



City of Florence Council Regular Session

In Person & Videoconference
250 Hwy 101
Florence, OR 97439
541-997-3437
www.ci.florence.or.us

- Meeting materials including information on each agenda item are published at least 24 hours prior to the meeting, and can be found of the City of Florence website at www.ci.florence.or.us/council.
- Items distributed during the meeting, meeting minutes, and a link to the meeting video are posted to the City's website at www.ci.florence.or.us/council after the meeting.
- To be notified of City Council meetings via email, please visit the City's website at <http://www.ci.florence.or.us/newsletter/subscriptions>.

April 15, 2024

AGENDA

5:30 p.m.

Councilors:

Rob Ward, Mayor

Sally Wantz, Council President
Jo Beaudreau, Councilor

Bill Meyer, Council Vice-President
Robert Carp, Councilor

With 48-hour prior notice, an interpreter and/or TTY: 541-997-3437, can be provided for the hearing impaired.
Meeting is wheelchair accessible.

Proceedings will be shown live and for rebroadcast on Cable Channel 191 and online at www.ci.florence.or.us/citymanager/public-meetings-live and will be available after the meeting on the City's Vimeo Site.

In addition to attending in person, members of the public can listen and view the meeting through the 'GoToWebinar' platform at the following link:

<https://attendee.gotowebinar.com/register/829579762629394781>

Meetings are also shown live on Cable Channel 191 and online at

<https://www.ci.florence.or.us/citymanager/public-meetings-live>.

Citizens wishing to express their views may submit comments in writing or verbally. For more information, please see the end of this agenda or visit the [City of Florence website](http://www.ci.florence.or.us).

CALL TO ORDER – ROLL CALL – PLEDGE OF ALLEGIANCE

PRESENTATIONS & ANNOUNCEMENTS

- Veterans of Foreign Wars (VFW) Florence First Responder Awards
- Proclamations for National Public Safety Telecommunicators Week, Volunteer Appreciation Week and Arbor Day
- Employee Recognitions by Human Resource Director Alex Ferguson

Mayor Ward

1. PUBLIC COMMENTS

This is an opportunity for members of the public to bring to the Council's attention any item not otherwise listed on the agenda. *Please see the end of this agenda for methods to provide comments on items that are not on the agenda.*

PUBLIC HEARING ITEMS

Please see the end of this agenda for methods to provide testimony on public hearing items.

2. NORTHWEST 9TH STREET REAL ESTATE TRANSACTION PUBLIC HEARING

A. PUBLIC HEARING ON NW 9TH STREET REAL ESTATE TRANSACTION

Hear and consider written and oral testimony regarding the proposed sale of City property located between Greenwood Street and the undeveloped platted rights-of-way (ROW) of Fir, 10th, and 11th Streets, north of 9th Street for Tax Lots 01100 and 01200 Map 18-12-27-31 in the City of Florence, Lane County, Oregon.

B. NW 9TH STREET PROPERTY REAL ESTATE TRANSACTION

Consider authorizing the sale of the Northwest 9th Street City owned properties for Tax Lots 01100 and 01200, Map 18-12-27-31 as discussed during the April 15, 2024 City Council Meeting and authorizing the execution of the Real Estate Purchase and Sales Agreement (REPSA) based upon the agreed upon terms and all other necessary documents to complete the transaction on behalf of the City.

Erin
Reynolds
City Manager

ACTION ITEMS

Please see the end of this agenda for methods to provide comments on action items.

- 3. **NO MOW MAY INITIATIVE 2024**
Consider approval of **Resolution No. 6, Series 2024**, a resolution supporting the No Mow May initiative for 2024. Wendy Farley-Campbell
Com.Dev. Director
- 4. **SIUSLAW RIVER SLOPE SLIPPAGE MITIGATION DESIGN CONTRACT AMENDMENT**
Consider accepting the contract amendment from RH2 Engineering, Inc. of \$97,112 for professional engineering services for Siuslaw River Slope Slippage Mitigation Design. Mike Miller
Public Works Director
- 5. **2024 COMMITTEE, COMMISSION, AND BOARD RECRUITMENT PROCESS**
Review and consider the recruitment process for the 2024 City Committee vacancies. Lindsey White
City Recorder

CONSENT AGENDA

- 6. **THREE RIVERS FOUNDATION GRANT APPLICATION**
Consider ratifying staff’s decision to apply to the 2024 Three Rivers Foundation Grant for the FEC Lighting Board Capital Purchase for the total project cost of \$18,000. Megan Messmer
Assistant City Manager
- 7. **OREGON RESILIENCE HUBS AND NETWORKS GRANT**
Consider authorizing staff to submit an application to the Oregon Resilience Hubs and Networks Grant for the purchase of three portable emergency generators, for an estimated project cost of \$180,000 to support resiliency and provide emergency power for City wastewater pump stations in the event of power outages. Megan Messmer
Assistant City Manager
- 8. **AUDIT ACTION PLAN**
Consider approving plan of action for the 2022-23 audit. Anne Baker
Administrative Serv. Director
- 9. **APPROVAL OF MEETING MINUTES**
Consider approval of the March 4, 2024 and March 18, 2024 City Council Regular Session meeting minutes. Lindsey White
City Recorder

REPORT & DISCUSSION ITEMS

- 10. **GENERAL REPORTS– Council Question & Answer Only – No Presentations**
 - March Committee, Commission & Volunteer Reports.
- 11. **DEPARTMENT DIRECTOR UPDATES** Management Team
- 12. **CITY MANAGER REPORT & DISCUSSION ITEM** Erin Reynolds
City Manager
- 13. **CITY COUNCIL REPORTS & DISCUSSION ITEMS** City Council

COUNCIL CALENDAR		
<i>All meetings are held in person with a virtual option unless otherwise indicated</i>		
Date	Time	Description
April 22, 2024	3:00 p.m.	City Council Executive Session
April 29, 2024	5:30 p.m.	Special Meeting for Public Input <i>(Florence Events Center)</i>

May 6, 2024	5:30 p.m.	City Council Meeting
May 9, 2024	8:30 a.m.	City Council Work Session

PUBLIC MEETINGS PROCEDURES

The April 15, 2024 City Council meeting will be held in person, with the option to view / listen to the meeting virtually through the GotoWebinar platform.

Expressing Views to the City Council: Citizens wishing to express their views to the City Council may do so in both written and verbal formats.

1. Written Testimony: Citizens wishing to express their views to the City Council are encouraged to submit written testimony in one of the following ways:
 - a. Submit written comments via email to City Recorder at cityrecorder@ci.florence.or.us;
 - b. Mail written comments to Florence City Hall, Attn: City Council, 250 Hwy 101, Florence, OR 97439
 - c. Drop off written comments at Florence City Hall (250 Hwy 101) during regular office hours (Monday through Friday 8 a.m. – Noon and 1:00 p.m. – 4 p.m.) or at the City of Florence drop box located at Florence City Hall to the right of the main entrance.

**** Note:** Written comments received at least 2 hours prior to the meeting (April 15, 2024 at 3:30 p.m.) will be distributed to the City Council, posted to the City of Florence website, and made part of the record.

2. Verbal Testimony: Citizens wishing to express their views to the City Council may participate in the meeting at Florence City Hall or via GoToWebinar. To do so, please complete a speaker’s card online at www.ci.florence.or.us/council/request-address-city-council-speakers-card at least 1 hour prior to the meeting (April 15, 2024 at 4:30 p.m.). City staff will then contact the speaker to let them know the process to participate in the meeting.
 - a. Public Comments on items not on the agenda: General public comments (on items not on the City Council agenda) will be allowed at each City Council meeting during the public comment agenda item. Comments will be limited to three (3) minutes per person, with a maximum of 15 minutes for all items. In practicality, this means no more than five individuals will be allowed to comment verbally. There is no limit on written public comments.
 - b. Public Hearing Testimony: Testimony on public hearing items will be allowed when a public hearing is held. Verbal comments will be allowed on public hearing items after staff has given their report and have allowed time for initial Council questions. In general (with some exceptions for Land Use hearings), comments are limited to five minutes per person with no limit on the number of speakers.
 - c. Public Comments on Action Items: Public Comments will be allowed on each action item on the City Council agenda. Verbal comments will be allowed on action items after staff has given their report and have allowed time for initial Council questions. Comments will be limited to three (3) minutes per person, with a maximum of 15 minutes for all comments on each action item. In practicality, this means no more than five (5) individuals will be allowed to comment verbally. There is no limit on written public comments.

For more information on the City of Florence’s Public Meeting Policies, visit the City of Florence website at <https://www.ci.florence.or.us/council/rules-procedure>