



City of Florence Council Regular Session

In Person & Videoconference
250 Hwy 101
Florence, OR 97439
541-997-3437
www.ci.florence.or.us

- Meeting materials including information on each agenda item are published at least 24 hours prior to the meeting, and can be found of the City of Florence website at www.ci.florence.or.us/council.
- Items distributed during the meeting, meeting minutes, and a link to the meeting video are posted to the City's website at www.ci.florence.or.us/council after the meeting.
- To be notified of City Council meetings via email, please visit the City's website at <http://www.ci.florence.or.us/newsletter/subscriptions>.

November 17, 2025

AGENDA

5:30 p.m.

Councilors:

Rob Ward, Mayor

Robert Carp, Council President Jo Beaudreau, Council Vice-President
Sally Wantz, Councilor Mike Webb, Councilor

With 48-hour prior notice, an interpreter and/or TTY: 541-997-3437, can be provided for the hearing impaired.
Meeting is wheelchair accessible.

Proceedings will be shown live and for rebroadcast on Cable Channel 191 and online at www.ci.florence.or.us/citymanager/public-meetings-live and will be available after the meeting on the City's Vimeo Site.

In addition to attending in person, members of the public can listen and view the meeting through the 'GoToWebinar' platform at the following link:

<https://attendee.gotowebinar.com/register/4359349650529293913>

Meetings are also shown live on Cable Channel 191 and online at
<https://www.ci.florence.or.us/citymanager/public-meetings-live>.

Citizens wishing to express their views may submit comments in writing or verbally. For more information, please see the end of this agenda or visit the [City of Florence website](http://www.ci.florence.or.us).

CALL TO ORDER – ROLL CALL – PLEDGE OF ALLEGIANCE

5:30 p.m.

PRESENTATIONS & ANNOUNCEMENTS

- Native American Heritage Month Proclamation
- Employee Recognition

1. PUBLIC COMMENTS

This is an opportunity for members of the public to bring to the Council's attention any item not otherwise listed on the agenda. *Please see the end of this agenda for methods to provide comments on items that are not on the agenda.*

PUBLIC HEARING ITEMS

Please see the end of this agenda for methods to provide comments on public hearing items.

2. FEMA FLOODPLAIN MANAGEMENT MODEL CODE AMENDMENT

PUBLIC HEARINGS WERE CONTINUED AT THE JULY 21, 2025, AND SEPTEMBER 15, 2025, CITY COUNCIL MEETINGS.

A. PUBLIC HEARING ON FEMA FLOODPLAIN MANAGEMENT MODEL CODE
Hear and consider written and oral testimony regarding Ordinance No. 9, Series 2025.

B. ORDINANCE NO. 9, SERIES 2025

Consider approval of **Ordinance No. 9, Series 2025**, a legislative amendment to FCC Title 4 Chapter 4 Flood Damage Prevention to comply with FEMA's National Flood Insurance Program related to pre-implementation compliance measures.

Wendy
Farley-
Campbell
Com. Dev.

ACTION ITEMS

Please see the end of this agenda for methods to provide comments on action items.

- | | |
|---|---|
| 3. FLORENCE WARMING CENTER LOCATION REQUEST
Consider authorizing use of a portion of a privately owned commercial building at 4480 Highway 101 as an additional temporary warming center location. | Erin Reynolds
<i>City Manager</i> |
| 4. PUBLIC SAFETY FEE RATE INCREASE
Consider approving <u>Resolution No. 21, Series 2025</u> , a resolution updating the City of Florence Public Safety Fee rate effective January 1, 2026, superseding the fees adopted by Resolution No. 13, Series 2025, and adjusting the city of Florence's fees and charges for services. | Megan
Messmer
<i>Assistant
City Manager</i> |

CONSENT AGENDA

- | | |
|--|---|
| 5. ROADHOUSE FOUNDATION H2O GRANT RATIFICATION
Consider ratifying staff's acceptance, as authorized by the City Manager, of a \$4,500 grant award from the Roundhouse Foundation for the Florence H2O On The Go Program, to fully fund the purchase of two portable water bottle filling stations. | August
Murphy
<i>Interim Public
Works Director</i> |
| 6. BEACON AND WIND CONE COAR GRANT RATIFICATION
Consider ratifying staff's acceptance, as authorized by the City Manager, of the Oregon Department of Aviation (ODAV) grant award for the Beacon and Wind Cone Replacement Project in the amount of \$5,625. | August
Murphy
<i>Interim Public
Works Director</i> |
| 7. CLAWSON'S WHEELHOUSE LIQUOR LICENSE
Consider recommendation of approval to the Oregon Liquor Control Commission (OLCC) for a new Limited On-Premises, Commercial Liquor License for Clawson's Wheelhouse located at 820 Hwy 101. | Chantelle
Meyer
<i>Ec. Dev. &
Comm. Analyst</i> |
| 8. TOP NOTCH SMOKE & MARKET LIQUOR LICENSE
Consider recommendation of approval to the Oregon Liquor Control Commission (OLCC) for a new Retail Off-Premises, Commercial Liquor License for Top Notch Smoke & Market #1 located at 2420 Highway 101. | Chantelle
Meyer
<i>Ec. Dev. &
Comm. Analyst</i> |
| 9. 2026 CITY COUNCIL MEETING CALENDAR
Review and consider approval of the 2026 City Council meeting calendar. | Lindsey White
<i>City Recorder</i> |
| 10. CITY COUNCIL MEETING MINUTES
Consider approval of the meeting minutes for the October 20, 2025 City Council Regular Session. | Lindsey White
<i>City Recorder</i> |

REPORT & DISCUSSION ITEMS

- | | |
|--|--------------------------------------|
| 11. DEPARTMENT DIRECTOR UPDATES | Management
Team |
| 12. CITY MANAGER REPORT & DISCUSSION ITEM | Erin Reynolds
<i>City Manager</i> |
| 13. CITY COUNCIL REPORTS & DISCUSSION ITEMS | City Council |

COUNCIL CALENDAR		
<i>All meetings are held in person with a virtual option unless otherwise indicated</i>		
Date	Time	Description
December 12, 2025	8:30 a.m.	City Council Work Session
December 15, 2025	5:30 p.m.	City Council Meeting

PUBLIC MEETINGS PROCEDURES

The November 17, 2025 City Council meeting will be held in person, with the option to view / listen to the meeting virtually through the GotoWebinar platform.

Expressing Views to the City Council: Citizens wishing to express their views to the City Council may do so in both written and verbal formats.

1. **Written Testimony:** Citizens wishing to express their views to the City Council are encouraged to submit written testimony in one of the following ways:
 - a. Submit written comments via email to City Recorder at cityrecorder@ci.florence.or.us;
 - b. Mail written comments to Florence City Hall, Attn: City Council, 250 Hwy 101, Florence, OR 97439
 - c. Drop off written comments at Florence City Hall (250 Hwy 101) during regular office hours (Monday through Friday 8 a.m. – Noon and 1:00 p.m. – 4 p.m.) or at the City of Florence drop box located at Florence City Hall to the right of the main entrance.

**** Note:** Written comments received at least 2 hours prior to the meeting (November 17, 2025 at 3:30 p.m.) will be distributed to the City Council, posted to the City of Florence website, and made part of the record.
2. **Verbal Testimony:** Citizens wishing to express their views to the City Council may participate in the meeting at Florence City Hall or via GoToWebinar. To do so, please complete a speaker's card online at www.ci.florence.or.us/council/request-address-city-council-speakers-card at least 1 hour prior to the meeting (November 17, 2025 at 4:30 p.m.). City staff will then contact the speaker to let them know the process to participate in the meeting.
 - a. **Public Comments on items not on the agenda:** General public comments (on items not on the City Council agenda) will be allowed at each City Council meeting during the public comment agenda item. Comments will be limited to three (3) minutes per person, with a maximum of 15 minutes for all items. In practicality, this means no more than five individuals will be allowed to comment verbally. There is no limit on written public comments.
 - b. **Public Hearing Testimony:** Testimony on public hearing items will be allowed when a public hearing is held. Verbal comments will be allowed on public hearing items after staff has given their report and have allowed time for initial Council questions. In general (with some exceptions for Land Use hearings), comments are limited to five minutes per person with no limit on the number of speakers.
 - c. **Public Comments on Action Items:** Public Comments will be allowed on each action item on the City Council agenda. Verbal comments will be allowed on action items after staff has given their report and have allowed time for initial Council questions. Comments will be limited to three (3) minutes per person, with a maximum of 15 minutes for all comments on each action item. In practicality, this means no more than five (5) individuals will be allowed to comment verbally. There is no limit on written public comments.

For more information on the City of Florence's Public Meeting Policies, visit the City of Florence website at <https://www.ci.florence.or.us/council/rules-procedure>.