



## City of Florence Council Special Meeting

In Person & Videoconference  
Florence Events Center  
715 Quince Street  
Florence, OR 97439  
541-997-3437  
[www.ci.florence.or.us](http://www.ci.florence.or.us)

- Meeting materials including information on each agenda item are published at least 24 hours prior to the meeting, and can be found of the City of Florence website at [www.ci.florence.or.us/council](http://www.ci.florence.or.us/council).
- Items distributed during the meeting, meeting minutes, and a link to the meeting video are posted to the City's website at [www.ci.florence.or.us/council](http://www.ci.florence.or.us/council) after the meeting.
- To be notified of City Council meetings via email, please visit the City's website at <http://www.ci.florence.or.us/newsletter/subscriptions>.

April 29, 2024

## SPECIAL MEETING AGENDA

5:30 p.m.

Councilors:

Rob Ward, Mayor

Sally Wantz, Council President  
Jo Beaudreau, Councilor

Bill Meyer, Council Vice-President  
Robert Carp, Councilor

With 48-hour prior notice, an interpreter and/or TTY: 541-997-3437, can be provided for the hearing impaired.  
Meeting is wheelchair accessible.

Proceedings will be shown live and for rebroadcast on Cable Channel 191 and online at [www.ci.florence.or.us/citymanager/public-meetings-live](http://www.ci.florence.or.us/citymanager/public-meetings-live) and will be available after the meeting on the City's Vimeo Site.

In addition to attending in person, members of the public can listen and view the meeting through the 'GoToWebinar' platform at the following link:

<https://attendee.gotowebinar.com/register/4222207552837833824>

Meetings are also shown live on Cable Channel 191 and online at

<https://www.ci.florence.or.us/citymanager/public-meetings-live>.

Citizens wishing to express their views may submit comments in writing or verbally. For more information, please see the end of this agenda or visit the [City of Florence website](http://www.ci.florence.or.us).

### CALL TO ORDER – ROLL CALL – PLEDGE OF ALLEGIANCE

The City Council will continue their discussion on the proposed City Code related to temporarily sheltering on public and private property and event-based emergency shelters as a continuation from the [December 4, 2023 City Council & Planning Commission Joint Work Session](#), [January 11, 2024 City Council Work Session](#), [March 21, 2024 City Council Work Session](#), [April 4, 2024 City Council Work Session](#), and [April 11, 2024 City Council Work Session](#). The purpose of this meeting is for the City Council to gather public input regarding the draft proposed City Code establishing time, place, and manner policies for event-based emergency shelters and temporary sheltering.

#### 1. STAFF PRESENTATION

The City Council will hear a presentation from staff providing a brief summary of the proposed City Code related to temporarily sheltering on public and private property and event-based emergency shelters.

#### 2. TIME FOR PUBLIC INPUT

The City Council will provide an opportunity to hear public input on the proposed City Code related to temporarily sheltering on public and private property and event-based emergency shelters. Public speakers will be limited to three minutes per speaker.

*Please see the end of this agenda for methods to provide public input on this item.*

#### 3. COUNCIL DISCUSSION

At the conclusion of the public input time, the City Council may discuss the proposed City Code, consider the comments made, ask additional questions of the staff, provide staff direction, and determine next steps for the process.

## COUNCIL CALENDAR

*All meetings are held in person with a virtual option unless otherwise indicated*

Date	Time	Description
May 1, 2024	3:30 p.m.	City Council Executive Session
May 6, 2024	5:30 p.m.	City Council Meeting
May 9, 2024	8:45 a.m.	City Council Work Session
May 20, 2024	5:30 p.m.	City Council Meeting
May 23, 2024	8:45 a.m.	City Council Work Session

### PUBLIC MEETINGS PROCEDURES

The April 29, 2024 City Council Special Meeting will be held in person at the Florence Events Center, with the option to view / listen to the meeting virtually through the GotoWebinar platform.

**General areas of interest for the proposed City Code include the following:**

1. Warming and Disaster Response Shelters
2. Private Property Sheltering-Zoning Districts and Places Allowed
3. Private Property Sheltering-Sanitation, Screening and Siting Requirements
4. Private Property Sheltering-Registration and Revocation
5. Public Property Sheltering-Buffers from daycares, churches, schools and homeless services
6. Public Property Sheltering-Exclusion from identified public facilities, parks, and rights-of-way and protected wetland and creek buffers
7. Definitions related to the proposed policies

**Expressing Views to the City Council:** The City Council will be accepting public input on the draft proposed City Code. The public input will be structured to address the various sections of the proposed code as outlined above in subjects one through seven. Those providing input will be asked to select one of those seven sections in order to organize the flow of the special meeting. That selection will need to be indicated on the speaker's card when filled out.

Those wishing to provide public input to the City Council on the draft proposal may do so in the following ways:

1. **Written Testimony:** Citizens wishing to express their views to the City Council are encouraged to submit written testimony in one of the following ways:
  - a. Submit written comments via email to City Recorder at [cityrecorder@ci.florence.or.us](mailto:cityrecorder@ci.florence.or.us);
  - b. Mail written comments to Florence City Hall, Attn: City Council, 250 Hwy 101, Florence, OR 97439
  - c. Drop off written comments at Florence City Hall (250 Hwy 101) during regular office hours (Monday through Friday 8 a.m. – Noon and 1:00 p.m. – 4 p.m.) or at the City of Florence drop box located at Florence City Hall to the right of the main entrance.
- \*\* **Note:** Written comments received at least 2 hours prior to the meeting (April 29, 2024 at 3:30 p.m.) will be distributed to the City Council, posted to the City of Florence website, and made part of the record. There is no limit on written public comments.
2. **Verbal Testimony:** Citizens wishing to express their views to the City Council may participate in the meeting at the Florence Events Center or via GoToWebinar. To do so, please complete a speaker's card online at <https://www.ci.florence.or.us/council/city-council-special-meeting-public-input> at least 1 hour prior to the

meeting (April 29, 2024 at 4:30 p.m.). City staff will then contact the speaker to let them know the process to participate in the meeting.

- a. Public Comment on the Special Meeting Topic: Comments will be limited to three (3) minutes per person and broken out into the general areas of interest you select when filing out the speaker's card. There will be no limit on the number of speakers.
- b. Public Comments on items not on the agenda: General public comments (on items not on the City Council agenda) will not be taken at this Special Meeting.

**For more information on the City of Florence's Public Meeting Policies, visit the City of Florence website at <https://www.ci.florence.or.us/council/rules-procedure>.**