



City of Florence Council Regular Session

In Person & Videoconference
250 Hwy 101
Florence, OR 97439
541-997-3437
www.ci.florence.or.us

- Meeting materials including information on each agenda item are published at least 24 hours prior to the meeting, and can be found of the City of Florence website at www.ci.florence.or.us/council.
- Items distributed during the meeting, meeting minutes, and a link to the meeting video are posted to the City's website at www.ci.florence.or.us/council after the meeting.
- To be notified of City Council meetings via email, please visit the City's website at <http://www.ci.florence.or.us/newsletter/subscriptions>.

November 20, 2023

AGENDA

5:30 p.m.

Councilors:

Rob Ward, Mayor

Sally Wantz, Council President
Jo Beaudreau, Councilor

Bill Meyer, Council Vice-President
Robert Carp, Councilor

With 48-hour prior notice, an interpreter and/or TTY: 541-997-3437, can be provided for the hearing impaired.
Meeting is wheelchair accessible.

Proceedings will be shown live and for rebroadcast on Cable Channel 191 and online at www.ci.florence.or.us/citymanager/public-meetings-live and will be available after the meeting on the City's Vimeo Site.

The Florence City Council meeting will be held in person at Florence City Hall.

In addition, members of the public can listen and view the meeting through the 'GoToWebinar' platform at the following link: <https://attendee.gotowebinar.com/register/8193842560342186074>

Meetings are also shown live on Cable Channel 191 and online at <https://www.ci.florence.or.us/citymanager/public-meetings-live>.

Citizens wishing to express their views may submit comments in writing or verbally. For more information, please see the end of this agenda or visit the [City of Florence website](http://www.ci.florence.or.us).

CALL TO ORDER – ROLL CALL – PLEDGE OF ALLEGIANCE

PRESENTATIONS & ANNOUNCEMENTS

- PeaceHealth Peace Harbor Presentation
- Florence Urban Renewal Agency Board Appointment

Mayor Ward

1. PUBLIC COMMENTS

This is an opportunity for members of the public to bring to the Council's attention any item not otherwise listed on the agenda. *Please see the end of this agenda for methods to provide comments on items that are not on the agenda.*

ACTION ITEMS

Please see the end of this agenda for methods to provide comments on action items.

2. MANAGED INFORMATION TECHNOLOGY (IT) SERVICE CONTRACTS

Consider authorizing the City Manager to enter into contracts with Ancero and Hyak for managed IT services and approve **Resolution No. 24, Series 2023**, a resolution transferring \$120,000 in appropriations for increased managed information technology (IT) service costs.

Anne Baker
Admin. Services
Director

3. PUBLIC WORKS FLEET PURCHASES

Consider approving the purchase of two new 2024 Ford F150 4x4 Full Hybrid pickup trucks and one 2024 Ford F150 4x4 Full Electric pickup truck for Public Works for a total purchase price of \$192,998.08.

Mike Miller
Public Works
Director

4. FLORENCE WARMING CENTER REQUEST

Consider approving the request to operate a warming center as proposed and presented by the Florence Emergency Cold Weather Shelter nonprofit agency (FECWS) in accordance with FCC 10-2-9-B allowing an emergency shelter when low temperatures and adverse weather conditions endanger human life for the 2023-2024 Winter season.

Erin Reynolds
City Manager

5. **2024 CITY COUNCIL MEETING CALENDAR**
Review and consider approval of the 2024 City Council meeting calendar.

Lindsey White
City Recorder

REPORT & DISCUSSION ITEMS

6. **CITY COUNCIL COMMITMENTS & SIGN-UPS**
Consider updates to the City Council Commitments including Municipal Court Judge Supervision, City Committee Ex-Officio Assignments, etc. with the intent to adopt amendments at a future Council meeting. City Council
7. **GENERAL REPORTS– Council Question & Answer Only – No Presentations**
 - October Committee, Commission & Volunteer Reports
8. **DEPARTMENT DIRECTOR UPDATES** Management Team
9. **CITY MANAGER REPORT & DISCUSSION ITEM** Erin Reynolds
City Manager
10. **CITY COUNCIL REPORTS & DISCUSSION ITEMS** City Council

COUNCIL CALENDAR		
<i>All meetings are held in person with a virtual option unless otherwise indicated</i>		
Date	Time	Description
December 4, 2023	5:30 p.m.	City Council & Planning Commission Joint Work Session
December 7, 2023	8:30 a.m.	City Council Work Session
December 11, 2023	3:00 p.m.	City Council Executive Session
December 11, 2023	5:30 p.m.	City Council Meeting
December 14, 2023	8:30 a.m.	City Council Work Session

PUBLIC MEETINGS PROCEDURES

The November 20, 2023 City Council meeting will be held in person, with the option to view / listen to the meeting virtually through the GotoWebinar platform.

Expressing Views to the City Council: Citizens wishing to express their views to the City Council may do so in both written and verbal formats.

- Written Testimony:** Citizens wishing to express their views to the City Council are encouraged to submit written testimony in one of the following ways:
 - Submit written comments via email to City Recorder at cityrecorder@ci.florence.or.us;
 - Mail written comments to Florence City Hall, Attn: City Council, 250 Hwy 101, Florence, OR 97439
 - Drop off written comments at Florence City Hall (250 Hwy 101) during regular office hours (Monday through Friday 8 a.m. – Noon and 1:00 p.m. – 4 p.m.) or at the City of Florence drop box located at Florence City Hall to the right of the main entrance.

**** Note:** Written comments received at least 2 hours prior to the meeting (November 20, 2023 at 3:30 p.m.) will be distributed to the City Council, posted to the City of Florence website, and made part of the record.

2. **Verbal Testimony:** Citizens wishing to express their views to the City Council may participate in the meeting at Florence City Hall or via GoToWebinar. To do so, please complete a speaker's card online at www.ci.florence.or.us/council/request-address-city-council-speakers-card at least 1 hour prior to the meeting (November 20, 2023 at 4:30 p.m.). City staff will then contact the speaker to let them know the process to participate in the meeting.
 - a. **Public Comments on items not on the agenda:** General public comments (on items not on the City Council agenda) will be allowed at each City Council meeting during the public comment agenda item. Comments will be limited to three (3) minutes per person, with a maximum of 15 minutes for all items. In practicality, this means no more than five individuals will be allowed to comment verbally. There is no limit on written public comments.
 - b. **Public Hearing Testimony:** Testimony on public hearing items will be allowed when a public hearing is held. Verbal comments will be allowed on public hearing items after staff has given their report and have allowed time for initial Council questions. In general (with some exceptions for Land Use hearings), comments are limited to five minutes per person with no limit on the number of speakers.
 - c. **Public Comments on Action Items:** Public Comments will be allowed on each action item on the City Council agenda. Verbal comments will be allowed on action items after staff has given their report and have allowed time for initial Council questions. Comments will be limited to three (3) minutes per person, with a maximum of 15 minutes for all comments on each action item. In practicality, this means no more than five (5) individuals will be allowed to comment verbally. There is no limit on written public comments.

For more information on the City of Florence's Public Meeting Policies, visit the City of Florence website at <https://www.ci.florence.or.us/council/rules-procedure>.