



## City of Florence Council Regular Session

In Person & Videoconference  
250 Hwy 101  
Florence, OR 97439  
541-997-3437  
[www.ci.florence.or.us](http://www.ci.florence.or.us)

- Meeting materials including information on each agenda item are published at least 24 hours prior to the meeting, and can be found on the City of Florence website at [www.ci.florence.or.us/council](http://www.ci.florence.or.us/council).
- Items distributed during the meeting, meeting minutes, and a link to the meeting video are posted to the City's website at [www.ci.florence.or.us/council](http://www.ci.florence.or.us/council) after the meeting.
- To be notified of City Council meetings via email, please visit the City's website at <http://www.ci.florence.or.us/newsletter/subscriptions>.

June 2, 2025

## AGENDA

5:30 p.m.

Councilors:

Rob Ward, Mayor

Robert Carp, Council President    Jo Beaudreau, Council Vice-President  
Sally Wantz, Councilor                      Mike Webb, Councilor

With 48-hour prior notice, an interpreter and/or TTY: 541-997-3437, can be provided for the hearing impaired.  
Meeting is wheelchair accessible.

Proceedings will be shown live and for rebroadcast on Cable Channel 191 and online at [www.ci.florence.or.us/citymanager/public-meetings-live](http://www.ci.florence.or.us/citymanager/public-meetings-live) and will be available after the meeting on the City's Vimeo Site.

In addition to attending in person, members of the public can listen and view the meeting through the 'GoToWebinar' platform at the following link:

<https://attendee.gotowebinar.com/register/4466873088076142684>

Meetings are also shown live on Cable Channel 191 and online at  
<https://www.ci.florence.or.us/citymanager/public-meetings-live>.

Citizens wishing to express their views may submit comments in writing or verbally. For more information, please see the end of this agenda or visit the [City of Florence website](http://www.ci.florence.or.us).

### CALL TO ORDER – ROLL CALL – PLEDGE OF ALLEGIANCE

5:30 p.m.

### PRESENTATIONS & ANNOUNCEMENTS

- Proclamations for Pride Month, Juneteenth, and Amateur Radio Week.
- Employee Recognition by Human Resource Director Alex Ferguson
- Announcement of Committee, Commission, and Board Appointments.

Mayor Ward

#### 1. PUBLIC COMMENTS

This is an opportunity for members of the public to bring to the Council's attention any item not otherwise listed on the agenda. *Please see the end of this agenda for methods to provide comments on items that are not on the agenda.*

### PUBLIC HEARING ITEMS

*Please see the end of this agenda for methods to provide comments on public hearing items.*

#### 2. STATE REVENUE SHARING

##### A. PUBLIC HEARING ON STATE REVENUE SHARING

Hear and consider written or oral testimony on the use of State Revenue Sharing Funds.

##### B. CERTIFY ELIGIBILITY TO RECEIVE SHARED REVENUES

Consider approval of **Resolution No. 8, Series 2025**, a resolution certifying the City's eligibility to receive Shared Revenues.

Erin Reynolds  
City Manager

##### C. DECLARE ELECTION TO RECEIVE SHARED REVENUES

Consider approval of **Resolution No. 9, Series 2025**, a resolution declaring the City's election to receive State Shared Revenues.

#### 3. CITY OF FLORENCE 2025-2027 BIENNIAL BUDGET

##### A. PUBLIC HEARING ON 2025-2027 BIENNIAL BUDGET

Hear and consider written or oral testimony on the 2025-2027 Biennial Budget.

Erin Reynolds  
City Manager

- 3C      **B. ADOPTION OF THE BUDGET**  
Consider approval of **Resolution No. 10, Series 2025**, a resolution adopting a biennial budget for the fiscal years beginning July 1, 2025, making appropriations and imposing and categorizing ad valorem taxes.

**4. PUBLIC SAFETY FEE**

**A. PUBLIC HEARING ON PUBLIC SAFETY FEE**

Hear and consider written and oral testimony regarding the proposed Ordinance No. 6, Series 2025, an ordinance creating Florence City Code Chapter 1-18 regarding a public safety fee.

Megan  
Messmer  
Asst. City  
Manager

**B. ORDINANCE NO. 6, SERIES 2025 ADOPTION**

Consider approval of **Ordinance No. 6, Series 2025**, an ordinance creating Florence City Code Title 1, Chapter 18 regarding a public safety fee.

**5. SYSTEM DEVELOPMENT CHARGE EXEMPTION AND DEFERRAL PROCESS**

**A. PUBLIC HEARING ON CODE AMENDMENT**

Hear and consider written and oral testimony regarding the System Development Charges code amendment.

Mike Miller  
Public Works  
Director

**B. ORDINANCE NO. 5, SERIES 2025**

Consider approval of **Ordinance No. 7, Series 2025**, an ordinance amending Florence City Code Title 9 Chapter 1 related to the City's deferral and exemption programs for collecting certain systems development charges.

**ACTION ITEMS**

*Please see the end of this agenda for methods to provide comments on action items.*

**6. VETERANS' AND WAR MEMORIAL GRANT ACCEPTANCE**

Consider approval of **Resolution No. 11, Series 2025**, a resolution authorizing the City of Florence to accept a grant from the Oregon Parks and Recreation Department for Construction and Development of the Airport Memorial Gateway Project in the amount of \$80,000.

Mike Miller  
Public Works  
Director

**7. AWARD NORTHWEST 9<sup>TH</sup> STREET NEIGHBORHOOD IMPROVEMENTS PROJECT**

Consider accepting the low bid as submitted by Ray Wells, Inc. for the NW 9<sup>th</sup> Street Neighborhood Improvements Project in the amount of \$2,261,584 and authorize the City Manager or designee to proceed with a construction contract.

Mike Miller  
Public Works  
Director

**CONSENT AGENDA**

**8. STORMWATER IN-LIEU OF FRANCHISE FEE**

Consider approval of **Resolution No. 12, Series 2025**, a resolution establishing an in-lieu of franchise fee for the Florence Municipal Stormwater Utility.

Megan  
Messmer  
Asst. City  
Manager

**9. THREE RIVERS FOUNDATION GRANT ACCEPTANCE FOR FLOCK CAMERAS**

Consider approval to accept a grant from the Three Rivers Grant Foundation in the amount of \$33,250 for the purchase of five Flock cameras and two years of service.

John Pitcher  
Chief of Police

**REPORT & DISCUSSION ITEMS**

**10. DEPARTMENT DIRECTOR UPDATES**

Management  
Team

**11. CITY MANAGER REPORT & DISCUSSION ITEM**

Erin Reynolds  
City Manager

COUNCIL CALENDAR		
<i>All meetings are held in person with a virtual option unless otherwise indicated</i>		
Date	Time	Description
June 30, 2025	5:30 p.m.	City Council Meeting
July 18, 2025	Save the Date	Block Party
July 21, 2025	5:30 p.m.	City Council Meeting
July 24, 2025	8:30 a.m.	City Council Work Session
August 4, 2025	8:30 a.m.	City Council Meeting
August 5, 2025	Save the Date	National Night Out

## PUBLIC MEETINGS PROCEDURES

The June 2, 2025 City Council meeting will be held in person, with the option to view / listen to the meeting virtually through the GotoWebinar platform.

**Expressing Views to the City Council:** Citizens wishing to express their views to the City Council may do so in both written and verbal formats.

1. **Written Testimony:** Citizens wishing to express their views to the City Council are encouraged to submit written testimony in one of the following ways:
  - a. Submit written comments via email to City Recorder at [cityrecorder@ci.florence.or.us](mailto:cityrecorder@ci.florence.or.us);
  - b. Mail written comments to Florence City Hall, Attn: City Council, 250 Hwy 101, Florence, OR 97439
  - c. Drop off written comments at Florence City Hall (250 Hwy 101) during regular office hours (Monday through Friday 8 a.m. – Noon and 1:00 p.m. – 4 p.m.) or at the City of Florence drop box located at Florence City Hall to the right of the main entrance.

**\*\* Note:** Written comments received at least 2 hours prior to the meeting (June 2, 2025 at 4:00 p.m.) will be distributed to the City Council, posted to the City of Florence website, and made part of the record.

2. **Verbal Testimony:** Citizens wishing to express their views to the City Council may participate in the meeting at Florence City Hall or via GoToWebinar. To do so, please complete a speaker's card online at [www.ci.florence.or.us/council/request-address-city-council-speakers-card](http://www.ci.florence.or.us/council/request-address-city-council-speakers-card) at least 1 hour prior to the meeting (June 2, 2025 at 5:00 p.m.). City staff will then contact the speaker to let them know the process to participate in the meeting.
  - a. **Public Comments on items not on the agenda:** General public comments (on items not on the City Council agenda) will be allowed at each City Council meeting during the public comment agenda item. Comments will be limited to three (3) minutes per person, with a maximum of 15 minutes for all items. In practicality, this means no more than five individuals will be allowed to comment verbally. There is no limit on written public comments.
  - b. **Public Hearing Testimony:** Testimony on public hearing items will be allowed when a public hearing is held. Verbal comments will be allowed on public hearing items after staff has given their report and have allowed time for initial Council questions. In general (with some exceptions for Land Use

hearings), comments are limited to five minutes per person with no limit on the number of speakers.

- c. Public Comments on Action Items: Public Comments will be allowed on each action item on the City Council agenda. Verbal comments will be allowed on action items after staff has given their report and have allowed time for initial Council questions. Comments will be limited to three (3) minutes per person, with a maximum of 15 minutes for all comments on each action item. In practicality, this means no more than five (5) individuals will be allowed to comment verbally. There is no limit on written public comments.

**For more information on the City of Florence's Public Meeting Policies, visit the City of Florence website at <https://www.ci.florence.or.us/council/rules-procedure>.**