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**City of Florence  
City Council Regular Session  
Florence City Hall  
250 Hwy 101, Florence, Oregon  
Final Action Minutes  
June 5, 2023**

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Councilors Present: Mayor Ward, Councilors Sally Wantz, Bill Meyer, Jo Beaudreau, and Robert Carp.

Councilors Absent: None.

Staff Present: City Manager Erin Reynolds, Assistant City Manager Megan Messmer, Administrative Services Director Anne Baker, Human Resources Director Alex Ferguson, Community Development Director Wendy FarleyCampbell, Economic Development and Communications Analyst Chantelle Meyer, Public Works Director Mike Miller, Police Chief John Pitcher, and Management Analyst Peighton Allen.

Guests Present: None

Handout: 6.5.23 City Council Meeting Base Presentation

**CALL TO ORDER - ROLL CALL - PLEDGE OF ALLEGIANCE**

Meeting called to order at 5:30 p.m.

**PRESENTATIONS & ANNOUNCEMENTS**

- Housing Implementation Plan (HIP) Committee Appointment Announcement
- Summer Events Presentation
  - Independence Day – Tuesday, July 4<sup>th</sup>
  - City Block Party – Friday, July 14<sup>th</sup>
  - National Night Out – Tuesday, August 1<sup>st</sup>

Start Time: 5:31 p.m.

Discussion: Mayor Ward amended the appointment of City of Florence's Housing Implementation Plan (HIP) Stakeholder Advisory

Team (SAT) Ad-Hoc Committee Appointments as follows and noted the addition of Young Professionals category...

- Local Health Care – Patrick Kirby, Jason Hawkins
- Siuslaw Outreach Services – Bob Teter
- City Council – Sally Wantz
- City Planning Commission – Sandi Young, Andrew Miller
- Chamber of Commerce – Neil Ecker
- Siuslaw School District – Andy Grzeskowiak
- Lane Community College & Florence CEDC – Russ Pierson
- Siuslaw Public Library – Meg Spencer
- Florence Urban Renewal – Bill Meyer
- Development – Ron Mann
- Habitat for Humanity – Janell Morgan
- Florence Ministerial Association – Paul Strike
- First Step – Greg Wood, Ken Gaylord
- Florence Cold Weather Shelter – Patricia Burke
- ADA & Title VI representative – Maggie Bagon
- Siuslaw Valley Fire and Rescue/Western Lane Ambulance – Michael Schick
- Lane Council of Governments Senior Services – Brooke Golen
- Confederated Tribes of the Coos, Lower Umpqua, and Siuslaw – Josh Stevens, Garrett Gray
- Florence Foodshare – Colin Morgan, Beth Kilmurray
- Safe Shelter for Siuslaw Students – Jennifer Ledbetter
- Homes for Good – Steve Ochs
- Housing Provider – Ron Moore
- Oregon Department of Land Conservation and Development – Hui Rodomsky
- City's Community Development, Public Works, City Manager's Office, and Public Safety Departments – Wendy FarleyCampbell, Mike Miller, Erin Reynolds, Chief Joh Pitcher
- Young Professionals – Haylee Cole

Start Time: 5:32 p.m.

Discussion: ACM Messmer and Police Chief Pitcher presented the Summer Events presentation.

- Independence Day – Tuesday, July 4<sup>th</sup>
- City Block Party – Friday, July 14<sup>th</sup>
- National Night Out – Tuesday, August 1st

**1. PUBLIC COMMENTS**

This is an opportunity for members of the public to bring to the Council's attention any item not otherwise listed on the agenda.

Start Time: 5:52 p.m.  
Commenter 1: Mr. Michael Allen - Florence, OR  
Handout: Speaker's Card and Written Comments  
Discussion: Mr. Allen discussed...

- Introduction to Youth Advisory Councils.

**PUBLIC HEARING ITEMS**

**2. STATE REVENUE SHARING**

**A. PUBLIC HEARING ON STATE REVENUE SHARING**

Hear and consider written or oral testimony on the use of State Revenue Sharing Funds.

Start Time: 5:56 p.m.  
Process Reading: ACM Messmer read the Public Hearing Script and officiated the procedures.  
Handouts: Public Hearing Script  
Staff Presentation

**B. DECLARE ELECTION TO RECEIVE SHARED REVENUES**

Consider approval of **Resolution No. 15, Series 2023**, a resolution certifying the City's eligibility to receive Shared Revenues.

Start Time: 5:59 p.m.  
Discussion: ASD Baker presented the staff presentation.  
Handouts: Staff Presentation

Public Hearing: Opened at 6:00 p.m.

Public Testimony: No public testimony was received.

Public Hearing: Closed 6:01 p.m.

Discussion: The City Council discussed...

- No discussion.

Action: Approve Resolution No. 15, Series 2023.  
Motion: Councilor Meyer  
Second: Councilor Beaudreau

Roll Call Vote: Councilor Carp, 'Aye'

Councilor Beaudreau, 'Aye'  
Councilor Meyer, 'Aye'  
Councilor Wantz, 'Aye'  
Mayor Ward, 'Aye'  
Motion passes 'Unanimously'

**C. CERTIFY ELIGIBILITY TO RECEIVE SHARED REVENUES**

Consider approval of **Resolution No. 16, Series 2023**, a resolution declaring the City's eligibility to receive State Shared Revenues.

Start Time: 6:03 p.m.

Discussion: The City Council discussed...

- No discussion.

Action: Approve Resolution No. 16, Series 2023.

Motion: Councilor Wantz

Second: Councilor Meyer

Roll Call Vote: Councilor Carp, 'Aye'  
Councilor Beaudreau, 'Aye'  
Councilor Meyer, 'Aye'  
Councilor Wantz, 'Aye'  
Mayor Ward, 'Aye'  
Motion passes 'Unanimously'

**3. CITY OF FLORENCE 2023-2025 BIENNIAL BUDGET**

**A. PUBLIC HEARING ON 2023-2025 BIENNIAL BUDGET**

Hear and consider written or oral testimony on the 2023-2025 Biennial Budget.

Start Time: 6:04 p.m.

Process Reading: ACM Messmer read the Public Hearing Script and officiated the procedures.

Handouts: Public Hearing Script  
Staff Presentation

Public Hearing: Opened at 6:05 p.m.

Public Testimony: No public testimony was received.

Public Hearing: Closed 6:06 p.m.

**B. ADOPTION OF THE BUDGET**

Consider approval of **Resolution No. 14, Series 2023**, a resolution adopting a biennial budget for the fiscal years beginning July 1, 2023, making appropriations, and imposing and categorizing ad valorem taxes.

Start Time: 6:06 p.m.  
Discussion: ASD Baker presented the staff presentation.  
Handouts: Staff Presentation

Discussion: The City Council discussed...

- Impressed with Staff ability to manage budget.
- Clarification of 2.861% Permanent Tax Rate.
- Accountability of Staff when proposing budget items and supporting two-year budget.

Comments: Mayor and Councilors Carp, Wantz, and Beaudreau.

Action: Approve Resolution No. 14, Series 2023.  
Motion: Councilor Meyer  
Second: Councilor Wantz

Discussion: The City Council discussed...

- Citizen's thoughts on increasing budget during challenging economic times.
- Previous two-year budget increased 10% and this current budget increases 3.9%.
- Continuing to work respectfully together.

Comments: Councilor Carp.

Roll Call Vote: Councilor Carp, 'Nay'  
Councilor Beaudreau, 'Aye'  
Councilor Meyer, 'Aye'  
Councilor Wantz, 'Aye'  
Mayor Ward, 'Aye'  
Motion passes 4-1

## **ACTION ITEMS**

### **4. PLANNING COMMISSION RECRUITMENT**

Provide notice to the public on the Planning Commission positions to be filled, qualifications, and the time and manner in which applications may be submitted.

Start Time: 6:22 p.m.

Discussion: CM Reynolds presented the staff presentation.  
 Handouts: Staff Presentation

Discussion: The City Council discussed...
 

- Thoughts on approaching former Planning Commissioner John Raleigh to re-join Commission.
- Immediately begin recruiting for Planning Commission vacancies in order to make appointment on July 17 City Council meeting.

 Comments: Mayor Ward and Councilor Wantz

Action: Provide notice to the public on Planning Commission positions to be filled.

Motion: Councilor Wantz

Second: Councilor Beaudreau

Roll Call Vote: Councilor Carp, 'Aye'  
 Councilor Beaudreau, 'Aye'  
 Councilor Wantz, 'Aye'  
 Councilor Meyer, 'Aye'  
 Mayor Ward, 'Aye'  
 Motion passes 'Unanimously'

## **CONSENT AGENDA**

### **5. APPROVAL OF MINUTES**

Consider approval of the April 17, 2023 Regular Session, April 20, 2023 Work Session, April 27, 2023 City Council and Planning Commission Joint Work Session, May 1, 2023 Regular Session, May 4, 2023 Work Session, May 15 Regular Session, and May 18, 2023 Work Session meeting minutes.

Start Time: 6:31 p.m.

Discussion: The City Council discussed...
 

- No discussion.

Action: Approve the consent agenda as presented.

Motion: Councilor Meyer

Second: Councilor Carp

Roll Call: Councilor Carp, 'Aye'  
 Councilor Beaudreau, 'Aye'  
 Councilor Meyer, 'Aye'  
 Councilor Wantz, 'Aye'  
 Mayor Ward, 'Aye'

Motion passes 'unanimously'

## **REPORT & DISCUSSION ITEMS**

### **6. QUARTERLY FINANCIAL STATEMENTS**

Report on the City of Florence financials for the period ending March 31, 2023.

Start Time: 6:32 p.m.

Discussion: ASD Baker presented the staff presentation.

Handouts: Staff Presentation

Discussion: The City Council discussed...

- Effect of Covid on Lodging Tax funds receipts.

Comments: Councilor Meyer

### **7. DEPARTMENT DIRECTOR UPDATES**

Start Time: 6:40 p.m.

Discussion: The Department Directors discussed...

- Update on open job recruitments.
- Upcoming Florence Transportation System Plan Stakeholder Advisory Committee Meeting.
- Upcoming City Council and Planning Commission Joint Work Session meeting in July.
- Precipitation went from 9.11 inches for April 2023 to .098 inches of rain for May 2023.
- Preparing for release of water quality report.
- Update on Miller Park construction.
- No major incidents during Rhododendron Days Festival.
- School Resource Officer participating in school activities.
- Upcoming events at Florence Events Center.

Comments: HRD Ferguson, CDD FarleyCampbell, PWD Miller, Police Chief Pitcher, and ACM Messmer.

Comments: All Councilors present

### **8. CITY MANAGER REPORT & DISCUSSION ITEMS**

Start Time: 6:55 p.m.

Discussion: The City Council discussed...

- Upcoming City Meetings and Events.

- Thanking City Council for their leadership during the budget process.
- Comments: All Councilors present

## **9. CITY COUNCIL REPORT & DISCUSSION ITEMS**

Start Time: 6:59 p.m.

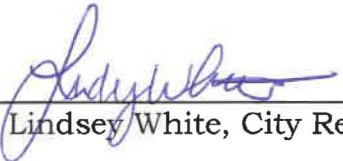
Discussion: The City Council discussed...

- Upcoming Art Show featuring local artists at Florence Events Center.
- Update on Hoberg property located on Highway 101.
- Educating citizens on Scotch Broom removal.
- Attending Memorial Day remembrances.
- Participating in Rhody Days parade as mayor.

Comments: All Councilors present

Meeting adjourned at 7:15 p.m.

**ATTEST:**

  
Lindsey White, City Recorder

  
Rob Ward, Mayor