



## City of Florence Council Regular Session

In Person & Videoconference  
250 Hwy 101  
Florence, OR 97439  
541-997-3437  
[www.ci.florence.or.us](http://www.ci.florence.or.us)

- Meeting materials including information on each agenda item are published at least 24 hours prior to the meeting, and can be found of the City of Florence website at [www.ci.florence.or.us/council](http://www.ci.florence.or.us/council).
- Items distributed during the meeting, meeting minutes, and a link to the meeting video are posted to the City's website at [www.ci.florence.or.us/council](http://www.ci.florence.or.us/council) after the meeting.
- To be notified of City Council meetings via email, please visit the City's website at <http://www.ci.florence.or.us/newsletter/subscriptions>.

May 20, 2024

## AGENDA

5:30 p.m.

Councilors:

Rob Ward, Mayor

Sally Wantz, Council President  
Jo Beaudreau, Councilor

Bill Meyer, Council Vice-President  
Robert Carp, Councilor

With 48-hour prior notice, an interpreter and/or TTY: 541-997-3437, can be provided for the hearing impaired.  
Meeting is wheelchair accessible.

Proceedings will be shown live and for rebroadcast on Cable Channel 191 and online at [www.ci.florence.or.us/citymanager/public-meetings-live](http://www.ci.florence.or.us/citymanager/public-meetings-live) and will be available after the meeting on the City's Vimeo Site.

In addition to attending in person, members of the public can listen and view the meeting through the 'GoToWebinar' platform at the following link:

Meetings are also shown live on Cable Channel 191 and online at <https://www.ci.florence.or.us/citymanager/public-meetings-live>.

Citizens wishing to express their views may submit comments in writing or verbally. For more information, please see the end of this agenda or visit the [City of Florence website](http://www.ci.florence.or.us).

### CALL TO ORDER – ROLL CALL – PLEDGE OF ALLEGIANCE

### PRESENTATIONS & ANNOUNCEMENTS

- Proclamations for Boating Safety Week, Public Works Week, and Building Safety Month Mayor Ward
- Employee Recognitions by Human Resource Director Alex Ferguson
- Committee, Board, and Commission Appointments Announcement
- Recruitment Continues for Transportation Committee and Environmental Management Advisory Committee Members
- City of Florence 2024 Community Survey

### 1. PUBLIC COMMENTS

This is an opportunity for members of the public to bring to the Council's attention any item not otherwise listed on the agenda. *Please see the end of this agenda for methods to provide comments on items that are not on the agenda.*

### PUBLIC HEARING ITEMS

*Please see the end of this agenda for methods to provide testimony on public hearing items.*

### 2. ANNUAL UPDATE TO CITY FEES

#### A. PUBLIC HEARING

Hear and consider written and oral testimony regarding the proposed City of Florence Fee Schedule.

Anne Baker  
Admin. Services  
Director

#### B. FEE SCHEDULE APPROVAL

Consider approval of **Resolution No. 9, Series 2024**, a resolution repealing Resolution No. 11, Series 2023, and adjusting the City of Florence Fee Schedule.

**ACTION ITEMS**

*Please see the end of this agenda for methods to provide comments on action items.*

**3. SOLID WASTE RATE ADJUSTMENT**

Consider approval of **Resolution No. 10, Series 2024**, a resolution governing rates for solid waste services and repealing Resolution No. 21, Series 2023.

Wendy Farley-Campbell  
*Planning Director*

**4. SYSTEM DEVELOPMENT CHARGES (SDC) DISCOUNT & DEFERRAL EXTENSION**

Consider approval of **Ordinance No. 2, Series 2024**, an Ordinance amending City of Florence City Code Title 9, Chapter 1 related to System Development Charges to continue to make available a process for waiving and deferring the collection of certain system development charges to encourage development of affordable housing.

Mike Miller  
*Public Works Director*

**5. MUPTTE EXTENSION REQUESTS**

As allowed by Florence City Code 1-17-9, the City Council will consider two requests from property owners for deadline extensions related to their Multi-Unit Property Tax Exemption (MUPTTE) approvals.

Erin Reynolds  
*City Manager*

- A) Consider approval of **Resolution No. 11, Series 2024**, a resolution amending Resolution No. 6, Series 2022 to grant an extension to the MUPTTE for the Shore Pines at Munsel Creek Development by Northwest Housing Alternatives at Map and Tax Lot 18-12-14-33-00500.
- B) Consider approval of **Resolution No. 12, Series 2024**, a resolution amending Resolution No. 7, Series 2022 to grant an extension to the MUPTTE for the Oak Manor Apartments by Our Coastal Village Development at Map and Tax Lot 18-12-14-33-01302.

**CONSENT AGENDA**

**6. CITY COUNCIL MEETING MINUTES**

Consider approval of the meeting minutes for the March 21, 2024 Work Session, April 4, 2024 Work Session, April 11, 2024 Work Session, April 15, 2024 Regular Session, April 29, 2024 Special Meeting for Public Input and May 6, 2024 Regular Session.

Lindsey White  
*City Recorder*

**REPORT & DISCUSSION ITEMS**

**7. 2024 CITY ELECTION PROCESS**

Overview of the 2024 City Council election process and timeline for the City of Florence Mayor and Council candidates.

Lindsey White  
*City Recorder*

**8. GENERAL REPORTS– Council Question & Answer Only – No Presentations**

- April Committee, Commission & Volunteer Reports

**9. DEPARTMENT DIRECTOR UPDATES**

Management Team

**10. CITY MANAGER REPORT & DISCUSSION ITEM**

Erin Reynolds  
*City Manager*

**11. CITY COUNCIL REPORTS & DISCUSSION ITEMS**

City Council

## COUNCIL CALENDAR

*All meetings are held in person with a virtual option unless otherwise indicated*

Date	Time	Description
May 23, 2024	8:45 a.m.	City Council Work Session
June 3, 2024	5:30 p.m.	City Council Special Meeting for Public Input
June 10, 2024	5:30 p.m.	City Council Meeting

### PUBLIC MEETINGS PROCEDURES

The May 20, 2024 City Council meeting will be held in person, with the option to view / listen to the meeting virtually through the GotoWebinar platform.

**Expressing Views to the City Council:** Citizens wishing to express their views to the City Council may do so in both written and verbal formats.

1. **Written Testimony:** Citizens wishing to express their views to the City Council are encouraged to submit written testimony in one of the following ways:
  - a. Submit written comments via email to City Recorder at [cityrecorder@ci.florence.or.us](mailto:cityrecorder@ci.florence.or.us);
  - b. Mail written comments to Florence City Hall, Attn: City Council, 250 Hwy 101, Florence, OR 97439
  - c. Drop off written comments at Florence City Hall (250 Hwy 101) during regular office hours (Monday through Friday 8 a.m. – Noon and 1:00 p.m. – 4 p.m.) or at the City of Florence drop box located at Florence City Hall to the right of the main entrance.
- \*\* Note: Written comments received at least 2 hours prior to the meeting (May 20, 2024 at 3:30 p.m.) will be distributed to the City Council, posted to the City of Florence website, and made part of the record.
2. **Verbal Testimony:** Citizens wishing to express their views to the City Council may participate in the meeting at Florence City Hall or via GoToWebinar. To do so, please complete a speaker's card online at [www.ci.florence.or.us/council/request-address-city-council-speakers-card](http://www.ci.florence.or.us/council/request-address-city-council-speakers-card) at least 1 hour prior to the meeting (May 20, 2024 at 4:30 p.m.). City staff will then contact the speaker to let them know the process to participate in the meeting.
  - a. **Public Comments on items not on the agenda:** General public comments (on items not on the City Council agenda) will be allowed at each City Council meeting during the public comment agenda item. Comments will be limited to three (3) minutes per person, with a maximum of 15 minutes for all items. In practicality, this means no more than five individuals will be allowed to comment verbally. There is no limit on written public comments.
  - b. **Public Hearing Testimony:** Testimony on public hearing items will be allowed when a public hearing is held. Verbal comments will be allowed on public hearing items after staff has given their report and have allowed time for initial Council questions. In general (with some exceptions for Land Use hearings), comments are limited to five minutes per person with no limit on the number of speakers.
  - c. **Public Comments on Action Items:** Public Comments will be allowed on each action item on the City Council agenda. Verbal comments will be allowed on action items after staff has given their report and have allowed time for initial Council questions. Comments will be limited to three (3) minutes per person, with a maximum of 15 minutes for all comments on each action item. In practicality, this means no more than five (5) individuals will be allowed to comment verbally. There is no limit on written public comments.