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**City of Florence
City Council Regular Session
Florence City Hall
250 Hwy 101, Florence, Oregon
Final Action Minutes
February 5, 2024**

Councilors Present: Mayor Ward, Councilors Sally Wantz, Bill Meyer, Jo Beaudreau, and Robert Carp.

Councilors Absent: None.

Staff Present:
(In person) City Manager Erin Reynolds, City Recorder Lindsey White, Assistant City Manager Megan Messmer, Public Works Director Mike Miller, Administrative Services Director Anne Baker, Community Development Director Wendy FarleyCampbell, Police Chief John Pitcher, Human Resources Director Alex Ferguson, and Finance Manager Lezlea Purcell

Guests Present: Government Finance Officers Association Representative Ron Harker.

Handout: 2.5.24 City Council Meeting Base Presentation

CALL TO ORDER - ROLL CALL - PLEDGE OF ALLEGIANCE

Meeting called to order at 5:30 p.m.

1. PUBLIC COMMENTS

This is an opportunity for members of the public to bring to the Council's attention any item not otherwise listed on the agenda.

Start Time: 5:32 p.m.

Commenter 1: Mr. Michael Allen – Florence, OR

Handout: Speaker's Card and Written Comments

Discussion: Mr. Allen discussed...

- A resource for coastal cities from the Urban Ocean Lab providing a comprehensive guidebook for climate funding for coastal cities.

PRESENTATIONS & ANNOUNCEMENTS

Presentation of the Government Finance Officers Association’s (GFOA) Certificate of Achievement for Excellence in Financial Reporting (COA) and Distinguished Budget Presentation (Budget Award) Awards.

Start Time: 5:36 p.m.
 Discussion: ASD Baker introduced GFOA Representative Ron Harker to the City Council.

Discussion: GFOA Representative Ron Harker presented the Certificate of Achievement for Excellence in Financial Reporting and Distinguished Budget Presentation Awards to the City of Florence.

PUBLIC HEARING ITEMS

2. HOUSING CODE UPDATE

A. PUBLIC HEARING FOR ORDINANCE NO. 1, SERIES 2024

- Staff Presentation
- Public Testimony: Hear and consider written and oral testimony regarding the proposed Housing Code Update
- Council question and discussion
- Consideration of closing the public hearing and the possibility of keeping the written record open for a certain amount of time

Start Time: 5:44 p.m.

Process Reading: CR White read the Public Hearing Script and officiated the procedures.

Handouts: Public Hearing Script

Declarations: The City Council declared...

- No conflicts of interest were declared and no bias declared.

Comments: All Councilors present.

Public Challenges: No public challenges were received.

Public Hearing: Opened at 5:45 p.m.

Start Time: 5:45 p.m.

Discussion: PD FarleyCampbell presented the staff presentation.

Handouts: Staff Presentation
Discussion: The City Council discussed...

- Understanding setback requirements being five feet or three feet.
- Amending setback to ten feet between units.
- Defining allowing transitional housing on any public property; recommending to amend to no public property.
- Understanding thirty-five feet building height limitation.
- Encouraging City Council to change separation distances from three hundred feet to six hundred feet.
- Understanding under-sized lots for development.
- Understanding hotel/motel conversions.
- Changing wording of church to represent other religions.
- Draft document is close to being a final document.
- Defining church as benevolent organization.

Comments: Councilors Wantz, Carp, Beaudreau, and Meyer.

Discussion: Staff discussed...

- Leaving setback at five feet; up to City Council for change to ten feet.
- Defining public property to mean City owned property.
- No change in building height requirement.
- Defining use of church; research to see if alternative to wording of church.
- Running bumper maps to show six hundred feet instead of three hundred feet distances.
- Defining “shall” serve meals and/or provide cooking and food preparation areas.

Comments: PD FarleyCampbell.

Council took a break from 6:53 p.m. to 6:58 p.m.

Start Time: 6:58 p.m.
Proponent 1: Ms. Maggie Bagon
Handout: Speaker’s Card
Discussion: Speaker’s card withdrawn

Start Time: 6:59 p.m.
Opponent 1: Ms. Brenda Gilmer
Handout: Speaker’s Card
Discussion: Ms. Gilmer discussed...

- City ignoring housing issues.

- Understanding number of people without housing.
- Utilizing under-used land for RV parking.

Proponent 2: Mr. Michael Allen
 Handout: Speaker’s Card
 Discussion: Mr. Allen discussed...

- Priorities for housing and grant opportunities.
- Require building energy efficient housing.

Discussion: Staff discussed...
 • Proposed code addresses recreational vehicles as shelter.
 Comments: CDD FarleyCampbell.

Public Hearing: Closed 7:17 p.m. Written record held open until 4 p.m. on February 15, 2024.

B. HOUSING CODE ADOPTION AND IMPLEMENTATION

Consider approval or setting a date certain for adoption of **Ordinance No. 1. Series 2024**, an ordinance adopting legislative amendments to the Florence City Code Title 10, to support missions, emergency shelters, and transitional housing, associated with Phase 2 of the Housing Implementation Plan project and reduce lot dimensions for medium density single unit detached dwellings. **(moved to March 4, 2024 City Council Regular Session meeting)**

ACTION ITEMS

3. PARTICIPATION IN LANE COUNTY APPLICATION TO THE EPA’S COMMUNITY CHANGE GRANT PROGRAM

Consider adoption of **Resolution No. 2, Series 2024**, a resolution establishing approval to participate in the Lane County grant application for the EPA’s Community Change Grant Program to include the Senior Center expansion project, and delegating authority to the City Manager or designee to submit the project to Lane County for inclusion in the countywide grant application.

Start Time: 7:19 p.m.
 Discussion: CM Messmer presented the staff presentation.
 Handouts: Staff Presentation
 Discussion: The City Council discussed...
 • Understanding support of Senior Center Boosters and their recommendation.
 • Understanding estimated project costs.
 Comments: Councilor Carp

Action: Approve Resolution No. 2, Series 2024.

Motion: Councilor Wantz
Second: Councilor Beaudreau
Roll Call: Councilor Beaudreau, 'Aye'
Councilor Meyer, 'Aye'
Councilor Wantz, 'Aye'
Councilor Carp, 'Aye'
Mayor Ward, 'Aye'
Motion passes 'unanimously'

- 4. BRIDGEWATER RESTAURANT CHANGE OF LOCATION LIQUOR LICENSE**
Consider recommendation of approval to the Oregon Liquor & Cannabis Commission (OLCC) for a change of location liquor license for the Bridgewater Restaurant. The business is moving from 1297 Bay Street to 1341 Bay Street.

Start Time: 7:47 p.m.
Discussion: FM Purcell presented the staff presentation.
Handouts: Staff Presentation
Discussion: The City Council discussed...

- Understanding Off-premises License.

Comments: Councilor Wantz

Action: Approve recommendation of approval to the Oregon Liquor & Cannabis Commission (OLCC) for a change of location liquor license for the Bridgewater Restaurant.

Motion: Councilor Meyer
Second: Councilor Wantz
Roll Call: Councilor Carp, 'Aye'
Councilor Wantz, 'Aye'
Councilor Meyer, 'Aye'
Councilor Beaudreau, 'Aye'
Mayor Ward, 'Aye'
Motion passes 'unanimously'

CONSENT AGENDA

- 5. APPROVAL OF MEETING MINUTES**
Consider approval of the January 4, 2024 City Council Work Session, January 8, 2024 City Council Regular Session, January 11, 2024 City Council Work Session, and January 22, 2024 City Council Regular Session meeting minutes.

Start Time: 7:50 p.m.
Discussion: City Council...

- No discussion.

Action: Approve the consent agenda as presented.
Motion: Councilor Wantz
Second: Councilor Beaudreau
Roll Call: Councilor Carp, 'Aye'
Councilor Wantz, 'Aye'
Councilor Meyer, 'Aye'
Councilor Beaudreau, 'Aye'
Mayor Ward, 'Aye'
Motion passes 'unanimously'

REPORT & DISCUSSION ITEMS

6. SIUSLAW RIVER SLOPE STABILIZATION PROJECT UPDATE

Public Works Director Mike Miller will provide the City Council an update on the Siuslaw River Slope Stabilization Project.

Start Time: 7:52 p.m.

Discussion: PWD Miller presented the staff presentation.

Handouts: Staff Presentation

Discussion: The City Council discussed...

- Short term solution area also included in long term solution area.
- Understanding how slope failure happens and how rip rap prevents erosion.
- Possibility of merging project with HOA and Coast Guard together with the City of Florence.
- By bringing in US Army Corp of Engineers and Water Resources Development Act, possibility of extending project further down the river.
- Being concerned about HOA participation.
- Thoughts on how bad situation could become and necessity of how soon to act.

Comments: Councilors Wantz, Carp, and Beaudreau and Mayor Ward

Discussion: Staff discussed...

- Coast Guard has done a great job maintaining their bank up to their property line.
- Photo demonstrates area south of Coast Guard Station showing active slide area.
- Currently working with the Coast Guard; hopeful to bring additional funding sources from FEMA and Water Resources Development Act to bring in US Army

Corp of Engineers and Homeland Security and Coast Guard for a collaborative project.

- Water Resources Development Act will fund a study.
- Actively looking for funding; trying to address very active slide area.

Comments: PWD Miller

Council took a break from 8:23 p.m. to 8:27 p.m.

7. DEPARTMENT DIRECTOR UPDATES

Start Time: 8:27 p.m.

Discussion: The Department Directors discussed...

- Unofficial rainfall for January was 15.98 inches; average rainfall is 10.79 inches.
- Currently out of FloGrow. Due to all the rain in December and January, have not had the opportunity to screen the compost.
- Save the Date - Rhody Drive Realignment and Improvement Project Open House March 6th at Florence Events Center from 5:00 p.m. to 7:00 p.m. with a presentation at 6:00 p.m.
- Upcoming Collective Bargaining session.
- Updates on employment recruitments.
- Upcoming Planning Commission Work Session and EMAC and Transportation Committee meetings.
- Siuslaw Watershed annual plant giveaway last weekend. Gratitude to Councilor and Mrs. Carp for their coordination of Siuslaw Watershed Council meeting.
- CIS law enforcement expert performed a best practices assessment and the report came back with a very good assessment.
- Upcoming City Council Work Session is cancelled. Upcoming City Council retreat is February 12th and 13th.
- Upcoming events at the Florence Events Center.
- Peacehealth is sponsoring a Women's Health Fair on February 24th.
- Upcoming State of the City on February 26th.

Comments: PWD Miller, HRD Ferguson, CDD FarleyCampbell, Police Chief Pitcher, CR White, and ACM Messmer.

8. CITY MANAGER REPORT & DISCUSSION ITEMS

Start Time: 8:38 p.m.
Discussion: No report

9. CITY COUNCIL REPORT & DISCUSSION ITEMS

Start Time: 8:39 p.m.
Discussion: The City Council discussed...

- Upcoming Public Arts Committee for review of Art Exposed Revision Florence on February 15th.
- Gratitude to Mayor Ward for attending recent Public Arts Committee meeting and giving comments.
- Attending mock trials at Siuslaw High School; attending and giving a presentation at one of the civics classes.
- Viewing visitors enjoying the mural at ICM restaurant and enjoying the Old Town area.
- Attending the Winter Folk Festival and greeting the students.

Comments: All Councilors present.

Meeting adjourned at 8:44 p.m.

ATTEST:



Lindsey White, City Recorder



Rob Ward, Mayor