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**City of Florence
City Council & Planning Commission
Joint Work Session
Florence Events Center
715 Quince Street, Florence, Oregon
Final Action Minutes
December 4, 2023**

CALL TO ORDER - ROLL CALL – PLEDGE OF ALLEGIANCE

City Council Work Session called to order at 5:30 p.m.

Planning Commission Work Session called to order at 5:30 p.m.

Councilors Present: Mayor Rob Ward, Councilors Sally Wantz, Bill Meyer,
(In person & Videoconference) Jo Beaudreau, and Robert Carp.

Councilors Absent: None

Commissioners Present: Planning Commission Chairperson Sandi Young,
(In person) Commissioners, Laurie Green, Eric Hauptman. Wendy Krause, and Renee LoPilato.

Commissioners Absent: Commissioners Kevin Harris and Debbie Ubnoske.

Florence Staff Present: City Manager Erin Reynolds, City Recorder Lindsey
(In person) White, Community Development Director Wendy FarleyCampbell, Public Works Director Mike Miller, Management Analyst Peighton Allen, Assistant City Manager Megan Messmer, Assistant Planner Clare Kurth, and Police Chief John Pitcher.

Guests Present: Siuslaw Outreach Services (SOS) Executive Director
(In Person & Videoconference) Bob Teter and Florence Emergency Cold Weather Shelter Representatives Kate McClellan and Pat Burke.

1. WORK SESSION DISCUSSION TOPICS

Housing Implementation Plan Project: Receive a staff presentation and discuss the project, proposed work products, and public outreach related to transitional housing, emergency housing, camping, and residential district development standards.

- Review and discuss Housing Implementation Plan Community (HIP) recommendations.
- Results and feedback from community.

Start Time: 5:34 p.m.
Topic: Introductions and Agenda Overview
Discussion: The City Council and Planning Commission participated in the introductions and agenda overview and held no additional discussions.

Start Time: 5:37 p.m.
Discussion: CDD FarleyCampbell presented the staff presentation.
Handouts: Staff presentation.
Discussion: The City Council and Planning Commission reviewed a PowerPoint presentation and discussed...

- Recommending expanding buffer to 500 feet and including churches by providing a safety buffer.
- If a church applied to offer facilities, would the buffer apply?
- Clarifying setback requirements.
- Defining 'public' places.
- Reviewing churches located in residential zoning districts.
- Reviewing length of stay standards.
- Changing 'Mission' length of stays to 14 days per 30-day period.
- Allowing Missions to regulate the length of stay and not having restriction requirement in City code.

Comments: All Councilors and Commissioners present.

Discussion: Guests discussed...

- Length of stay verbiage coming from state definitions of length of stay.
- Differences between 'Mission' and 'Emergency Shelter.'
- Tracking individuals' length of stay.
- Missions usually offer night time stays only.

Comments: SOS Executive Director Teter and FECWS Representative McClellan.

Discussion: Staff discussed...

- Eugene Mission offers stays up to 14 days.
- City attorney recommending striking number of days for length of stay.

Comments: CM Reynolds.

The City Council and Planning Commission took a break from approximately 6:48 p.m. to 6:58 p.m.

Start Time: 6:58 p.m.
Discussion: CDD FarleyCampbell continued presenting the staff presentation.
Handouts: Staff presentation.

Discussion: The City Council and Planning Commission continued to review a PowerPoint presentation and discussed...

- Defining emergency shelter siting.
- Location of designated emergency shelter.
- Consistent setback requirements between proposed residential and commercial codes.
- Showing data to back up changes such as code enforcement calls.
- Map showing areas where camping is allowed.
- Concerns about maps showing camping; areas being targeted and being overwhelmed.
- Defining public right of ways abutting a church and distance requirement and changing distance to 400-500 feet from a church.
- Understanding Medium-Density Residential designation.
- Continuing discussion at a January 2024 City Council Work Session and inviting Planning Commission to attend.

Comments: All Councilors and Commissioners present.

Discussion: Staff discussed...

- City attorney will review any proposed language and code changes to make sure any changes are defensible in court and reasonable.
- Newport code shows prohibited camping areas and a map showing where camping is allowed.

Comments: CM Reynolds and CDD FarleyCampbell.

Florence City Council and Planning Commission Joint meeting adjourned at 8:10 p.m.



Sally Wantz, Council President

ATTEST:



Lindsey White
City Recorder