



## City of Florence Council Regular Session

In Person & Videoconference  
250 Hwy 101  
Florence, OR 97439  
541-997-3437  
[www.ci.florence.or.us](http://www.ci.florence.or.us)

- Meeting materials including information on each agenda item are published at least 24 hours prior to the meeting, and can be found on the City of Florence website at [www.ci.florence.or.us/council](http://www.ci.florence.or.us/council).
- Items distributed during the meeting, meeting minutes, and a link to the meeting video are posted to the City's website at [www.ci.florence.or.us/council](http://www.ci.florence.or.us/council) after the meeting.
- To be notified of City Council meetings via email, please visit the City's website at <http://www.ci.florence.or.us/newsletter/subscriptions>.

September 15, 2025

## AGENDA

5:30 p.m.

Councilors:

Rob Ward, Mayor

Robert Carp, Council President    Jo Beaudreau, Council Vice-President  
Sally Wantz, Councilor                      Mike Webb, Councilor

With 48-hour prior notice, an interpreter and/or TTY: 541-997-3437, can be provided for the hearing impaired.  
Meeting is wheelchair accessible.

Proceedings will be shown live and for rebroadcast on Cable Channel 191 and online at [www.ci.florence.or.us/citymanager/public-meetings-live](http://www.ci.florence.or.us/citymanager/public-meetings-live) and will be available after the meeting on the City's Vimeo Site.

In addition to attending in person, members of the public can listen and view the meeting through the 'GoToWebinar' platform at the following link:

<https://attendee.gotowebinar.com/register/836689141162922235>

Meetings are also shown live on Cable Channel 191 and online at  
<https://www.ci.florence.or.us/citymanager/public-meetings-live>.

Citizens wishing to express their views may submit comments in writing or verbally. For more information, please see the end of this agenda or visit the [City of Florence website](http://www.ci.florence.or.us).

### CALL TO ORDER – ROLL CALL – PLEDGE OF ALLEGIANCE

5:30 p.m.

### PRESENTATIONS & ANNOUNCEMENTS

- Retirement Recognition- Public Works Director Mike Miller
- Constitution Week Proclamation
- National Crisis Responder Week Proclamation

### 1. PUBLIC COMMENTS

This is an opportunity for members of the public to bring to the Council's attention any item not otherwise listed on the agenda. *Please see the end of this agenda for methods to provide comments on items that are not on the agenda.*

### PUBLIC HEARING ITEMS

*Please see the end of this agenda for methods to provide comments on public hearing items.*

### 2. FEMA FLOODPLAIN MANAGEMENT MODEL CODE AMENDMENT

**PUBLIC HEARING WAS CONTINUED AT THE JULY 21, 2025 CITY COUNCIL MEETING**

#### A. PUBLIC HEARING ON FEMA FLOODPLAIN MANAGEMENT MODEL CODE

Hear and consider written and oral testimony regarding Ordinance No. 9, Series 2025.

#### B. ORDINANCE NO. 9, SERIES 2025

Consider approval of **Ordinance No. 9, Series 2025**, a legislative amendment to FCC Title 4 Chapter 4 Flood Damage Prevention to comply with FEMA's National Flood Insurance Program related to pre-implementation compliance measures.

Wendy  
Farley-  
Campbell  
Com. Dev.

## **ACTION ITEMS**

*Please see the end of this agenda for methods to provide comments on action items.*

### **3. SAFE ROUTES TO SCHOOL CONTRACT**

Staff recommends that the City Council accept the proposal from SLE, Inc and authorize the City Manager to:

1. Proceed with a construction contract for the original \$459,000 as proposed.
2. Negotiate a change order with SLE, Inc. in the amount of \$334,076 to complete improvements between Kingwood and Oak streets along the south side of 35<sup>th</sup>.
3. Allocate an additional \$33,408 in contingency for construction and \$40,090 for engineering services and construction management.

Mike Miller  
Public Works  
Director

### **4. ENGINEER OF RECORD**

Consider accepting the selection committee's results and authorize negotiation and award of on-call engineering services contracts to The Dyer Partnership Engineers & Planners, Inc and Harper Houf Peterson Righellis, Inc. (HHPR) to provide civil and environmental engineering and related professional services for City projects.

Mike Miller  
Public Works  
Director

## **CONSENT AGENDA**

### **5. CIS GRANT ACCEPTANCE FOR LIFE DETECTION RADAR**

Consider accepting the CIS grant for the purchase of one Life Detection Radar unit and one year of service in the amount of \$5,500.

John Pitcher  
Chief of Police

### **6. CITY COUNCIL MEETING MINUTES**

Consider approval of the meeting minutes for the July 21, 2025 City Council Regular Session, August 4, 2025 City Council Regular Session, August 18, 2025 City Council Regular Session, and the August 21, 2025 City Council Work Session.

Lindsey White  
City Recorder

## **REPORT & DISCUSSION ITEMS**

### **7. DEPARTMENT DIRECTOR UPDATES**

Management  
Team

### **8. CITY MANAGER REPORT & DISCUSSION ITEM**

Erin Reynolds  
City Manager

### **9. CITY COUNCIL REPORTS & DISCUSSION ITEMS**

City Council

| <b>COUNCIL CALENDAR</b>   |             |                              |
|---|-------------|------------------------------|
| <i>All meetings are held in person with a virtual option unless otherwise indicated</i> |             |                              |
| <b>Date</b>   | <b>Time</b> | <b>Description</b>           |
| September 18, 2025  | 8:30 a.m.   | City Council Work Session    |
| October 6, 2025   | 5:30 p.m.   | City Council Meeting         |
| October 9, 2025   | 8:30 a.m.   | City Council Work Session    |
| October 13, 2025  | 5:30 p.m.   | City Council Special Meeting |

## **PUBLIC MEETINGS PROCEDURES**

The September 15, 2025 City Council meeting will be held in person, with the option to view / listen to the meeting virtually through the GotoWebinar platform.

**Expressing Views to the City Council:** Citizens wishing to express their views to the City Council may do so in both written and verbal formats.

1. Written Testimony: Citizens wishing to express their views to the City Council are encouraged to submit written testimony in one of the following ways:
  - a. Submit written comments via email to City Recorder at [cityrecorder@ci.florence.or.us](mailto:cityrecorder@ci.florence.or.us);
  - b. Mail written comments to Florence City Hall, Attn: City Council, 250 Hwy 101, Florence, OR 97439
  - c. Drop off written comments at Florence City Hall (250 Hwy 101) during regular office hours (Monday through Friday 8 a.m. – Noon and 1:00 p.m. – 4 p.m.) or at the City of Florence drop box located at Florence City Hall to the right of the main entrance.

**\*\* Note:** Written comments received at least 2 hours prior to the meeting (September 15, 2025 at 3:30 p.m.) will be distributed to the City Council, posted to the City of Florence website, and made part of the record.
2. Verbal Testimony: Citizens wishing to express their views to the City Council may participate in the meeting at Florence City Hall or via GoToWebinar. To do so, please complete a speaker's card online at [www.ci.florence.or.us/council/request-address-city-council-speakers-card](http://www.ci.florence.or.us/council/request-address-city-council-speakers-card) at least 1 hour prior to the meeting (September 15, 2025 at 4:30 p.m.). City staff will then contact the speaker to let them know the process to participate in the meeting.
  - a. Public Comments on items not on the agenda: General public comments (on items not on the City Council agenda) will be allowed at each City Council meeting during the public comment agenda item. Comments will be limited to three (3) minutes per person, with a maximum of 15 minutes for all items. In practicality, this means no more than five individuals will be allowed to comment verbally. There is no limit on written public comments.
  - b. Public Hearing Testimony: Testimony on public hearing items will be allowed when a public hearing is held. Verbal comments will be allowed on public hearing items after staff has given their report and have allowed time for initial Council questions. In general (with some exceptions for Land Use hearings), comments are limited to five minutes per person with no limit on the number of speakers.
  - c. Public Comments on Action Items: Public Comments will be allowed on each action item on the City Council agenda. Verbal comments will be allowed on action items after staff has given their report and have allowed time for initial Council questions. Comments will be limited to three (3) minutes per person, with a maximum of 15 minutes for all comments on each action item. In practicality, this means no more than five (5) individuals will be allowed to comment verbally. There is no limit on written public comments.

**For more information on the City of Florence's Public Meeting Policies, visit the City of Florence website at <https://www.ci.florence.or.us/council/rules-procedure>.**