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**City of Florence  
City Council Regular Session  
Florence City Hall  
250 Hwy 101, Florence, Oregon  
Final Action Minutes  
September 11, 2023**

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Councilors Present: Mayor Ward, Councilors Sally Wantz, Bill Meyer, Jo Beaudreau, and Robert Carp.  
*(In person and via videoconference)*

Councilors Absent: None.

Staff Present: City Manager Erin Reynolds, City Recorder Lindsey White, Assistant City Manager Megan Messmer, Human Resources Director Alex Ferguson, Finance Manager Lezlea Purcell, Public Works Director Mike Miller, Police Chief John Pitcher, Planning Director Wendy FarleyCampbell, Economic Development and Communications Analyst Chantelle Meyer, and Management Analyst Peighton Allen.  
*(In person)*

Guests Present: COASTBUSTERS Walk for Breast Cancer representative Jeannette Campagna, Oregon Dunes Chapter Daughters of the American Revolution representative Jacquie Beveridge, Florence Elks #1858 Exalted Ruler Donna Smith, and City Attorney Ross Williamson.  
*In person and via videoconference)*

Handout: 9.11.23 City Council Meeting Base Presentation

**CALL TO ORDER - ROLL CALL - PLEDGE OF ALLEGIANCE**

Meeting called to order at 5:30 p.m.

Mayor Ward called for a moment of silence in remembrance of the events of September 11, 2001.

**PRESENTATIONS & ANNOUNCEMENTS**

- Employee Recognition
- COASTBUSTERS Proclamation
- Constitution Week Proclamation

- Patriotism Week 2023 Proclamation

Start Time: 5:31 p.m.

Discussion: HR Director Ferguson introduced new employees Florence Events Center Administrative Assistant II Kristina Scaparo and Corrections Officer Ryan McGough.

Start Time: 5:34 p.m.

Discussion: Police Chief Pitcher recognized Sargeant Denton Tipler for 10 years of service.

Start Time: 5:35 p.m.

Discussion: Mayor Ward recognized George Melvin Miller who is represented in the carving displayed in Council Chambers. Miller Park is named in memory of George Melvin Miller.

Start Time: 5:36 p.m.

Discussion: Mayor Ward presented...

- COASTBUSTERS Proclamation
- Constitution Week Proclamation
- Patriotism Week 2023 Proclamation

## 1. PUBLIC COMMENTS

This is an opportunity for members of the public to bring to the Council's attention any item not otherwise listed on the agenda.

Start Time: 5:46 p.m.

Commenter 1: Ms. Elizabeth Kirsch – Florence, OR  
Handout: Speaker's Card and Written Comments

Discussion: Ms. Kirsch discussed...

- Concerns about the food and yard debris waste situation in Florence.
- Opportunity to work with Lane County Waste Management reducing green waste in our garbage.

Start Time: 5:50 p.m.

Commenter 1: Ms. Ivy Medow – Florence, OR  
Handout: Speaker's Card and Written Comments

Discussion: Ms. Medow discussed...

- Personal observations about living in Florence.

Start Time: 5:53 p.m.

Commenter 1: Mr. John Raleigh – Florence, OR  
Handout: Speaker's Card and Written Comments

Discussion: Mr. Raleigh discussed...

- Issues related to street and day camping in the Old Town area.
- Accessible bathrooms in Lotus parking lot attracting overnight camping.

**PUBLIC HEARING ITEMS**

**2. PARKING CODE UPDATE**

**A. PUBLIC HEARING**

Hear and consider written and oral testimony regarding the proposed amendment to Florence City Code Chapter 7-1 regarding parking on City streets and impounding vehicles parked in violation of the code.

Start Time: 5:57 p.m.

Process Reading: CR White read the Public Hearing Script and officiated the procedures.

Handouts: Public Hearing Script

Public Testimony: No public comments were received.

Public Hearing: Opened at 5:57 p.m.

**B. ORDINANCE NO. 8, SERIES 2023**

Consider approval of **Ordinance No. 8, Series 2023**, an ordinance amending Florence City Code Chapter 7-1 regarding parking on City streets and impounding vehicles parked in violation of the code.

Start Time: 5:58 p.m.

Discussion: City Attorney Williamson presented the staff presentation.

Handouts: Staff Presentation

Discussion: The City Council discussed...

- Exceeding parking time limit with a car versus parking time limit with an RV.
- Time limits in Port of Siuslaw parking lots located in Old Town.
- No overnight parking and no trailers in Port parking lot.
- Potentially harming businesses in Old Town with time limits.
- Clarifying time limit on parking within residential neighborhoods.
- Understanding process when ‘pink’ stickers are applied to vehicles.
- Vehicle owner is allowed to appeal ‘pink’ sticker.
- Clarifying impoundment process.
- Clarifying trash receptacles placed in the street.

Comments: Councilors Wantz, Meyer, Carp and Beaudreau, and Mayor Ward.

Discussion: Staff discussed...

- All vehicles will be treated the same – cars and RVs will be treated equally.
- Code is a complaint driven code.
- Code is intended to address parking on the street for extended periods of time.
- ‘Pink’ sticker addresses time limit to move vehicle; if not moved, vehicle can be towed.
- Intent of code is to move vehicles out of neighborhood where currently parked with 600’ distance requirement.

Comments: City Attorney Williamson, CM Reynolds, and Police Chief Pitcher.

Public Hearing: Closed 6:33 p.m.

Action: Approve first reading of Ordinance No. 8, Series 2023  
Motion: Councilor Meyer  
Second: Councilor Carp  
Motion passes ‘Unanimously’

Action: Adopt Ordinance No. 8, Series 2023  
Motion: Mayor Ward  
Second: Councilor Wantz

Roll Call Vote: Councilor Carp, ‘Aye’  
Councilor Wantz, ‘Aye’  
Councilor Beaudreau, ‘Aye’  
Councilor Meyer, ‘Aye’  
Mayor Ward, ‘Aye’  
Motion passes ‘Unanimously’

### **ACTION ITEMS**

#### **3. PAID LEAVE OREGON (PLO) POLICY**

Consider adopting the proposed Paid Leave Oregon Policy, an administrative employment policy governing the policies and procedures for employee utilization of Paid Leave Oregon.

Start Time: 6:41 p.m.

Discussion: HR Director Ferguson presented the staff presentation.  
Handouts: Staff Presentation  
Discussion: The City Council discussed...

- Clarifying leave accruals verbiage.

Comments: Councilor Wantz.

Action: Adopt Paid Leave Oregon (PLO) policy as presented.  
Motion: Councilor Wantz  
Second: Councilor Beaudreau  
Roll Call: Councilor Meyer, 'Aye'  
Councilor Beaudreau, 'Aye'  
Councilor Wantz, 'Aye'  
Councilor Carp, 'Aye'  
Mayor Ward, 'Aye'  
Motion passes 'unanimously'

Council took a break from 6:50 p.m. to 6:56 p.m.

#### **CONSENT AGENDA**

##### **4. CAPT'N MEIER LIQUOR LICENSE**

Consider ratification of staff decision to approve the addition of an off-premise license for Capt'n Meier's Liquor Store located at 1730 Highway 126.

##### **5. CENTRIFUGE CONTROLLER PURCHASE**

Consider approving the purchase and installation of a new controller for the Centrifuge at the Wastewater Treatment Plant in the amount of \$100,684.00.

##### **6. AXON FLEET 3 IN-CAR CAMERA SYSTEM CONTRACT**

Consider authorizing the City Manager to enter into contract agreement with Axon Enterprises for purchase of their 3 In-Car Camera System in the amount of \$83,674.00.

Start Time: 6:56 p.m.  
Discussion: The City Council discussed...

- No discussion.

Action: Approve the consent agenda as presented.  
Motion: Councilor Wantz  
Second: Councilor Meyer  
Roll Call: Councilor Carp, 'Aye'  
Councilor Wantz, 'Aye'  
Councilor Meyer, 'Aye'  
Councilor Beaudreau, 'Aye'  
Mayor Ward, 'Aye'  
Motion passes 'unanimously'

## **REPORT & DISCUSSION ITEMS**

### **7. DEPARTMENT DIRECTOR UPDATES**

Start Time: 6:57 p.m.

Discussion: The Department Directors discussed...

- Upcoming Oregon Association of Water Utilities (OAWU) Conference at the Florence Events Center.
- Upcoming events at the Florence Events Center.
- Drug take back program netted 400 pounds of prescription drugs turned into Florence Police Department.
- Officers Couture and Wilson have completed required in-house training that allows them to be in uniform and train with an officer before attending the Academy.
- Welcoming Corrections Officer McGough who will be attending the Academy this month in September.
- Update on August precipitation.
- Completing airport pavement project one day early.
- Upcoming meeting with airport hangar owners.
- Update on FloGro product.
- Providing tour of Water Treatment Plant, Wastewater Treatment Plant, and FloGro operation to OAWU attendees.
- Update on Rhododendron Drive project.
- Moving to online process for business license registration. Upcoming business license training on September 25<sup>th</sup> at the Florence Events Center.
- Update on recruitments and job vacancies.
- Addressing concerns about camping code: Transitional Housing sub-committee of Housing Stakeholder Advisory team is pursuing this topic and will be part of the discussion.
- Upcoming Planning Commission meeting holding first evidentiary hearing for legislative amendments for the Transportation System Plan document.
- Moving to online applications for planning, permitting, and public works right-of-way permitting with State Building Codes Division.
- Update on Fire Camp: in process of decreasing personnel.

Comments: ACM Messmer, Police Chief Pitcher, PWD Miller, FM Purcell, HRD Ferguson, and CDD FarleyCampbell.

## **8. CITY MANAGER REPORT & DISCUSSION ITEMS**

Start Time: 7:18 p.m.

Discussion: The City Council discussed...

- Update on Old Town Parking restrictions.
- Proposing expanding vehicle height restriction to 7 feet tall or less on the west end of Bay Street.
- Old Town Parking Refinement Plan.
- Addressing port-a-potty located at the Lotus parking lot. Port-a-potty use is strictly day use.
- Upcoming City Meetings and Events.

Comments: All Councilors present.

Discussion: Mr. John Raleigh discussed...

- Agreeing that having the restrooms is great for the people using our restaurants and businesses.
- Problem with Lotus parking lot is the day campers arriving at 7:00 a.m. and spending the entire day there, using the facilities, then leaving their trash behind.

## **9. CITY COUNCIL REPORT & DISCUSSION ITEMS**

Start Time: 7:42 p.m.


Discussion: The City Council discussed...


- Update on Siuslaw Watershed wetland restoration project at Cushman.
- Correction on comment made regarding Mr. Bob Teter on August 28th: commented that he is working with 24 agencies on different social issues and correct amount is 12 groups.
- Update on Public Arts Committee.
- Upcoming Americans for the Arts Economic Prosperity report on November 8<sup>th</sup>.
- Writing Governor requesting mental health services for our community.
- Understanding negative reactions and anger from audience members opposed to Emergency Homeless Shelter is rooted in fear.
- Challenging audience to form a task force to address common denominator, to put forth effort finding solutions to mental health and substance abuse support.

- Duty of mayor is to the articulate issues before the community.
  - Many mayors have the same concerns for the need of additional mental health support to local communities.
- Comments: All Councilors present.

Meeting adjourned at 7:56 p.m.

**ATTEST:**

  
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Lindsey White, City Recorder

  
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Rob Ward, Mayor