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**City of Florence
City Council Regular Session
Florence City Hall
250 Hwy 101, Florence, Oregon
Final Action Minutes
July 17, 2023**

Councilors Present: Mayor Ward, Councilors Sally Wantz, Bill Meyer, Jo Beaudreau, and Robert Carp.

Councilors Absent: None.

Staff Present: City Manager Erin Reynolds, City Recorder Lindsey White, Administrative Services Director Anne Baker, Assistant City Manager Megan Messmer, Public Works Director Mike Miller, Police Chief John Pitcher, Community Development Director Wendy FarleyCampbell, and Management Analyst Peighton Allen.

Guests Present: Power of Florence Representative Vanessa Flosi and Farmers Market Representatives Britte Kirsch and Mary Shaw.

Handout: 7.17.23 City Council Meeting Base Presentation

CALL TO ORDER - ROLL CALL - PLEDGE OF ALLEGIANCE

Meeting called to order at 5:30 p.m.

PRESENTATIONS & ANNOUNCEMENTS

- Power of Florence Proclamation
- Farmers Market Proclamation
- Coast Guard City Day – 233 Birthday Proclamation
- Planning Commission Appointment Announcement

Start Time: 5:31 p.m.

Discussion: Mayor Ward presented...

- Power of Florence Proclamation

- Farmers Market Proclamation
- Coast Guard City Day – 233 Birthday Proclamation

Start Time: 5:44 p.m.
 Discussion: Mayor Ward appointed...

- Planning Commission – Renee Lo Pilato

1. PUBLIC COMMENTS

This is an opportunity for members of the public to bring to the Council’s attention any item not otherwise listed on the agenda.

Start Time: 5:46 p.m.
 Commenter 1: Mr. Michael Allen – Florence, OR
 Handout: Speaker’s Card and Written Comments
 Discussion: Mr. Allen discussed...

- Opportunity to learn about ways to work with Lane County on climate change.
- Inviting City Council to attend next PAC meeting on August 14th.

Start Time: 5:50 p.m.
 Commenter 2: Ms. Kate McClellan – Florence, OR
 Handout: Speaker’s Card and Written Comments
 Discussion: Ms. McClellan discussed...

- State funding for emergency shelter in Florence.

PUBLIC HEARING ITEMS

2. HIP PHASE 2 HOUSING CODE UPDATE IMPLEMENTATION

A. PUBLIC HEARING

Hear and consider written or oral testimony regarding the proposed adoption of legislative amendments to the Florence City Code Titles 10 and 11.

Start Time: 5:54 p.m.
 Process Reading: CR White read the Public Hearing Script and officiated the procedures.
 Handouts: Public Hearing Script
 Declarations: No declarations were made.
 Public Challenge: No challenges were presented.
 Public Hearing: Opened at 5:55 p.m.

B. LEGISLATIVE AMENDMENTS TO FCC TITLES 10 AND 11

Consider approval of **Ordinance No. 6, Series 2023**, an ordinance adopting legislative amendments to the Florence City Code Titles 10 and 11, to incorporate state legislation related to residential development, implement City of Florence work plan items, and perform general housekeeping items.

Start Time: 5:56 p.m.
Discussion: CCD FarleyCampbell presented the staff presentation.
Handouts: Staff Presentation
Discussion: The City Council discussed...

- Clarification on allowing manufactured housing on any land subject to zoning.
- Defining household unit.
- Covenant, Conditions and Restrictions (CC&Rs) of building only site-built homes within a subdivision.
- Requiring parking for Accessory Dwelling Units.
- Defining private utilities.
- Defining housing with multiple kitchens.
- Impact on current land use applications.

Comments: Mayor Ward and Councilors Carp, Meyer, Beaudreau, and Wantz.

Public Hearing: Closed 6:58 p.m.

Council took a break from 6:58 p.m. to 7:05 p.m.

Start Time: 7:05 p.m.
Action: Approve first reading of Ordinance No. 6, Series 2023.
Motion: Councilor Meyer
Second: Councilor Wantz

Roll Call Vote: Councilor Carp, 'Aye'
Councilor Wantz, 'Aye'
Councilor Meyer, 'Aye'
Councilor Beaudreau, 'Aye'
Mayor Ward, 'Aye'
Motion passes 'Unanimously'

Action: Adopt Ordinance No. 6, Series 2023.
Motion: Councilor Wantz
Second: Councilor Meyer

Roll Call Vote: Councilor Carp, 'Aye'
Councilor Wantz, 'Aye'
Councilor Meyer, 'Aye'
Councilor Beaudreau, 'Aye'

Mayor Ward, 'Aye'
Motion passes 'Unanimously'

CONSENT AGENDA

3. FAA AIRPORT IMPROVEMENT PROGRAM GRANT ACCEPTANCE

Consider approval of **Resolution No. 20, Series 2023**, a resolution authorizing the City of Florence, Oregon to accept an Airport Improvement Program (AIP) grant from the Federal Aviation Administration for pavement rehabilitation at the Florence Municipal Airport in the amount of \$921,947.

Start Time: 7:10 p.m.

Discussion: The City Council discussed...

- No discussion.

Action: Approve the consent agenda as presented.

Motion: Councilor Wantz

Second: Councilor Beaudreau

Roll Call: Councilor Carp, 'Aye'
Councilor Wantz, 'Aye'
Councilor Meyer, 'Aye'
Councilor Beaudreau, 'Aye'
Mayor Ward, 'Aye'
Motion passes 'unanimously'

REPORT & DISCUSSION ITEMS

4. GENERAL REPORTS

- June Committee, Commission and Volunteer Reports.

Start Time: 7:11 p.m.

Discussion: The City Council discussed...

- Status of Audit Ad-Hoc and Budget Committees.

Comments: Councilor Beaudreau

5. DEPARTMENT DIRECTOR UPDATES

Start Time: 7:13 p.m.

Discussion: The Department Directors discussed...

- Cat 299D3 XL equipment arrival.
- Upcoming Chip Seal and Fog Seal projects.
- Miller Park play structure update.

- Upcoming Power of Florence event with the City sponsoring a raffle to raise funds for benches at Miller Park and painting of the Cat loader by children at Siuslaw Middle School.
- Upcoming street striping project on August 7th.
- Police Youth Academy graduation.
- Upcoming National Night Out event.
- Preparing for upcoming financial audit.
- Preparing for conversion of ERP (accounting).
- Transitioning to new telephone system on Tuesday evening.
- Reminder of Transportation System Plans update comments due on August 8th.
- Upcoming Transportation Committee meeting.
- Upcoming Planning Commission meeting.
- Gratitude to Block Party sponsors.
- Upcoming events at the Florence Events Center.
- Upcoming WIC mobile vaccination clinic at Florence Events Center.

Comments: PWD Miller, Police Chief Pitcher, ASD Baker, CDD FarleyCampbell, and ACM Messmer.

6. CITY MANAGER REPORT & DISCUSSION ITEMS

Start Time: 7:37 p.m.

Discussion: The City Council discussed...

- Upcoming City Meetings and Events.
- Upcoming Oregon City/County Management conference in Pendleton.

Comments: All Councilors present

7. CITY COUNCIL REPORT & DISCUSSION ITEMS

Start Time: 7:44 p.m.

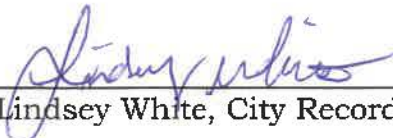
Discussion: The City Council discussed...

- Being vigilant about counterfeit bills being passed in the community.
- Gratitude for the 4th of July and City Block Party events.
- Attending LaneACT meeting and hosting LaneACT in August.
- Upcoming EMAC Black and White event on August 19th.
- Meeting with Representative Val Hoyle.

Comments: All Councilors present

Meeting adjourned at 7:55 p.m.

ATTEST:



Lindsey White, City Recorder



Rob Ward, Mayor