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**City of Florence  
City Council Regular Session  
Florence City Hall  
250 Hwy 101, Florence, Oregon  
Final Action Minutes  
October 16, 2023**

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Councilors Present: Mayor Ward, Councilors Sally Wantz, Bill Meyer, Jo Beaudreau, and Robert Carp.  
*(In person and via videoconference)*  
Councilors Absent: None.

Staff Present: City Manager Erin Reynolds, City Recorder Lindsey White, Assistant City Manager Megan Messmer, Public Works Director Mike Miller, Community Development Director Wendy FarleyCampbell, Police Lieutenant Len Larson, Assistant Planner Clare Kurth, Accounting Specialist Phae Latta, and Management Analyst Peighton Allen.  
*(In person)*

Guests Present: Travel Lane County Representative Andy Vobora, Public Art Committee (PAC) Chairperson Maggie Bagon, and Harlen Springer.  
*(In person and via videoconference)*

Handout: 10.16.23 City Council Meeting Base Presentation

**CALL TO ORDER - ROLL CALL - PLEDGE OF ALLEGIANCE**

Meeting called to order at 5:30 p.m.

Mayor Ward called for a moment of silence for the recent loss of lives in Israel.

**PRESENTATIONS & ANNOUNCEMENTS**

- Chamber of Commerce Proclamation
- Arts and Humanities Proclamation
- Travel Lane County Annual Report

Start Time: 5:32 p.m.

Discussion: Mayor Ward presented...

- o Chamber of Commerce Proclamation

o Arts and Humanities Proclamation

Start Time: 5:39 p.m.  
Discussion: Travel Lane County Representative Vobora presented the Travel Lane County annual report.

**1. PUBLIC COMMENTS**

This is an opportunity for members of the public to bring to the Council's attention any item not otherwise listed on the agenda.

Start Time: 6:20 p.m.  
Commenter 1: Mr. Harlen Springer – Florence, OR  
Handout: Speaker's Card and Written Comments  
Discussion: Mr. Springer discussed...

- Inviting community for presentation of results for Florence of the National Arts and Economic Prosperity Study happening on November 8<sup>th</sup> at the Florence Events Center.

Start Time: 6:24 p.m.  
Commenter 2: Mr. Micheal Allen – Florence, OR  
Handout: Speaker's Card and Written Comments  
Discussion: Mr. Allen discussed...

- Handbook for Local Governments Funding to Cut Transportation Related Climate Pollution.

Start Time: 6:27 p.m.  
Commenter 3: Ms. Kate McClellan – Florence, OR  
Handout: Speaker's Card and Written Comments  
Discussion: Ms. McClellan discussed...

- Urging always placing families first in Florence.
- Relating lack of affordable housing to shortage of workers.

**PUBLIC HEARING ITEMS**

**2. HILL ANNEXATION AND ZONE ASSIGNMENT**

**A. PUBLIC HEARING ON ANNEXATION AND ZONE CHANGE**

Hear and consider written and oral testimony regarding the annexation and zone assignment as applied for by Jessica Hill, on behalf of Jerard D. Oflock Trust, to annex approximately 0.34 acres of property into the Florence city limits and apply Medium Density Residential zoning. The property is described as 88384 1<sup>st</sup> Avenue at the SW intersection of 1<sup>st</sup> Avenue and Meares Street.

Start Time: 6:29 p.m.

Process Reading: CR White read the Public Hearing Script and officiated the procedures.

Handouts: Public Hearing Script

Declarations: The City Council declared...

- Councilor Carp:
  - No conflicts of interest were declared and no bias declared.
- Councilor Beaudreau:
  - No conflicts of interest were declared and no bias declared.
- Councilor Meyer:
  - No conflicts of interest were declared and no bias declared.
- Councilor Wantz:
  - No conflicts of interest were declared and no bias declared.
- Mayor Ward:
  - No conflicts of interest were declared and no bias declared.

Public Challenges: No public challenges were received.

Public Hearing: Opened at 6:36 p.m.

Start Time: 6:36 p.m.

Discussion: AP Kurth presented the staff presentation.

Handouts: Staff Presentation

Discussion: The City Council discussed...

- No discussion.

Neutral 1: Ms. Dina Pavlis

Handout: Speaker's Card

Discussion: Ms. Pavlis discussed...

- Sharing comments and concerns in regards to changes in zoning for lots in Heceta Beach neighborhood.
- Sharing changes occurring in the Heceta Beach neighborhood.
- Asking City Council to work in earnest in mitigating the impact of recent changes and helping maintain the special beauty and neighborly feel of Florence's Heceta Beach neighborhood.

Discussion: Staff discussed...

- No development currently proposed for the area.

- Review process requires noticing property owners in the area.
- Defining medium density zoning.
- Working on short term rental project.
- Long range planning for the North Beach areas.

Comments: AP Kurth, CDD FarleyCampbell, and CM Reynolds.

Public Hearing: Closed 7:06 p.m.

**B. HILL ANNEXATION REQUEST**

Consider approval of **Ordinance No. 9. Series 2023**, an ordinance approving the annexation of property within the UGB, identified as 88384 1<sup>st</sup> Avenue, Assessor’s Map 18-12-04-42 Tax Lot 01202.

Start Time: 7:08 p.m.  
 Action: First Reading Ordinance No. 9 Series 2023.  
 Motion: Mayor Ward  
 Second: Councilor Meyer  
 Motion passes ‘Unanimously’

Action: Adopt Ordinance No. 9, Series 2023.  
 Motion: Mayor Ward  
 Second: Councilor Meyer  
 Roll Call Vote: Councilor Carp, ‘Aye’  
 Councilor Beaudreau, ‘Aye’  
 Councilor Meyer, ‘Aye’  
 Councilor Wantz, ‘Aye’  
 Mayor Ward, ‘Aye’  
 Motion passes ‘Unanimously’

**C. HILL ZONE ASSIGNMENT**

Consider approval of Ordinance No. 10, Series 2023, an ordinance establishing assignment of medium density residential zoning as part of a proposed annexation to property identified as 88384 1<sup>st</sup> Avenue, Assessor’s Map 18-12-04-42 Tax Lot 01202.

Start Time: 7:13 p.m.  
 Action: First Reading Ordinance No. 10 Series 2023.  
 Motion: Mayor Ward  
 Second: Councilor Beaudreau  
 Motion passes ‘Unanimously’

Action: Adopt Ordinance No. 10, Series 2023.  
 Motion: Mayor Ward

Second: Councilor Meyer  
Roll Call Vote: Councilor Carp, 'Aye'  
Councilor Meyer, 'Aye'  
Councilor Beaudreau, 'Aye'  
Councilor Wantz, 'Aye'  
Mayor Ward, 'Aye'  
Motion passes 'Unanimously'

Council took a break from 7:16 p.m. to 7:23 p.m.

**3. SOLID WASTE HAULER RATE ADJUSTMENTS**  
**A. PUBLIC HEARING**

Hear and consider written and oral testimony concerning an adjustment for the rate for Florence garbage haulers.

Start Time: 7:23 p.m.

Process Reading: CR White read the Public Hearing Script and officiated the procedures.

Handouts: Public Hearing Script

Public Testimony: No public testimony was received.

Public Hearing: Opened at 7:24 p.m.

Start Time: 7:24 p.m.

Discussion: CD Director FarleyCampbell presented the staff presentation.

Handouts: Staff Presentation

Discussion: The City Council discussed...

- No discussion.

Public Hearing: Closed 7:37 p.m.

**B. SOLID WASTE RATE ADJUSTMENT**

Consider approval of **Resolution No. 21, Series 2023**, a resolution governing rates for solid waste services and repealing Resolution No. 13, Series 2023.

Start Time: 7:37 p.m.

Action: Approve Resolution No. 21, Series 2023.

Motion: Councilor Meyer

Second: Councilor Beaudreau

Roll Call: Councilor Carp, 'Aye'

Councilor Wantz, 'Aye'

Councilor Beaudreau, 'Aye'

Councilor Meyer, 'Aye'

Mayor Ward, 'Aye'

Motion passes 'unanimously'

## **ACTION ITEMS**

### **4. TRANSPORTATION SYSTEM PLAN (TSP) UPDATE AND IMPLEMENTATION**

Consider approval or setting a date certain for adoption of **Ordinance No. 7, Series 2023**, an ordinance adopting legislative amendments to Florence Realization 2020 Comprehensive Plan, Florence City Code Title 10, and adopting and implementing the City of Florence 2023 Transportation System Plan.

Start Time: 7:39 p.m.  
Discussion: CD Director FarleyCampbell presented the staff presentation.  
Handouts: Staff Presentation  
Discussion: The City Council discussed...

- Appreciating explanation on the Quince Street, Spruce Street, and Highway 126 corridor.
- Making right decisions concerning Quince Street, Spruce Street and Highway 126 corridor.

Comments: Councilors Carp and Wantz.

Action: Approve first reading of Ordinance No. 7, Series 2023.  
Motion: Mayor Ward  
Second: Councilor Beaudreau  
Motion passes 'Unanimously'

Action: Adopt Ordinance No. 7, Series 2023.  
Motion: Mayor Ward  
Second: Councilor Meyer  
Roll Call Vote: Councilor Beaudreau, 'Aye'  
Councilor Meyer, 'Aye'  
Councilor Carp, 'Aye'  
Councilor Wantz, 'Aye'  
Mayor Ward, 'Aye'  
Motion passes 'Unanimously'

## **CONSENT AGENDA**

### **5. BRIDGEPORT MARKET CHANGE OF OWNERSHIP LIQUOR LICENSE**

Consider recommendation of approval to the Oregon Liquor and Cannabis Commission (OLCC) for a change of ownership liquor license for the Bridgeport Market located at 75 Harbor Street Suite 100.

**6. LINDA DID IT DELI AND ESPRESSO LIQUOR LICENSE**

Consider recommendation of approval to the Oregon Liquor and Cannabis Commission (OLCC) for a liquor license for Linda Did It Deli and Espresso located at 1856-2 37<sup>th</sup> Street.

Start Time: 7:50 p.m.

Discussion: City Council...

- No discussion.

Action: Approve the consent agenda as presented.

Motion: Councilor Wantz

Second: Councilor Carp

Roll Call: Councilor Carp, 'Aye'

Councilor Meyer, 'Aye'

Councilor Beaudreau, 'Aye'

Councilor Wantz, 'Aye'

Mayor Ward, 'Aye'

Motion passes 'unanimously'

**REPORT & DISCUSSION ITEMS**

**7. DEPARTMENT DIRECTOR UPDATES**

Start Time: 7:51 p.m.

Discussion: The Department Directors discussed...

- Placing new engineered wood fiber chips in the Singing Pines Dog Park and replacing pea gravel at Munsel Road Park with Playaway wood chips.
- New precast concrete benches will be arriving soon for Miller Park playground.
- Great Pumpkin Scare-Venger Hunt is off and running.
- Update on Rhododendron Drive project.
- FloGro is available and plenty of product is available.
- Upcoming Yard Debris Day on October 21st is the final day for this year.
- Report on the Circle of the Sands event transportation.
- Upcoming Household Hazardous Recycling event at the Florence Transfer Station.
- Currently three Police Department members at training.
- Upcoming Business After Hours hosted by Peace Health Rehabilitation and Wellness Center.
- Update on utility billing system conversion by Tyler.

- Travel Lane County meeting with conference planners resulting in one conference being booked.
  - Upcoming events at the Florence Events Center.
- Comments: PWD Miller, CDD FarleyCampbell, AP Kurth, Police Lieutenant Larson, CR White, Accounting Specialist Latta, and ACM Messmer.

**8. CITY MANAGER REPORT & DISCUSSION ITEMS**

Start Time: 8:10 p.m.  
 Discussion: The City Council discussed...
 

- Upcoming trick or treat event in Old Town area for Halloween.
- Upcoming City Meetings and Events.
- Recognizing CDD FarleyCampbell for her contribution to the TSP update and to the STAC members.

 Comments: All Councilors present.

**9. CITY COUNCIL REPORT & DISCUSSION ITEMS**


Start Time: 8:14 p.m.  
 Discussion: The City Council discussed...
 

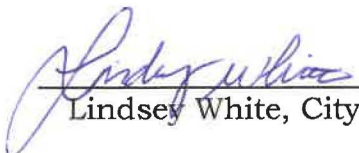
- Filling in for Councilor Wantz at the EMAC meeting.
- Update on Public Arts Committee meetings and events.
- Update on League of Oregon Cities meeting.

 Comments: All Councilors present.

Meeting adjourned at 8:14 p.m.

**ATTEST:**

  
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 Rob Ward, Mayor

  
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 Lindsey White, City Recorder