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**City of Florence  
City Council Special Meeting  
Florence Events Center  
715 Quince Street, Florence, Oregon  
Final Action Minutes  
April 29, 2024**

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Councilors Present: Mayor Rob Ward, Councilors Sally Wantz, Jo Beaudreau, and Robert Carp.

Councilors Absent: Councilor Bill Meyer.

Staff Present: City Manager Erin Reynolds, City Recorder Lindsey White, Assistant City Manager Megan Messmer, Community Development Director Wendy FarleyCampbell, Public Works Director Mike Miller, Administrative Services Director Anne Baker, Police Chief John Pitcher, Associate Planner Clare Kurth, City Attorney Ross Williamson, and Management Analyst Peighton Allen.

Guests Present: None.

Handout: 4.29.23 City Council Special Meeting Presentation

**CALL TO ORDER - ROLL CALL - PLEDGE OF ALLEGIANCE**

Meeting called to order at 5:30 p.m.

**1. STAFF PRESENTATION**

The City Council will hear a presentation from staff providing a brief summary of the proposed City Code related to temporarily sheltering on public and private property and event-based emergency shelters.

Start Time: 5:31 p.m.

Discussion: CM Reynolds provided an agenda overview, the process for public comments, and held no additional discussions.

Start Time: 5:33 p.m.

Discussion: Mayor Ward discussed that this is another step in the process, the City Council is not making any final decisions tonight, and is seeking public input on the proposed City Code.

Start Time: 5:34 p.m.

Discussion: CDD Wendy FarleyCampbell presented the staff presentation and answered questions from the City Council during the presentation.

Handout: Staff Presentation

Discussion:

- Mayor Ward - Asking about the Emergency Shelter – Event Based section, if an example is the fire-based shelters that took place in Summer 2023. **CDD FarleyCampbell - That is correct.**
- Mayor Ward - Requesting that CDD FarleyCampbell explain what the regulations will be for public trails. **CDD FarleyCampbell - It is addressed on proposed code page 2, item 5.**
- Mayor Ward - When do tents need to be set up and taken down the next day from public property? **CDD FarleyCampbell - It is addressed on page 6, item D, and times are set at 8:00 p.m. and be removed at 9:00 a.m.**
- Mayor Ward – Is it a correct statement that this eliminates the opportunity for somebody setting up a permanent tent camp for 24/7? **CDD FarleyCampbell – On City property, not private property.**
- Mayor Ward – The reasoning behind the 9:00 a.m. removal time is to allow someone who may be camping with a child sufficient time to get a child to school and return to remove camp.
- Councilor Wantz – Are there any restrictions on time for camping on private property? **CDD FarleyCampbell – That is as proposed.**
- Councilor Carp – That is still open, as we may have a time period on private property? **CM Reynolds – Does the Council have any feedback as that is an open item on time limits? We can write that into code for a specific time limit. We will also be creating a registration program and process.**
- Councilor Beaudreau talked about having concerns for people that work night shift.

## **2. TIME FOR PUBLIC INPUT**

The City Council will provide an opportunity to hear public input on the City Code related to temporarily sheltering on public and private property and

event-based emergency shelters. Public speakers will be limited to three minutes per speaker.

Start Time: 6:19 p.m.  
Discussion: CR White read the Public Input Script and officiated the procedures.  
Handout: Public Input Script

Start Time: 6:20 p.m.  
Speaker 1: Mr. John Raleigh – Florence, OR  
Handout: Speaker's Card and Written Comments  
Discussion: Mr. Raleigh discussed...

- Appreciating all the work the Council and Staff have done for this code. The code has been very well thought out.
- Hoping City Council continues to move forward and not wait on the Supreme Court decision.
- RV and tent campers will only increase as the weather improves.
- Hopefully this code is enacted prior to the summer tourist season.

Start Time: 6:22 p.m.  
Discussion: City Attorney Williamson discussed...

- Depending on the Supreme Court decision, it could create additional requirements.
- Draft code has been tailored to meet state statutory requirements which were based on the Ninth Circuit ruling.

Start Time: 6:24 p.m.  
Speaker 2: Ms. Brenda Gilmer – Florence, OR  
Handout: Speaker's Card and Written Comments  
Discussion: Ms. Gilmer discussed...

- Speaking about the definitions.
- Not understanding why incorporating the International Residential Building Code definition of dwelling.
- Personal property definition.
- Rights-of-way definition uses foggy words.
- Objecting to use of word "paraphernalia."

Start Time: 6:30 p.m.  
Discussion: CM Reynolds demonstrated how to locate the draft Buffer and Exclusion Map Draft 3 on the City website and the

ability to zoom in on the map. The maps are also available at City Hall for viewing.

### 3. COUNCIL DISCUSSION

At the conclusion of the public input time, the City Council may discuss the proposed City Code, consider the comments made, ask additional questions of the staff, provide staff direction, and determine next steps for the process.

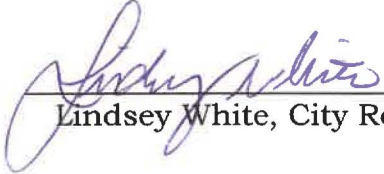
Start Time: 6:32 p.m.

Discussion: The City Council discussed...

- Councilor Wantz – Locating the Munsel Creek Bike Path on the map?  
**CM Reynolds – The Munsel Greenway is a park surrounding the water treatment plant. There are also trails that are part of the Munsel Creek Bike Path which goes into neighborhoods along Munsel Creek.**
- Mayor Ward – We will be relying on citizens to call in if they see somebody where they should not be.
- Councilor Beaudreau – The path between Coast Village and Florentine Estates is not highlighted.
- Mayor Ward – Encouraging citizens to submit comments and questions. Echoing Councilor Wantz’s comments that whatever we do, we want to show compassion for the unhoused and also to the people in our city that are not unhoused. Trying to find middle ground that makes sense for all of us. **CM Reynolds – Recommending that email comments and questions be directed to the City Recorder email address as shown on the Agenda.**
- Councilor Carp – Open to questions and answers with the citizens.
- Councilor Wantz – Preferring questions be submitted in writing.
- Councilor Beaudreau – Written public comments are valuable. Agenda was set and didn’t include questions and answers; happy we are not making a decision tonight. Wanting to continue hearing feedback.
- Mayor Ward – By having questions in advance, we can do any research if needed. We could schedule a block of time for questions and answers.
- Councilor Wantz – Arranging a time for questions and answers and encouraging questions be provided in advance.
- Mayor Ward – Confirming next public hearing will be noticed in the newspaper.
- Mayor Ward - Gratitude to everyone who attended meeting.

Meeting adjourned at 6:57 p.m.

**ATTEST:**

  
Lindsey White, City Recorder

  
Rob Ward, Mayor