verbal formats.

1. Written Testimony: Citizens wishing to express their views to the City Council are encouraged to submit written testimony in one of the following ways:
 - a. Submit written comments via email to City Recorder at cityrecorder@ci.florence.or.us;
 - b. Mail written comments to Florence City Hall, Attn: City Council, 250 Hwy 101, Florence, OR 97439
 - c. Drop off written comments at Florence City Hall (250 Hwy 101) during regular office hours (Monday through Friday 8 a.m. – Noon and 1:00 p.m. – 4 p.m.) or at the City of Florence drop box located at Florence City Hall to the right of the main entrance.
- ** Note:** Written comments received at least 2 hours prior to the meeting (June 30, 2025 at 4:00 p.m.) will be distributed to the City Council, posted to the City of Florence website, and made part of the record.
2. Verbal Testimony: Citizens wishing to express their views to the City Council may participate in the meeting at Florence City Hall or via GoToWebinar. To do so, please complete a speaker's card online at www.ci.florence.or.us/council/request-address-city-council-speakers-card at least 1 hour prior to the meeting (June 30, 2025 at 5:00 p.m.). City staff will then contact the speaker to let them know the process to participate in the meeting.
 - a. Public Comments on items not on the agenda: General public comments (on items not on the City Council agenda) will be allowed at each City Council meeting during the public comment agenda item. Comments will be limited to three (3) minutes per person, with a maximum of 15 minutes for all items. In practicality, this means no more than five individuals will be allowed to comment verbally. There is no limit on written public comments.
 - b. Public Hearing Testimony: Testimony on public hearing items will be allowed when a public hearing is held. Verbal comments will be allowed on public hearing items after staff has given their report and have allowed time for initial Council questions. In general (with some exceptions for Land Use hearings), comments are limited to five minutes per person with no limit on the number of speakers.
 - c. Public Comments on Action Items: Public Comments will be allowed on each action item on the City Council agenda. Verbal comments will be allowed on action items after staff has given their report and have allowed time for initial Council questions. Comments will be limited to three (3) minutes per person, with a maximum of 15 minutes for all comments on each action item. In practicality, this means no more than five (5) individuals will be allowed to comment verbally. There is no limit on written public comments.

For more information on the City of Florence's Public Meeting Policies, visit the City of Florence website at <https://www.ci.florence.or.us/council/rules-procedure>.